



Addendum to Appendix 1(vii)
NEW ROMNEY TOWN COUNCIL



POLICY ON RECORDING AND PUBLICATION OF DELEGATED DECISIONS

OPENNESS AND TRANSPARENCY REGULATIONS 2014

RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED AUTHORITY

TITLE OF OFFICER TAKING DECISION	Town Clerk and Responsible Financial Officer
NATURE OF DECISION	Approval of VAT Consultant appointment in the sum of £1,500.00 plus VAT to ascertain Town Council position re reclamation of VAT associated with the Community Hall and Sports Pavilion project to ensure that VAT regulations are adhered to and in order to better determine funds required to complete the project.
DATE ON WHICH DECISION WAS TAKEN	23 rd April 2018
DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED, IF ANY	N/A
RECORD OF CONFLICT OF INTEREST DECLARED BY A MEMBER CONSULTED ON THE DECISION	N/A
DETAILS OF ANY REPORT OR OTHER RELEVANT BACKGROUND PAPER CONSIDERED IN REACHING THIS DECISION, IF ANY (NB: ANY RELEVANT DOCUMENT, NOT DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION SHOULD BE ATTACHED TO THIS RECORD OF DECISION)	Quotes received from three separate consultants. Action taken on grounds of best value and requisite qualifications to provide advice required. Minimum two Project Steering Group Members consulted as per relevant Terms of Reference. Council's Professional Project Management Team also consulted prior to appointment.