



Addendum to Appendix 1(vii)
NEW ROMNEY TOWN COUNCIL



POLICY ON RECORDING AND PUBLICATION OF DELEGATED DECISIONS

OPENNESS AND TRANSPARENCY REGULATIONS 2014

RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED AUTHORITY

TITLE OF OFFICER TAKING DECISION	Town Clerk
NATURE OF DECISION	Approval of emergency replacement of fire exit door at Station Road Community Hall due to existing door no longer opening and closing safely and not feasible to repair. Works authorised in consultation with the Council Chairman for health and safety reasons to protect users of the nursery school resident in the building and to ensure the building remains weatherproofed, thereby protecting the fabric and structure of the building. Required remedial works approved at a total cost of £640.00 plus VAT.
DATE ON WHICH DECISION WAS TAKEN	19 th October 2018
DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED, IF ANY	Urgent replacement works required as door not safe for exiting in an emergency and rainwater leaking into property, with potential to cause damage to interior decoration. Hence, in consultation with Council Chairman, local contractor with known skills and experience and early availability appointed to undertake door replacement works urgently.
RECORD OF CONFLICT OF INTEREST DECLARED BY A MEMBER CONSULTED ON THE DECISION	N/A

DETAILS OF ANY REPORT OR
OTHER RELEVANT BACKGROUND
PAPER CONSIDERED IN REACHING
THIS DECISION, IF ANY

(NB: ANY RELEVANT DOCUMENT, NOT
DISCLOSING CONFIDENTIAL OR EXEMPT
INFORMATION SHOULD BE ATTACHED TO THIS
RECORD OF DECISION)

Parish Caretaker had inspected existing
fire exit door and confirmed it was not
possible to repair same but was not
safe to leave in situ in case of any
emergency situation.