



Addendum to Appendix 1(vii)
NEW ROMNEY TOWN COUNCIL



POLICY ON RECORDING AND PUBLICATION OF DELEGATED DECISIONS

OPENNESS AND TRANSPARENCY REGULATIONS 2014

RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED AUTHORITY

TITLE OF OFFICER TAKING DECISION	Town Clerk and Responsible Financial Officer
NATURE OF DECISION	Approval of emergency inspection, clearance of blocked drain and sanitisation following breakage of soil-pipe at Town Hall House for health and safety reasons as this is a tenanted property and due to the risk to the fabric of the building – this being a grade 2 listed property. Required remedial works approved at a total cost of £708.00 inc VAT.
DATE ON WHICH DECISION WAS TAKEN	27 th January 2017
DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED, IF ANY	Urgent repair works required as raw sewage leaking into property. Hence, in consultation with Council Chairman, first available local contractors appointed to undertake emergency inspection, blockage clearance and clean-up works.
RECORD OF CONFLICT OF INTEREST DECLARED BY A MEMBER CONSULTED ON THE DECISION	N/A
DETAILS OF ANY REPORT OR OTHER RELEVANT BACKGROUND PAPER CONSIDERED IN REACHING THIS DECISION, IF ANY (NB: ANY RELEVANT DOCUMENT, NOT DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION SHOULD BE ATTACHED TO THIS RECORD OF DECISION)	Action taken in response to telephone call from Letting Agent.