



Addendum to Appendix Thirty-Seven

NEW ROMNEY TOWN COUNCIL



POLICY ON RECORDING AND PUBLICATION OF DELEGATED DECISIONS

OPENNESS AND TRANSPARENCY REGULATIONS 2014

RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED AUTHORITY

TITLE OF OFFICER TAKING DECISION	Town Clerk and Responsible Financial Officer
NATURE OF DECISION	Termination of Allotment Garden Tenancy re Plot 21 – January 2019
DATE ON WHICH DECISION WAS TAKEN	23 rd January 2019
DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED, IF ANY	Initial warning letter sent out, followed by second reminder and final termination notice. Copy of Inspection, Termination and Appeals Procedure provided. Photographic evidence of plot condition after each relevant inspection provided with each letter. Appeal period observed.
RECORD OF CONFLICT OF INTEREST DECLARED BY A MEMBER CONSULTED ON THE DECISION	N/A
DETAILS OF ANY REPORT OR OTHER RELEVANT BACKGROUND PAPER CONSIDERED IN REACHING THIS DECISION, IF ANY (NB: ANY RELEVANT DOCUMENT, NOT DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION SHOULD BE ATTACHED TO THIS RECORD OF DECISION)	Photographs taken at each inspection Copy letters x4 (Held at Town Hall)