



**Addendum to Appendix 1(vii)**  
**NEW ROMNEY TOWN COUNCIL**



**POLICY ON RECORDING AND PUBLICATION OF DELEGATED DECISIONS**

**OPENNESS AND TRANSPARENCY REGULATIONS 2014**

**RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED AUTHORITY**

TITLE OF OFFICER TAKING DECISION	Town Clerk and Responsible Financial Officer
NATURE OF DECISION	In consultation with the Chairman of the Council, approval of emergency purchase of Zoom remote meeting platform subscription to enable routine business of the Council to resume in light of 'stay at home' regulations relating to global coronavirus pandemic.  –total cost being £439.90 plus VAT.
DATE ON WHICH DECISION WAS TAKEN	6 <sup>th</sup> February 2020
DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED, IF ANY	Various platforms were considered and selection was based on ease of use for complete novices due to urgent requirement to be able to resume transaction of Council business through formal remote meetings to minimise need for continued delegation of decisions..
RECORD OF CONFLICT OF INTEREST DECLARED BY A MEMBER CONSULTED ON THE DECISION	N/A
DETAILS OF ANY REPORT OR OTHER RELEVANT BACKGROUND PAPER CONSIDERED IN REACHING THIS DECISION, IF ANY  (NB: ANY RELEVANT DOCUMENT, NOT DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION SHOULD BE ATTACHED TO THIS RECORD OF DECISION)	NALC guidance on holding Remote meetings taken into consideration and verbal guidance sought from Folkestone & Hythe District Council Officers in respect of ease of use of various platforms.

