

## Appendix 6(vi)



# NEW ROMNEY TOWN COUNCIL



## ‘PRIDE OF NEW ROMNEY’

### AWARDS SCHEME

#### OUTLINE

Aim of the Scheme: To acknowledge and give recognition to those that have made a significant contribution to their local community.

Implementation: This Awards Scheme will be implemented from October 2016, with the initial nomination period being open from 31<sup>st</sup> October 2016 until the deadline of 31<sup>st</sup> January 2017 so that the presentation of the awards can take place at New Romney Annual Town Meeting (April 2017). Thereafter, the Awards Scheme will continue annually with the nomination period being open from the first Monday following the Annual Meeting of the Town Council and Mayor-Making Ceremony in May of each year until the deadline of 31<sup>st</sup> March in the same civic year. Awards will be presented annually at the Annual Town Meeting in April.

The Mayor may nominate one individual or one community group to receive a ‘Pride of New Romney “Star” Award’ during each civic year.

In addition to this, members of the local community will be invited to nominate an individual and / or a community group to receive a ‘Community Nominated Award’ within specified categories (see below) during each civic year.

#### Who can be nominated for an Award?

Anyone that the members of the public think merits an Award (Categories 1 to 3) for having made a significant contribution to their local community. The person / group must live, work, volunteer or provide a community service within the boundary of New Romney Town Council Town and Coast Wards.

#### What are the Award Scheme Categories?

The Award Scheme is divided into FOUR categories:

1. INDIVIDUAL AWARD (Adult age 18 or over at the date of the Annual Town Meeting at which the Award will be presented)
2. YOUNG PERSON AWARD (Age 17 or under at the date of the Annual Town Meeting at which the Award will be presented)
3. COMMUNITY GROUP AWARD
4. PRIDE OF NEW ROMNEY “MAYORAL STAR” AWARD

The Fourth Category will be chosen by the incumbent Mayor and may be presented to either an individual or Community Group at the discretion of the Mayor.

### What is the nomination process?

Nominations received from members of the local community will be reviewed by a Panel comprising – as appropriate - the incumbent Mayor and Deputy Mayor, the Town Clerk (or Deputy Town Clerk in the absence of the Town Clerk), up to two further Town Councillors and the Mayor's Chaplain, who are so appointed for the purpose of assessing nominations against the criteria for receiving an award as detailed in Annex A, taking account of a range of factors as are also detailed in Annex A and for selecting up to three finalists in each category. The selected finalists will then be considered by a wider Town Council Working Party which will select final winners within each of the aforementioned categories.

Should there be no nominations for a specific category at the closing date for nominations in each Civic Year, the Town Council Panel may also consider its own individual and/or community group nominations – as made by Members of the Council via the afore-mentioned Panel – against the same criteria.

### What is the criteria for making an Award?

The criteria for what a “significant contribution to the local community” might be are as detailed in Annex A. These criteria are intentionally very open in order that the Town Council and members of the local community can take into account what is important to them locally.

### What does the winner receive?

Winners will receive a framed certificate signed by the Right Worshipful the Mayor of New Romney. The Mayor / nominating members of the community will provide no more than (50) words that they would like inserted on the Certificate to explain the reason for the Award.

### Who presents the Award?

The Award will be presented by the Right Worshipful the Mayor of New Romney at the Annual Town Meeting. The local media will be invited to attend the relevant meeting for the presentation of awards.

### Is there any funding available to support the Award?

This Award Scheme has been designed to avoid creating undue time or financial burdens on the Town Council. The cost of the Certificates and frames will be met by New Romney Town Council. There will be no other cost implications.

**‘Pride of New Romney’ Award Criteria**

A significant contribution to the local community could be any or all of the following:

- a) Long and sustained service to the community or part of it;
- b) Achievements or actions of an inspiring nature to the local community;
- c) Such other activities which have reflected credit on or brought benefits to the Town and Coast Wards of New Romney or its people;

In reaching its decision, the Panel or Mayor (as appropriate) may take into account any or all of the following:

- The level of commitment shown;
- Any obstacles that had to be overcome;
- The amount of benefit derived by the community;
- The number of people benefited or affected;
- The length of service;
- Such other matters that in the opinion of the Panel promote the purpose of the Award.