

<u>New Romney Town Council</u>			<u>Final</u>
<u>Bank Reconciliation as at 30th November 2019</u>			
			<u>Amount (£)</u>
Opening Balance as at 1 April 2019			883,398.11
<u>Add</u>	Receipts to 30th November 2019		358,288.35
Sub Total			1,241,686.46
<u>Subtract</u>	Payments to 30th November 2019		164,931.74
Closing Balance as at 30th November 2019			<u>1,076,754.72</u>
<u>Met By:</u>			
National savings Income Bond			651,453.00
Nat West Treasury Reserve			45,000.00
Nat West Business Reserve Account Balance at 30th November 2019			275,196.65
Lloyds Bank Business Account Balance at 30th November 2019			31,578.08
Unity Trust Account Balance at 30th November 2019			74,856.00
Nat West Current Account Balance at 30th November 2019			500.00
<u>Less</u>	Outstanding Cheques/Transfers		2,091.01
<u>Plus</u>	Outstanding Credits/Lodgements		262.00
Total Bank Balance as at 30th November 2019			<u>1,076,754.72</u>
<u>Outstanding Cheques/Transfers:</u>			
	<u>Chq No</u>	<u>Amount (£)</u>	Difference
	9547	30.00	0.00
	9548	40.00	
	9596	50.00	
	104	50.00	
	9614	360.00	262.00
	9624	500.00	
	9631	160.00	
	9634	212.10	
	9635	40.00	
	9637	80.17	
	9645	126.00	
	9647	41.88	
	9648	325.86	
	9649	75.00	
	Total	<u>2,091.01</u>	Total
			<u>262.00</u>
<i>Prepared by: Tracy Morris BSc (Hons) MAAT 11th December 2019</i>			

New Romney Town Council				Final				
List of Payments (inc. VAT) - November 2019								
1.11.19	F&HDC	D/D	191.00	Assembly Rooms - Non domestic rates				
1.11.19	F&HDC	D/D	491.00	Town Hall - Non domestic rates				
4.11.19	Sevenoaks District Council	9626	40.00	Mayor's Allowance - Civic/charity event				
4.11.19	Total Computer Services	9627	130.00	Admin & Misc - Domain name				
4.11.19	B E Ames Ltd	9628	2263.20	Buildings Repair & Restoration Reserve Fund - T Hall				
4.11.19	Veolia ES (UK) Ltd	9629	31.42	Town Hall - Waste				
4.11.19	Tenterden Town Council	9630	70.00	Mayor's Allowance - Civic/charity event				
11.11.19	Chris's Window Cleaning Service	9631	160.00	Town Hall/Assembly Rooms - Window cleaning				
11.11.19	M Coleman Arboricultural Service	9632	496.50	Grounds maintenance				
11.11.19	Marsh Media Ltd	9633	168.00	Recruitment & Training Reserve Fund - Advert				
11.11.19	Printform Direct Ltd	9634	212.10	Printing & Stationery				
11.11.19	Information Commissioner	9635	40.00	Admin & Misc - Registration				
30.10.19	Cancelled Cheque	9623	-500.00	xx				
11.11.19	Romney Resource 2000 Ltd	9636	500.00	Grants & Doantion Received Reserve Fund				
11.11.19	H M Revenue & Customs - Month 7	0111	1244.19	Payroll deductions/contributions				
15.11.19	Cash	0112	200.00	Petty Cash & Postage				
15.11.19	Commercial Services Trading Ltd	9637	80.17	Fairfield Road Rec/The Greens - Inspections				
15.11.19	Branch Fire & Safety Ltd	9638	328.26	T Hall/T Hall Hs/Ass Rooms - Inspection/service				
15.11.19	B E Ames Ltd	9639	1111.20	Town Hall - Repairs & maint - Bird deterrent				
15.11.19	Affinity for Business	9640	15.54	The Greens - Water supply				
15.11.19	Lydd Town Council	9641	15.00	Mayor's Allowance - Civic/charity event				
15.11.19	M Coleman Arboricultural Service	9642	102.00	Allotment Gardens - Repairs & Maintenance				
15.11.19	British Telecommunication	9643	198.86	Admin & Misc - Phone/internet				
15.11.19	KCC re: Kent Pension Fund	F/P	1773.86	Personnel Budget - Pensions M7				
15.11.19	Salaries	F/P	5118.22	Personnel Budget - Salaries M8				
20.11.19	Tonbridge & Malling Borough Council	9644	25.00	Mayor's Allowance - Civic/charity event				
20.11.19	GeoXphere Ltd (Parish Online)	9645	126.00	Admin & Misc - Subscription				
20.11.19	Harringe Plants	9646	345.00	Admin & Misc - Christmas tree				
20.11.19	The Sign Shed Ltd	9647	41.88	Fairfield Road Rec - Signage				
25.11.19	EDF Energy Customers Ltd	9648	325.86	Assembly Rooms/Town Hall - Electricity				
25.11.19	Mayor of Faversham's Charity Fund	9649	75.00	Mayor's Allowance - Civic/charity event				
18.11.19	Lloyds Bank	36	14.80	Admin & Misc - Bank charges				
			0.00					
	Total		15434.06					

Prepared By: C T Morris BSc (Hons) MAAT - 11th December 2019

New Romney Town Council				Final
Summary of Payments (exc. VAT) - November 2019				
Admin Salaries				3654.97
Caretaking Salaries				1261.31
Paye, NI & Student Loan				1244.19
Personnel Misc & Pensions				1878.33
Town Hall				1887.38
Town Hall House				13.75
Mayor's Allowance				225.00
Printing & Stationery				176.75
Petty Cash				200.00
Office Equipment				0.00
Admin & Misc				861.49
Reserve Funds - Recruitment & Training,				
Grants & Donations & Buildings Repair & Restoration				2026.00
Sports Field & Maude Pavilion				0.00
Fairfield Road Recreation Ground				186.30
Allotments				160.75
The Greens				213.95
Flagstaff				55.00
Assembly Rooms				476.94
Community Hall				0.00
Amenities Misc				0.00
Planning				0.00
VAT				911.95
Total				15434.06
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