

Payments Approved Under Financial Regs, SPAA and/or Delegated Authority - F&GP Meeting 22nd March 2023

Date	Supplier/Contractor	Description	Funding Source	Net	VAT	Total			
30.12.22	Trooli	Broadband	Admin & Misc - Internet - Budget	£ 50.00	£ 10.00	£ 60.00	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
2.12.22	Kent Pension Fund - M8	Pension deductions/contributions	Personnel Budgets	£ 3,662.62	£ -	£ 3,662.62	TC+C	SDA FR	Statutory Payment
2.12.22	HMR&C - M8	Payroll deductions/contributions	Personnel Budgets	£ 3,243.17	£ -	£ 3,243.17	TC+C	SDA FR	Statutory Payment
13.12.22	Net Salaries - M9	Admin/Ctaking/Civic Sals/Mileage	A&M/Personnel - Budgets	£ 11,502.86	£ -	£ 11,502.86	TC+C	SDA FR	Routine business/everyday running
2.12.22	MPR IT Solutions Ltd	IT support/licences & VOIP system	IT Support/Phone - Budgets	£ 385.50	£ 77.10	£ 462.60	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
3.1.23	FH&DC	Non-domestic rates	Town Hall - Rates - Budget	£ 499.00	£ -	£ 499.00	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
3.1.23	FH&DC	Non-domestic rates	Assembly Rooms - Rates - Budget	£ 195.00	£ -	£ 195.00	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
3.1.23	Lloyds Bank Mastercard	Monthly fee	Admin & Misc - Bank Charges - Budget	£ 3.00	£ -	£ 3.00	TC	SDA FR	Routine business/everyday running
3.1.23	Lloyds Bank Mastercard	Monthly fee	Admin & Misc - Bank Charges - Budget	£ 3.00	£ -	£ 3.00	TC	SDA FR	Routine business/everyday running
3.1.23	Hippo Waste	Skip hire	The Greens - Repars & Maint - Budget	£ 137.50	£ 27.50	£ 165.00	TC	SDA FR	Routine business/everyday running
3.1.23	PPL PRS Ltd	Licenses	Ass Rooms - Budget/Festivities Reserve	£ 190.04	£ 38.01	£ 228.05	TC	SDA FR	Routine business/everyday running
3.1.23	M Coleman Arboricultural	Grounds maintenance/tree works	Departmental Budgets	£ 375.00	£ 75.00	£ 450.00	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
3.1.23	KCC	Photocopier rental	Office Equipment - Budget	£ 119.09	£ 23.82	£ 142.91	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
3.1.23	KCC	Civic/charity event	Mayor's Allowance	£ 45.00	£ -	£ 45.00	TC	SDA FR	Payable from Mayor's Allowance
3.1.23	MPR IT Solutions Ltd	IT support/licences	IT Support - Budget	£ 385.50	£ 77.10	£ 462.60	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
3.1.23	Ashford Outside Catering	Christmas reception	Mayor's Allowance	£ 1,044.00	£ -	£ 1,044.00	TC+C	SDA FR	Payable from Mayor's Allowance
3.1.23	NLC Nova Lift Co Ltd	Stairlift inspection/service	Admin & Misc - Budget	£ 283.61	£ 56.72	£ 340.33	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
12.1.23	B E Ames Ltd	Commemorative bench intallation	Commemorative Bench - Budget	£ 830.00	£ 166.00	£ 996.00	TC	SDA FR	Routine business/everyday running
12.1.23	Tenterden TC	Civic/charity event	Mayor's Allowance	£ 24.00	£ -	£ 24.00	TC	SDA FR	Payable from Mayor's Allowance
12.1.23	Hawkinge TC	Civic/charity event	Mayor's Allowance	£ 20.00	£ -	£ 20.00	TC	SDA FR	Payable from Mayor's Allowance
12.1.23	Mayor of F'sham Charity	Civic/charity event	Mayor's Allowance	£ 90.00	£ -	£ 90.00	TC	SDA FR	Payable from Mayor's Allowance
12.1.23	Sevenoaks Mayor's Charity	Civic/charity event	Mayor's Allowance	£ 35.00	£ -	£ 35.00	TC	SDA FR	Payable from Mayor's Allowance
12.1.23	Rolfes DIY LLP	Maintenance materials	Departmental Budgets	£ 66.56	£ 13.27	£ 79.83	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
12.1.23	Kent Pension Fund - M9	Pension deductions/contributions	Personnel Budgets	£ 2,489.12	£ -	£ 2,489.12	TC+C	SDA FR	Statutory Payment
12.1.23	HMR&C - M9	Payroll deductions/contributions	Personnel Budgets	£ 1,617.34	£ -	£ 1,617.34	TC+C	SDA FR	Statutory Payment
12.1.23	Net Salaries - M10	Admin/Ctaking/Civic Sals/Mileage	A&M/Personnel - Budgets	£ 7,291.48	£ -	£ 7,291.48	TC+C	SDA FR	Routine business/everyday running
3.1.23	KCC	Photocopier rental	Office Equipment - Budget	£ 70.93	£ 14.19	£ 85.12	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
18.1.23	SH Bureau Ltd	Payroll outsourcing	Admin & Misc - Budget	£ 105.00	£ 21.00	£ 126.00	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
27.1.23	EDF	Electricity	Town Hall - Electricity Budget	£ 282.44	£ 14.12	£ 296.56	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
27.1.23	EDF	Electricity	Assembly Rooms - Electricity - Budget	£ 119.29	£ 5.96	£ 125.25	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
23.1.23	EDF	Electricity	The Greens - Eletricity - Budget	£ 13.99	£ 1.20	£ 15.19	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
31.1.23	Veolia	Waste	Town Hall - Waste - Budget	£ 52.68	£ 10.54	£ 63.22	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
31.1.23	Trooli	Broadband	Admin & Misc - Internet - Budget	£ 50.00	£ 10.00	£ 60.00	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
2.11.22	BILT - CxD Cheque	Maintenance materials	Allotments/FF Rd - R&M - Budget	-£ 9.76	-£ 1.95	-£ 11.71	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
19.12.22	Ecoheat - CxD Cheque	Landlords gas safety inspection	Community Hall - Budget	-£ 91.67	-£ 18.33	-£ 110.00	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
5.1.23	Guild of Macebearers	Membership	Admin & Misc - Budget	£ 10.00	£ -	£ 10.00	TC	SDA FR	Routine business/everyday running
5.1.23	Guild of Macebearers	Membership	Admin & Misc - Budget	£ 10.00	£ -	£ 10.00	TC	SDA FR	Routine business/everyday running
10.1.23	Printfast Printing	Stationery	Printing & Stationery - Budget	£ 8.29	£ 1.66	£ 9.95	TC	SDA FR	Routine business/everyday running
10.1.23	Dhothar UK	Stationery	Printing & Stationery - Budget	£ 22.67	£ 4.53	£ 27.20	TC	SDA FR	Routine business/everyday running
10.1.23	Amazon	Cleaning materials	Cleaning/Hygiene - Budgets	£ 17.38	£ 3.48	£ 20.86	TC	SDA FR	Routine business/everyday running
11.1.23	RGS Khalsa	Stationery	Printing & Stationery - Budget	£ 7.21	£ 1.45	£ 8.66	TC	SDA FR	Routine business/everyday running
11.1.23	Amazon	Stationery	Printing & Stationery - Budget	£ 5.54	£ 1.11	£ 6.65	TC	SDA FR	Routine business/everyday running
12.1.23	Red Alert Ltd	CCTV Inspection/service	Town Hall - Budget	£ 109.00	£ 21.80	£ 130.80	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
11.1.23	Qualitex UK	Consumables	Small Tooling/Consumables - Budget	-£ 7.34	-£ 1.47	-£ 8.81	TC	SDA FR	Routine business/everyday running
11.1.23	Stapleoffice Ltd	Stationery	Printing & Stationery - Budget	£ 18.32	£ 3.67	£ 21.99	TC	SDA FR	Routine business/everyday running
31.1.23	GeoXphere	Parish Portal	Admin & Misc - Subscriptions - Budget	£ 135.00	£ 27.00	£ 162.00	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
31.1.23	Qualitex UK	Consumables	Small Tooling/Consumables - Budget	£ 5.82	£ 1.17	£ 6.99	TC	SDA FR	Routine business/everyday running
2.2.23	Lloyds Bank Mastercard	Monthly fee	Admin & Misc - Bank Charges - Budget	£ 3.00	£ -	£ 3.00	TC	SDA FR	Routine business/everyday running
2.2.23	Lloyds Bank Mastercard	Monthly fee	Admin & Misc - Bank Charges - Budget	£ 3.00	£ -	£ 3.00	TC	SDA FR	Routine business/everyday running
1.2.23	Castle Water	Water supply	Allotment Gardens - Water - Budget	£ 1,099.99	£ -	£ 1,099.99	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
1.2.23	Community Ad Web Ltd	Advertising	Recruitment & Training Reserve Fund	£ 204.00	£ 40.80	£ 244.80	TC	SDA FR	Payable from Rec & Training Reserve Fund

1.2.23	EDF	Festive lighting electricity	Admin & Misc - Budget	£ 198.22	£ 9.91	£ 208.13	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
1.2.23	The Looker Newspaper Ltd	Advertising	Rec & Tng Res Fund/A & Misc - Budget	£ 670.00	£ 134.00	£ 804.00	TC	SDA FR	Payable from Rec & Training Reserve Fund
1.2.23	Kent Pension Fund - M10	Pension deductions/contributions	Personnel Budgets	£ 2,219.54	£ -	£ 2,219.54	TC+C	SDA FR	Statutory Payment
1.2.23	HMR&C - M10	Payroll deductions/contributions	Personnel Budgets	£ 1,213.85	£ -	£ 1,213.85	TC+C	SDA FR	Statutory Payment
1.2.23	M Coleman Arboricultural	Grounds maintenance/tree works	Departmental Budgets	£ 375.00	£ 75.00	£ 450.00	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
3.2.23	Cash	Petty cash	Petty Cash & Postage - Budget	£ 300.00	£ -	£ 300.00	TC	SDA FR	Routine business/everyday running
10.2.23	BILT	Bollard nstallation materials	Capital Reserve Fund	£ 112.24	£ 24.40	£ 136.64	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
10.2.23	Ecoheat PH Ltd	Landlords gas safety inspection	Community Hall - Budget	£ 91.67	£ 18.33	£ 110.00	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
10.2.23	Electrical Matters	Electrical works	Ass Rooms - Repairs & Maint - Budget	£ 85.00	£ -	£ 85.00	TC	SDA FR	Health & Safety
10.2.23	Rolfes DIY LLP	Maintenance materials	Departmental Budgets	£ 244.43	£ 48.91	£ 293.34	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
10.2.23	Maidstone BC	Civic/charity event	Mayor's Allowance	£ 80.00	£ -	£ 80.00	TC	SDA FR	Payable from Mayor's Allowance
10.2.23	Ashe Alarms Ltd	Fire alarm/emergency light insp	Ass Rooms - Repairs & Maint - Budget	£ 380.00	£ 76.00	£ 456.00	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
10.2.23	Mayoress of Folkestone	Civic/charity event	Mayor's Allowance	£ 50.00	£ -	£ 50.00	TC	SDA FR	Payable from Mayor's Allowance
10.2.23	Net Salaries - M11	Admin/Ctaking/Civic Sals/Mileage	A&M/Personnel - Budgets	£ 7,291.48	£ -	£ 7,291.48	TC+C	SDA FR	Routine business/everyday running
21.2.23	MPR IT Solutions Ltd	IT Licences	IT Support/Licences - Budget	£ 2,292.00	£ 458.40	£ 2,750.40	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
21.2.23	Tunbridge Wells BC	Civic/charity event	Mayor's Allowance	£ 98.00	£ -	£ 98.00	TC	SDA FR	Payable from Mayor's Allowance
21.2.23	Aquaheat Ashford Ltd	Water heater repair	Maude Pavilion - Repairs & Maint - Budget	£ 75.00	£ 15.00	£ 90.00	TC	SDA FR	Health & Safety
22.2.23	Furley Page LLP	Legal fees	Admin & Misc - Legal & Prof - Budget	£ 1,200.00	£ 240.00	£ 1,440.00	TC	SDA FR	Routine business/everyday running
18.10.22	KCC - CxD Cheque	Civic/charity event	Mayor's Allowance	-£ 50.00	£ -	-£ 50.00	TC	SDA FR	Payable from Mayor's Allowance
28.2.23	MPR IT Solutions Ltd	IT support/licences	IT Support - Budget	£ 381.50	£ 78.30	£ 459.80	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
28.2.23	Kent Pension Fund - M11	Pension deductions/contributions	Personnel Budgets	£ 2,452.82	£ -	£ 2,452.82	TC+C	SDA FR	Statutory Payment
28.2.23	HMR&C - M11	Payroll deductions/contributions	Personnel Budgets	£ 1,446.09	£ -	£ 1,446.09	TC+C	SDA FR	Statutory Payment
10.2.23	Awan Markeing	Cleaning materials	Cleaning/Hygiene - Budgets	£ 11.66	£ 2.33	£ 13.99	TC	SDA FR	Routine business/everyday running
10.2.23	Marquee Media	Stationery	Printing & Stationery - Budget	£ 44.67	£ 8.94	£ 53.61	TC	SDA FR	Routine business/everyday running
10.2.23	SLCC	Publications	Admin & Misc - Budget	£ 84.00	£ 1.40	£ 85.40	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
16.2.23	Mayor of Ashford Charity	Civic/charity event	Mayor's Allowance	£ 66.44	£ -	£ 66.44	TC	SDA FR	Payable from Mayor's Allowance
28.2.23	The Shopfitting Shop Ltd	Safety surfacing	Departmental Budgets	£ 124.60	£ 24.90	£ 149.50	TC	SDA FR	Health & Safety
3.2.23	Business Stream	Drainage	Town Hall - Water - Budget	£ 29.01	£ -	£ 29.01	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
1.2.23	British Gas	Gas	Town Hall - Gas - Budget	£ 241.19	£ 12.05	£ 253.24	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
1.2.23	British Gas	Gas	Assembly Rooms - Gas - Budget	£ 641.63	£ 128.32	£ 769.95	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
27.2.23	FH&DC	By-election costs	Town Council Elections Reserve Fund	£ 6,431.53	£ -	£ 6,431.53	TC	SDA FR	Statutory Payment
27.2.23	EDF	Electricity	Town Hall - Electricity Budget	£ 328.45	£ 16.42	£ 344.87	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
27.2.23	EDF	Electricity	Assembly Rooms - Electricity - Budget	£ 121.92	£ 6.10	£ 128.02	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
28.2.23	Trooli	Broadband	Admin & Misc - Internet - Budget	£ 50.00	£ 10.00	£ 60.00	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
28.2.23	Veolia	Waste	Town Hall - Waste - Budget	£ 58.64	£ 11.73	£ 70.37	TC	SPAA	Minute Ref: 575/2021-22 (iii) (a)
6.7.22	CxD Cheque	Civic/charity event	Mayor's Allowance	-£ 25.00	£ -	-£ 25.00	TC	SDA FR	Payable from Mayor's Allowance
2.8.22	CxD Cheque	Civic/charity event	Mayor's Allowance	-£ 80.00	£ -	-£ 80.00	TC	SDA FR	Payable from Mayor's Allowance
				<u>£ 66,167.75</u>	<u>£ 2,126.89</u>	<u>£ 68,294.64</u>			

Prepared By: Mrs C T Morris BSc (Hons) MAAT 16th March 2023