

Payments Approved Under Financial Regs, SPAA and/or Delegated Authority - F&GP Meeting 20th September 2023

Date	Supplier/Contractor	Description	Funding Source	Net	VAT	Total				
26.6.23	Amazon	Calculator	Office Equipment - Budget	£ 7.82	£ 1.57	£ 9.39	TC	SDA FR		Routine business/everyday running
12.6.23	Amazon	School Coronation gifts	Festivities Reserve Fund	£ 29.98	£ 6.00	£ 35.98	TC	SDA FR		Minute Ref: 385/2022-23
5.7.23	Alpha Surveys Ltd	Asbestos surveys	Departmental Budgets	£ 550.00	£ 110.00	£ 660.00	TC	SDA FR		Health & Safety
23.6.23	Alpha Surveys Ltd	Asbestos surveys	Town Hall - R&M - Budget	£ 275.00	£ 55.00	£ 330.00	TC	SDA FR		Health & Safety
9.8.23	Aquaheat Ashford Ltd	Radiator repair	Town Hall House - R&M - Budget	£ 277.48	£ 55.50	£ 332.98	TC	SDA FR		Risk to fabric of building
23.8.23	Ashe Alarms Ltd	Fire alarm maintenance	Assembly Rooms - R&M - Budget	£ 233.00	£ 46.60	£ 279.60	TC	SDA FR		Health & Safety
26.7.23	Atex UK Ltd	Commemorative bench	Contra	£ 1,641.60	£ 328.30	£ 1,969.90	TC	SDA FR		Routine business/everyday running
21.7.23	Atex UK Ltd	Commemorative bench	Contra	£ 820.80	£ 164.15	£ 984.95	TC	SDA FR		Routine business/everyday running
18.8.23	BE Ames Ltd	Com bench plinth & installation	Contra	£ 2,490.00	£ 498.00	£ 2,988.00	TC	SDA FR		Routine business/everyday running
18.8.23	BE Ames Ltd	Repairs to rear door threshold	Town Hall - R&M - Budget	£ 527.00	£ 105.40	£ 632.40	DTC	SDA FR		H&S/Risk to fabric of building
26.7.23	BE Ames Ltd	Victorian shelter roof repair	The Greens - R&M - Budget	£ 320.00	£ 64.00	£ 384.00	DTC	SDA FR		Time bounded damage limitation
21.7.23	BE Ames Ltd	Dormer window repair	Town Hall House - R&M - Budget	£ 2,750.00	£ 550.00	£ 3,300.00	C+DTC	SDA FR		Health & Safety
21.7.23	BE Ames Ltd	ElectricitInt/ext repairs	Town Hall House - R&M - Budget	£ 1,429.00	£ 285.80	£ 1,714.80	VC+DTC	SDA FR		H&S/Risk to fabric of building
9.8.23	BILT	Maintenance materials	Maude Pav Sports Field - R&M - Budget	£ 39.70	£ 7.94	£ 47.64	TC	SPAA		Minute Ref: 385/2022-23
5.7.23	BILT	Maintenance materials	Departmental Budgets	£ 33.70	£ 6.74	£ 40.44	TC	SPAA		Minute Ref: 385/2022-23
30.6.23	British Gas	Gas	Town Hall - Gas - Budget	£ 105.27	£ 5.26	£ 110.53	TC	SPAA		Minute Ref: 385/2022-23
1.8.23	British Gas	Gas	Town Hall - Gas - Budget	£ 49.57	£ 2.47	£ 52.04	TC	SPAA		Minute Ref: 385/2022-23
7.6.23	Broxap Ltd	Commemorative bench	Contra	£ 2,092.00	£ 418.40	£ 2,510.40	TC	SDA FR		Routine business/everyday running
13.6.23	Business Stream	Drainage	Town Hall - Water - Budget	£ 1.70	£ -	£ 1.70	TC	SPAA		Minute Ref: 385/2022-23
26.7.23	Business Stream	Drainage	Assembly Rooms - Water - Budget	£ 123.71	£ -	£ 123.71	TC	SPAA		Minute Ref: 385/2022-23
2.8.23	Business Stream	Drainage	The Greens - Water - Budget	£ 128.03	£ -	£ 128.03	TC	SPAA		Minute Ref: 385/2022-23
23.8.23	Chubb Fire & Security Ltd	Alarm system maintenance	Town Hall - R&M - Budget	£ 75.12	£ 15.02	£ 90.14	TC	SPAA		Minute Ref: 385/2022-23
9.8.23	M Coleman Arboricultural	Tree works/Grounds maintenance	Departmental Budgets	£ 2,940.00	£ 588.00	£ 3,528.00	TC+C	SPAA/SDA FR		Minute Ref: 385/2022-23/H&S
14.7.23	M Coleman Arboricultural	Grounds maintenance	Departmental Budgets	£ 375.00	£ 75.00	£ 450.00	TC	SPAA		Minute Ref: 385/2022-23
5.7.23	M Coleman Arboricultural	StMF grounds maintenance	Contra	£ 320.00	£ -	£ 320.00	TC	SDA FR		Risk to services/amenities
7.6.23	M Coleman Arboricultural	Grounds maintenance	Departmental Budgets	£ 375.00	£ 75.00	£ 450.00	TC	SPAA		Minute Ref: 385/2022-23
9.8.23	Community Ad Web Ltd	Job advert	Recruitment & Training Reserve Fund	£ 124.00	£ 24.80	£ 148.80	TC	SDA FR		Routine business/everyday running
23.8.23	Confederation of C Ports	Umbrella	Admin & Misc - Budget	£ 30.00	£ -	£ 30.00	TC	SDA FR		Routine business/everyday running
26.7.23	Confederation of C Ports	Subscription	Subscriptions/Licences - Budget	£ 367.50	£ -	£ 367.50	TC	SPAA		Minute Ref: 385/2022-23
26.6.23	DPS Trading Ltd	Desk diary	Printing & Stationery - Budget	£ 5.36	£ 1.08	£ 6.44	TC	SDA FR		Routine business/everyday running
23.8.23	Eastwell Ironworks Ltd	Gym equipment repair	Gym/Play Equipment - R&M - Budget	£ 273.60	£ 54.72	£ 328.32	TC	SDA FR		Health & Safety
9.8.23	Eastwell Ironworks Ltd	Gym equipment repair	Gym/Play Equipment - R&M - Budget	£ 182.40	£ 36.48	£ 218.88	TC	SDA FR		Health & Safety
9.8.23	EcoHeat PH Ltd	Landlords gas safety certification	Assembly Rooms - LGSC - Budget	£ 91.67	£ 18.33	£ 110.00	TC	SPAA		Minute Ref: 385/2022-23
28.6.23	EDF	Electricity	Assembly Rooms - Electricity - Budget	£ 82.97	£ 4.15	£ 87.12	TC	SPAA		Minute Ref: 385/2022-23
7.7.23	EDF	Electricity	Assembly Rooms - Electricity - Budget	£ 95.38	£ 4.77	£ 100.15	TC	SPAA		Minute Ref: 385/2022-23
25.8.23	EDF	Electricity	Assembly Rooms - Electricity - Budget	£ 85.89	£ 4.29	£ 90.18	TC	SPAA		Minute Ref: 385/2022-23
28.6.23	EDF	Electricity	The Greens - Electricity - Budget	£ 41.71	£ 2.08	£ 43.79	TC	SPAA		Minute Ref: 385/2022-23
31.7.23	EDF	Electricity	The Greens - Electricity - Budget	£ 19.00	£ -	£ 19.00	TC	SPAA		Minute Ref: 385/2022-23
28.6.23	EDF	Electricity	Town Hall - Electricity - Budget	£ 271.89	£ 13.59	£ 285.48	TC	SPAA		Minute Ref: 385/2022-23
1.6.23	FH&DC	Non domestic rates	Assembly Rooms - Rates - Budget	£ 175.00	£ -	£ 175.00	TC	SPAA		Minute Ref: 385/2022-23
1.6.23	FH&DC	Non domestic rates	Town Hall - Rates - Budget	£ 524.00	£ -	£ 524.00	TC	SPAA		Minute Ref: 385/2022-23
1.7.23	FH&DC	Non domestic rates	Assembly Rooms - Rates - Budget	£ 175.00	£ -	£ 175.00	TC	SPAA		Minute Ref: 385/2022-23
1.7.23	FH&DC	Non domestic rates	Town Hall - Rates - Budget	£ 524.00	£ -	£ 524.00	TC	SPAA		Minute Ref: 385/2022-23
1.8.23	FH&DC	Non domestic rates	Assembly Rooms - Rates - Budget	£ 175.00	£ -	£ 175.00	TC	SPAA		Minute Ref: 385/2022-23
1.8.23	FH&DC	Non domestic rates	Town Hall - Rates - Budget	£ 524.00	£ -	£ 524.00	TC	SPAA		Minute Ref: 385/2022-23
7.6.23	Hawkinge TC	Civic/charity event	Mayor's Allowance	£ 110.00	£ -	£ 110.00	TC	SDA FR		Payable from Mayor's Allowance
2.8.23	Hawkinge TC	Civic/charity event	Mayor's Allowance	£ 45.00	£ -	£ 45.00	TC	SDA FR		Payable from Mayor's Allowance
30.8.23	KALC	Staff/cllr training	R&T Reserve/Cllr Training - Budget	£ 681.00	£ 136.20	£ 817.20	TC	SDA FR		Routine business/everyday running
23.8.23	KALC	Cllr training	Councillor Training - Budget	£ 50.00	£ 10.00	£ 60.00	TC	SDA FR		Routine business/everyday running
23.8.23	KCC	Photocopier rental	Office Equipment - Budget	£ 70.93	£ 14.19	£ 85.12	TC	SPAA		Minute Ref: 385/2022-23
14.7.23	Kent County RBL	Civic/charity event	Mayor's Allowance	£ 90.00	£ -	£ 90.00	TC	SDA FR		Payable from Mayor's Allowance
18.8.23	KH Asbestos Investigations	Asbestos surveys	Maude Pav Sports Field - R&M - Budget	£ 195.00	£ 39.00	£ 234.00	TC	SDA FR		Health & Safety

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26.7.23	Margate Charter Trustees	Civic/charity event	Mayor's Allowance	£	25.00	£	-	£	25.00	TC	SDA FR	Payable from Mayor's Allowance
21.7.23	Vintage Amusements	Deposit refund	Contra	£	50.00	£	-	£	50.00	TC	SDA FR	Routine business/everyday running
25.7.23	Mayoress of F'stone Charity	Civic/charity event	Mayor's Allowance	£	50.00	£	-	£	50.00	TC	SDA FR	Payable from Mayor's Allowance
26.7.23	Mayor of F'sham Charity	Civic/charity event	Mayor's Allowance	£	15.00	£	-	£	15.00	TC	SDA FR	Payable from Mayor's Allowance
14.7.23	Mayor of F'sham Charity	Civic/charity event	Mayor's Allowance	£	55.00	£	-	£	55.00	TC	SDA FR	Payable from Mayor's Allowance
30.8.23	Mayor of N Romney Charity	Charity receipts in error	Contra	£	79.50	£	-	£	79.50	TC	SDA FR	Routine business/everyday running
26.7.23	Medway Council	Civic/charity event	Mayor's Allowance	£	60.00	£	-	£	60.00	TC	SDA FR	Payable from Mayor's Allowance
6.6.23	MISP Ltd	Hygiene supplies	Departmental Budgets	£	12.82	£	2.57	£	15.39	TC	SDA FR	Routine business/everyday running
9.8.23	MPR IT Solutions Ltd	IT support/VOIP phone system	Departmental Budgets	£	401.00	£	80.20	£	481.20	TC	SPAA	Minute Ref: 385/2022-23
5.7.23	MPR IT Solutions Ltd	IT support/VOIP phone system	Departmental Budgets	£	398.00	£	79.60	£	477.60	TC	SPAA	Minute Ref: 385/2022-23
21.7.23	Re-imburement	Travel expenses (W Abbey)	Mayor's Allowance	£	146.80	£	-	£	146.80	TC	SDA FR	Payable from Mayor's Allowance
5.7.23	Rolfes DIY LLP	Maint mats/small tooling	Departmental Budgets	£	768.58	£	153.68	£	922.26	TC	SPAA	Minute Ref: 385/2022-23
7.6.23	Satswana Ltd	DPO service	Admin & Misc - Budget	£	500.00	£	100.00	£	600.00	TC	SPAA	Minute Ref: 385/2022-23
7.6.23	Shaw Rabson	Management fees	Town Hall House - Budget	£	63.00	£	12.60	£	75.60	TC	SDA FR	Routine business/everyday running
7.7.23	Shaw Rabson	Management fees	Town Hall House - Budget	£	63.00	£	12.60	£	75.60	TC	SDA FR	Routine business/everyday running
7.8.23	Shaw Rabson	Management fees	Town Hall House - Budget	£	63.00	£	12.60	£	75.60	TC	SDA FR	Routine business/everyday running
21.7.23	S H Bureau	Payroll outsourcing	Payroll Outsourcing - Budget	£	108.00	£	21.60	£	129.60	TC	SPAA	Minute Ref: 385/2022-23
23.6.23	Skelf Frames Ltd	Picture frame	Admin & Misc - Budget	£	20.42	£	4.08	£	24.50	TC	SDA FR	Routine business/everyday running
26.7.23	SLCC	Subscription	Subscriptions/Licences - Budget	£	222.00	£	-	£	222.00	TC	SPAA	Minute Ref: 385/2022-23
14.7.23	South East Employers	Subscription	Subscriptions/Licences - Budget	£	241.00	£	48.20	£	289.20	TC	SPAA	Minute Ref: 385/2022-23
30.8.23	The Looker Newspaper Ltd	Advertising	Recruitment & Training Reserve Fund	£	220.00	£	44.00	£	264.00	TC	SDA FR	Routine business/everyday running
21.7.23	The Looker Newspaper Ltd	Advertising	Recruitment & Training Reserve Fund	£	260.00	£	52.00	£	312.00	TC	SDA FR	Routine business/everyday running
14.7.23	Re-imburement	Travel expenses (W Abbey)	Admin & Misc - Budget	£	123.60	£	-	£	123.60	TC	SDA FR	Routine business/everyday running
30.6.23	Trooli	Broadband	Admin & Misc - Internet - Budget	£	50.00	£	10.00	£	60.00	TC	SPAA	Minute Ref: 385/2022-23
31.7.23	Trooli	Broadband	Admin & Misc - Internet - Budget	£	50.00	£	10.00	£	60.00	TC	SPAA	Minute Ref: 385/2022-23
30.8.23	Trooli	Broadband	Admin & Misc - Internet - Budget	£	50.00	£	10.00	£	60.00	TC	SPAA	Minute Ref: 385/2022-23
28.6.23	Veolia	Waste	Town Hall - Waste - Budget	£	87.96	£	17.59	£	105.55	TC	SPAA	Minute Ref: 385/2022-23
28.7.23	Veolia	Waste	Town Hall - Waste - Budget	£	58.64	£	11.73	£	70.37	TC	SPAA	Minute Ref: 385/2022-23
28.8.23	Veolia	Waste	Town Hall - Waste - Budget	£	58.64	£	11.73	£	70.37	TC	SPAA	Minute Ref: 385/2022-23
26.6.23	We Can Source It Ltd	Insulated paper cups	Admin & Misc - Budget	£	15.72	£	3.14	£	18.86	TC	SDA FR	Routine business/everyday running
28.6.23	Wester Int Group (UK) Ltd	Hot water urn	Assembly Rooms - R&M - Budget	£	66.65	£	13.33	£	79.98	TC	SDA FR	Routine business/everyday running
28.6.23	Wrap It and Pack It Ltd	Bulldog clips - Refund	Printing & Stationery - Budget	-£	2.07	-£	0.42	-£	2.49	TC	SDA FR	Routine business/everyday running
2.6.23	Zoom	Annual fee	IT Support - Budget	£	119.90	£	23.98	£	143.88	TC	SPAA	Minute Ref: 385/2022-23
4.7.23	Print 72	Asbestos labels	Departmental Budgets	£	7.49	£	1.50	£	8.99	TC	SDA FR	Health & Safety
6.7.23	Amazon	Leaving gifts	Mayor's Allowance	£	50.00	£	-	£	50.00	TC	SDA FR	Payable from Mayor's Allowance
18.7.23	Zentesi	Laminating pouches	Printing & Stationery - Budget	£	11.66	£	2.33	£	13.99	TC	SPAA	Minute Ref: 385/2022-23
18.7.23	Amazon	Dividers	Printing & Stationery - Budget	£	14.98	£	3.00	£	17.98	TC	SDA FR	Routine business/everyday running
18.7.23	Amazon	Tipp-Ex	Printing & Stationery - Budget	£	1.67	£	0.33	£	2.00	TC	SDA FR	Routine business/everyday running
18.7.23	Amazon	DYMO labels	Printing & Stationery - Budget	£	17.69	£	3.55	£	21.24	TC	SDA FR	Routine business/everyday running
24.7.23	Chapel Interiors Ltd	Anti vandal paint	Maude Pav Sports Field - R&M - Budget	£	30.78	£	6.16	£	36.94	TC	SDA FR	Routine business/everyday running
24.7.23	Amazon	Paper towels	Departmental Budgets	£	24.99	£	5.00	£	29.99	TC	SDA FR	Routine business/everyday running
24.7.23	Amazon	Bleach	Departmental Budgets	£	21.00	£	4.20	£	25.20	TC	SDA FR	Routine business/everyday running
24.7.23	Amazon	Anti climb signage	Maude Pav Sports Field - R&M - Budget	£	5.70	£	1.14	£	6.84	TC	SDA FR	Routine business/everyday running
22.8.23	New Ventura Products Ltd	Anti slip floor paint	FF Rd - Play/Gym Equip R&M - Budget	£	39.96	£	7.99	£	47.95	TC	SDA FR	Routine business/everyday running
23.8.23	Amazon	Keysafe	Assembly Rooms - R&M - Budget	£	14.70	£	2.94	£	17.64	TC	SDA FR	Routine business/everyday running
23.8.23	Amazon	Extra wide dividers	Printing & Stationery - Budget	£	9.99	£	2.00	£	11.99	TC	SDA FR	Routine business/everyday running
14.7.23	Net Salaries/B Mileage	Month 4	Personnel/A&M - Budgets	£	7,317.33	£	-	£	7,317.33	TC+C	SDA FR	Routine business/everyday running
14.8.23	Net Salaries/B Mileage	Month 5	Personnel/A&M - Budgets	£	7,993.60	£	-	£	7,993.60	TC+C	SDA FR	Routine business/everyday running
5.7.23	Kent Pension Fund	Pension contributions	Personnel - Budgets	£	2,721.82	£	-	£	2,721.82	TC+C	SDA FR	Routine business/everyday running
2.8.23	Kent Pension Fund	Pension contributions	Personnel - Budgets	£	2,373.44	£	-	£	2,373.44	TC+C	SDA FR	Routine business/everyday running
5.7.23	HMR&C	Statutory dedctions/contributions	Personnel - Budgets	£	1,846.54	£	-	£	1,846.54	TC+C	SDA FR	Routine business/everyday running
2.8.23	HMR&C	Statutory dedctions/contributions	Personnel - Budgets	£	1,426.21	£	-	£	1,426.21	TC+C	SDA FR	Routine business/everyday running
3.5.23	Cash	Petty cash	Petty Cash/Postage - Budget	£	300.00	£	-	£	300.00	TC	SDA FR	Routine business/everyday running
24.5.23	Cash	Petty cash	Petty Cash/Postage - Budget	£	300.00	£	-	£	300.00	TC	SDA FR	Routine business/everyday running
27.7.23	Cash	Petty cash	Petty Cash/Postage - Budget	£	300.00	£	-	£	300.00	TC	SDA FR	Routine business/everyday running

£ 52,351.49 £ 4,602.78 £ 56,954.27

Prepared By: Mrs C T Morris BSc (Hons) MAAT 31st August 2023