

# Cinque Port Town of New Romney



Mrs C. Newcombe  
Town Clerk  
and  
Responsible Financial Officer

Town Clerk's Office  
Town Hall  
New Romney  
Kent TN28 8BT

Tel: New Romney 01797 362348

+  
Ref: MW/7001

08<sup>th</sup> September 2021

Dear Councillor,

**A MEETING OF THE PLANNING AND ENVIRONMENT COMMITTEE  
WILL BE HELD IN THE ASSEMBLY ROOMS, CHURCH APPROACH,  
NEW ROMNEY ON WEDNESDAY 15 SEPTEMBER 2021 AT 6.45 PM.**

Members of the public are welcome to attend this meeting.

Signed:

*Gemma Hall*

Mrs Gemma Hall  
Planning Clerk

Email: [planning.clerk@newromney-tc.gov.uk](mailto:planning.clerk@newromney-tc.gov.uk)

**PLEASE NOTE: *The afore-mentioned meeting will be held physically and will commence at 6.45pm.***

***Members of Public are welcome to join this meeting. However, please be advised that face coverings must be worn at all times inside the Assembly Rooms (unless exempt) and both Councillors and Members of Public are strenuously urged to take a home Covid lateral flow test before attending the meeting.***

***Anyone displaying any symptoms of Covid-19 should NOT attend the meeting.***

***Available seating inside the Assembly Rooms is currently limited due to necessary social-distancing precautions. Up to 3 seats will be reserved, in the first instance, for those who have provided written notice of their request to speak in Public Session. Remaining seats will be available on a strictly first come first served basis.***

***All attendees – both Councillors and Members of Public - will be required to sanitise hands on entry and exit, maintain social distancing and follow one way systems in place inside the building. They are also required to leave contact details for the NHS Track and Trace system either by scanning the QR code on display inside the building or by providing the attending Council Officer with full name and telephone number. Any data collected by a Town Council Officer for this purpose will be retained for 21 days and then disposed of securely. Data collected for track and trace purposes will not be used for any other purpose.***

## **PUBLIC PARTICIPATION AT TOWN COUNCIL MEETINGS**

### **1. Who can participate in a New Romney Town Council meeting?**

Members of the Public and Press may attend this Council meeting, except at such times as certain sensitive personal, legal or contractual matters may be considered in private and confidential session, when Members of the Public will be required to leave the meeting.

A maximum of THREE members of public may also participate by submitting a question at a meeting. The question must relate to a matter affecting the parish of New Romney and/or its residents. Each submission must last no longer than 3 minutes in total.

Any such question should be delivered to the Council by way of a written statement submitted by email by midday on the day of the Council meeting - to be read out during the meeting. The question submitted should be mindful of the 3 minute speaking time available. The reading of the question will allow for any mid-sentence delivery to be completed before being stopped at the three minute deadline. If any Member of Public does not have access to email, a question can be submitted by email by a representative on their behalf.

Any such questions should be emailed to: [planning.clerk@newromney-tc.gov.uk](mailto:planning.clerk@newromney-tc.gov.uk) by midday on the day of the Council meeting.

### **2. How and when do I have to let the council know that I want to participate?**

You will need to give written notice (via email or post) that you would like to participate by 3pm on the Friday before the meeting, providing your name and contact details and a summary of what your question subject will be. No late notifications can be accepted.

### **3. What happens if more than three local residents want to participate by submitting questions to the Council?**

The system will operate on the basis of “first come, first served” as identified by the Clerk. You will be notified as soon as possible after your ‘notification of wish to participate’ has been received as to whether or not you will be able to participate (by reading out your submission).

#### **4. What will happen at the Council meeting?**

Your question will be read aloud during the agenda item: Public Questions. If it is possible for the Chairman to provide a response to your question at the meeting, he/she will do so. If it is not possible to provide a response at that time, a response will be provided in writing – usually within 28 days of the meeting taking place.

Agendas and reports for meetings will be available at least 3 working days and usually 7 weekdays before the date of the meeting on the Town Council website. Any supplementary sheets will be available the day before the meeting and can be viewed at [www.newromney-tc.gov.uk](http://www.newromney-tc.gov.uk)

#### **THE LAWS OF LIBEL AND SLANDER**

- These laws are very strict.
- If, in public, you say something about a person that is not true, even if you believe it to be true, you may be sued and have to pay compensation. Therefore, you need to be very careful about any criticism you wish to make of people in any written submission.
- Councillors are able to speak more freely and bluntly while in Council or Committee meetings than members of the public.
- You, as a member of the public, do not have the same protection.

**PLANNING AND ENVIRONMENT COMMITTEE MEETING  
15 SEPTEMBER 2021**

**AGENDA**

**1. APOLOGIES:**

To receive and note apologies of councillors unable to attend and approve reasons for absence.

**2. ELECTION OF A VICE-CHAIRMAN**

To elect a new Vice-Chairman for the Planning and Environment Committee to fill the current vacancy.

**3. DISPENSATION TO PARTICIPATE:**

To receive and note any applications granted by the Town Clerk, on behalf of the Town Council, for dispensation to participate in Meetings of New Romney Town Council.

**4. DECLARATIONS OF INTEREST:**

Councillors to declare any Disclosable Pecuniary Interests or Other Significant or Personal Interests they may have in items on the agenda this evening.

**5. ADJOURNMENT OF MEETING:**

To consider formal adjournment of the meeting of the Council for a maximum period of fifteen minutes to allow for an allocated public session.

**6. PUBLIC QUESTIONS:**

Members of the public may put questions to the Chairman of the Council for a period of fifteen minutes regarding matters to do with the town of New Romney and its coastal areas of Littlestone and Greatstone, including items on the agenda. Any Councillors who have declared an "Other Significant Interest" in matters to be discussed at this meeting will also have the opportunity to speak within the session set aside for public participation, in accordance with the Town Council's Code of Conduct Item 5(3)(b), which reads as follows:

" Where you have an Other Significant Interest in any business of the Authority, you may... make representations, answer questions

or give evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose.”

**7. RE-CONVENING OF MEETING:**

To formally re-convene the meeting of the Council.

**8. MINUTES (Encs\*)**

To approve the minutes of the Planning and Environment Committee Meeting held on 14 July 2021 (attached hereto).

**9. PLANNING CLERK’S REPORT (Encs)**

To receive and note the Planning Clerk’s report.

**10. SCHEDULE OF PLANNING APPLICATIONS (Encs\*)**

To consider planning applications attached hereto and make any recommendations as deemed appropriate.

**11. ANY FURTHER PLANNING APPLICATIONS RECEIVED**

(i) To approve consideration of further planning applications received subsequent to issue of agenda.

(ii) To consider further planning applications and make any recommendations as deemed appropriate.

**12. SCHEDULE OF LICENCING APPLICATIONS**

To receive and note schedule of Licencing Applications.

- None received.

**13. FOLKESTONE AND HYTHE DISTRICT COUNCIL REPORTS DECISIONS/MATTERS (Encs\*)**

To receive and note Schedule of Delegated Decisions.

**14. ENVIRONMENTAL MATTERS (Encs\*)**

To receive written reports and, within the remit of the Committee, take any such action(s) thereon as may be deemed necessary.

Planning Clerk – 08.09.2021

**MINUTES**  
**A Meeting of the Planning and Environment Committee**  
**Held in the Assembly Rooms, Church Approach, New Romney**  
**on 04 August 2021**  
**Commencing at 6:45pm**

**PRESENT:**

**Councillors:** P D Thomas, P J Coe, R Tillson  
J Rivers, Ms W Nevard, Mr J Davies

**In the Chair:** Councillor Thomas (Chairman)

**In Attendance:** Planning Clerk - Mrs G Hall  
Town Clerk - Mrs C Newcombe

164/2021-22 **APOLOGIES**

Apologies for absence were received from:

Cllr P Carey for personal reasons  
Cllr J Picco for personal reason

**PROPOSED BY:** Councillor Tillson

**SECONDED BY:** Councillor Rivers

**RESOLVED UNANIMOUSLY – That reasons for absence, as detailed above, be approved.**

165/2021-22 **DISPENSATION TO PARTICIPATE**

It was reported that no new applications for Dispensation to Participate had been received.

166/2021-22 **DECLARATIONS OF INTEREST @ 6.46pm**

Councillor Thomas declared a personal interest in planning application 21/1958/FH as the applicant is known to him.

Councillor Coe declared a personal interest in planning application 21/1958/FH as the applicant is known to him.

167/2021-22 **ADJOURNMENT OF MEETING**

It was not necessary to adjourn the meeting as no members of the public were present and no questions had been received in writing.

168/2021-22 **PUBLIC QUESTIONS**

No public questions had been received.

169/2021-22 **RE-CONVENING OF MEETING**

Not applicable.

170/2021-22 **MINUTES**

**Minutes of the Meeting Held on 14<sup>th</sup> July 2021**

Having duly considered the afore-mentioned Minutes it was:

**PROPOSED BY:** Councillor Coe

**SECONDED BY:** Councillor Davies

**RESOLVED UNANIMOUSLY – That the Minutes of the Planning and Environment Committee meeting held on 14<sup>th</sup> July 2021, a copy of which had been previously circulated to all Councillors, be signed as a true and correct record.**

171/2021-22 **PLANNING CLERK'S REPORT**

The Planning Clerk's report, a copy of which had been previously circulated, was received and noted.

172/2021-22 **SCHEDULE OF PLANNING APPLICATIONS**

It was

**PROPOSED BY:** Councillor Nevard

**SECONDED BY:** Councillor Davies

**RESOLVED UNANIMOUSLY – That the observations and recommendations as under be submitted to Folkestone and Hythe District Council.**

**Application No.**

**Description and Location**

(i) [21/1473/FH](#)

39 Rolfe Lane, New Romney,  
TN288JP

Removal of existing side & rear extensions & erection of new side & rear extensions.  
Removal of lean-to roof & erection of new pitched roof.  
Provide horizontal cladding & rendering to existing walls.

**RECOMMENDATION:**

**NO OBJECTION**

**Voting:**

**For Application:**

**6**

**Against Application:**

**0**

**Abstained:**

**0**

70

(ii) [21/1497/FH](#)

67 Littlestone Road, Littlestone,

New Romney, TN288LP

Two storey side extension with ground floor alteration, with new roof and additional roof lights to the rear.

**NO OBJECTION**

**6**

**0**

**0**

**RECOMMENDATION:**

**Voting:**

**For Application:**

**Against Application:**

**Abstained:**

(iii) [21/1498/FH](#)

**RE-CONSULTATION**

11 Littlestone Road, Littlestone, New Romney, TN288LN

Section 73 application for removal/variation of Condition 15 (vehicle charging point) of planning permission 20/1686/FH (Demolition of existing steel-frame building and erection of a Convenience Store (Use Class E) with associated parking and access) - removal of Condition 15

**NO OBJECTION**

**6**

**0**

**0**

**RECOMMENDATION:**

**Voting:**

**For Application:**

**Against Application:**

**Abstained:**

(iv) [21/1402/FH](#)

The Limes West Street, New Romney, TN288DJ

Change of use from two flats back into one dwelling.

**NO OBJECTION**

**6**

**0**

**0**

**RECOMMENDATION:**

**Voting:**

**For Application:**

**Against Application:**

**Abstained:**

(v) [21/1548/FH](#)

Land Adjoining 39 Victoria Road West, Littlestone, TN288ND

Proposal: Section 73 application for the variation of condition 18 (floor level above design flood level) of planning permission Y18/0768/FH (Outline application for up to 80



dwelling and access with matters of scale, layout, appearance, and landscaping reserved for future consideration.) - to add 'minimum' before 300mm and 600mm in the condition.

**RECOMMENDATION:**

**Voting:**

**For Application:**

**Against Application:**

**Abstained:**

**NO OBJECTION**

**6**

**0**

**0**

(vi) [21/1577/FH](#)

97 Coast Drive, Greatstone, New Romney, TN288NR

Replace existing attached garage with two-storey flat roof side extension and replace existing glazed conservatory with single storey flat roof rear extension

**RECOMMENDATION:**

**Voting:**

**For Application:**

**Against Application:**

**Abstained:**

**NO OBJECTION**

**5**

**0**

**1**

(vii) [21/1581/FH](#)

97 Coast Drive, Greatstone, New Romney, TN288NR

Extension of existing dropped kerb to the front of the property on to a classified road.

**RECOMMENDATION:**

**Voting:**

**For Application:**

**Against Application:**

**Abstained:**

**NO OBJECTION**

**6**

**0**

**0**

It was

**PROPOSED BY:** Councillor Rivers

**SECONDED BY:** Councillor Tillson

**RESOLVED UNANIMOUSLY – That the additional planning applications received since issue of the Agenda be discussed and voted upon as applicable and observations made submitted to Folkestone and Hythe District Council as under.**

**Application No**

**Location and Description**

[21/1402/FH](#)

The Limes, West Street, New Romney, TN28 8DJ

Change of use from two flats back into one dwelling

**RECOMMENDATION:**

**NO OBJECTION**

**Voting:**

**For Application:**

**6**

**Against Application:**

**0**

**Abstained:**

**0**

[21/1600/FH](#)

Land Adjacent 49, Adie Road, Greatstone, TN28 8SR

Erection of 14 semi-detached dwellings, with front and rear gardens and associated parking.

**RECOMMENDATION:**

**NO OBJECTION Subject to habitat management strategy required & request a confirmation of a completed detailed drainage design.**

**Voting:**

**For Application:**

**6**

**Against Application:**

**0**

**Abstained:**

**0**

[21/1598/FH](#)

Marlings, 99 Coast Drive, Greatstone, New Romney, TN288NR

New pitched roof above garage, demolish existing conservatory and construct new rear extension, additional dropped kerb on to classified road.

**RECOMMENDATION:**

**NO OBJECTION**

**Voting:**

For Application:	6
Against Application:	0
Abstained:	0

[21/1616/FH](#)

11 Littlestone Road, Littlestone,  
TN28 8LN

Installation of 1 no. externally illuminated (logo only) fascia sign and 1 no. externally illuminated pole mounted projecting sign.

**RECOMMENDATION:**

**NO OBJECTION**

**Voting:**

For Application:	6
Against Application:	0
Abstained:	0

174/2021-22 **SCHEDULE OF LICENCE APPLICATIONS**

There were no licence applications for consideration.

175/2021-22 **FOLKESTONE & HYTHE DISTRICT COUNCIL REPORTS/DECISIONS/MATTERS**

**Delegated Decisions**

The delegated decisions for the periods ending 01, 08, 11, 22 and 28 July 2021, details of which had been previously circulated, were received and noted by Members present.

176/2021-22 **ENVIRONMENTAL MATTERS**

The councillors discussed the on-going issues regarding the disruption to the waste collection services following which it was

**PROPOSED BY:** Councillor Rivers

**SECONDED BY:** Councillor Coe

**RESOLVED UNANIMOUSLY – That the Clerk, in consultation with the Chairman, draft a letter to the relevant District Council Head of Service to request information regarding total cost for provision of street cleaning service for New Romney including all on-costs with a view to considering the potential for discussing alternative arrangements with the District Council.**

The Meeting Concluded at 7:49PM

*Minutes prepared by the Planning Clerk*

**PLANNING CLERK'S REPORT  
FOR PLANNING and ENVIRONMENT COMMITTEE MEETING  
15 SEPTEMBER 2021**

**(A) MATTERS ARISING FROM THE MINUTES OF THE MEETING  
HELD ON 05 AUGUST 2021**

There were no matters arising from the above Minutes.

**(B) OTHER MATTERS OF REPORT**

**(i) Planning appeal**

87 Coast Drive, Greatstone, New Romney, TN28 8NR

Planning appeal against refusal of planning application [20/9071/FH](#) for Retrospective application for retention of the renovated beach chalet/hut.

Planning Inspectorate Number: APP/L2250/W/21/3272712

NRTC – RECOMMEND REFUSAL – Contrary to saved policies SD1, BE1 and BE8; HB1, HB8 and HB9.

**(ii) Littlestone Warren Tennis Courts and Golf Club House**

Littlestone Warren Tennis Courts and Golf Club House which was designated as an Asset of Community Value under the Localism Act.

We were informed back in April that the community group The Friends of Romney Warren was interested in purchasing the site, but no sale has been agreed. This now means that a protected period comes into effect during which the landowner can sell the site to whoever it chooses, and no further restrictions can be triggered. This protected period will last until 17<sup>th</sup> August 2022.

**This Concludes the Report**

**NEW ROMNEY TOWN COUNCIL**  
**PLANNING AND ENVIRONMENT COMMITTEE**  
**MEETING – 15 SEPTEMBER 2021**  
**SCHEDULE OF PLANNING APPLICATIONS**  
**FOR CONSIDERATION**

<b><u>Application No</u></b>	<b><u>Location and Description</u></b>
(i) <a href="#">21/1760/FH</a>	<p>49 Coast Drive, Greatstone, New Romney, TN28 8NX</p> <p>Proposed alterations, rear extension and new roof to provide first floor residential accommodation including demolition of existing rear conservatory.</p>
<p><b><u>RECOMMENDATION:</u></b>  <b><u>Voting:</u></b>  <b>For Application:</b>  <b>Against Application:</b>  <b>Abstained:</b></p>	
(ii) <a href="#">21/1298/FH</a>	<p>76c &amp; 76d Seafeld House, 76 High Street, New Romney, Kent, TN28 8AT</p> <p>Alterations to the existing dwellings on the first floor and an extension to create a second floor to provide four residential apartments.  (NRTC previously consulted on this application – NO OBJECTION – CONCERNS RAISED RE: NO PARKING PROVISION – CONTRAVENES POLICY T2)</p>
<p><b><u>RECOMMENDATION:</u></b>  <b><u>Voting:</u></b>  <b>For Application:</b>  <b>Against Application:</b>  <b>Abstained:</b></p>	

(iii) [21/1845/FH/TCA](#)

24A High Street, New Romney,  
TN28 8DW

Fell one Laurel and one Conifer  
situated within a conservation area.

**RECOMMENDATION:**

**Voting:**

**For Application:**

**Against Application:**

**Abstained:**

**NEW ROMNEY TOWN COUNCIL**  
**MEETING OF THE PLANNING AND ENVIRONMENT COMMITTEE**  
**15 SEPTEMBER 2021**  
**DELEGATED DECISIONS OF FOLKESTONE & HYTHE DISTRICT**  
**COUNCIL**

\* Conditions attached to Approval and Reasons for Refusal are available for perusal on the FHDC Planning Portal.  
(Reasons for refusal following ‘*No Objection*’ recommendation by NRTC are given below.)

\*\* NRTC Delegated Recommendation

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**For the Period Ending 26<sup>th</sup> August 2021**

- (i) [21/1497/FH](#) 67 Littlestone Road, Littlestone, New Romney, TN28 8LP
- Two storey side extension with ground floor alteration, with new roof and additional roof lights to the rear.

**DECISION:** **APPROVED WITH CONDITIONS**  
(NRTC – NO OBJECTION)

- (ii) [21/1236/FH](#) 102 Littlestone Road, New Romney, Kent, TN28 8NH
- Erection of a link extension between the main dwelling and garage and a new raised roof to the garage along with the other external alternations.

**DECISION:** **APPROVED WITH CONDITIONS**  
(NRTC – NO OBJECTION)

- (iii) [21/1615/FH](#) 11 Littlestone Road, Littlestone, TN28 8LN
- Non material amendment to planning permission 20/1686/FH Demolition of existing steel-frame building and erection of a Convenience Store (Use Class E) with associated parking and access to allow for removal of ATM from approved shopfront.

**DECISION:** **APPROVED WITH CONDITIONS**  
(NRTC – NO OBJECTION)

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**For the Period Ending 01<sup>st</sup> September 2021**

- (i) [21/1581/FH](#) 97 Coast Drive, Greatstone, New Romney, Kent, TN28 8NR

Extension of existing dropped kerb to the front of the property on to a classified road.

**DECISION:**

**APPROVED WITH CONDITIONS**  
(NRTC – NO OBJECTION)

- (ii) [21/1369/FH](#) Netherstone, Madeira Road, Littlestone, New Romney, Kent, TN28 8QT

Installation of swimming pool in garden (revised siting)

**DECISION:**

**APPROVED WITH CONDITIONS**  
(NRTC – NO OBJECTION)

- (iii) [21/1428/FH](#) 101 Queens Road, Littlestone, New Romney, TN28 8LT

Lawful Development Certificate (proposed) for the erection of a single storey rear extension.

**DECISION:**

**NOT LAWFUL**  
(NRTC – NO OBSERVATIONS MADE)

- (iv) [21/1473/FH](#) 39 Rolfe Lane, New Romney, Kent, TN28 8JP

Removal of existing side & rear extensions & erect of new side & rear extensions.  
Removal of lean-to & erection of new pitched roof.  
Provide horizontal cladding & rendering to existing walls.

**DECISION:**

**APPROVED WITH CONDITIONS**  
(NRTC – NO OBJECTION)

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**NEW ROMNEY TOWN COUNCIL**  
**PLANNING AND ENVIRONMENT COMMITTEE**  
**MEETING – 15 SEPTEMBER 2021**  
**ENVIRONMENTAL MATTERS**

We have received the following email from KCC regarding the consultation on the booking system at the Recycling Centres:

*Hi New Romney TC,*

*We are currently consulting on the future use of a booking system for customers to access our Household Waste Recycling Centres (sometimes known as the ‘tip’).*

*Feedback since we started using the booking system suggests that many customers have found it convenient and useful but that some would still prefer to just “turn up and go”.*

*We are considering keeping the booking system on a permanent basis, but before this is considered by the Environment and Transport Cabinet Committee we want to hear the views of Kent residents and other stakeholders.*

*This consultation closes on Thursday 30 September 2021. Please*

*[visit our webpage](#) to find out more and participate in this consultation.*

***Other consultations you may be interested in***

*Our consultation on the Budget for 2022-23 is open until 19 September. We need to consider that we may have to make some difficult decisions in the near future, but before we do this, we would like to hear your views. Please [visit our webpage](#) to find out more and participate in this consultation.*

*Kind regards,*

*KCC’s Engagement and Consultation Team*

*[consultation@kent.gov.uk](mailto:consultation@kent.gov.uk)*

**END**