

# Cinque Port Town of New Romney



Town Clerk's Office  
Town Hall  
New Romney  
Kent TN28 8BT

Tel: New Romney 01797 362348

Mrs C. Newcombe  
Town Clerk  
and  
Responsible Financial Officer

Ref: MW/7001

18<sup>th</sup> January 2023

Dear Councillor,

**A MEETING OF NEW ROMNEY TOWN COUNCIL'S PLANNING & ENVIRONMENT COMMITTEE WILL BE HELD AT THE ASSEMBLY ROOMS, CHURCH APPROACH, NEW ROMNEY ON WEDNESDAY 25<sup>TH</sup> JANUARY 2023 AT 6.45PM.**

You are hereby summoned to attend the above-mentioned meeting of New Romney Town Council's Planning and Environment Committee to consider the under-mentioned business.

Signed:

*Gemma Hall*

Mrs Gemma Hall  
Planning Clerk

Email: [planning.clerk@newromney-tc.gov.uk](mailto:planning.clerk@newromney-tc.gov.uk)

***The afore-mentioned meeting will commence at 6.45pm.***

***Members of Public are welcome to join this meeting.***

***PLEASE NOTE: New Romney Assembly Rooms and New Romney Town Hall have restricted access for people with limited mobility; please enquire for details.***

***Anyone displaying any symptoms of Covid-19 should NOT attend the meeting.***

## **PUBLIC PARTICIPATION AT TOWN COUNCIL MEETINGS**

### **1. Who can participate in a New Romney Town Council meeting?**

Members of the Public and Press may attend this Council meeting, except at such times as certain sensitive personal, legal or contractual matters may be considered in private and confidential session, when Members of the Public will be required to leave the meeting.

A maximum of THREE members of public may also participate by submitting a question at a meeting. The question must relate to a matter affecting the parish of New Romney and/or its residents. Each submission must last no longer than 3 minutes in total.

Any such question should be delivered to the Council by way of a written statement submitted by email by midday on the day of the Council meeting - to be read out during the meeting. The question submitted should be mindful of the 3 minute speaking time available. The reading of the question will allow for any mid-sentence delivery to be completed before being stopped at the three minute deadline. If any Member of Public does not have access to email, a question can be submitted by email by a representative on their behalf.

Any such questions should be emailed to: [planning.clerk@newromney-tc.gov.uk](mailto:planning.clerk@newromney-tc.gov.uk) by midday on the day of the Council meeting.

### **2. How and when do I have to let the council know that I want to participate?**

You will need to give written notice (via email or post) that you would like to participate by 3pm on the Friday before the meeting, providing your name and contact details and a summary of what your question subject will be. No late notifications can be accepted.

### **3. What happens if more than three local residents want to participate by submitting questions to the Council?**

The system will operate on the basis of “first come, first served” as identified by the Clerk. You will be notified as soon as possible after your ‘notification of wish to participate’ has been received as to whether or not you will be able to participate (by reading out your submission).

#### **4. What will happen at the Council meeting?**

Your question will be read aloud during the agenda item: Public Questions. If it is possible for the Chairman to provide a response to your question at the meeting, he/she will do so. If it is not possible to provide a response at that time, a response will be provided in writing – usually within 28 days of the meeting taking place.

Agendas and reports for meetings will be available at least 3 working days and usually 7 weekdays before the date of the meeting on the Town Council website. Any supplementary sheets will be available the day before the meeting and can be viewed at [www.newromney-tc.gov.uk](http://www.newromney-tc.gov.uk)

#### **THE LAWS OF LIBEL AND SLANDER**

- These laws are very strict.
- If, in public, you say something about a person that is not true, even if you believe it to be true, you may be sued and have to pay compensation. Therefore, you need to be very careful about any criticism you wish to make of people in any written submission.
- Councillors are able to speak more freely and bluntly while in Council or Committee meetings than members of the public.
- You, as a member of the public, do not have the same protection.

**NEW ROMNEY TOWN COUNCIL**  
**PLANNING AND ENVIRONMENT COMMITTEE MEETING**  
**25<sup>th</sup> JANUARY 2023**

**AGENDA**

**1. APOLOGIES:**

To receive and note apologies of councillors unable to attend and approve reasons for absence.

**2. DISPENSATION TO PARTICIPATE:**

To receive and note any applications granted by the Town Clerk, on behalf of the Town Council, for dispensation to participate in Meetings of New Romney Town Council.

**3. DECLARATIONS OF INTEREST:**

Councillors to declare any Disclosable Pecuniary Interests or Other Significant or Personal Interests they may have in items on the agenda this evening.

**4. ADJOURNMENT OF MEETING:**

To consider formal adjournment of the meeting of the Council for a maximum period of fifteen minutes to allow for an allocated public session.

**5. PUBLIC QUESTIONS:**

Members of the public may put questions to the Chairman of the Council for a period of fifteen minutes regarding matters to do with the town of New Romney and its coastal areas of Littlestone and Greatstone, including items on the agenda. Any Councillors who have declared an "Other Significant Interest" in matters to be discussed at this meeting will also have the opportunity to speak within the session set aside for public participation, in accordance with the Town Council's Code of Conduct Item 5(3)(b), which reads as follows:

"Where you have an Other Significant Interest in any business of the Authority, you may... make representations, answer questions or give evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose."

**6. RE-CONVENING OF MEETING:**

To formally re-convene the meeting of the Council.

**7. MINUTES (Encs\*):**

To approve the minutes of the Planning and Environment Committee Meeting held on 4<sup>th</sup> January 2023 (attached hereto).

- 8. PLANNING CLERK'S REPORT (Encs\*)**  
To receive and note the Planning Clerk's report.
- 9. SCHEDULE OF PLANNING APPLICATIONS (Encs\*)**  
To consider planning applications attached hereto and make any recommendations as deemed appropriate.
- 10. ANY FURTHER PLANNING APPLICATIONS RECEIVED (Encs\*)**  
(i) To approve consideration of further planning applications received subsequent to issue of agenda.  
(ii) To consider further planning applications and make any recommendations as deemed appropriate.
- 11. SCHEDULE OF LICENCING APPLICATIONS**  
To receive and note schedule of Licencing Applications.
- 12. FOLKESTONE AND HYTHE DISTRICT COUNCIL REPORTS DECISIONS/MATTERS (Encs\*)**  
To received and note Hythe and Folkestone District Council's Reports, Decisions and Matters.
- 13. ENVIRONMENTAL MATTERS**  
To receive written reports and, within the remit of the Committee, take any such action(s) thereon as may be deemed necessary.
- 14. REPORTS OF WORKING PARTIES**  
(i) To receive and note the written reports of any working parties reporting to the Planning and Environment Committee and to take any such action(s) thereon as may be deemed necessary.
- 15. STREET/ROAD NAME SUGGESTIONS (Encs\*)**  
To consider potential street names for use in Akehurst Homes development and future new developments within the Parish and make any recommendations/suggestions as deemed appropriate.

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MINUTES

of

A Meeting of the Planning and Environment Committee  
Held in the Assembly Rooms, Church Approach, New Romney  
on 4<sup>th</sup> January 2023  
Commencing at 6.45pm

**PRESENT:**

**Councillors:** P Thomas, P Coe, P Carey, J Davies, D Wimble and K Terry

**In the Chair:** Councillor P Thomas

**In Attendance:** Planning Clerk - Mrs G Hall

402/2022-23 **ELECTION OF A CHAIRMAN & VICE-CHAIRMAN**

The Chairman called for nominations for Chairman & Vice-Chairman of the Planning and Environment Committee.

(i) It was:

**PROPOSED BY: Councillor Coe**

**SECONDED BY: Councillor Tillson**

**RESOLVED UNANIMOUSLY – That Councillor Thomas be elected to the office of Chairman of the Planning and Environment Committee for the remainder of the Civic year.**

(ii) It was:

**PROPOSED BY: Councillor Tillson**

**SECONDED BY: Councillor Terry**

**RESOLVED UNANIMOUSLY – That Councillor Coe be elected to the office of Vice-Chairman of the Planning and Environment Committee for the remainder of the Civic year.**

403/2022-23 **APOLOGIES**

Apologies for absence were received from:

Councillor J Rivers - Unwell

It was

**PROPOSED BY: Councillor Coe**

**SECONDED BY: Councillor Wimble**

**RESOLVED UNANIMOUSLY – that reasons for absence, as detailed above, be approved.**

404/2022-23

#### DISPENSATION TO PARTICIPATE

No new applications for Dispensation to Participate had been received.

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405/2022-23

#### DECLARATIONS OF INTEREST

All councillors present declared a Personal Interest in relation to planning application: **22/2100/FH** as the site is adjacent to New Romney Town Council land (The Greens).

406/2023-23

#### ADJOURNMENT OF MEETING

It was not necessary to adjourn the meeting as no questions had been received in writing.

407/2022-23

#### PUBLIC QUESTIONS

None received.

408/2022-23

#### RE-CONVENING OF MEETING

Not applicable.

409/2022-23

#### MINUTES

##### **Minutes of the Meeting Held on 7<sup>th</sup> December 2022**

The Chairman presented the **Minutes of the Planning and Environment Committee Meeting Held on 7<sup>th</sup> Decemer 2022**, a copy of which had been previously circulated to all Councillors.

Having duly considered the afore-mentioned minutes, it was:

**PROPOSED BY:** Councillor Wimble

**SECONDED BY:** Councillor Terry

**RESOLVED – that the Minutes of the Planning and Environment Committee Meeting held on 26<sup>th</sup> October 2022 be approved and signed as a true and correct record.**

Councillor Tillson abstained from voting as they had not been present at the afore-mentioned meeting.

410/2022-23

#### PLANNING CLERK'S REPORT

The Planning Clerk's report was received and noted.

411/2022-23

#### SCHEDULE OF PLANNING APPLICATIONS

It was

**PROPOSED BY:** Councillor Wimble

**SECONDED BY:** Councillor Davies

**RESOLVED UNANIMOUSLY – that NRTC Planning and Environmental Committee comments, including those comments relating to additional planning applications received in accordance with Agenda Item 11 for this meeting, as stated below, be submitted to FHDC Planning Department:**

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<b><u>Application No</u></b>	<b><u>Location and Description</u></b>
(i) <a href="#">22/1891/FH</a>	Mulberry View, Coast Road, Littlestone, New Romney, TN28 8QU  Replacement roof, extension to ground floor, conversion of integral garage, replace terraces to first floor, replace existing windows and doors along with internal and external alterations.
<b><u>RECOMMENDATION:</u></b>	<b>No Objection</b>
<b><u>Voting:</u></b>	
<b>For Application:</b>	<b>7</b>
<b>Against Application:</b>	<b>0</b>
<b>Abstained:</b>	<b>0</b>
(ii) <a href="#">22/2037/FH</a>	Page Cottage, Cannon Street, New Romney, TN28 8BH  <b>T1 Magnolia crown reduction to previous cuts subject to Tree Preservation Order No 18 of 2016.</b>
<b><u>RECOMMENDATION:</u></b>	<b>No Objection subject to works carried out under BS3998.</b>
<b><u>Voting:</u></b>	
<b>For Application:</b>	<b>7</b>
<b>Against Application:</b>	<b>0</b>
<b>Abstained:</b>	<b>0</b>
(iii) <a href="#">22/2113/FH/TCA</a>	Yew Tree Lodge, Church Road, New Romney, TN28 8EY  <b>Works to trees in a Conservation area comprising of T1 Yew carry out crown reduction by a max of 1.5 metres and lift crown by 0.5 metres</b>
<b><u>RECOMMENDATION:</u></b>	<b>No Objection subject to works carried out under BS3998.</b>
<b><u>Voting:</u></b>	
<b>For Application:</b>	<b>7</b>
<b>Against Application:</b>	<b>0</b>
<b>Abstained:</b>	<b>0</b>



(iv) [22/2047/FH](#)West Lawn, Lydd Road,  
New Romney, TN28 8DHFitting of secondary windows behind the existing  
windows.**RECOMMENDATION:****Voting:****For Application:****7****Against Application:****0****Abstained:****0****No Objection**(v) [22/1989/FH](#)20 Broadlands Crescent,  
New Romney, TN28 8JFLawful development certificate  
(proposed) for the conversion of the  
existing garage and  
alteration/insertion of door, window  
and skylight**RECOMMENDATION:****Voting:****For Application:****7****Against Application:****0****Abstained:****0****No Objection**(vi) [22/2107/FH](#)38 Coast Drive, Greatstone,  
New Romney, TN28 8NX

Proposed garage conversion

**RECOMMENDATION:****Voting:****For Application:****7****Against Application:****0****Abstained:****0****No Objection**(vii) [22/2176/FH/TCA](#)The Cottage, Madeira Road,  
Littlestone, TN28 8QTWorks to trees in a  
Conservation area comprising  
of T12 Willow pollard by 1.5  
metres.**RECOMMENDATION:****Voting:****For Application:****7****Against Application:****0****Abstained:****0****No Objection subject to works  
carried out under BS3998.**

(vii) [22/2100/FH](#)Coast Drive Car Park, Coast Drive,  
Greatstone TN28 8NR

**Creation of a new visitor hub and water sports facilities, the erection of 106 beach chalets and boardwalks providing access to the beach, and upgrades to the existing car park.**

**RECOMMENDATION:****No Objection subject to the following:**

- **New Romney Town Council must insist that the access and parking for Sea Cadets is protected. It has been brought to our attention from the Sea Cadets that they have it in writing permissions to park and to gain access and this must be upheld.**
- **New Romney Town Council must insist that the access to The Green's must be protected.**
- **Fundamentally the wording for RM11 must be changed from Residential to Tourist/Leisure as per the Hume Planning Report.**
- **Consideration that at least 50% of the huts should be offered to 'local' residents first.**
- **Consideration to the installation of more toilet facilities.**

**Voting:****For Application: 7****Against Application: 0****Abstained: 0**412/2022-23 [SCHEDULE OF LICENCE APPLICATIONS](#)

There were no licence applications for consideration.

413/2022-23 [FOLKESTONE & HYTHE DISTRICT COUNCIL REPORTS/DECISIONS/MATTERS](#)

A schedule of delegated decisions of Folkestone & Hythe District Council Planning Department for the periods ending 1<sup>st</sup> December and 8<sup>th</sup> December 2022 was received and noted by Members present.

414/2022-23 [ENVIRONMENTAL MATTERS](#)

None.

415/2022-23 [REPORTS OF WORKING PARTIES](#)

The Chairman verbally reported that the draft Parish Highway Improvement plan was sent to Kent County Council to review and arrange a meeting date. KCC have reported that they only do zoom meetings and this meeting date is TBC.

The Chairman thanked those present for their attendance and the meeting  
Concluded **at 7.31pm.**

*Minutes prepared by the Planning Clerk*

**NEW ROMNEY TOWN COUNCIL**  
**PLANNING AND ENVIRONMENT COMMITTEE MEETING**  
**25 JANUARY 2023**  
**PLANNING CLERK'S REPORT**

**(i) Planning Enforcement – Reports**

After receiving several concerned emails and telephone calls from concerned residents regarding the development site on Lydd Road – The construction workers are parking opposite the site, bumped up on the pavement outside the properties on Longshore Grove.

This completely blocked the path making it very hard for pedestrians to pass, especially those with wheelchairs/mobility scooters and pushchairs, forcing them to go onto the road on what is a tretrous stretch of road within our parish to pass.

This is not acceptable and goes against the Construction Management Plan.

This has been reported to the site manager direct and to Folkestone and Hythe District Council's Planning Enforcement team to investigate.

Update: Logged under Planning Enforcement ref: 23/0006/CM

**(ii) Flooding – Warren Road**

Caused by blocked drains. Reported to KCC via the Parish Portal under reference: 687206



**NEW ROMNEY TOWN COUNCIL**  
**PLANNING AND ENVIRONMENT COMMITTEE MEETING**  
**25 JANUARY 2023**  
**SCHEDULE OF PLANNING APPLICATIONS**  
**FOR CONSIDERATION**

<b><u>Application No</u></b>	<b><u>Location and Description</u></b>
<p>(i) <a href="#"><u>22/2072/FH</u></a></p>	<p>Romney Bay House, Coast Road, Littlestone, New Romney, Kent, TN28 8QY</p> <p>Rear roof alterations to accommodate additional hotel bedroom. Rear elevation will have new proposed windows at both first and ground floor, infilling of an existing door at ground floor and converting two windows to single hinged doors. East elevation will have an existing door and two windows to be infilled at ground floor.</p>
<p><b><u>RECOMMENDATION:</u></b>  <b><u>Voting:</u></b>  <b>For Application:</b>  <b>Against Application:</b>  <b>Abstained</b></p>	
<p>(ii) <a href="#"><u>23/0032/FH</u></a></p>	<p>21 Broadlands Avenue, New Romney, Kent, TN28 8JE</p> <p>Proposed two storey side extension re-submission of <a href="#"><u>22/0131/FH</u></a></p>
<p><b><u>RECOMMENDATION:</u></b>  <b><u>Voting:</u></b>  <b>For Application:</b>  <b>Against Application:</b>  <b>Abstained</b></p>	

**NEW ROMNEY TOWN COUNCIL**  
**PLANNING AND ENVIRONMENT COMMITTEE MEETING**  
**25 JANUARY 2023**  
**FURTHER PLANNING APPLICATIONS RECEIVED**

<b><u>Application No</u></b>	<b><u>Location and Description</u></b>
<p>(i) <a href="#"><u>23/0065/FH</u></a></p>	<p>28 Blenheim Road, Littlestone, New Romney, TN28 8PR</p> <p>Erection of a first floor side dormer, demolition of existing conservatory and erection of a new single storey ground floor rear extension.</p>
<p><b><u>RECOMMENDATION:</u></b>  <b><u>Voting:</u></b>  <b>For Application:</b>  <b>Against Application:</b>  <b>Abstained</b></p>	
<p>(ii) <a href="#"><u>23/0049/FH/TCA</u></a></p>	<p>St Martins Field, Ashford Road, New Romney, TN28 8AT</p> <p>Crown reduction of two Chestnuts by 2 metres at rear of 3 &amp; 4 Park Row situated within a conservation area.</p>
<p><b><u>RECOMMENDATION:</u></b>  <b><u>Voting:</u></b>  <b>For Application:</b>  <b>Against Application:</b>  <b>Abstained:</b></p>	
<p>(iii) <a href="#"><u>Y19/0706/FH</u></a></p>	<p>Forest Cottage, Cockreed Lane, New Romney, Kent, TN28 8TE</p> <p>Erection of a chalet bungalow following removal of existing mobile home.</p>
<p><b><u>RECOMMENDATION:</u></b>  <b><u>Voting:</u></b>  <b>For Application:</b>  <b>Against Application:</b>  <b>Abstained:</b></p>	

**NEW ROMNEY TOWN COUNCIL**  
**PLANNING AND ENVIRONMENT COMMITTEE MEETING**  
**25 JANUARY 2023**

**DELEGATED DECISIONS OF FOLKESTONE & HYTHE DISTRICT COUNCIL**

\* Conditions attached to Approval and Reasons for Refusal are available for perusal on the FHDC Planning Portal.  
(Reasons for refusal following ‘*No Objection*’ recommendation by NRTC are given below.)

\*\* NRTC Delegated Recommendation

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**For the Period Ending 1<sup>st</sup> December 2022**

(i) [21/1969/FH](#) Greatstone Fish Bar, 9 Dunes Road, Greatstone, New Romney  
TN28 8SS

Replace existing 20ft container with new insulated storage cabin and additional cabin for office/staff rest room.

**DECISION:**

**Approved with conditions**  
(NRTC – No Objection)

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**For the Period Ending 7<sup>th</sup> December 2022**

(i) [22/1477/FH](#) 9 Cockreed Lane, New Romney, Kent, TN28 8JH

Lawful development certificate (proposed) for the extension of existing dropped kerb to the front of the property on to an unclassified road.

**DECISION:**

**Lawful**  
(NRTC – No Objection)

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**NEW ROMNEY TOWN COUNCIL**  
**PLANNING AND ENVIRONMENT COMMITTEE MEETING**  
**25 JANUARY 2023**  
**STREET/ROAD NAME SUGGESTIONS**

New Romney Town Council is being consulted with regards to suggestions for Street/Road Names for any new developments within the Town.

Names of people, historical events, landmarks can all be considered for street/road names, please note the names suggested must have some significance/relevance to the local area. Other ideas could be local plants and wildlife unique to the Romney Marsh.

Our previous suggestions of Lemanis & Speakers have both since been used on local developments.

Suggestions received:

- Wire



**END**