

Cinque Port Town of New Romney



Mrs C. Newcombe
Town Clerk
and
Responsible Financial Officer

Town Clerk's Office
Town Hall
New Romney
Kent TN28 8BT

Tel: New Romney 01797 362348

Ref: MW/7001

6th September 2023

Dear Councillor,

A MEETING OF NEW ROMNEY TOWN COUNCIL'S PLANNING & ENVIRONMENT COMMITTEE WILL BE HELD AT THE ASSEMBLY ROOMS, CHURCH APPROACH, NEW ROMNEY ON WEDNESDAY 13th September 2023 AT 6.45PM.

You are hereby summoned to attend the above-mentioned meeting of New Romney Town Council's Planning and Environment Committee to consider the under-mentioned business.

Signed:

Gemma Hall

Mrs Gemma Hall
Planning Clerk

Email: planning.clerk@newromney-tc.gov.uk

The afore-mentioned meeting will commence at 6.45pm.

Members of Public are welcome to join this meeting.

PLEASE NOTE: New Romney Assembly Rooms and New Romney Town Hall have restricted access for people with limited mobility; please enquire for details.

Anyone displaying any symptoms of Covid-19 should NOT attend the meeting.

PUBLIC PARTICIPATION AT TOWN COUNCIL MEETINGS

1. Who can participate in a New Romney Town Council meeting?

Members of the Public and Press may attend this Council meeting, except at such times as certain sensitive personal, legal or contractual matters may be considered in private and confidential session, when Members of the Public will be required to leave the meeting.

A maximum of THREE members of public may also participate by submitting a question at a meeting. The question must relate to a matter affecting the parish of New Romney and/or its residents. Each submission must last no longer than 3 minutes in total.

Any such question should be delivered to the Council by way of a written statement submitted by email by midday on the day of the Council meeting - to be read out during the meeting. The question submitted should be mindful of the 3 minute speaking time available. The reading of the question will allow for any mid-sentence delivery to be completed before being stopped at the three minute deadline. If any Member of Public does not have access to email, a question can be submitted by email by a representative on their behalf.

Any such questions should be emailed to: planning.clerk@newromney-tc.gov.uk by midday on the day of the Council meeting.

2. How and when do I have to let the council know that I want to participate?

You will need to give written notice (via email or post) that you would like to participate by 3pm on the Friday before the meeting, providing your name and contact details and a summary of what your question subject will be. No late notifications can be accepted.

3. What happens if more than three local residents want to participate by submitting questions to the Council?

The system will operate on the basis of “first come, first served” as identified by the Clerk. You will be notified as soon as possible after your ‘notification of wish to participate’ has been received as to whether or not you will be able to participate (by reading out your submission).

4. What will happen at the Council meeting?

Your question will be read aloud during the agenda item: Public Questions. If it is possible for the Chairman to provide a response to your question at the meeting, he/she will do so. If it is not possible to provide a response at that time, a response will be provided in writing – usually within 28 days of the meeting taking place.

Agendas and reports for meetings will be available at least 3 working days and usually 7 weekdays before the date of the meeting on the Town Council website. Any supplementary sheets will be available the day before the meeting and can be viewed at www.newromney-tc.gov.uk

THE LAWS OF LIBEL AND SLANDER

- These laws are very strict.
- If, in public, you say something about a person that is not true, even if you believe it to be true, you may be sued and have to pay compensation. Therefore, you need to be very careful about any criticism you wish to make of people in any written submission.
- Councillors are able to speak more freely and bluntly while in Council or Committee meetings than members of the public.
- You, as a member of the public, do not have the same protection.

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
13th SEPTEMBER 2023

AGENDA

1. APOLOGIES:

To receive and note apologies of councillors unable to attend and approve reasons for absence.

2. DISPENSATION TO PARTICIPATE:

To receive and note any applications granted by the Town Clerk, on behalf of the Town Council, for dispensation to participate in Meetings of New Romney Town Council.

3. DECLARATIONS OF INTEREST:

Councillors to declare any Disclosable Pecuniary Interests or Other Significant or Personal Interests they may have in items on the agenda this evening.

4. ADJOURNMENT OF MEETING:

To consider formal adjournment of the meeting of the Council for a maximum period of fifteen minutes to allow for an allocated public session.

5. PUBLIC QUESTIONS:

Members of the public may put questions to the Chairman of the Committee for a period of fifteen minutes regarding matters to do with the town of New Romney and its coastal areas of Littlestone and Greatstone, including items on the agenda. Any Councillors who have declared an "Other Significant Interest" in matters to be discussed at this meeting will also have the opportunity to speak within the session set aside for public participation, in accordance with the Town Council's Code of Conduct Item 5(3)(b), which reads as follows:

"Where you have an Other Significant Interest in any business of the Authority, you may... make representations, answer questions or give evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose."

6. RE-CONVENING OF MEETING:

To formally re-convene the meeting of the Council.

7. MINUTES (Encs*):

To approve the minutes of the Planning and Environment Committee Meeting held on 23rd August 2023 (attached hereto).

- 8. PLANNING CLERK'S REPORT (Encs*)**
To receive and note the Planning Clerk's report.
- 9. SCHEDULE OF PLANNING APPLICATIONS (Encs*)**
To consider planning applications attached hereto and make any recommendations as deemed appropriate.
- 10. ANY FURTHER PLANNING APPLICATIONS RECEIVED**
 - (i) To approve consideration of further planning applications received subsequent to issue of agenda.
 - (ii) To consider further planning applications and make any recommendations as deemed appropriate.
- 11. SCHEDULE OF LICENCING APPLICATIONS**
To receive and note schedule of Licencing Applications.
- 12. FOLKESTONE AND HYTHE DISTRICT COUNCIL REPORTS DECISIONS/MATTERS (Encs*)**
To received and note Hythe and Folkestone District Council's Reports, Decisions and Matters.
- 13. ENVIRONMENTAL MATTERS**
To receive written reports and, within the remit of the Committee, take any such action(s) thereon as may be deemed necessary.
- 14. REPORTS OF WORKING PARTIES (Encs*)**
 - (i) To receive and note the written reports of any working parties reporting to the Planning and Environment Committee and to take any such action(s) thereon as may be deemed necessary.

MINUTES
of
A Meeting of the Planning and Environment Committee
Held in the Assembly Rooms, Church Approach, New Romney
on 23rd August 2023
Commencing at 6.45pm

PRESENT:**Councillors:**

P Coe, J Rivers, P Carey, K Terry, S O'Hare, J Davies and
L Phillips

In the Chair:

Councillor P Coe

In Attendance:

Planning Clerk - Mrs G Hall

195/2023-24 **APOLOGIES**

No apologies were received.

196/2023-24 **DISPENSATION TO PARTICIPATE**

No new applications for Dispensation to Participate had been received.

197/2023-24 **DECLARATIONS OF INTEREST**

@6:45pm None.

198/2023-24 **ADJOURNMENT OF MEETING**

It was not necessary to adjourn the meeting as no questions had been received in writing.

199/2023-24 **PUBLIC QUESTIONS**

None received.

200/2023-24 **RE-CONVENING OF MEETING**

Not applicable.

201/2023-24 **MINUTES****Minutes of the Meeting Held on 2nd August 2023**

The Chairman presented the **Minutes of the Planning and Environment Committee Meeting Held on 2nd August 2023**, a copy of which had been previously circulated to all Councillors.

Having duly considered the afore-mentioned minutes, it was:

PROPOSED BY: Councillor O'Hare

SECONDED BY: Councillor Davies

RESOLVED – that the Minutes of the Planning and Environment Committee Meeting held on 2nd August 2023 be approved and signed as a true and correct record.

202/2023-24 **PLANNING CLERK’S REPORT**

The Planning Clerk did not have anything to report.

203/2023-24 **SCHEDULE OF PLANNING APPLICATIONS**

It was

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Terry

RESOLVED UNANIMOUSLY – that NRTC Planning and Environmental Committee comments, including those comments relating to additional planning applications received in accordance with Agenda Item 11 for this meeting, as stated below, be submitted to FHDC Planning Department:

<u>Application No</u>	<u>Location and Description</u>
(i) 23/1120/FH	Plot 16 Colins Road, New Romney, TN28 8FA
	Proposal: Variation of conditions 2 (submitted plans) and 5 (unit amalgamation) of planning permission 20/1172/FH
<u>RECOMMENDATION:</u>	No Objection
<u>Voting:</u>	
For Application:	7
Against Application:	0
Abstained:	0
(ii) 22/2100/FH	Coast Drive Car Park, Coast Drive, Greatstone, TN28 8NR
	This is a re-consultation following the submission of additional details or a change in circumstance. These are detailed below:
	Additional Information added 09.08.2023 & reduction of 106 beach huts to 96.

RECOMMENDATION:

Recommend Refusal – Not enough information to make a decision, concerns over lack of parking and a recommendation to reduce the beach huts to a single row to allow for more parking.

Voting:**For Application:****0****Against Application:****7****Abstained:****0**(iii) [23/0857/FH](#)

46 Coast Drive, Greatstone,
New Romney, TN28 8NX

Formation of new vehicular
access onto a classified road.

Voting:**For Application:****7****Against Application:****0****Abstained:****0****No Objection**(iv) [23/1301/FH/TCA](#)

Sandhills, Coast Road,
Littlestone,
New Romney, TN28 8QZ

Cut back overhanging
branches of 3 Tamarisk trees,
all situated in a Conservation
area.

Voting:**For Application:****7****Against Application:****0****Abstained:****0****No Objection**(v) [23/1298/FH](#)

Prospect, Maderia Road,
Littlestone, New Romney,
TN28 8QX

Cordyline Australis to be
removed and repositioned on
site.

Voting:**For Application:****7****Against Application:****0****Abstained:****0****No Objection**

(vi) [23/1187/FH](#)53 Adie Road, Greatstone,
New Romney, TN28 8SRConstruction of a single storey
rear extension.**Voting:****For Application:****No Objection****7****Against Application:****0****Abstained:****0**(vii) [23/1234/FH](#)10 Orchard Drive, Littlestone,
New Romney, TN28 8SEWorks to Trees covered by a
TPO.**Voting:****Recommend Refusal – No
good reason given for
works to be done.****For Application:****0****Against Application:****6****Abstained:****1**204/2023-24 **SCHEDULE OF LICENCE APPLICATIONS**

There were no licence applications for consideration.

205/2023-24 **FOLKESTONE & HYTHE DISTRICT COUNCIL REPORTS/
DECISIONS/MATTERS**A schedule of delegated decisions of Folkestone & Hythe District Council Planning
Department for the period ending 3rd August 2023, 10th August 2023 and 17th
August 2023 was received and noted by Members present.206/2023-24 **REPORTS FROM WORKING PARTIES**The Planning Clerk advised the Committee that the Pedestrian and Road
Traffic surveys were being installed on 4th September 2023, a zoom call meeting with
KCC will be organised once completed to go over the data.The Planning Clerk has arranged a site visit with the KCC Highway
Improvement team for 1st November to discuss Ashford
Road/Highstreet/Church Approach Junction, along with High Street
problem parking and Lydd Road.

207/2023-24 **KENT COUNTY COUNCIL LOCAL TRANSPORTATION PLAN**

It was

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Rivers

RESOLVED UNANIMOUSLY – That Councillors Carey, Davies, O'Hare and Phillips will review Kent County Council's Local Transportation Plan and report back to The Planning Clerk who will collate the comments and complete the consultation on behalf of the Planning and Environment Committee. Comments and observations regarding the Local Transportation Plan should be sent to the Clerk no later than 08th September 2023.

The Chairman thanked those present for their attendance and the meeting
Concluded **at 7:58pm**

Minutes prepared by the Planning Clerk

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
13th SEPTEMBER 2023
PLANNING CLERK'S REPORT

(i) Footpath between Mountfield Industrial Estate – Church Lane.

I emailed Folkestone and Hythe District Council regarding the footpath from Mountfield Ind Est – Church Lane and when this is likely to be reinstated. Please see their response below:

We are still liaising with KCC on the road adoption front.. not going to be a quick process by all accounts as it will include some legislative hurdles.

As soon as we have an update, I will let you know.

I have asked to be updated as and when things develop but it doesn't look likely to be put back in for a while longer yet which is disappointing.

(ii) 17-23 High Street, New Romney

17-23 High Street, New Romney was report as derelict to Folkestone and Hythe District Council and they have emailed to advised that a building inspector will come out to visit the site week commencing 11th September. I shall keep you updated.

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
13th SEPTEMBER 2023
SCHEDULE OF PLANNING APPLICATIONS
FOR CONSIDERATION

<u>Application No</u>	<u>Location and Description</u>
(i) <u>23/1208/FH</u>	<p>Pavilion & Community Hall, Station Road, New Romney, TN28 8BB</p> <p>Demolition of the existing Maude Pavilion and adjacent Community Hall. Erection of a new sports pavilion, with community hall above. New nursery building and associated external works.</p> <p><u>Voting:</u> For Application: Against Application: Abstained:</p>
(ii) <u>23/1291/FH</u>	<p>13 Coast Drive, Greatstone, New Romney, TN28 8NX</p> <p>Two storey front extension. Replacement side and rear balcony. Rebuild ground floor extension. First floor patio doors.</p> <p><u>Voting:</u> For Application: Against Application: Abstained:</p>

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
13th SEPTEMBER 2023

DELEGATED DECISIONS OF FOLKESTONE & HYTHE DISTRICT COUNCIL

* Conditions attached to Approval and Reasons for Refusal are available for perusal on the FHDC Planning Portal.
 (Reasons for refusal following '*No Objection*' recommendation by NRTC are given below.)

** NRTC Delegated Recommendation

For the Period Ending 24th August 2023

(i) [23/0916/FH](#) 14 Orchard Drive, Littlestone, New Romney, TN28 8SE
 Works to trees the subject of TPO no:4 of 1985: Fell 1 x Cypress and replace with Prunus.

DECISION: **No Objections**
 (NRTC – Recommend Refusal – Lack of information – refer to FHDC tree officer)

(ii) [23/1065/FH/NMA](#) Land to the West of Ashford Road, New Romney
 Nonmaterial amendment to planning permission 20/2068/FH to allow for amendment to description of development and re-wording of condition 4.

DECISION: **Refused** - Recommended Refusal Reason x 1 - The proposed increase in the number of dwellings from 87 to 99 would result in a significant change to the approved development which does not amount to a nonmaterial amendment.
 (NRTC - Recommend Refusal – This is a material change. Overdevelopment.)

For the Period Ending 31st August 2023

(i) [23/1023/FH](#) Unit 20, Mountfield Road, Mountfield Industrial Estate, New Romney, TN28 8LH
 Creation of two vehicle access points with associated dropped kerbs. Installation of 2.4m high security palisade gates.

DECISION: **Approved with conditions**
 (NRTC – No Objection)

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
13th SEPTEMBER 2023
REPORTS FROM WORKING PARTIES

Parish Highway Improvement Plan.

(i) Site visit meeting requested with KCC Highways team and FHDC to discuss Ashford Road/Highstreet/Church Approach T junction, Highstreet Parking and Lydd Road. Meeting date TBC – GH 16.08.23

Site visit meeting booked for 01.11.23 with KCC & FHDC 09:30 – 11:30. – GH 23.08.23

(ii) Traffic and pedestrian surveys to be installed on 4th September 2023 – GH 23.08.23

(iii) Meeting with Parking Services booked for 13.09.23 to discuss problem parking in High Street. GH 24.08.23

Priority No:	Location:	Actions:	To do:	Updates
1	i) St Nicholas School – Fairfield Road, New Romney, TN28 8BP, Craythorne Lane & Rolfe Lane, New Romney. ii) The Marsh Academy – Station Road, New Romney, TN28 8BB	St Nicholas School is incorporated into Zone 2 of PC plans for 20mph zone.	Update Zone 2 to include St Nicholas School	
1		St Nicholas School - For a formal crossing point, both a traffic survey and pedestrian survey would need to be conducted to ascertain feasibility. KCC estimate at least £30,000 for a formal crossing (subject to fluctuation with cost of materials constantly changing)		
1/2		Traffic surveys to be conducted throughout Zone 1 & 2. KCC to determine locations and obtain cost of these surveys along with pedestrian survey.	Survey Quoted £740 by KCC – 08.03.23	Funds requested from FG&P Committee for Parish Highway Improvement Plan 22.03.23 Funds approved and email sent to KCC to start Traffic Surveys. GH 04.04.23 Surveys scheduled to be installed on 04.09.23 – GH 24.08.23
1		Vehicles parking on double yellow lines and blocking driveways are for enforcement by F&H and police. PC advise that there are current plans for double yellow lines in the area.	Arrange meeting with FHDC to discuss problem parking	
1		KCC has sent PC information on the School Travel Plan to share with both schools.	Arrange meeting with St Nicholas & The Marsh Academy to discuss.	
2	Please see 20 MPH zones 1-6	KCC and PC agreed to focus on Zones 1 & 2 as a priority. As above, traffic survey locations to be determined by KCC.		
3	i) Spitalfield Lane ii) Sussex Road	KCC to explore options of “Unsuitable for HGV” and “Pedestrian in Roadway” signage along Spitalfield Road.	Email sent: 21.02.23	30 MPH Zones to be dropped off to Town Hall

	iii) Church Road	<p>KCC has sent 30mph Toolkit information to PC. PC to confirm that they wish for a kit to be arranged for them (this is a free resource)</p> <p>Traffic calming measures such as speed bumps and buildouts not feasible with current lighting as this is not to the required standard.</p>	requesting 30 MPH kit – GH	on 22.03.23 - GH
4	i) High Street ii) Church Lane iii) Church Road vi) The junction of Ashford Road onto The High Street. v) Station Road, Littlestone Road, Marsh Avenue, Blenheim Road, St Martins Road, The Churchlands, Marsh Crescent, Wiles Avenue, and Carey Close	<p>PC to liaise with F&H Council regarding the “Coach Parking Bay”</p> <p>PC advised that buses and HGVs are struggling to manoeuvre past each other as there are pinch points caused by vehicles parking on both sides of High Street.</p> <p>PC requested double yellow lines from Esso garage down to Premier Shop to allow free flow of traffic, with parking available with restricted time limits opposite.</p> <p>KCC to seek advice on this and come back to PC.</p> <p>PC reported issue with delivery of gas bottles on Ashford Road whereby the driver parks on the pavement, blocking it for pedestrians, and causing vehicles on the other side to drive on the pavement to get around.</p> <p>PC requested bollards but suspect that the pavement is not wide enough.</p> <p>KCC to measure pavement</p>	Path measurements of Ashford Road sent to KCC: 22.02.23 - GH	<p>Path is too narrow for railing – KCC</p> <p>Meeting with FHDC booked for 13.09.23 to discuss problem parking in High Street. GH 24.08.23</p> <p>Site Visit booked with KCC on 01.11.23 – GH 24.08.23</p>
5.	Lydd Road – A259 – Outside Spitalfield Terrace.	Did not discuss as prioritising above.		Site Visit booked with KCC on 01.11.23 – GH 24.08.23
6.	i) Queens Road ii) Littlestone Road/Station Road iii) Coast Road iv) The Churchlands	Did not discuss as prioritising above.		
7.	Coast Drive near Spar Greatstone/Clark Road.	Did not discuss as prioritising above.		
8.	Dymchurch Road	Did not discuss as prioritising above.		
9.	i) Spitalfield Lane ii) Fairfield Road iii) Cockreed Lane iv) Sussex Road v) Rolfe Lane	Did not discuss as prioritising above. Red lines – Not feasible as this is only conducted in London.		

10.	All Roads	<p>Any faded lines should be reported online via https://www.kent.gov.uk/roads-and-travel/report-a-problem</p> <p>Any extension to double yellow lines will need to be considered on a case-by-case basis.</p>		
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END