

MINUTES
of
An Especial Meeting of New Romney Town Council
Held in the Assembly Rooms, New Romney,
on Monday 19th July 2021
Commencing at 1.30pm

PRESENT: The Right Worshipful the Mayor of New Romney and Speaker of the Cinque Ports, Councillor Paul Thomas

Town Ward:

Councillors: Mrs P S Rolfe, A Rodriguez, J Rivers and J Davies

Coast Ward:

Councillors: Mrs P Metcalfe, Miss J Hiscock, R Tillson, P Coe and D W Wimble

In Attendance:

Town Clerk	-	Mrs C Newcombe
Planning Clerk	-	Mrs M Worf
Members of Public	-	0

IN THE CHAIR

The Town Mayor – Councillor P Thomas

The business of the Council commenced @ **6.46PM**

158/2021-22 **APOLOGIES FOR ABSENCE**

Apologies were received and noted, as follows:

Councillor Ms Nevard	-	For personal reasons
Councillor Picco	-	For personal reasons
Councillor Rev Cn McLachlan	-	For personal reasons
Councillor Rodriguez	-	Who was attending an appointment

And it was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that reasons for absence, as detailed above, be approved.

159/2021-22 **DISPENSATION TO PARTICIPATE**

It was reported that no new applications for Dispensation to Participate had been processed.

160/2021-22 **DECLARATIONS OF INTEREST**

None.

161/2021-22 **EXCLUSION OF PUBLIC AND PRESS**

@6.48PM having duly considered the nature of matters to be discussed, it was:

PROPOSED BY: Councillor Miss Hiscock

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY – that due to the sensitive legal and contractual information about to be considered, which may serve to prejudice the tendering process, it is advisable in the public interest that the Public and Press be temporarily excluded and they are now instructed to withdraw.

There were no members of public or press present at the meeting.

162/2021-22 **ON-GOING MATTERS**

Having duly considered the tendering process relating to the Community Hall and Sports Pavilion Project and having duly noted the details of the Invitation to Tender and Employer's Requirements that form the Tender Pack, it was:

(i)

PROPOSED BY: Councillor Wimble

SECONDED BY: Councillor Mrs Metcalfe

RESOLVED UNANIMOUSLY – that the contents of the Project Management Consultants' report dated 6th July 2021 and the Town Clerk's report reference NRTC/CN/13024A/190721 be received and noted.

(ii)

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Tillson

RESOLVED UNANIMOUSLY – that the contents of the Employer's Requirements Pack and associated documents as presented to this meeting and duly summarised by the Project Management Consultants in their report dated 6th July 2021 and as referred to in the Town Clerk's report reference NRTC/CN/13024A/190721 be hereby approved, noting and agreeing that the Town Clerk, in consultation with the Project Steering Group Chairman, may sanction further reasonable amendments or clarifications which may be required during and beyond the Tender Period.

(iii)

PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Miss Hiscock

RESOLVED UNANIMOUSLY – that, in accordance with the indicative Pathway to Construction Programme approved at the Full Council meeting held on 7th July 2021 and applicable to the construction of a new Community Hall and Sports Pavilion and associated works, the Town Clerk is hereby authorised to approve the issue and appropriate publication of the Invitation to Tender and the associated Employer's Requirements Pack which has been prepared by the Council's Project Management and Design team in consultation with the Council's Project Steering Group.

(iv)

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY – that the Town Clerk, in consultation with the Project Steering Group Chairman and, when appropriate, members of the Design Team, be authorised to take all necessary steps to progress the project through to, but not including, the point of award of a construction contract.

(v)

PROPOSED BY: Councillor Wimble

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that the Council reconfirms its commitment to progressing the project through to completion and for the benefit of residents living in New Romney and across Romney Marsh subject to the limitations of the Town Council's previous commitment that any required Public Works Loan shall not exceed a maximum sum of £1 million repayable over 40 years.

163/2021-22 **CONCLUSION OF PRIVATE SESSION**

@7.15PM it was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Tillson

RESOLVED UNANIMOUSLY – that private session be hereby concluded.

The Chairman thanked the Councillors and Clerk for their attendance and the meeting then concluded **@ 7.15PM.**

NB: All documents referred to herein are available at the Town Hall for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the Town Clerk