

**MINUTES**

Of

A Meeting of New Romney Town Council's Amenities Committee  
Held on Monday 16 April 2018  
In the Council Chamber, Town Hall, New Romney  
Commencing at 6.45pm

**PRESENT:**

**Councillors:** Miss J Hiscock, Mrs E Gould, P Coe, Ms P Snoad, J Picco

**In the Chair:** Councillor Miss J Hiscock

**In Attendance:** Miss A Williams – Amenities Clerk  
P Thomas - Councillor

@ 6.45pm The Chairman welcomed everyone and the formal business of the Amenities Committee Meeting commenced:

707/2017-18 **APOLOGIES FOR ABSENCE**

Apologies were received and noted, as follows:

Councillor Tillson	-	personal reasons
Councillor Mrs P Metcalfe	-	unwell
Councillor O'Neill	-	unwell

And it was:

**PROPOSED BY:** Councillor Mrs Gould

**SECONDED BY:** Councillor Ms Snoad and

**RESOLVED UNANIMOUSLY – that reasons for absence, as detailed above, be approved.**

708/2017-18 **DISPENSATION TO PARTICIPATE**

No new applications had been received.

709/2017-18 **DECLARATIONS OF INTEREST**

No declarations of interest were received

710/2017-18 **PUBLIC QUESTIONS**

There were no members of the public present at that time and no questions had been received.

711/2017-18 **PRESENTATION**

Due to the presenter not being available the presentation did not take place.

712/2017-18 **MINUTES**

The Chairman presented the Minutes of the Amenities Committee Meeting held on 4 December 2017, a copy of which had been previously circulated to all Councillors.

Having duly considered the afore-mentioned Minutes, it was:

**PROPOSED BY:** Councillor Ms Snoad

**SECONDED BY:** Councillor Coe and

**RESOLVED – that the Minutes of the Amenities Committee Meeting held on 4 December 2017 be signed as a true and correct record.**

The Chairman signed the afore-mentioned Minutes.

713/2017-18 **AMENITIES CLERK'S REPORT/MAINTENANCE REPORT**

The Amenities Clerk presented her report, which had been previously circulated, and read as under:

1. **ACTIONS COMPLETED SINCE THE AMENITIES COMMITTEEMEETING HELD ON 4 DECEMBER 2017**

i. **Tree Works**

All works recommended within report issued following the tree inspection carried out on 13 October 2017 have now been completed.

2. **OTHER MATTERS OF REPORT**

i. **Allotment Gardens**

a. Two safety signs have been ordered and received and are scheduled to be installed by the open ditch in the entrance to Church Lane Allotment Gardens.

b. Certificate of Insurance for 2018 received from the Beekeepers' Association for the bee-hives at the Allotment Gardens.

ii. **Assembly Rooms**

a. Following on from the Emergency Light Inspection carried out on 8 November 2017, three emergency lights were removed and replaced.

b. An additional roof and rainwater goods inspection was carried out and required minor repairs were carried out.

iii. **Maude Pavilion**

a. Annual service/test on anti-intruder alarm system was carried out and, following the subsequent report, a new external sounder unit was installed.

iv. **Miscellaneous**

a. The weekly visual play inspections contract carried out by Landscape Services at Fairfield Road Recreation Ground and The Greens Children's Play Area and Open Air Gym was renewed for the forthcoming year.

NB: Any other actions not detailed above are either on-going or listed as Agenda items, as appropriate

3. **ASSEMBLY ROOMS BOOKINGS – 05.12.17 – 16.04.18**

Regular Bookings: Bodytone  
Brownies  
Weightwatchers  
Romney Marsh Arts Society  
Boogie Bounce  
Marsh Morris People  
Yoga

Non-Regular Bookings: Dungeness Site Stakeholder Meeting  
Remembrance Service  
New Romney Counselling Service AGM  
Memorial Service  
Art Talk and Presentation

4. **MAINTENANCE REPORT**

i. All routine maintenance has been carried out as per contracts awarded.

ii. Non-routine maintenance has been carried out since the last Amenities Committee as follows:

Other Items of Maintenance:

- i. Handle fixed on ladies toilet at the Assembly Rooms
- ii. Several allotment plots were surrendered and checked prior to reletting

This concluded the Amenities Clerk's Report and Maintenance Report.

714/2017-18 **ALLOTMENT ASSOCIATION**

The Minutes of the New Romney Allotment Association Committee Meeting held on 19 September 2017 were received and noted.

715/2017-18 **SKATEPARK – FAIRFIELD ROAD RECREATION GROUND**

Having duly considered the issue of persistent and offensive graffiti on the Skatepark at Fairfield Road Recreation Ground and noting that this matter had currently been dealt with, it was:

**PROPOSED BY:** Councillor Ms Snoad

**SECONDED BY:** Councillor Picco and

**RECOMMENDED that no further action be taken at this time**

716/2017-18 **COMMUNITY STORAGE FACILITY – ALLOTMENT GARDENS**

Following discussion regarding access to items stored in the Community Storage Facility at the Allotment Gardens, it was:

**PROPOSED BY:** Councillor Coe

**SECONDED BY:** Councillor Picco and

**RECOMMENDED that the Committee agree with the response provided by the Town Clerk and no further action be taken.**

717/2017-2018 **USE OF TOWN COUNCIL LAND – THE GREENS**

The Town Clerk's report regarding an enquiry about use of The Greens was received and noted and it was:

**PROPOSED BY:** Councillor Coe

**SECONDED BY:** Councillor Mrs Gould and

**RECOMMENDED that the Town Clerk be instructed to prepare an appropriate response to include the following points:**

- i. To maximise income from use of The Greens**
- ii. To consider all requests for use of The Greens**

The meeting then concluded at 7.15pm.

NB: All documents referred to herein are available at the Town Hall for perusal on request, except for those documents of a sensitive/legal nature discussed in private session.