



**NEW ROMNEY TOWN COUNCIL
FULL COUNCIL MEETING 10TH APRIL 2024
CAPITAL PROJECTS REPORT – MAUDE COMMUNITY CENTRE PROJECT**

On Wednesday 27th March 2024, Synergy Project Management Team hosted a pre-commencement meeting with Kent Structures Ltd in the Assembly Rooms to review all logistical, technical, legal and planning matters ahead of commencement on site. Synergy requested the attendance of the Town Clerk (Proper Officer) and Chairman of the Project Steering Group in order that any questions arising for the Town Council could be dealt with at the meeting in order to avoid unnecessary delay. The minutes of the afore-mentioned meeting will have been shared with the Project Steering Group at the time of this Full Council Meeting and any output actions reviewed and duly noted.

Further monthly construction meetings will be scheduled by Synergy to take place with Kent Structures – with the Town Clerk and Chairman of the Project Steering Group acting as NRTC representatives throughout the construction period to review progress and any issues arising. Once a meeting schedule has been agreed between Synergy and Kent Structures, Project Steering Group meetings will be scheduled to follow each construction meeting in order that any matters arising can be promptly followed up.

As previously reported, Kent Structures will take over the site on Monday 29th April 2024. In the interim, the sports clubs have been advised of the need to close down their utilities accounts, since the new ground floor pavilion will be serviced via a sub-metering arrangement or similar, and the setting up of new NRTC utilities accounts is in hand.

New Romney Football Club is currently making all necessary arrangements for the continuation of football during the construction phase of the project, including temporary re-location of the first team pitch to the rear of the sports field and temporary storage of all items of sports equipment/property that are to be retained.

It was confirmed at the afore-mentioned meeting that work on all pre-commencement planning conditions is currently in hand and no issues are currently anticipated.

Once the site has been secured, Members of the Project Steering Group, together with the Chairman of the Council, are to be invited to walk through the Site to gain an insight into how things will work during the construction phase of the project. Following that initial walk-through, Synergy will undertake

regular site visits on behalf of the Council, which may be accompanied by the Town Clerk / RFO and the PSG Chairman / Chairman of Council as necessary and/or appropriate to assist in providing regular updates to the Council and / or to make any decisions required to ensure continued progress and mitigate potential delays in accordance with the authority delegated by the Town Council.

Town Clerk
3rd April 2024