



Addendum to Appendix 1(vii)
NEW ROMNEY TOWN COUNCIL



POLICY ON RECORDING AND PUBLICATION OF DELEGATED DECISIONS

OPENNESS AND TRANSPARENCY REGULATIONS 2014

RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED AUTHORITY

TITLE OF OFFICER TAKING DECISION	Town Clerk in consultation with the Chairman of the Council
NATURE OF DECISION	Upgrade of 18 x Office 365 Licences from Business Basic to Business Premium Cost £2,454.71 Exc. VAT
DATE ON WHICH DECISION WAS TAKEN	9 th May 2023
DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED, IF ANY	Upgrade via Town Council's approved IT support provider.
RECORD OF CONFLICT OF INTEREST DECLARED BY A MEMBER CONSULTED ON THE DECISION	N/A
DETAILS OF ANY REPORT OR OTHER RELEVANT BACKGROUND PAPER CONSIDERED IN REACHING THIS DECISION, IF ANY (NB: ANY RELEVANT DOCUMENT, NOT DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION SHOULD BE ATTACHED TO THIS RECORD OF DECISION)	N/A