



# Addendum to Appendix 1(vii)



## NEW ROMNEY TOWN COUNCIL

### POLICY ON RECORDING AND PUBLICATION OF DELEGATED DECISIONS

#### OPENNESS AND TRANSPARENCY REGULATIONS 2014

#### RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED AUTHORITY

TITLE OF OFFICER TAKING DECISION	Town Clerk and Responsible Financial Officer
NATURE OF DECISION	Termination of Allotment Garden Tenancy re Plot 27 – December 2020
DATE ON WHICH DECISION WAS TAKEN	14 <sup>th</sup> December 2020
DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED, IF ANY	<p>Initial warning letter sent out, followed by second reminder, final termination warning and notice that Termination complete. Final plot clearance letter sent.</p> <p>Copy of Inspection, Termination and Appeals Procedure provided.</p> <p>Photographic evidence of plot condition after each relevant inspection provided with each letter.</p> <p>Appeal period observed.</p>
RECORD OF CONFLICT OF INTEREST DECLARED BY A MEMBER CONSULTED ON THE DECISION	N/A
<p>DETAILS OF ANY REPORT OR OTHER RELEVANT BACKGROUND PAPER CONSIDERED IN REACHING THIS DECISION, IF ANY</p> <p>(NB: ANY RELEVANT DOCUMENT, NOT DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION SHOULD BE ATTACHED TO THIS RECORD OF DECISION)</p>	<p>Photographs taken at each inspection</p> <p>Copy letters x 5</p> <p>(Held at Town Hall)</p>

