



## Appendix 1(iv)



# NEW ROMNEY TOWN COUNCIL

## Leadership Policy

### **Vision Statement**

New Romney Town Council has an open and transparent approach to encouraging Members of the Town Council to nominate suitable candidates for the position of Mayor / Chairman of the Council and Deputy Mayor / Vice-Chairman of the Council.

The Council aims to encourage the nomination of individuals with a diverse range of relevant knowledge and skills and adequate current experience as a New Romney Town Council Member.

### **Appointment of Town Mayor / Chairman of New Romney Town Council**

Except in exceptional circumstances (eg. following a Town Council election whereby no existing Members of New Romney Town Council have been re-elected), the nominees for the position of Town Mayor / Chairman of New Romney Town Council shall:

- have been a current existing Member of New Romney Town Council for at least two civic years

### **Appointment of Deputy Town Mayor / Vice-Chairman of New Romney Town Council**

Except in exceptional circumstances (eg. following a Town Council election whereby no existing Members of New Romney Town Council have been re-elected), the nominees for the position of Deputy Town Mayor / Vice-Chairman of New Romney Town Council shall:

- have been a current existing Member of New Romney Town Council for at least two civic years

### **Leadership of New Romney Town Council Committees**

Except in exceptional circumstances (eg. whereby no Member who has not already been appointed as Chairman and / or Vice-Chairman of less than two Town Council Committees is willing to be appointed as a Committee Chairman or Vice-Chairman), in order that all Members of New Romney Town Council are provided fair opportunity to gain Chairmanship experience, should they so wish, no Member shall be appointed as Chairman and / or Vice-Chairman of

more than two Town Council Committees in any one civic year, including St. Martin's Field Charity.

Except in exceptional circumstances (eg. whereby no Member who has not already been appointed as Chairman and / or Vice-Chairman of less than two Town Council Committees is willing to be appointed as a Committee Chairman or Vice-Chairman), no Member who has been appointed as Town Mayor / Chairman of New Romney Town Council or Deputy Town Mayor / Vice-Chairman of New Romney Town Council shall be appointed as Chairman or Vice-Chairman of More than one Town Council Committee whilst holding this Office.

A Chairman and Vice-Chairman of each Town Council Committee (Chairman alone in the case of the Personnel Panel), Membership of which shall have first been approved at the statutory annual Meeting of the Town Council, shall, in the first instance, be appointed by the relevant Committee at the first ordinary meeting of that Committee in each Civic Year and selected from the approved Committee Membership.

Should any vacancy in respect of Committee Chairman or Vice-Chairman arise for any reason during the Civic Year, a replacement shall then be appointed by the relevant Committee at its next ordinary meeting before proceeding to any other business, noting the requirements of this Leadership Policy.

Appointments for the position of Council Chairman or Vice Chairman or Chairman or Vice Chairman of any Town Council Standing Committee shall be by resolution, with any nominations having first been proposed, seconded and voted on. Any Member having proposed or seconded a nomination for any such post must, at that time, reserve their right to speak and, prior to any vote being taken, give reasons for supporting the nomination - which shall include some elaboration on the qualities (skills, knowledge, understanding etc) that, in their opinions, make the nominee an appropriate choice for the position.

### **Chairmanship / Leadership Training**

Chairmanship / Leadership Training shall be provided to all New Romney Town Council Members once during every four-year term of office as provided for within the Town Council's adopted Councillor Training Programme.

A one-off 'in-house' Leadership Training Session will be provided for all newly appointed Chairmen and Vice-Chairmen at the start of each Civic Year, followed by on-going support throughout the year.