

Bank Reconciliation as at 30th November 2018

	<u>Amount (£)</u>
Opening Balance as at 1 April 2018	940,929.87
<u>Add</u> Receipts to 30th November 2018	<u>348,382.19</u>
Sub Total	1,289,312.06
<u>Subtract</u> Payments to 30th November 2018	<u>292,631.84</u>
Closing Balance as at 30th November 2018	<u><u>996,680.22</u></u>

Met By:

National savings Income		
Bond		651,453.00
Nat West Treasury Reserve		45,000.00
Nat West Business Reserve Account Balance at 30th November 2018		196,738.77
Lloyds Bank Business Account Balance at 30th November 2018		38,977.13
Unity Trust Account Balance at 30th November 2018		74,928.00
Nat West Current Account Balance at 30th November 2018	500.00	
<u>Less</u> Outstanding Cheques/Transfers	11,256.85	
<u>Plus</u> Outstanding Credits/Lodgements	340.17	<u>-10,416.68</u>
Total Bank Balance as at 30th November 2018		<u><u>996,680.22</u></u>

Outstanding Cheques/Transfers:

<u>Chq No</u>	<u>Amount (£)</u>	Difference	0.00
9335	18.50		
9352	144.00		
0041	290.00		
9371	168.00		
9372	190.80		
9373	2,684.40		
9374	2,448.00		
9376	1.26		
9377	240.00		
9379	126.00		
9383	1,893.49		
9385	198.00		
43	1,304.40		
9389	768.00		
9390	96.00		
9391	648.00		
9392	38.00		
Total	<u><u>11,256.85</u></u>		

Outstanding Lodgements:

	<u>Amount (£)</u>
30/11 Cash	8.00
30/11 Cheques	332.17
Total	<u><u>340.17</u></u>

List of Payments (inc. VAT) - November 2018

1.11.18	Folkestone & Hythe District Council	D/D	224.17	Assembly Rooms - Non domestic rates
1.11.18	Folkestone & Hythe District Council	D/D	480.00	Town Hall - Non domestic rates
7.11.18	Chris's Window Cleaning Service	9368	160.00	Town Hall/Assembly Rooms - Window cleaning
7.11.18	Furley Page LLP	9369	3561.60	Admin & Misc/C hall S Pavilion Reserve - Legal fees
7.11.18	Wicksteed Leisure Ltd	9370	114.60	Fairfield Rd Rec Ground - Play equipment r&m
7.11.18	M Coleman Arboricultural Service	0039	496.50	Grounds maintenance
7.11.18	Veolia ES (UK) Plc	0040	62.83	Town Hall - Waste
9.11.18	Harringe Plants	0041	290.00	Admin & Misc - Christmas tree
15.11.18	Salaries - M8	A/P	5834.65	Admin/Caretaking salaries
15.11.18	M Coleman Arboricultural Service	9371	168.00	Fairfield Rd Rec Ground - Tree works
15.11.18	Printform Direct Ltd	9372	190.80	Printing & Stationery
15.11.18	David Ogilvie Engineering Ltd	9373	2684.40	Grant Funded Notice Board
15.11.18	Synergy CPC LLP	9374	2448.00	C Hall/S Pavilion Reserve Fund - Professional fees
15.11.18	Kent Police Band	9375	400.00	Festivities Reserve Fund - Remembrance Sunday
15.11.18	Royal Mail Group Ltd	9376	1.26	Admin & Misc - Consultation responses
15.11.18	The Wealden Group	9377	240.00	Festivities Reserve Fund - Remembrance Sunday
15.11.18	Wicksteed Leisure Ltd	9378	12109.85	Contingency/Contra - Funhouse/swings
15.11.18	Cash	0042	200.00	Petty Cash & Postage
19.11.18	GeoXsphere Ltd	9379	126.00	Admin & Misc - Subscriptions
19.11.18	Affinity for Business	9380	15.60	The Green - Water
19.11.18	Information Commissioner	9381	40.00	Admin & Misc - Subscriptions
19.11.18	East Kent Piping Society	9382	150.00	Festivities Reserve Fund - Remembrance Sunday
19.11.18	KCC re: Kent Pension Fund - M8	9383	1893.49	Personnel - Pensions - M8
19.11.18	British Telecommunications	9384	174.36	Admin & Misc - Phone & internet
19.11.18	B E Ames Ltd	9385	198.00	Play & Misc Equipment Reserve Fund - Tommy
19.11.18	Branch Fire & Safety LLP	9386	351.67	T Hall/T Hall Hs/A Rooms - Fire safety equip insp/svce
19.11.18	Ashe Alarms Ltd	9387	96.00	Maude Pavilion - Repairs & Maintenance - Alarm
19.11.18	Commercial Services Trading Ltd	9388	269.83	Play Equip Reserve Fund/F F Rd Rec & The Greens - R&M
19.11.18	HM Revenue & Customs - M8	0043	1304.40	Personnel - Contributions/deductions - M8
26.11.18	BE Ames Ltd	9389	768.00	Community Hall - Repairs & Maintenance
26.11.18	M Coleman Arboricultural Service	9390	96.00	Flagstaff Land - Tree works
26.11.18	Greenspace Ecological Solutions Ltd	9391	648.00	C Hall/S Pavilion Reserve Fund - Professional fees
26.11.18	Margate Charter Trustees	9392	38.00	Mayor's Allowance - Civic/charity event
19.11.18	Lloyds Bank	18	14.40	Admin & Misc - Bank charges
17.10.18	B E Ames Ltd Adj re: VAT	9361	84.00	VAT adjustment
	Total		35934.41	

Summary of Payments (exc. VAT) - November 2018

Admin Salaries	3965.90
Caretaking Salaries	1727.32
Paye, NI & Student Loan	1304.40
Personnel Misc & Pensions	1980.92
Town Hall	844.52
Town Hall House	48.55
Mayor's Allowance	38.00
Printing & Stationery	159.00
Petty Cash	200.00
Office Equipment	0.00
Admin & Misc	14597.96
Reserve Funds - C Hall/S Pav, Play & Misc Equip,	
C Hall/S Pav Inc Exs	4955.00
Sports Field & Maude Pavilion	80.00
Fairfield Road Recreation Ground	385.93
Allotments	75.75
The Greens	213.03
Flagstaff	135.00
Assembly Rooms	316.52
Community Hall	640.00
Amenities Misc	0.00
Planning	0.00
VAT	4266.61
Total	35934.41