

Payments Approved Under Standing Order 49, SPAA and/or Delegated Authority - F&GP Meeting 22nd January 2020

Date	Supplier/Contractor	Description	Funding Source	Net	VAT	Total			
4.11.19	Sevenoaks District Council	Civic/charity event	Mayor's Allowance	£ 40.00	£ -	£ 40.00	TC	SDA 1(vi) A+B)	Payable from Mayor's Allowance
4.11.19	Total Computer Services	Web site hosting	Admin & Misc - Budget	£ 130.00	£ -	£ 130.00	TC	SDA 1(vi) A+B)	Routine business/everyday running
4.11.19	Veolia ES (UK) Ltd	Waste	Town Hall - Waste - Budget	£ 26.18	£ 5.24	£ 31.42	TC	SPAA	Minute Ref: 765/2018-19
4.11.19	Tenterden Town Council	Civic/charity event	Mayor's Allowance	£ 70.00	£ -	£ 70.00	TC	SDA 1(vi) A+B)	Payable from Mayor's Allowance
11.11.19	Chris's Window Cleaning	Window Cleaning	Town Hall/Ass Rooms - Budgets	£ 160.00	£ -	£ 160.00	TC	SPAA	Minute Ref: 765/2018-19
11.11.19	M Coleman Arboricultural	Grounds maintenance	Grounds Maintenance - Budgets	£ 413.75	£ 82.75	£ 496.50	TC	SPAA	Minute Ref: 765/2018-19
11.11.19	Printform Direct Ltd	Stationery	Printing & Stationery - Budget	£ 176.75	£ 35.35	£ 212.10	TC	SPAA	Minute Ref: 765/2018-19
11.11.19	Information Commissioner	Registration	Admin & Misc - Budget	£ 40.00	£ -	£ 40.00	TC	SPAA	Minute Ref: 765/2018-19
11.11.19	HM Revenue & Customs	Payroll deductions/contributions	Personnel - Budgets	£ 1,244.19	£ -	£ 1,244.19	TC	SPAA	Minute Ref: 765/2018-19
15.11.19	Cash	Petty cash & postage	Petty Cash & Postage - Budget	£ 200.00	£ -	£ 200.00	TC	SDA 1(vi) A+B)	Routine business/everyday running
15.11.19	Commercial Services Trading	Inspections	Fairfield Rd Rec/The Greens - Budgets	£ 66.81	£ 13.36	£ 80.17	TC	SPAA	Minute Ref: 765/2018-19
15.11.19	Branch Fire & Safety	Fire safety equip inspection/service	Departmental Budgets	£ 273.55	£ 54.71	£ 328.26	TC	SPAA	Minute Ref: 765/2018-19
15.11.19	B E Ames Ltd	Bird deterrent	Town Hall - Repairs & Maint - Budget	£ 926.00	£ 185.20	£ 1,111.20	TC	S/O 49	Risk to fabric of building
15.11.19	Affinity for Business	Water supply	The Greens - Budget	£ 15.54	£ -	£ 15.54	TC	SPAA	Minute Ref: 765/2018-19
15.11.19	Lydd Town Council	Civic/charity event	Mayor's Allowance	£ 15.00	£ -	£ 15.00	TC	SDA 1(vi) A+B)	Payable from Mayor's Allowance
15.11.19	M Coleman Arboricultural	Debris removal	Allotments - Repairs & Maint - Budgets	£ 85.00	£ 17.00	£ 102.00	TC	S/O 49	Health & safety
15.11.19	British Telecommunication	Phone/internet	Admin & Misc - Budget	£ 165.72	£ 33.14	£ 198.86	TC	SPAA	Minute Ref: 765/2018-19
15.11.19	KCC re: Kent Pension Fund	Pension contributions Month 7	Personnel (Payroll) - Budget	£ 1,773.86	£ -	£ 1,773.86	TC	SPAA	Minute Ref: 765/2018-19
20.11.19	Tonbridge & Malling	Civic/charity event	Mayor's Allowance	£ 25.00	£ -	£ 25.00	TC	SDA 1(vi) A+B)	Payable from Mayor's Allowance
20.11.19	GeoXphere Ltd	Subscription	Admin & Misc - Budget	£ 126.00	£ -	£ 126.00	TC	SDA 1(vi) A+B)	Routine business/everyday running
20.11.19	Harringe Plants	Town Christmas Tree	Admin & Misc - Budget	£ 287.50	£ 57.50	£ 345.00	TC	SDA 1(vi) A+B)	Routine business/everyday running
20.11.19	The Sign Shed Ltd	Signage	Fairfield Rd Rec - Budget	£ 34.90	£ 6.98	£ 41.88	TC	SDA 1(vi) A+B)	Routine business/everyday running
25.11.19	EDF Energy	Electricity	Town Hall/Ass Rooms - Budgets	£ 310.34	£ 15.52	£ 325.86	TC	SPAA	Minute Ref: 765/2018-19
25.11.19	Mayor of Faversham Charity	Civic/charity event	Mayor's Allowance	£ 75.00	£ -	£ 75.00	TC	SDA 1(vi) A+B)	Payable from Mayor's Allowance
2.12.19	Kent County Council	Photocopier/printer rental	Office Equipment - Budget	£ 211.08	£ 42.22	£ 253.30	TC	SPAA	Minute Ref: 765/2018-19
2.12.19	Mayors Charity Dartford	Civic/charity event	Mayor's Allowance	£ 26.00	£ -	£ 26.00	TC	SDA 1(vi) A+B)	Payable from Mayor's Allowance
2.12.19	EDF Energy	Electricity	Town Hall/Ass Rooms - Budgets	£ 310.34	£ 15.52	£ 325.86	TC	SPAA	Minute Ref: 765/2018-19
2.12.19	M Coleman Arboricultural	Grounds maintenance	Grounds Maintenance - Budgets	£ 413.75	£ 82.75	£ 496.50	TC	SPAA	Minute Ref: 765/2018-19
2.12.19	Chris's Window Cleaning	Window cleaning	Town Hall/Assembly Rooms - Budgets	£ 70.00	£ -	£ 70.00	TC	SPAA	Minute Ref: 765/2018-19
2.12.19	HM Revenue & Customs M8	Payroll deductions/contributions	Personnel - Budgets	£ 1,308.79	£ -	£ 1,308.79	TC	SPAA	Minute Ref: 765/2018-19
4.12.19	Rolfes Heating	Boiler inspection/service	Town Hall - Repairs & Maint - Budget	£ 55.00	£ 11.00	£ 66.00	TC	SDA 1(vi) A+B)	Payable from Mayor's Allowance
4.12.19	Rolfes DIY LLP	Maintenance materials	Maintenance - Budgets	£ 82.97	£ 16.63	£ 99.60	TC	SPAA	Minute Ref: 765/2018-19
11.12.19	KCC re: Kent Pension Fund	Pension contributions Month 8	Personnel (Payroll) - Budget	£ 1,677.73	£ -	£ 1,677.73	TC	SPAA	Minute Ref: 765/2018-19
11.12.19	Commercial Services Trading	Inspections	Fairfield Rd Rec/The Greens - Budgets	£ 66.81	£ 13.36	£ 80.17	TC	SPAA	Minute Ref: 765/2018-19
11.12.19	Betteshanger Colliery Wel	Christmas concert band fee	Festivities Reserve Fund	£ 450.00	£ -	£ 450.00	TC+C	SDA 1(vi) A+B)	Routine business/everyday running
11.12.19	Mayoress of Folkestone	Civic/charity event	Mayor's Allowance	£ 90.00	£ -	£ 90.00	TC	SDA 1(vi) A+B)	Payable from Mayor's Allowance
11.12.19	PPL/PRS	Licences	Assembly Rooms - Budget	£ 401.58	£ 80.31	£ 481.89	TC	S/O 49	Health & safety
11.12.19	Cash	Petty cash & postage	Petty Cash & Postage - Budget	£ 200.00	£ -	£ 200.00	TC	SDA 1(vi) A+B)	Routine business/everyday running
20.12.19	Mayor of Medway Chrity	Civic/charity event	Mayor's Allowance	£ 25.00	£ -	£ 25.00	TC	SDA 1(vi) A+B)	Payable from Mayor's Allowance
20.12.19	Kent County Council	Photocopier/printer rental	Office Equipment - Budget	£ 112.78	£ 22.56	£ 135.34	TC	SPAA	Minute Ref: 765/2018-19
20.12.19	British Telecommunication	Phone/internet	Admin & Misc - Budget	£ 169.60	£ 33.92	£ 203.52	TC	SPAA	Minute Ref: 765/2018-19
20.12.19	Margate Charter Trustees	Civic/charity event	Mayor's Allowance	£ 64.00	£ -	£ 64.00	TC	SDA 1(vi) A+B)	Payable from Mayor's Allowance
20.12.19	Ashford Outside Catering	Christmas reception	Mayor's Allowance	£ 560.00	£ -	£ 560.00	TC	SDA 1(vi) A+B)	Payable from Mayor's Allowance
3.1.20	Guild of Macebearers	Subscription	Admin & Misc - Budget	£ 70.00	£ -	£ 70.00	TC	SDA 1(vi) A+B)	Routine business/everyday running
3.1.20	EDF Energy	Electricity	The Greens - Budget	£ 23.70	£ 1.19	£ 24.89	TC	SPAA	Minute Ref: 765/2018-19

3.1.20	New Romney Counselling	Refund of hire fee	Assembly Rooms - Budget	£	33.00	£	-	£	33.00	TC	SDA 1)(vi) A+B)	Routine business/everyday running
3.1.20	Chris's Window Cleaning	Window cleaning	Town Hall/Assembly Rooms - Budgets	£	70.00	£	-	£	70.00	TC	SPAA	Minute Ref: 765/2018-19
3.1.20	M Coleman Arboricultural	Grounds maintenance	Grounds Maintenance - Budgets	£	413.75	£	82.75	£	496.50	TC	SPAA	Minute Ref: 765/2018-19
3.1.20	Veolia ES (UK) Ltd	Waste	Town Hall - Waste - Budget	£	130.90	£	26.18	£	157.08	TC	SPAA	Minute Ref: 765/2018-19
8.1.20	Rolfes DIY LLP	Maintenance materials	Maintenance - Budgets	£	88.13	£	17.62	£	105.75	TC	SPAA	Minute Ref: 765/2018-19
8.1.20	NLC Nova Lift Co Ltd	Stairlift contract	Town Hall - Repairs & Maint - Budget	£	245.40	£	49.08	£	294.48	TC	SPAA	Minute Ref: 765/2018-19
13.1.20	B E Ames Ltd	Removal of debris & inspection	Assembly Rooms - Budget	£	70.00	£	14.00	£	84.00	TC	S/O 49	Health & safety
13.1.20	Sevenoaks District Council	Civic/charity event	Mayor's Allowance	£	40.00	£	-	£	40.00	TC	SDA 1)(vi) A+B)	Payable from Mayor's Allowance
13.1.20	KCC re: Kent Pension Fund	Pension contributions Month 9	Personnel (Payroll) - Budget	£	1,595.06	£	-	£	1,595.06	TC	SPAA	Minute Ref: 765/2018-19
17.1.20	British Telecommunication	Phone/internet	Admin & Misc - Budget	£	165.60	£	33.12	£	198.72	TC	SPAA	Minute Ref: 765/2018-19
17.1.20	Canterbury Bookbinders	Minute binding	Admin & Misc - Budget	£	160.00	£	-	£	160.00	TC	SDA 1)(vi) A+B)	Routine business/everyday running
2.12.19	HM Revenue & Customs M9	Payroll deductions/contributions	Personnel - Budgets	£	1,154.79	£	-	£	1,154.79	TC	SPAA	Minute Ref: 765/2018-19
				<u>£ 17,236.85</u>		<u>£ 1,048.96</u>		<u>£ 18,285.81</u>				

Prepared By: Mrs C T Morris BSc (Hons) MAAT 20th January 2020