

New Romney Town Council

Bank Reconciliation as at 31st May 2021

				<u>Amount (£)</u>
Opening Balance as at 1 April 2021				1,256,960.43
Add	Receipts to 31st May 2021			187,715.38
Sub Total				1,444,675.81
Subtract	Payments to 31st May 2021			59,215.60
Closing Balance as at 31st May 2021				1,385,460.21
Met By:				
National savings Income Bond				651,453.00
Nat West Business Reserve Account Balance at 31st May 2021				644,838.50
Lloyds Bank Business Account Balance at 31st May 2021				32,600.95
Unity Trust Account Balance at 31st May 2021				56,265.31
Nat West Current Account Balance at 31st May 2021			500.00	
Less	Outstanding Cheques/Transfers		197.55	
Plus	Outstanding Credits/Lodgements		0.00	302.45
Total Bank Balance as at 31st May 2021				1,385,460.21
Outstanding Cheques/Transfers:				
	Chq No	Amount (£)	Difference	0.00
	189	80.20		
	M/C	57.36		
	M/C	55.30		
	M/C	17.95		
	M/C	49.73		
	M/C	-62.99		
	Total	197.55	Total	0.00
<i>Prepared by: Tracy Morris BSc (Hons) MAAT 12th July 2021</i>				

				Personnel Panel				F&GP Committee																	
Date	Payee	Ref:	Total	Admin Salaries	Care -taking Salaries	Paye, NI & Student Loan	Misc & Pensions	Town Hall	Town Hall House	Mayor's Allow	Print & Stat	Petty Cash	Office Equip	Admin & Misc	Reserve Funds	VAT	Sports Field & Maude	Fairfield Rd Rec	Allot -ments	The Greens	Flag staff	Ass Rooms	Comm Hall	Misc	Plan -ning
			36304.49	4817.03	1978.75	0.00	6192.69	658.10	75.00	35.00	15.90	0.00	204.06	3611.02	13884.00	3736.91	0.00	152.76	107.30	209.87	55.00	571.10	0.00	0.00	0.00
5.5.21	M Coleman Arboricultural Services	300029	594.00	c										60.00		99.00		121.00	86.00	170.00	58.00				
5.5.21	The Computer People Ltd	300030	84.00	c									20.00	50.00		14.00									
5.5.21	South East Employers	300031	271.20	c										226.00		45.20									
5.5.21	Rolfes DIY LLP	300032	128.73	c										60.51		19.94						48.28			
5.5.21	Kent County Council	300033	142.91	c									119.09			23.82									
5.5.21	Confederation of Cinque Ports	300034	118.75	c										118.75											
5.5.21	Furley Page LLP	300035	5140.80	c											4284.00	856.80									
13.5.21	Salaries M2	F/P	6835.35	c	4491.33	2242.68	84.89							16.45											
19.5.21	S H Bureau Ltd	000196	137.59	c										114.66		22.93									
19.5.21	British Telecommunications plc	000197	225.19	c										187.66		37.53									
19.5.21	Rolfes DIY LLP	000198	456.80	c				19.50	17.25					360.07		52.78		3.45			1.88			1.87	
27.5.21	Folkestone & Hythe DC	D/D	7440.00	c											6200.00	1240.00									
4.5.21	Folkestone & Hythe DC	D/D	195.00	c																			195.00		
4.5.21	Folkestone & Hythe DC	D/D	499.00	c				499.00																	
6.5.21	EDF Energy Customers	D/D	3.66	c												0.17				3.49					
6.5.21	EDF Energy Customers	D/D	151.66	c					144.44							7.22									
10.5.21	Business Stream	D/D	22.66	c				22.66																	
12.5.21	EDF Energy Customers	D/D	43.79	c												2.09							41.70		
13.5.21	British Gas	D/D	58.10	c				55.33								2.77									
20.5.21	Trooli	D/D	78.00	c										65.00		13.00									
19.5.21	Unity Trust Bank	57	15.00	c										15.00											
4.5.21	Lloyds Bank Mastercard	D/D	3.00	c										3.00											
4.5.21	Lloyds Bank Mastercard	D/D	3.00	c										3.00											
28.5.21	Veolia ES UK Plc	520	94.25	c				78.54								15.71									
25.5.21	Business Stream	519	51.32	c																			51.32		
17.5.21	Marquee Media Ltd	M/C	57.36											47.80		9.56									
19.5.21	Amazon	M/C	55.30											46.08		9.22									
20.5.21	Ideal 365 Ltd	M/C	17.95					14.96								2.99									
21.5.21	OT Group Ltd	M/C	49.73											41.44		8.29									
26.4.21	Canon CxD	M/C	-62.99											-62.99											
			22911.11	4491.33	2242.68	0.00	84.89	689.99	161.69	0.00	135.32	0.00	76.10	1280.10	10484.00	2483.02	0.00	124.45	86.00	173.49	59.88	336.30	0.00	1.87	0.00
	Monthly Total		59215.60	9308.36	4221.43	0.00	6277.58	1348.09	236.69	35.00	151.22	0.00	280.16	4891.12	24368.00	6219.93	0.00	277.21	193.30	383.36	114.88	907.40	0.00	1.87	0.00
	Cummulative Total																								
			59215.60																						

Prepared By: C T Morris BSc (Hons) MAAT 12th July 2021

New Romney Town Council List of Payments (inc. VAT) May 2021				
5.5.21	M Coleman Arboricultural Services	300029	594.00	Grounds Maintenance
5.5.21	The Computer People Ltd	300030	84.00	Admin & Misc/Office Equip - IT remote support/cable
5.5.21	South East Employers	300031	271.20	Admin & Misc - Subscriptions
5.5.21	Rolfes DIY LLP	300032	128.73	Maint materials/C-19 measures/small tooling/PPE
5.5.21	Kent County Council	300033	142.91	Office Equipment - Printer/copier lease rental
5.5.21	Confederation of Cinque Ports	300034	118.75	Admin & Misc - Civic supplies
5.5.21	Furley Page LLP	300035	5140.80	C Hall/S Pav Reserve Fund - Legal fees
13.5.21	Salaries M2	F/P	6835.35	Admin/caretaking/civic salaries/business mileage
19.5.21	S H Bureau Ltd	000196	137.59	Admin & Misc - Payroll outsourcing
19.5.21	British Telecommunications plc	000197	225.19	Admin & Misc - Phone/internet
19.5.21	Rolfes DIY LLP	000198	456.80	Maint materials/C-19 measures/small tooling/PPE
27.5.21	Folkestone & Hythe DC	D/D	7440.00	General Reserve Fund - Toilet block cleaning/maint
4.5.21	Folkestone & Hythe DC	D/D	195.00	Assembly Rooms - Non domestic rates
4.5.21	Folkestone & Hythe DC	D/D	499.00	Town Hall - Non domestic rates
6.5.21	EDF Energy Customers	D/D	3.66	The Greens - Electricity
6.5.21	EDF Energy Customers	D/D	151.66	Town Hall - Electricity
10.5.21	Business Stream	D/D	22.66	Town Hall - Drainage
12.5.21	EDF Energy Customers	D/D	43.79	Assembly Rooms - Electricity
13.5.21	British Gas	D/D	58.10	Town Hall - Gas
20.5.21	Trooli	D/D	78.00	Admin & Misc - Phone/internet
19.5.21	Unity Trust Bank	57	15.00	Admin & Misc - Bank charges
4.5.21	Lloyds Bank Mastercard	D/D	3.00	Admin & Misc - Bank charges
4.5.21	Lloyds Bank Mastercard	D/D	3.00	Admin & Misc - Bank charges
28.5.21	Veolia ES UK Plc	520	94.25	Town Hall - Waste
25.5.21	Business Stream	519	51.32	Assembly Rooms - Drainage
17.5.21	Marquee Media Ltd	M/C	57.36	Printing & Stationery
19.5.21	Amazon	M/C	55.30	Printing & Stationery
20.5.21	Ideal 365 Ltd	M/C	17.95	Town Hall - Hygiene supplies
21.5.21	OT Group Ltd	M/C	49.73	Printing & Stationery
			-62.99	Printing & Stationery
	Total		22911.11	

New Romney Town Council Summary of Payments (exc. VAT) - May 2021	
Admin Salaries	4491.33
Caretaking Salaries	2242.68
Paye, NI & Student Loan	0.00
Personnel Misc & Pensions	84.89
Town Hall	689.99
Town Hall House	161.69
Mayor's Allowance	0.00
Printing & Stationery	135.32
Petty Cash	0.00
Office Equipment	76.10
Admin & Misc	1280.10
Reserve Funds - General / CHSPP	10484.00
Sports Field & Maude Pavilion	0.00
Fairfield Road Recreation Ground	124.45
Allotments	86.00
The Greens	173.49
Flagstaff	59.88
Assembly Rooms	336.30
Community Hall	0.00
Amenities Misc	1.87
Planning	0.00
VAT	2483.02
Total	22911.11

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