

Payments Approved Under Financial Regs, SPAA and/or Delegated Authority - F&GP Meeting 19th March 2025

Date	Supplier/Contractor	Description	Funding Source	Net	VAT	Total					
14.1.25	British Gas	Gas	Town Hall - Gas - Budget	£ 144.17	£ 7.20	£ 151.37	TC	SPAA	Minute Ref: 059/2024-25(a)		
21.1.25	British Gas	Gas	Assembly Rooms - Gas - Budget	£ 466.15	£ 23.30	£ 489.45	TC	SPAA	Minute Ref: 059/2024-25(a)		
9.1.25	British Gas	Gas	Maude Pavilion - Gas	£ 3.75	£ 0.19	£ 3.94	TC	SPAA	Minute Ref: 059/2024-25(a)		
29.1.25	BRM Futures	A Rooms hire fees refund	Contra	£ 128.50	£ -	£ 128.50	TC	SDA FR	Routine business/everyday running		
8.1.25	Business Stream	Drainage	Assembly Rooms - Water - Budget	£ 146.43	£ -	£ 146.43	TC	SPAA	Minute Ref: 059/2024-25(a)		
18.1.25	Business Stream	Drainage	The Greens - Toilets - Water - Budget	£ 256.54	£ -	£ 256.54	TC	SPAA	Minute Ref: 059/2024-25(a)		
18.10.24	Business Stream	Drainage	The Greens - Toilets - Water - Budget	£ 87.18	£ -	£ 87.18	TC	SPAA	Minute Ref: 059/2024-25(a)		
5.2.25	Canterbury Auction Gallery	Insurance valuations	Admin - Misc Expenditure	£ 150.00	£ 30.00	£ 180.00	TC	SDA FR	Routine business/everyday running		
3.1.25	Castle Water	Water supply	Allotments - Water - Budget	£ 87.60	£ 17.52	£ 105.12	TC	SPAA	Minute Ref: 059/2024-25(a)		
16.1.25	Castle Water	Water supply	Town Hall - Water - Budget	-£ 5.91	£ -	-£ 5.91	TC	SPAA	Minute Ref: 059/2024-25(a)		
8.1.25	Castle Water	Water supply	The Greens - Fountain - Water - Budget	£ 7.14	£ -	£ 7.14	TC	SPAA	Minute Ref: 059/2024-25(a)		
7.1.25	Castle Water	Water supply	Assembly Rooms - Water - Budget	£ 26.71	£ -	£ 26.71	TC	SPAA	Minute Ref: 059/2024-25(a)		
21.1.25	M Coleman Arboricultural	Grounds Maintenance	Departmental Budgets	£ 397.00	£ 79.40	£ 476.40	TC	SPAA	Minute Ref: 059/2024-25(a)		
13.2.25	M Coleman Arboricultural	Grounds Maintenance	Departmental Budgets	£ 397.00	£ 79.40	£ 476.40	TC	SPAA	Minute Ref: 059/2024-25(a)		
13.2.25	Ecoheat PH Ltd	Landlords gas safety inspection	Community Hall - Budget	£ 91.67	£ 18.33	£ 110.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
2.1.25	EDF Energy	Electricity	Town Hall - Electricity - Budget	£ 139.48	£ 6.97	£ 146.45	TC	SPAA	Minute Ref: 059/2024-25(a)		
2.1.25	EDF Energy	Electricity	Assembly Rooms - Electricity - Budget	£ 88.30	£ 4.42	£ 92.72	TC	SPAA	Minute Ref: 059/2024-25(a)		
6.1.25	EDF Energy	Electricity	MCC - Electricity	£ 97.87	£ 4.89	£ 102.76	TC	SPAA	Minute Ref: 059/2024-25(a)		
29.1.25	Euroloos	Porta loos	Admin - Misc Expenditure	£ 265.74	£ 53.14	£ 318.88	TC	SDA FR	Health & Safety		
26.2.25	Euroloos	Porta loos	Admin - Misc Expenditure	£ 265.68	£ 53.14	£ 318.82	TC	SDA FR	Health & Safety		
1.1.25	FH&DC	Non domestic rates	A Rooms - Non Domestic Rates - Budget	£ 175.00	£ -	£ 175.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
1.1.25	FH&DC	Non domestic rates	T Hall - Non Domestic Rates - Budget	£ 576.00	£ -	£ 576.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
8.1.25	Guild of Macebearers	Membership x 2	Subscriptions - Budget	£ 20.00	£ -	£ 20.00	TC	SDA FR	Routine business/everyday running		
6.1.25	Hobbs Parker	Management fees	Management Fees - Budget	£ 67.50	£ 13.50	£ 81.00	TC	SDA FR	Routine business/everyday running		
8.1.25	KALC	KALC AGM	Cllr Training - Budget	£ 8.00	£ 1.60	£ 9.60	TC	SDA FR	Routine business/everyday running		
21.1.25	KALC	Planning & procurement training	Rec & Training Res Fund & Cllr Trng Budg	£ 395.00	£ 79.00	£ 474.00	TC	SDA FR	Routine business/everyday running		
29.1.25	KALC	Chairmanship conference	Cllr Training - Budget	£ 395.00	£ 79.00	£ 474.00	TC	SDA FR	Routine business/everyday running		
19.2.25	KCC	Printer/copiers	Office Equipment - Budget	£ 136.01	£ 27.20	£ 163.21	TC	SPAA	Minute Ref: 059/2024-25(a)		
14.1.25	Mazars LL	External audit fee	Legal & Professional - Budget	£ 2,100.00	£ 420.00	£ 2,520.00	TC	SDA FR	Statutory Fee		
21.1.25	C S Mitchell Ltd	Festive lighting insp switch on/off	Festive Lighting Reserve Fund	£ 1,195.00	£ 239.00	£ 1,434.00	TC	SDA FR	Routine business/everyday running		
14.1.25	Motive Interiors	Noise impact documents	T Hall - R&M - Budget	£ 260.00	£ -	£ 260.00	TC	SDA FR	Routine business/everyday running		
21.1.25	MPR IT Solutions Ltd	IT support/VOIP phone system	IT Support/Phone & Internet - Budget	£ 394.30	£ 78.86	£ 473.16	TC	SPAA	Minute Ref: 059/2024-25(a)		
5.2.25	MPR IT Solutions Ltd	365 licences	IT Support	£ 6,081.60	£ 1,216.32	£ 7,297.92	TC	SPAA	Minute Ref: 059/2024-25(a)		
3.12.24	Reimbursement	Xmas reception wine	Festvities Reserve Fund	£ 54.75	£ -	£ 54.75	TC	SDA FR	Routine business/everyday running		
13.2.25	Rolfes DIY LLP	R&M mats/s tools & cons	Departmental Budgets	£ 180.76	£ 36.14	£ 216.90	TC	SPAA	Minute Ref: 059/2024-25(a)		
21.1.25	Rotary Club of SF	Civic/charity event	Mayor's Allowance	£ 38.00	£ -	£ 38.00	TC	SDA FR	Payable from Mayors Allowance		
19.2.25	Royal Mail Group Ltd	Response plus	Petty Cash & Postage - Budget	£ 0.83	£ 0.17	£ 1.00	TC	SDA FR	Routine business/everyday running		
26.2.25	H&W Tenant	H&W deposit refund	H&W Deposit Fund	£ 160.00	£ -	£ 160.00	TC	SDA FR	Routine business/everyday running		
19.2.25	H&W Tenant	H&W deposit refund	H&W Deposit Fund	£ 160.00	£ -	£ 160.00	TC	SDA FR	Routine business/everyday running		
21.1.25	SH Bureau	Payroll outsourcing	Payroll Outsourcing - Budget	£ 110.25	£ 22.05	£ 132.30	TC	SPAA	Minute Ref: 059/2024-25(a)		
3.12.24	Spy Alarms	CCTV inspection/service contract	Town Hall - R&M - Budget	£ 118.00	£ 23.60	£ 141.60	TC	SDA FR	Routine business/everyday running		
19.1.25	Three	Mobile contracts	Phone & Internet - Budget	£ 22.00	£ 4.40	£ 26.40	TC	SPAA	Minute Ref: 059/2024-25(a)		
22.1.25	Trooli	Broadband	Phone & Internet - Budget	£ 40.00	£ 8.00	£ 48.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
31.1.25	Veolia	Waste	Waste - Budget	£ 75.94	£ 15.19	£ 91.13	TC	SPAA	Minute Ref: 059/2024-25(a)		
16.10.24	Vision Group Trading Ltd	Garment bags	Admin - Misc Expenditure	£ 14.99	£ 3.00	£ 17.99	TC	SDA FR	Routine business/everyday running		
12.1.25	Amazon	Poly pockets	Printing & Stationery - Budget	£ 16.66	£ 3.33	£ 19.99	TC	SDA FR	Routine business/everyday running		
13.1.25	Amazon	Paper towels	A R/T H - Cleaning/Hygiene - Budget	£ 25.99	£ 5.20	£ 31.19	TC	SDA FR	Routine business/everyday running		
12.1.25	Camlab Ltd	Bio hazard cleaning kit	S Tools & Consumables - Budget	£ 33.32	£ 6.67	£ 39.99	RFO	SDA FR	Risk to fabric of building		
13.1.25	Amazon	LED work light	S Tools & Consumables - Budget	£ 22.06	£ 4.42	£ 26.48	TC	SDA FR	Routine business/everyday running		
13.1.25	Amazon	Air freshner	A R/T H - Cleaning/Hygiene - Budget	£ 13.32	£ 2.67	£ 15.99	TC	SDA FR	Routine business/everyday running		
13.1.25	Amazon	Flash cleaner	A R/T H - Cleaning/Hygiene - Budget	£ 12.32	£ 2.46	£ 14.78	TC	SDA FR	Routine business/everyday running		

20.1.25	Waste Management Ltd	Skip hire	Allotments - R&M - Budget	£	248.33	£	49.67	£	298.00	TC	SDA FR	Routine business/everyday running
2.2.25	Amazon	Calculator & maintenance mats	Office Equip/R&M - Budgets	£	10.39	£	2.07	£	12.46	TC	SDA FR	Routine business/everyday running
2.2.25	Camlab Ltd	Eyewash pods	First Aid Supplies - Budget	£	7.07	£	1.41	£	8.48	TC	SDA FR	Routine business/everyday running
2.2.25	Amazon	Charger cable	Office Equip/R&M - Budgets	£	3.74	£	0.75	£	4.49	TC	SDA FR	Routine business/everyday running
3.2.25	Amazon	Key cabinet	Office Equipment - Budget	-£	16.77	-£	3.36	-£	20.13	TC	SDA FR	Routine business/everyday running
3.2.25	Amazon	Keyboard & Mouse	Office Equipment - Budget	£	20.82	£	4.16	£	24.98	TC	SDA FR	Routine business/everyday running
3.2.25	Amazon	Key cabinet	Office Equipment - Budget	£	14.54	£	2.91	£	17.45	TC	SDA FR	Routine business/everyday running
6.2.25	Amazon	Signage/paper towel dispensers	T H - R&M/Cleaning & Hygiene - Budget	£	53.14	£	10.63	£	63.77	TC	SDA FR	Routine business/everyday running
5.2.25	Amazon	Signage	T Hall - R&M - Budget	£	5.82	£	1.16	£	6.98	TC	SDA FR	Routine business/everyday running
5.2.25	Amazon	3 Drawer pedestal cabinet	Office Equipment - Budget	£	120.83	£	24.17	£	145.00	TC	SDA FR	Routine business/everyday running
13.2.25	JW Plant Co Ltd	Flag	Admin & Misc - Budget	£	74.66	£	14.93	£	89.59	TC	SDA FR	Routine business/everyday running
5.2.25	Ashington Gowns	Councillor robe	Contra	£	29.16	£	5.83	£	34.99	TC	SDA FR	Routine business/everyday running
25.2.25	Amazon	A4 notebook	Printing & Stationery - Budget	£	3.32	£	0.67	£	3.99	TC	SDA FR	Routine business/everyday running
26.2.25	PortalPlanQuest Ltd	Planning submission fee	Town Hall - R&M - Budget	£	203.33	£	11.67	£	215.00	TC	SDA FR	Routine business/everyday running
13.2.25	Net Salaries/B Mileage	Month 11	Personnel/A&M - Budgets	£	9,708.23	£	-	£	9,708.23	TC+C	SDA FR	Routine business/everyday running
13.2.25	Kent Pension Fund	Pension contributions M10	Personnel - Budgets	£	3,040.42	£	-	£	3,040.42	TC+C	SDA FR	Routine business/everyday running
13.2.25	HMR&C	Stat dedctions/contributions M10	Personnel - Budgets	£	1,933.70	£	-	£	1,933.70	TC+C	SDA FR	Routine business/everyday running

£ 31,604.33	£ 2,796.35	£ 34,400.68
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Prepared By: Mrs C T Morris BSc (Hons) 12th March 2025