

Payments Approved Under Financial Regs, SPAA and/or Delegated Authority - F&GP Meeting 18th September 2024

Date	Supplier/Contractor	Description	Funding Source	Net	VAT	Total				
16.7.24	Adobe systems Ltd	Software	It Support - Budget	£ 198.96	£ -	£ 198.96	TC	SDA FR		Routine business/everyday running
1.7.24	Amazon	Cleaning materials	Departmental - Cleaning Mats - Budgets	£ 13.27	£ 2.65	£ 15.92	TC	SDA FR		Routine business/everyday running
1.7.24	Amazon	Workwear	Workwear - Budget	£ 39.98	£ 8.00	£ 47.98	TC	SDA FR		Routine business/everyday running
10.7.24	Amazon	Packing tape (Sampling)	Admin - Misc Expenditure	£ 5.82	£ 1.16	£ 6.98	TC	SDA FR		Routine business/everyday running
22.7.24	Amazon	Cleaning/hygiene materials	Departmental Budgets	£ 9.04	£ 1.81	£ 10.85	TC	SDA FR		Routine business/everyday running
18.8.24	Amazon	Name tags	Printing & Stationery - Budget	£ 29.38	£ 5.88	£ 35.26	TC	SDA FR		Routine business/everyday running
21.8.24	Amazon	Recycling bins	Office Equipment - Budget	£ 19.58	£ 3.92	£ 23.50	TC	SDA FR		Routine business/everyday running
21.8.24	Amazon	Laminating pouches	Office Equipment - Budget	£ 23.28	£ 4.66	£ 27.94	TC	SDA FR		Routine business/everyday running
14.8.24	Ashington Ceremonial	Councillor gowns	Admin - Misc Expenditure	£ 392.90	£ 66.34	£ 459.24	TC	SDA FR		Routine business/everyday running
3.7.24	BILT	Fencing pins	Small Tolls/Consumables - Budget	£ 18.04	£ 3.61	£ 21.65	TC	SDA FR		Routine business/everyday running
12.7.24	British Gas	Gas	Town Hall - Gas - Budget	£ 61.68	£ 3.08	£ 64.76	TC	SPAA		Minute Ref: 059/2024-25(a)
13.8.24	British Gas	Gas	Town Hall - Gas - Budget	£ 44.74	£ 2.23	£ 46.97	TC	SPAA		Minute Ref: 059/2024-25(a)
18.6.24	British Gas	Gas	Assembly Rooms - Gas - Budget	£ 32.70	£ 1.63	£ 34.33	TC	SPAA		Minute Ref: 059/2024-25(a)
19.7.24	British Gas	Gas	Assembly Rooms - Gas - Budget	£ 30.53	£ 1.52	£ 32.05	TC	SPAA		Minute Ref: 059/2024-25(a)
20.8.24	British Gas	Gas	Assembly Rooms - Gas - Budget	£ 32.70	£ 1.63	£ 34.33	TC	SPAA		Minute Ref: 059/2024-25(a)
24.6.24	Business Stream	Drainage	Assembly Rooms - Water - Budget	£ 7.76	£ -	£ 7.76	TC	SPAA		Minute Ref: 059/2024-25(a)
12.7.24	Business Stream	Drainage	Assembly Rooms - Water - Budget	£ 18.51	£ -	£ 18.51	TC	SPAA		Minute Ref: 059/2024-25(a)
24.6.24	Business Stream	Drainage	Town Hall - Water - Budget	£ 14.67	£ -	£ 14.67	TC	SPAA		Minute Ref: 059/2024-25(a)
20.8.24	Business Stream	Drainage	Town Hall - Water - Budget	£ 18.69	£ -	£ 18.69	TC	SPAA		Minute Ref: 059/2024-25(a)
5.7.24	Castle Water	Water supply	Town Hall - Water - Budget	£ 9.09	£ -	£ 9.09	TC	SPAA		Minute Ref: 059/2024-25(a)
27.8.24	Castle Water	Water supply	Town Hall - Water - Budget	£ 4.97	£ -	£ 4.97	TC	SPAA		Minute Ref: 059/2024-25(a)
4.7.24	Castle Water	Water supply	Assembly Rooms - Water - Budget	£ 22.13	£ -	£ 22.13	TC	SPAA		Minute Ref: 059/2024-25(a)
6.8.24	Castle Water	Water supply	Assembly Rooms - Water - Budget	£ 20.19	£ -	£ 20.19	TC	SPAA		Minute Ref: 059/2024-25(a)
5.7.24	Castle Water	Water supply	The Greens - Water - Budget	£ 6.91	£ -	£ 6.91	TC	SPAA		Minute Ref: 059/2024-25(a)
5.8.24	Castle Water	Water supply	The Greens - Water - Budget	£ 59.33	£ 11.87	£ 71.20	TC	SPAA		Minute Ref: 059/2024-25(a)
6.8.24	Castle Water	Water supply	The Greens - Water - Budget	£ 7.14	£ -	£ 7.14	TC	SPAA		Minute Ref: 059/2024-25(a)
14.8.24	Chubb Fire & Security	Alarm system service	Town Hall - Alarm System - Budget	£ 79.68	£ 15.94	£ 95.62	TC	SPAA		Minute Ref: 059/2024-25(a)
3.7.24	M Coleman Arboricultural	Grounds Maintenance	Departmental Budgets	£ 397.00	£ 79.40	£ 476.40	TC	SPAA		Minute Ref: 059/2024-25(a)
7.8.24	M Coleman Arboricultural	Grounds Maintenance	Departmental Budgets	£ 397.00	£ 79.40	£ 476.40	TC	SPAA		Minute Ref: 059/2024-25(a)
22.7.24	C&R Ltd	Cleaning/hygiene materials	Departmental Budgets	£ 7.82	£ 1.57	£ 9.39	TC	SDA FR		Routine business/everyday running
1.8.24	H&W Tenant	Overpayment refund	Debtors	£ 10.00	£ -	£ 10.00	TC	SDA FR		Routine business/everyday running
19.6.24	E&A Distribution	Dividers	Printing & Stationery - Budget	£ 38.30	£ 7.70	£ 46.00	TC	SDA FR		Routine business/everyday running
14.8.24	EcoHeat PH Ltd	Landlords gas safety certification	Assembly Rooms - LGSC - Budget	£ 91.67	£ 18.33	£ 110.00	TC	SPAA		Minute Ref: 059/2024-25(a)
20.6.24	EDF Energy	Electricity	The Greens - Electricity - Budget	£ 0.56	£ 0.03	£ 0.59	TC	SPAA		Minute Ref: 059/2024-25(a)
9.5.24	EDF Energy	Electricity	Town Hall - Electricity - Budget	£ 92.35	£ 4.62	£ 96.97	TC	SPAA		Minute Ref: 059/2024-25(a)
11.7.24	EDF Energy	Electricity	Town Hall - Electricity - Budget	£ 213.38	£ 10.67	£ 224.05	TC	SPAA		Minute Ref: 059/2024-25(a)
5.8.24	EDF Energy	Electricity	Town Hall - Electricity - Budget	£ 107.82	£ 5.39	£ 113.21	TC	SPAA		Minute Ref: 059/2024-25(a)
5.8.24	EDF Energy	Electricity	Assembly Rooms - Electricity - Budget	£ 121.14	£ 6.06	£ 127.20	TC	SPAA		Minute Ref: 059/2024-25(a)
6.8.24	EDF Energy	Electricity	MCC - Electricity	£ 222.65	£ 11.13	£ 233.78	TC	SPAA		Minute Ref: 059/2024-25(a)
24.7.24	Euroloos	Porta loos	Admin - Misc Expenditure	214.32	42.86	257.18	TC	SDA FR		Minute Ref: 059/2024-25(a)
28.8.24	Euroloos	Porta loos	Admin - Misc Expenditure	265.68	53.14	318.82	TC	SDA FR		Minute Ref: 059/2024-25(a)
1.7.24	FH&DC	Non domestic rates	A Rooms - Non Domestic Rates - Budget	£ 175.00	£ -	£ 175.00	TC	SPAA		Minute Ref: 059/2024-25(a)
1.8.24	FH&DC	Non domestic rates	A Rooms - Non Domestic Rates - Budget	£ 175.00	£ -	£ 175.00	TC	SPAA		Minute Ref: 059/2024-25(a)
1.7.24	FH&DC	Non domestic rates	T Hall - Non Domestic Rates - Budget	£ 576.00	£ -	£ 576.00	TC	SPAA		Minute Ref: 059/2024-25(a)
1.8.24	FH&DC	Non domestic rates	T Hall - Non Domestic Rates - Budget	£ 576.00	£ -	£ 576.00	TC	SPAA		Minute Ref: 059/2024-25(a)
7.8.24	Hawkinge TC	Civic/charity event	Mayor's Allowance	£ 55.00	£ -	£ 55.00	TC	SDA FR		Payable from Mayor's Allowance
17.7.24	Higher Elevation Ltd	Control panel key	Town Hall - R&M - Budget	£ 25.00	£ 5.00	£ 30.00	TC	SDA FR		Routine business/everyday running
11.7.24	Hythe Venetian Fete Society	Civic/charity event	Mayor's Allowance	£ 50.00	£ -	£ 50.00	TC	SDA FR		Payable from Mayor's Allowance
1.8.24	KALC	Staff training	Training & Recruitment Reserve Fund	£ 210.00	£ 42.00	£ 252.00	TC	SPAA		Minute Ref: 059/2024-25(a)
3.7.24	KCC	Printer/copiers	Office Equipment - Budget	£ 314.10	£ 62.82	£ 376.92	TC	SPAA		Minute Ref: 059/2024-25(a)
28.8.24	KCC	Printer/copiers	Office Equipment - Budget	£ 70.93	£ 14.19	£ 85.12	TC	SPAA		Minute Ref: 059/2024-25(a)
7.8.24	KH Asbestos Inv Ltd	Inspection	Community Hall - R&M - Budget	£ 225.00	£ 45.00	£ 270.00	TC	SDA FR		Health & Safety

10.7.24	K-Mart Wholesale Ltd	PPE (Sampling)	Admin - Misc Expenditure	£	4.95	£	0.99	£	5.94	TC	SDA FR	Routine business/everyday running
7.8.24	Mayor of Faversham Ch Fund	Civic/charity event	Mayor's Allowance	£	75.00	£	-	£	75.00	TC	SDA FR	Payable from Mayor's Allowance
17.7.24	Mayor of NR Charity Fund	Tfr of charity receipts	Contra	£	10.00	£	-	£	10.00	TC	SDA FR	Routine business/everyday running
28.8.24	Mayor of NR Charity Fund	Tfr of charity receipts	Contra	£	29.50	£	-	£	29.50	TC	SDA FR	Routine business/everyday running
14.8.24	MISP Ltd	Cleaning materials	Departmental Budgets	£	12.02	£	2.40	£	14.42	TC	SDA FR	Routine business/everyday running
3.7.24	Motive Interiors	Aircon drawings	Admin - Misc Expenditure	£	270.00	£	-	£	270.00	TC	SDA FR	Routine business/everyday running
3.7.24	MPR IT Solutions Ltd	VOIP phone system	Phone & Internet - Budget	£	125.32	£	25.06	£	150.38	TC	SPAA	Minute Ref: 059/2024-25(a)
24.7.24	MPR IT Solutions Ltd	IT support/VOIP phone system	IT Support/Phone & Internet - Budget	£	396.50	£	79.30	£	475.80	TC	SPAA	Minute Ref: 059/2024-25(a)
28.8.24	MPR IT Solutions Ltd	IT support/VOIP phone system	IT Support/Phone & Internet - Budget	£	396.61	£	79.32	£	475.93	TC	SPAA	Minute Ref: 059/2024-25(a)
24.7.24	New Romney Brownies	Hire fee refund	Assembly Rooms - Hire Fees - Budget	£	14.25	£	2.85	£	17.10	TC	SDA FR	Routine business/everyday running
28.6.24	Ocrlea Services Ltd	Strimmer line	Small Tolls/Consumables - Budget	£	6.95	£	-	£	6.95	TC	SDA FR	Routine business/everyday running
7.8.24	PCC New Romney	Civic/charity event	Mayor's Allowance	£	10.00	£	-	£	10.00	TC	SDA FR	Payable from Mayor's Allowance
27.6.24	Penguin Ltd	Toilet rolls	Departmental Budgets	£	29.99	£	6.00	£	35.99	TC	SDA FR	Routine business/everyday running
14.8.24	H&W Tenant	Deposit refund	H&W Deposits Reserve Fund	£	250.00	£	-	£	250.00	TC	SDA FR	Routine business/everyday running
11.7.24	Rolfes DIY LLP	R&M mats/s tools & cons	Department Budgets	£	102.78	£	15.38	£	118.16	TC	SPAA	Minute Ref: 059/2024-25(a)
21.8.24	Rolfes DIY LLP	R&M mats/s tools & cons	Department Budgets	£	131.66	£	21.12	£	152.78	TC	SPAA	Minute Ref: 059/2024-25(a)
3.7.24	Satswana Ltd	DPO service	Subscriptions - Budget	£	500.00	£	100.00	£	600.00	TC	SPAA	Minute Ref: 059/2024-25(a)
10.7.24	Send It By Ltd	A4 paper	Printing & Stationery - Budget	£	40.00	£	8.00	£	48.00	TC	SDA FR	Routine business/everyday running
7.8.24	SH Bureau Ltd	Payroll outsourcing	Payroll Oustourcing - Budget	£	116.55	£	23.31	£	139.86	TC	SPAA	Minute Ref: 059/2024-25(a)
4.7.24	Shaw Rabson & Co	Management fees	Management Fees - Budget	£	63.00	£	12.60	£	75.60	TC	SDA FR	Routine business/everyday running
7.8.24	Shaw Rabson & Co	Management fees	Management Fees - Budget	£	67.50	£	13.50	£	81.00	TC	SDA FR	Routine business/everyday running
24.7.24	Shaw & Sons Ltd	Attendance registers	Printing & Stationery - Budget	£	470.00	£	94.00	£	564.00	TC	SDA FR	Routine business/everyday running
19.6.24	Snells Office Supplies Ltd	Box files	Printing & Stationery - Budget	£	20.75	£	4.15	£	24.90	TC	SDA FR	Routine business/everyday running
19.7.24	Three	Mobile contracts	Phone & Internet - Budget	£	22.98	£	4.60	£	27.58	TC	SPAA	Minute Ref: 059/2024-25(a)
19.6.24	Traffic Safety Products Ltd	Weighted cones	Misc Expenditure Budget	£	89.16	£	17.83	£	106.99	TC	SDA FR	Routine business/everyday running
30.6.24	Trooli	Broadband	Phone & Internet - Budget	£	40.00	£	8.00	£	48.00	TC	SPAA	Minute Ref: 059/2024-25(a)
31.7.24	Trooli	Broadband	Phone & Internet - Budget	£	40.00	£	8.00	£	48.00	TC	SPAA	Minute Ref: 059/2024-25(a)
30.6.24	Veolia	Waste	Waste - Budget	£	62.64	£	12.53	£	75.17	TC	SPAA	Minute Ref: 059/2024-25(a)
31.7.24	Veolia	Waste	Waste - Budget	£	87.25	£	17.45	£	104.70	TC	SPAA	Minute Ref: 059/2024-25(a)
31.8.24	Veolia	Waste	Waste - Budget	£	63.00	£	12.60	£	75.60	TC	SPAA	Minute Ref: 059/2024-25(a)
24.7.24	Vision ICT Ltd	Website/email hosting	It Support - Budget	£	700.00	£	140.00	£	840.00	TC	SPAA	Minute Ref: 059/2024-25(a)
12.8.24	Waste Management Ltd	Skip hire	Allotments - R&M - Budget	£	248.33	£	49.67	£	298.00	TC	SDA FR	Routine business/everyday running
11.7.24	Net Salaries/B Mileage	Month 4	Personnel/A&M - Budgets	£	9,635.24	£	-	£	9,635.24	TC+C	SDA FR	Routine business/everyday running
14.8.24	Net Salaries/B Mileage	Month 5	Personnel/A&M - Budgets	£	9,504.38	£	-	£	9,504.38	TC+C	SDA FR	Routine business/everyday running
11.7.24	Kent Pension Fund	Pension contributions M3	Personnel - Budgets	£	3,018.98	£	-	£	3,018.98	TC+C	SDA FR	Routine business/everyday running
14.8.24	Kent Pension Fund	Pension contributions M4	Personnel - Budgets	£	3,191.14	£	-	£	3,191.14	TC+C	SDA FR	Routine business/everyday running
11.7.24	HMR&C	Stat dedctions/contributions M3	Personnel - Budgets	£	1,900.45	£	-	£	1,900.45	TC+C	SDA FR	Routine business/everyday running
14.8.24	HMR&C	Stat dedctions/contributions M4	Personnel - Budgets	£	2,097.07	£	-	£	2,097.07	TC+C	SDA FR	Routine business/everyday running
6.8.24	Cash	Petty cash & postage	Petty Cash & Postage - Budget	£	300.00	£	-	£	300.00	TC+C	SDA FR	Routine business/everyday running

£ 39,997.34 £ 1,383.90 £ 41,381.24

Prepared By: Mrs C T Morris BSc (Hons) 10th September 2024