

Payments Approved Under Financial Regs, SPAA and/or Delegated Authority - F&GP Meeting 24th July 2024

Date	Supplier/Contractor	Description	Funding Source	Net	VAT	Total				
22.4.24	Amazon	Sack barrow	Small Tooling & Consumables - Budget	£ 41.66	£ 8.33	£ 49.99	TC	SDA FR		Routine business/everyday running
23.4.24	Amazon	Buttons	Uniforms Reserve Fund	£ 9.15	£ 1.83	£ 10.98	TC	SDA FR		Routine business/everyday running
1.5.24	Amazon	A4 paper	Printing & Stationery - Budget	£ 82.08	£ 16.40	£ 98.48	TC	SDA FR		Routine business/everyday running
1.5.24	Amazon	A3 paper	Printing & Stationery - Budget	£ 58.30	£ 11.65	£ 69.95	TC	SDA FR		Routine business/everyday running
13.5.24	Amazon	Document wallets	Printing & Stationery - Budget	£ 12.40	£ 2.48	£ 14.88	TC	SDA FR		Routine business/everyday running
13.5.24	Amazon	Roller	Small Tooling & Consumables - Budget	£ 56.54	£ 11.31	£ 67.85	TC	SDA FR		Routine business/everyday running
13.5.24	Amazon	A3 laminating pouches	Printing & Stationery - Budget	£ 9.96	£ 1.99	£ 11.95	TC	SDA FR		Routine business/everyday running
13.5.24	Amazon	18 month calendar	Printing & Stationery - Budget	£ 7.15	£ 1.43	£ 8.58	TC	SDA FR		Routine business/everyday running
13.5.24	Amazon	Pencil sharpeners	Printing & Stationery - Budget	£ 8.07	£ 1.61	£ 9.68	TC	SDA FR		Routine business/everyday running
13.5.24	Amazon	Fire call point eys	Town Hall - R&M - Budget	£ 6.32	£ 1.26	£ 7.58	TC	SDA FR		Routine business/everyday running
29.5.24	Amazon	Signage	Departmental R&M - Budgets	£ 32.23	£ 6.47	£ 38.70	TC	SDA FR		Routine business/everyday running
29.5.24	Amazon	Signage	Town Hall - R&M - Budget	£ 6.24	£ 1.25	£ 7.49	TC	SDA FR		Routine business/everyday running
29.5.24	Amazon	Push lights	The Greens - R&M - Budget	£ 14.24	£ 2.84	£ 17.08	TC	SDA FR		Routine business/everyday running
15.4.24	B E Ames Ltd	Flagstaff site prep works	Flagstaff - R&M - Budget	£ 834.00	£ 166.80	£ 1,000.80	TC+C	SDA FR		Time Bounded
22.5.24	B E Ames Ltd	External sign repair	Assembly Rooms - R&M - Budget	£ 450.00	£ 90.00	£ 540.00	TC+C	SDA FR		Health & Safety
20.6.24	Aquaheat Ashford Ltd	Landlords gas safety certification	Town Hall - R&M - Budget	£ 77.00	£ 15.40	£ 92.40	TC	SPAA		Minute Ref: 059/2024-25(a)
22.5.24	Ashford Outside Catering	Mayor Making reception	Mayors Allowance	£ 1,180.00	£ -	£ 1,180.00	TC	SDA FR		Payable from Mayor's Allowance
8.5.24	BILT Building Merchants	Maintenance materials	Maude Pavilion - R&M - Budget	£ 16.56	£ 3.31	£ 19.87	TC	SDA FR		Health & Safety
26.6.24	T Bourne & Son Ltd	Furniture storage	Furniture Storage - Budget	£ 711.85	£ 126.00	£ 837.85	TC	SDA FR		Routine business/everyday running
1.5.24	British Gas	Gas	Town Hall - Gas - Budget	£ 170.86	£ 8.54	£ 179.40	TC	SPAA		Minute Ref: 059/2024-25(a)
14.5.24	British Gas	Gas	Town Hall - Gas - Budget	£ 114.09	£ 5.70	£ 119.79	TC	SPAA		Minute Ref: 059/2024-25(a)
17.6.24	British Gas	Gas	Town Hall - Gas - Budget	£ 97.93	£ 4.89	£ 102.82	TC	SPAA		Minute Ref: 059/2024-25(a)
1.5.24	British Gas	Gas	Assembly Rooms - Gas - Budget	£ 257.14	£ 12.85	£ 269.99	TC	SPAA		Minute Ref: 059/2024-25(a)
10.6.24	British Gas	Gas	Assembly Rooms - Gas - Budget	£ 160.82	£ 8.04	£ 168.86	TC	SPAA		Minute Ref: 059/2024-25(a)
26.4.24	Business Stream	Drainage	Assembly Rooms - Water - Budget	£ 95.06	£ -	£ 95.06	TC	SPAA		Minute Ref: 059/2024-25(a)
3.5.24	Business Stream	Drainage	The Greens - Water - Budget	£ 22.43	£ -	£ 22.43	TC	SPAA		Minute Ref: 059/2024-25(a)
5.6.24	Business Stream	Drainage	Town Hall - Water - Budget	£ 46.40	£ -	£ 46.40	TC	SPAA		Minute Ref: 059/2024-25(a)
20.6.24	Castle Water	Water supply	MCC - Water - Budget	£ 37.49	£ 7.49	£ 44.98	TC	SPAA		Minute Ref: 059/2024-25(a)
17.6.24	Castle Water	Water supply	Allotments - Water - Budget	£ 70.40	£ 14.09	£ 84.49	TC	SPAA		Minute Ref: 059/2024-25(a)
17.4.24	Castle Water	Water supply	Town Hall - Water - Budget	£ 8.92	£ -	£ 8.92	TC	SPAA		Minute Ref: 059/2024-25(a)
17.5.24	Castle Water	Water supply	Town Hall - Water - Budget	£ 19.95	£ -	£ 19.95	TC	SPAA		Minute Ref: 059/2024-25(a)
18.6.24	Castle Water	Water supply	Town Hall - Water - Budget	£ 20.19	£ -	£ 20.19	TC	SPAA		Minute Ref: 059/2024-25(a)
18.4.24	Castle Water	Water supply	Assembly Rooms - Water - Budget	£ 25.70	£ -	£ 25.70	TC	SPAA		Minute Ref: 059/2024-25(a)
18.6.24	Castle Water	Water supply	Assembly Rooms - Water - Budget	-£ 1.79	£ -	-£ 1.79	TC	SPAA		Minute Ref: 059/2024-25(a)
18.6.24	Castle Water	Water supply	Assembly Rooms - Water - Budget	£ 20.19	£ -	£ 20.19	TC	SPAA		Minute Ref: 059/2024-25(a)
18.4.24	Castle Water	Water supply	The Greens - Water - Budget	£ 6.82	£ -	£ 6.82	TC	SPAA		Minute Ref: 059/2024-25(a)
17.5.24	Castle Water	Water supply	The Greens - Water - Budget	£ 6.91	£ -	£ 6.91	TC	SPAA		Minute Ref: 059/2024-25(a)
18.4.24	Castle Water	Water supply	The Greens - Water - Budget	£ 6.82	£ 1.36	£ 8.18	TC	SPAA		Minute Ref: 059/2024-25(a)
17.6.24	Castle Water	Water supply	The Greens - Water - Budget	£ 54.97	£ 11.00	£ 65.97	TC	SPAA		Minute Ref: 059/2024-25(a)
19.6.24	Castle Water	Water supply	The Greens - Water - Budget	£ 7.14	£ -	£ 7.14	TC	SPAA		Minute Ref: 059/2024-25(a)
11.4.24	M Coleman Arboricultural	Grounds Maintenance	Departmental Budgets	£ 440.00	£ 88.00	£ 528.00	TC	SPAA		Minute Ref: 059/2024-25(a)
29.5.24	M Coleman Arboricultural	Grounds Maintenance	Departmental Budgets	£ 397.00	£ 79.40	£ 476.40	TC	SPAA		Minute Ref: 059/2024-25(a)
14.5.24	M Coleman Arboricultural	Grounds Maintenance	Departmental Budgets	£ 140.00	£ 28.00	£ 168.00	TC	SPAA		Minute Ref: 059/2024-25(a)
5.6.24	M Coleman Arboricultural	Grounds Maintenance	Departmental Budgets	£ 397.00	£ 79.40	£ 476.40	TC	SPAA		Minute Ref: 059/2024-25(a)
5.6.24	Cinque Ports Confederation	Membership	Subscriptions - Budget	£ 382.20	£ -	£ 382.20	TC	SPAA		Minute Ref: 059/2024-25(a)
26.6.24	East Kent Piping Society	D Day commemoration	Festivities Reserve Fund	£ 200.00	£ -	£ 200.00	TC	SDA FR		Routine business/everyday running
29.5.24	EcoHeat PH Ltd	Boiler repair	Town Hall House - R&M - Budget	£ 125.00	£ 25.00	£ 150.00	TC	SDA FR		Health & Safety
20.6.24	EcoHeat PH Ltd	Landlords gas safety certification	Town Hall House - LGSC - Budget	£ 91.67	£ 18.33	£ 110.00	TC	SPAA		Minute Ref: 059/2024-25(a)
27.5.24	EDF Energy	Electricity	Assembly Rooms - Electricity - Budget	£ 67.24	£ 3.36	£ 70.60	TC	SPAA		Minute Ref: 059/2024-25(a)
26.6.24	EDF Energy	Electricity	Assembly Rooms - Electricity - Budget	£ 68.08	£ 3.40	£ 71.48	TC	SPAA		Minute Ref: 059/2024-25(a)
13.5.24	EDF Energy	Electricity	The Greens - Electricity - Budget	£ 125.27	£ 6.26	£ 131.53	TC	SPAA		Minute Ref: 059/2024-25(a)

11.6.24	EDF Energy	Electricity	The Greens - Electricity - Budget	£ 15.62	£ 0.78	£ 16.40	TC	SPAA	Minute Ref: 059/2024-25(a)
25.4.24	EDF Energy	Electricity	Town Hall - Electricity - Budget	£ 190.75	£ 9.54	£ 200.29	TC	SPAA	Minute Ref: 059/2024-25(a)
13.6.24	Euroloos Ltd	Portaloos	Sports Field - Misc Expenditure	£ 360.00	£ 72.00	£ 432.00	TC	SPAA	Minute Ref: 059/2024-25(a)
1.4.24	FH&DC	Non domestic rates	A Rooms - Non Domestic Rates - Budget	£ 171.50	£ -	£ 171.50	TC	SPAA	Minute Ref: 059/2024-25(a)
1.5.24	FH&DC	Non domestic rates	A Rooms - Non Domestic Rates - Budget	£ 175.00	£ -	£ 175.00	TC	SPAA	Minute Ref: 059/2024-25(a)
1.6.24	FH&DC	Non domestic rates	A Rooms - Non Domestic Rates - Budget	£ 175.00	£ -	£ 175.00	TC	SPAA	Minute Ref: 059/2024-25(a)
1.4.24	FH&DC	Non domestic rates	T Hall - Non Domestic Rates - Budget	£ 579.45	£ -	£ 579.45	TC	SPAA	Minute Ref: 059/2024-25(a)
1.5.24	FH&DC	Non domestic rates	T Hall - Non Domestic Rates - Budget	£ 576.00	£ -	£ 576.00	TC	SPAA	Minute Ref: 059/2024-25(a)
1.6.24	FH&DC	Non domestic rates	T Hall - Non Domestic Rates - Budget	£ 576.00	£ -	£ 576.00	TC	SPAA	Minute Ref: 059/2024-25(a)
3.4.24	FH&DC	Civic/charity event	Mayor's Allowance	£ 40.00	£ -	£ 40.00	TC	SDA FR	Payable from Mayor's Allowance
16.4.24	FH&DC	TENS D Day commemoration	Festivities Reserve Fund	£ 21.00	£ -	£ 21.00	TC	SDA FR	Routine business/everyday running
13.6.24	Folkestone Soundmen	Sound system hire	Festivities Reserve Fund	£ 100.00	£ -	£ 100.00	TC	SDA FR	Routine business/everyday running
15.5.24	Front Row	Council Chamber seats	Town Hall - Misc Expenditure	£ 788.65	£ 157.73	£ 946.38	TC	SDA FR	Routine business/everyday running
22.5.24	Front Row	Council Chamber seats	Town Hall - Misc Expenditure	£ 45.25	£ 9.05	£ 54.30	TC	SDA FR	Routine business/everyday running
5.6.24	Furley Page LLP	Legal Fees	Legal & Professional - Budget	£ 715.00	£ 143.00	£ 858.00	TC	SDA FR	Routine business/everyday running
5.6.24	GB Sport & Leisure UK Ltd	Play equipment spares	The Greens - R&M - Budget	£ 112.00	£ 22.40	£ 134.40	TC	SDA FR	Health & Safety
13.6.24	Hythe Town Concert Band	D Day commemoration	Festivities Reserve Fund	£ 200.00	£ -	£ 200.00	TC	SDA FR	Routine business/everyday running
17.4.24	KALC	Membership	Subscriptions - Budget	£ 1,765.00	£ 353.00	£ 2,118.00	TC	SDA FR	Routine business/everyday running
29.5.24	KCC	Traffic regulation order	HIP Reserve Fund	£ 3,000.00	£ -	£ 3,000.00	TC	SDA FR	Payable from HIP Reserve Fund
29.5.24	KCC	Printer/copiers	Office Equipment - Budget	£ 70.93	£ 14.19	£ 85.12	TC	SPAA	Minute Ref: 059/2024-25(a)
11.4.24	KCC	Civic/charity event	Mayors Allowance	£ 40.00	£ -	£ 40.00	TC	SDA FR	Payable from Mayor's Allowance
8.5.24	H&W Tenant	Deposit refund	H&W Deposit Reserve Fund	£ 300.00	£ -	£ 300.00	TC	SDA FR	Routine business/everyday running
1.5.24	Maidstone BC	Civic/charity event	Mayor's Allowance	£ 35.00	£ -	£ 35.00	TC	SDA FR	Payable from Mayor's Allowance
5.6.24	Allotment Gardens Tenant	Deposit refund	Allotments Deposit Reserve Fund	£ 110.00	£ -	£ 110.00	TC	SDA FR	Routine business/everyday running
13.6.24	Moore's Turf & Topsoil Ltd	Topsoil	The Greens - R&M - Budget	£ 50.00	£ 10.00	£ 60.00	TC	SDA FR	Health & Safety
17.4.24	MPR IT Solutions Ltd	IT support/VOIP phone system	IT Support/Phone & Internet - Budget	£ 312.53	£ 62.51	£ 375.04	TC	SDA FR	Minute Ref: 059/2024-25(a)
24.4.24	MPR IT Solutions Ltd	IT support/VOIP phone system	IT Support/Phone & Internet - Budget	£ 402.04	£ 80.41	£ 482.45	TC	SDA FR	Minute Ref: 059/2024-25(a)
22.5.24	MPR IT Solutions Ltd	IT support	IT Support - Budget	£ 276.00	£ 55.20	£ 331.20	TC	SPAA	Minute Ref: 059/2024-25(a)
29.5.24	MPR IT Solutions Ltd	IT support/VOIP phone system	IT Support/Phone & Internet - Budget	£ 401.53	£ 80.31	£ 481.84	TC	SPAA	Minute Ref: 059/2024-25(a)
26.6.24	MPR IT Solutions Ltd	IT support	IT Support - Budget	£ 271.50	£ 54.30	£ 325.80	TC	SPAA	Minute Ref: 059/2024-25(a)
14.5.24	Newglass Ashford Ltd	Victorian shelter repair	The Greens - R&M - Budget	£ 275.00	£ -	£ 275.00	TC	SDA FR	Health & Safety
5.6.24	NRIB	Plants	Town Hall - Window Boxes - Budget	£ 49.50	£ -	£ 49.50	TC	SDA FR	Routine business/everyday running
20.6.24	NRIB	Plants & compost	Departmental Budgets	£ 120.10	£ -	£ 120.10	TC	SDA FR	Routine business/everyday running
5.6.24	Allotment Gardens Tenant	Deposit refund	Allotments Deposit Reserve Fund	£ 150.00	£ -	£ 150.00	TC	SDA FR	Routine business/everyday running
5.6.24	The Potting Shed	Flowers	Admin - Misc Expenditure	£ 80.00	£ -	£ 80.00	TC	SDA FR	Routine business/everyday running
20.6.24	Internal Auditor	2023/24 Internal audit	Legal & Professional - Budget	£ 105.00	£ -	£ 105.00	TC	SPAA	Minute Ref: 059/2024-25(a)
22.5.24	Rolfes DIY LLP	Maint/cleaning mats/s tooling/PPE	Departmental Budgets	£ 73.12	£ 4.64	£ 77.76	TC	SPAA	Minute Ref: 059/2024-25(a)
5.6.24	Rolfes DIY LLP	Maint/cleaning mats/s tooling/PPE	Departmental Budgets	£ 188.40	£ 23.56	£ 211.96	TC	SPAA	Minute Ref: 059/2024-25(a)
24.4.24	Romney Marshes IDB	Allotments agricultural drainage	Allotments - Water - Budget	£ 5.13	£ -	£ 5.13	TC	SPAA	Minute Ref: 385/2022-23
5.6.24	Royal Mail Group Ltd	Response Licence	Subscriptions - Budget	£ 99.90	£ 19.98	£ 119.88	TC	SDA FR	Routine business/everyday running
13.6.24	Reimbursement	D Day commemoration	Festivities Reserve Fund	£ 50.60	£ -	£ 50.60	TC	SDA FR	Routine business/everyday running
22.5.24	Sandwich TC	Speakership handover	Confederation Reserve Fund	£ 12.00	£ -	£ 12.00	TC	SDA FR	Routine business/everyday running
3.4.24	Sevenoaks Mayor's Charity	Civic/charity event	Mayors Allowance	£ 84.00	£ -	£ 84.00	TC	SDA FR	Payable from Mayor's Allowance
8.4.24	Shaw Rabson	Management fees	Town Hall House - Budget	£ 63.00	£ 12.60	£ 75.60	TC	SDA FR	Routine business/everyday running
7.5.24	Shaw Rabson	Management fees	Town Hall House - Budget	£ 63.00	£ 12.60	£ 75.60	TC	SDA FR	Routine business/everyday running
7.6.24	Shaw Rabson	Management fees	Town Hall House - Budget	£ 63.00	£ 12.60	£ 75.60	TC	SDA FR	Routine business/everyday running
15.5.24	Simplex Health	Seawater sampling kits	Misc Expenditure	£ 260.00	£ 52.00	£ 312.00	TC	SDA FR	Minute Ref: 603/2023-24
22.5.24	Simplex Health	Seawater sampling kits	Misc Expenditure	£ 2,080.00	£ 416.00	£ 2,496.00	TC	SDA FR	Minute Ref: 603/2023-24
29.5.24	The Great Outdoor Gym Co	Play equipment spares	The Greens - R&M - Budget	£ 337.00	£ 67.40	£ 404.40	TC	SDA FR	Health & Safety
8.5.24	Three	Mobile phone contract	Phone/Internet - Budget	£ 22.98	£ 4.60	£ 27.58	TC	SDA FR	Routine business/everyday running
7.6.24	Three	Mobile phone contract	Phone/Internet - Budget	£ 22.98	£ 4.60	£ 27.58	TC	SDA FR	Routine business/everyday running
30.4.24	Trooli	Internet provider	Phone/Internet - Budget	£ 41.29	£ 8.26	£ 49.55	TC	SPAA	Minute Ref: 385/2022-23
31.5.24	Trooli	Internet provider	Phone/Internet - Budget	£ 40.00	£ 8.00	£ 48.00	TC	SPAA	Minute Ref: 059/2024-25(a)
30.6.24	Trooli	Internet provider	Phone/Internet - Budget	£ 40.00	£ 8.00	£ 48.00	TC	SPAA	Minute Ref: 059/2024-25(a)
28.5.24	Universal Silk Screen	Signage	Town Hall - R&M - Budget	£ 3.74	£ 0.75	£ 4.49	TC	SDA FR	Health & Safety

28.5.24	Veolia	Waste	Town Hall - Waste - Budget	£ 31.32	£ 6.26	£ 37.58	TC	SPAA	Minute Ref: 059/2024-25(a)
28.6.24	Veolia	Waste	Town Hall - Waste - Budget	£ 95.54	£ 19.11	£ 114.65	TC	SPAA	Minute Ref: 059/2024-25(a)
1.5.24	Vision ICT	Website security upgrade	IT Support - Budget	£ 125.00	£ 25.00	£ 150.00	TC	SPAA	Minute Ref: 059/2024-25(a)
11.4.24	Waste Management Ltd	Waste disposal	Allotments - R&M - Budget	£ 248.33	£ 49.67	£ 298.00	TC	SDA FR	Routine business/everyday running
1.5.24	Allotment Gardens Tenant	Deposit refund	Allotments Deposit Reserve Fund	£ 110.00	£ -	£ 110.00	TC	SDA FR	Routine business/everyday running
8.5.24	Allotment Gardens Tenant	Deposit refund	Allotments Deposit Reserve Fund	£ 110.00	£ -	£ 110.00	TC	SDA FR	Routine business/everyday running
28.5.24	Wittic Print	Signage	Town Hall - R&M - Budget	£ 12.30	£ -	£ 12.30	TC	SDA FR	Routine business/everyday running
1.5.24	H&W Site Tenant	Deposit refund	H&W Deposit Reserve Fund	£ 300.00	£ -	£ 300.00	TC	SDA FR	Routine business/everyday running
11.4.24	Net Salaries/B Mileage	Month 1	Personnel/A&M - Budgets	£ 9,199.64	£ -	£ 9,199.64	TC+C	SDA FR	Routine business/everyday running
14.5.24	Net Salaries/B Mileage	Month 2	Personnel/A&M - Budgets	£ 9,396.32	£ -	£ 9,396.32	TC+C	SDA FR	Routine business/everyday running
13.6.24	Net Salaries/B Mileage	Month 3	Personnel/A&M - Budgets	£ 9,202.45	£ -	£ 9,202.45	TC+C	SDA FR	Routine business/everyday running
13.3.24	Kent Pension Fund	Pension contributions M12	Personnel - Budgets	£ 2,847.30	£ -	£ 2,847.30	TC+C	SDA FR	Routine business/everyday running
13.3.25	Kent Pension Fund	Pension contributions M1	Personnel - Budgets	£ 2,936.25	£ -	£ 2,936.25	TC+C	SDA FR	Routine business/everyday running
13.3.26	Kent Pension Fund	Pension contributions M2	Personnel - Budgets	£ 3,051.15	£ -	£ 3,051.15	TC+C	SDA FR	Routine business/everyday running
17.4.24	HMR&C	Stat dedctions/contributions M12	Personnel - Budgets	£ 1,702.67	£ -	£ 1,702.67	TC+C	SDA FR	Routine business/everyday running
14.5.24	HMR&C	Stat dedctions/contributions M1	Personnel - Budgets	£ 1,642.54	£ -	£ 1,642.54	TC+C	SDA FR	Routine business/everyday running
13.6.24	HMR&C	Stat dedctions/contributions M2	Personnel - Budgets	£ 1,857.19	£ -	£ 1,857.19	TC+C	SDA FR	Routine business/everyday running

£ 66,369.14 £ 2,755.52 £ 69,124.66

Prepared By: Mrs C T Morris BSc (Hons) 17th July 2024