

Good Afternoon,

It was really nice to meet you all today. I have updated your HIP and attached it for your reference. I have also attached the information about the 30mph toolkit available. If you would like this then please let me know.

Below is the information I have from the team who deal with the School Travel Plans that you can forward to the schools in your area:

“Jambusters” : This is the website that enables schools to create, store and maintain a School Travel Plan (STP) document. The site also provides, signposting information (such as road safety, crossing patrol information and other campaigns) and the opportunity to apply for grant funding to help to encourage and promote active and sustainable travel at their school.

School Travel Plans / Annual Reviews : On the Jambusters system, schools have access to a free and easy to follow template that prompts for the information we require and then pulls the data and information through into a fully formatted STP document. Once the first draft is complete, the Travel Plan Co-Ordinator would submit the STP which would then come through to me to review. I liaise with the school directly to offer edits and return it on the system as the “2nd draft”, for them to amend and resubmit. Once they have a “current” STP approved, the school can then simply complete a quick “Annual Review” each year in order to maintain the STP and keep it up to date (this means schools don’t have to complete a whole new STP document every year and instead would only need to do a complete STP every few years).

It is not obligatory for schools to have a current and well-maintained School Travel Plan document in place, and often I find that some stakeholders feel that a STP is a “useless, tick-box exercise”, however it really is an extremely useful document and can be an incredibly helpful tool to have available. The STP captures a great range of useful information that helps to provide officers/ the school/parish councils/local residents (or any other readers) with a clear outline of the school including (but not exclusive to):

- *pupil/staff numbers*
- *where people travel in from*
- *types and no. of entrances*
- *surrounding road network*
- *issues that the school faces in terms of travel, safety, congestion etc.*
- *active travel infrastructure*
- *actions that the school are taking themselves (or intend to take) to address the issues/concerns raised.*

As such, there are a number of benefits for schools who are engaged on the Jambusters site and have a recent/up-to-date STP; increased strength to highway improvement requests, supporting grant funding applications and helping to identify active travel opportunities. In addition, a STP can be very useful in terms of providing efficient responses to community queries and can help to build better community relationships by providing local stakeholders with clarity and transparency about the opportunities and challenges for active travel and the actions that the school is taking/has taken regarding these (such as how they promote road safety or considerate/safer parking).

Grant Funding: When a school is engaged and has a STP Co-ordinator assigned on their Jambusters profile, they are invited each year to apply for up to £5k grant funding, towards projects that promote and enable sustainable and active travel. Our grant funding applications window is typically from May-June each year, but I always send out “heads up” emails to our signed-up schools ahead of this so that they have time to start preparing their documents and ideas and obtain quotes. The

funding is “capital” and therefore projects must be “infrastructure” installations, on their school site, that meet the active/sustainable criteria. For example, successful applications can include cycle/scooter shelters, welly storage, EV charging points, footpath improvements etc.

Responsible Parking Toolkit: this initiative has two aspects; Schools can request a selection of free resources – such as banners, interactive flyers, and information leaflets – all of which encourage responsible and considerate parking, with options and differing designs depending on what specific issue a particular school faces (“keep off the zig zag lines”, “pavement parking”, and “be considerate of our neighbours”, to name a few). The other aspect of the Responsible Parking toolkit is the website; here, ideas and best practice is shared regarding the distribution of the responsible parking messages. Schools can also use the online “catalogue” to order their free resources.

School Streets: School Streets schemes involve temporarily restricting motorised traffic outside a school during peak drop-off and pick-up times, during term times only. School Streets offer a proactive solution for school communities to tackle air pollution, traffic congestion, and poor health & safety. These schemes encourage healthier lifestyles through increased active travel to/from school, by restricting motorised traffic at peak morning and afternoon times, to create a safer, healthier, and cleaner “School Streets Zone” outside the school entrance.

In terms of the graphs with the speed data we currently have, if you send me a list of roads you would be interested in having the data for, I will put it together and send it to you.

I will get to work on my actions and update you as and when I have the information to provide to you. If you have any questions, please don't hesitate to send me an email.

Many Thanks,



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