

Cinque Port Town of New Romney



Mrs C. Newcombe
Town Clerk
and
Responsible Financial Officer

Town Clerk's Office
Town Hall
New Romney
Kent TN28 8BT

Tel: New Romney 01797 362348

Ref: CN/3005

13th February 2024

Dear Councillor / Committee Member,

Meeting of the Health & Wellbeing Committee

A Meeting of the Health & Wellbeing Committee will be held in the Assembly Rooms, Church Approach, New Romney on **Tuesday 20th February 2024** commencing at **10.00am**. The favour of your attendance is requested.

Yours sincerely,

C. Newcombe

Mrs. Catherine Newcombe - Town Clerk and Responsible Financial Officer
Email: town.clerk@newromney-tc.gov.uk

The afore-mentioned meeting will commence at 10.00am.

Members of Public are welcome to join this meeting. However, a number of matters discussed by the Health & Wellbeing Committee are likely to be discussed in private and confidential session due to their sensitive, legal or contractual nature. Members of Public and Press and Council Members who are not Members of the Health & Wellbeing Committee will be required to leave the meeting at that time.

PLEASE NOTE: New Romney Assembly Rooms and New Romney Town Hall have restricted access for people with limited mobility; please enquire for details.

PUBLIC PARTICIPATION AT TOWN COUNCIL MEETINGS

1. Who can participate in this New Romney Town Council meeting?

All Members of the Public may attend this meeting, except at such times as certain sensitive, legal or contractual matters may be considered in private and confidential session, when Members of the Public will be required to leave the meeting.

Agendas and reports for meetings will be available at least 3 working days and usually 7 weekdays before the date of the meeting on the Town Council website. Any supplementary sheets will be available the day before the meeting and can be viewed at www.newromney-tc.gov.uk

THE LAWS OF LIBEL AND SLANDER

- These laws are very strict.
- If, in public, you say something about a person that is not true, even if you believe it to be true, you may be sued and have to pay compensation. Therefore, you need to be very careful about any criticism you wish to make of people in any written submission to the Council.
- Councillors are able to speak more freely and bluntly while in Council or Committee meetings than members of the public.
- You, as a member of the public, do not have the same protection.

**NEW ROMNEY TOWN COUNCIL
HEALTH & WELLBEING COMMITTEE MEETING
TUESDAY 20th FEBRUARY 2024 AT 10.00AM**

AGENDA

Welcome and Introductions.

- 1. APOLOGIES:**
To receive and note the apologies of councillors / committee members unable to attend.
- 2. DISPENSATION TO PARTICIPATE:**
To receive and note any applications granted by the Town Clerk, on behalf of the Town Council, for dispensation to participate in Meetings of New Romney Town Council.
- 3. DECLARATIONS OF INTEREST:**
Councillors to declare any Disclosable Pecuniary Interests or Other Significant or Personal Interests they may have in items on the agenda for this meeting.
- 4. MINUTES (Encs*):**
To approve the minutes of the **Health & Wellbeing Committee Meeting** held on 21st November 2023.
- 5. NEW ROMNEY NHS PROVISION (Encs):**
To consider local needs for future NHS provision in New Romney and the wider Romney Marsh and make any such recommendations to Full Council as deemed appropriate thereon.
- 6. LOCAL HEALTH & WELLBEING NEEDS AND ISSUES:**
 - (i) To further discuss and identify local health & wellbeing needs and issues, as appropriate, including:
 - Update
 - New Issues
 - Successes
 - (ii) To make any such recommendations to (i) New Romney Town Council and / or (ii) NHS Primary Care Network / Local Health & Wellbeing Providers or other organisations as may be deemed appropriate.

7. INTEGRATED HEALTH BOARD

To receive and note feedback from a recent meeting of the Integrated Health Board and take any such action as may be deemed appropriate (information to follow).

8. MEETING DATES 2024-25

To agree Health & Wellbeing Committee meeting dates for the 2024-25 Civic Year.

9. EXCLUSION OF PUBLIC AND PRESS:

To consider exclusion of public and press in accordance with Standing Order No.34 (a), which states that *'in view of the special and confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded [from the meeting] and they are instructed to withdraw'* due to the fact that elements of the agenda items as listed above may relate to matters of a sensitive, legal or contractual nature.

10. CONCLUSION OF PRIVATE SESSION:

To consider concluding private session, if applicable.

Mrs. Catherine Newcombe - Town Clerk and Responsible Financial Officer

Copied to Health & Wellbeing Committee Members and to all other Councillors for information only.

AGENDA ITEM 4

135

MINUTES
Of
A Meeting of New Romney Town Council's
Health & Wellbeing Committee
Held in the Assembly Rooms, New Romney
on Tuesday 21st November 2023
Commencing at 10.00am

PRESENT: Councillors J Rivers, K Terry, J Hiscock, J Davies,
P Coe, S Hodges, J Houston
NHS Representatives: 7
Other invited representatives (RM Community Hub): 1
Member of the public: 1

In the Chair: Councillor J Rivers

In Attendance: Deputy Town Clerk - Mrs T Morris

The business of the meeting commenced @10.00AM

353/2023-24 **APOLOGIES FOR ABSENCE**

Apologies were received and noted, as follows:

1 NHS representative - due to prior commitments

NB: Further apologies had been received from 1 NHS representative for late arrival.

354/2023-24 **DISPENSATION TO PARTICIPATE**

No new requests for Dispensation to Participate had been processed by the Town Clerk.

355/2023-24 **DECLARATIONS OF INTEREST**

None.

356/2023-24 **MINUTES**

The Chairman presented the minutes of the Health & Wellbeing Committee meeting held on 15th August 23, which were duly received and noted and it was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Hiscock

RESOLVED – that the minutes of the Health & Wellbeing Committee meeting held on 15th August 2023 be hereby approved as a true and correct record.

357/2023-24 NEW ROMNEY NHS PROVISION

It was advised that the Healthcare centre at Whitstable, which provides local facilities for x-rays and scans as well as integrated minor injuries departments, helping patients access a wide range of NHS services at one local location, was funded by the partners and at a time when funding was more readily available.

It was the view of the NHS representatives that the size of estate required far exceeded the current provision. They advised that their current understanding was that Oak Hall and Church Lane surgeries would move into the new healthcare facility, Martello and Orchard House sites would remain and that additional services would be provided in the new facility.

It was advised by NHS representatives that a list of services required, that had been compiled several years ago, remained relevant and would be shared with the Committee.

It was agreed that priority should be given to lobbying for appropriate sites for a new healthcare facility within New Romney and the adjacent area.

It was advised by the representatives of Oak Hall and Invicta Health that both New Romney surgeries were committed to working together. It was reported that the existing NHS clinic in Station Road is currently underused in respect of local NHS service provision and enquiries are currently being made by Invicta Health in respect increased utilisation.

@ 10.45AM, having conveyed apologies for lateness, 1 NHS representative joined the meeting amidst the afore-mentioned discussions.

358/2023-24 LOCAL HEALTH & WELLBEING ISSUES

It was noted that there still remained a lack of direct public transport to access healthcare appointments, which is a real issue for local residents who do not drive.

It was noted that the that Orchard House, Lydd now had a PPG. It was noted that Allied Pharmacy, New Romney had advised that they would like to participate in the Health & Wellbeing Committee, but they were not yet in a position whereby they could send a representative.

@10.56AM Councillor Davies and 1 Member of the Public left the meeting amidst the afore-mentioned discussions.

@11.00AM 1 NHS representative left the meeting amidst the afore-mentioned discussions.

359/2023-24 **COMMUNICATING LOCAL HEALTH & WELLBEING SUCCESS**

It was noted that the NHS representatives felt that it is not possible to develop and implement this action at the current time.

360/2023-24 **EXCLUSION OF PUBLIC AND PRESS**

Not applicable.

361/2023-24 **CONCLUSION OF PRIVATE SESSION**

Not applicable.

The Chairman thanked those present for their attendance and the meeting concluded **@11.30AM.**

NB: All documents referred to herein are available for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the Deputy Town Clerk

AGENDA ITEM 9

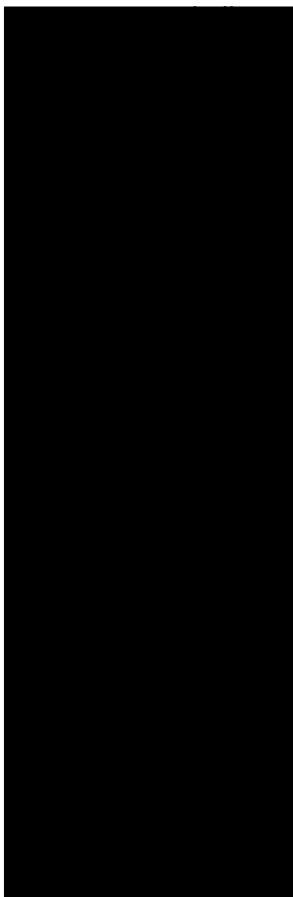
The Marsh PCN Integrated Neighbourhood Team Working Group

Date: 16 November 2023

Time: 2.00pm – 4.00pm

Location: St Mary's Bay Village Hall

In Attendance



The Marsh PCN
The Marsh PCN
Pilgrims Hospices
Martello Health Centre, Church Lane Surgery and Orchard House Surgery
Invicta Health
Romney Marsh Community Hub
Kent Community Health NHS Foundation Trust
Kent and Medway Primary Care Training Hub
Kent Community Health NHS Foundation Trust
NHS Kent and Medway
Kent Community Health NHS Foundation Trust
East Kent Health and Care Partnership
East Kent Health and Care Partnership
East Kent Health and Care Partnership
Kent Community Health NHS Foundation Trust
New Romney Town Council
CARM
Social Enterprise Kent
Kent Community Health NHS Foundation Trust
Lighthouse on The Marsh
Folkestone and Hythe District Council
Kent Community Health NHS Foundation Trust – Public Governor

Discussions

- Social Enterprise Kent have been undertaking cancer prevention work across Kent:
 - Cancer Smart for 14–18-year-olds
 - Increasing awareness of signs and symptoms in women from ethnic minority groups
 - Cervical screening in Canterbury
 - Bowel screening in west Kent - testing and raising awareness. 55% increase in bowel screening uptake in the areas SEK engaged with. Replicating this in the Marsh since September 2023 with delivery from January through to June 2024
- Better EOL Problem Statement – the tool used can only identify patients in last 12 months of life
- Pilgrims have submitted a paper to the ICB Finance Committee for funding to support the earlier identification of patients in the last year of life and care planning conversations

- The Marsh PCN have submitted a bid to the ICB for underspent ARRS funding which would support the earlier identification of patient in their last year of life and care planning conversations
- Use the existing MDTs to provide wrap around care for patients in their last year of life
- Identify potential venues where Pilgrims could run their Therapy Centre Groups
- When looking to increase the percentage of stage 1 and 2 cancer diagnosis from 55% to 60%, how many people would that be
- Members for the EOL Task and Finish Group identified with first meeting being held in December. Wendy Hills from Pilgrims will lead this meeting
- Data sharing agreement in place between Pilgrims and primary care, KCHFT and primary care but not Pilgrims and KCHFT
- Members of the Prevention Task and Finish Group identified with first meeting being held in December. [REDACTED] from The Marsh PCN will lead this meeting
- [REDACTED] is working with NHSE Patient Experience Team on Cohort 5 - improving cancer for people with a long term condition
- [REDACTED] will engage with two LD care homes and their carers to work with them on understanding the signs and symptoms of different cancers
- Screening and Immunisations Team presented trend data on cancer screening
- Bowel screening has improved since the test was changed
- Oak Hall doing well with cervical screening compared to other practices in the PCN
- There has been quite a decline in breast screening uptake which could be to do with the screening vehicle being located in Hythe
- Changes to public transport could also be a contributing factor in the decline in screening. Much less transport available, frequency changes and changes in routes. If you miss the bus it can then take 60-90 minutes to get from Romney Marsh to Hythe and the bus no longer drives through New Romney Town
- EKHUFT is happy to look into a more central venue for the screening vehicle to be located – they suggested Dymchurch but as a group it was felt there is not an appropriate location
- Romney Marsh Academy seems to have everything needed for the screening vehicle – electricity, accessible, parking, central
- Could utilise community transport to support patients to get to screening appointments
- [REDACTED] from Folkestone and Hythe District Council provided an update on transport
 - Romney Marsh Partnership is working to understand feasibility of deploying a community bus scheme. Funding pots are being explored
 - Bid to Stagecoach “Bus Back Better” Scheme
 - Considering a branded bus for Romney Marsh 5 days a week and paid per day – £500 per day, £150k for 12 months. May be able to secure funding for a 12-month pilot. National screening data crucial to support this bid. Bid deadline is 18 December 2023
 - Rural fund bid being explored via Folkestone, Hythe, and District Council Rural Bus Scheme
 - Dial a ride scheme with volunteer drivers
 - All the above options will support access to public transport for all age groups
- Agreed that the INT working group meeting will take place quarterly with the Task and Finish Groups running monthly
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Priorities

- Earlier identification of EOL patients
- Prevention
- Transport/access issues
- Patient Education
- Collective working
- Engaging with the community

Actions

- Work with [REDACTED] Pilgrims Hospice, to explore what data can be shared to support the vision statement and aim
- Identify potential venues where Pilgrims could run their Therapy Centre Groups
- Compare data with an area like The Marsh to see if that area is doing something similar – compare percentages
- Set up EOL and Prevention working groups with first meeting to be held in December
- National screening and immunisations team to explore the possibility situating the breast screening van in Romney Marsh in 2024/25
- Local Town Council Lead [REDACTED] to make introductions between screening and immunisations team and the Principle of the Marsh Academy as a potential site for the screening bus. Good parking, access to electricity, access to facilities and running water, stagecoach bus stops outside the site
- Map bus routes and timings
- Share screening and immunisations team data with Linda to support KCC bid
- Share Cancer Inequalities slides
- [REDACTED] to arrange a meeting with with [REDACTED] Director of Public Health at KCC to discuss INT priorities

Date of next meeting

8 February 2pm-4pm, St Mary's Bay Village Hall

AGENDA ITEM 9

MEETING DATES 2024-25 TO BE AGREED

MAY 2024:

AUGUST 2024:

NOVEMBER 2024:

FEBRUARY 2025:

END