

Cinque Port Town of New Romney



Mrs C. Newcombe
Town Clerk
and
Responsible Financial Officer

Town Clerk's Office
Town Hall
New Romney
Kent TN28 8BT

Tel: New Romney 01797 362348

Ref: CTM/3005

17th July 2024

Dear Councillor.

**A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE
WILL BE HELD AT THE ASSEMBLY ROOMS, CHURCH APPROACH, NEW
ROMNEY ON WEDNESDAY 24TH JULY 2024 AT 6.45PM.**

Members of the public are welcome to attend.

Yours sincerely,

Mrs Tracy Morris

Mrs C T Morris
Responsible Financial Officer

Email: rfo@newromney-tc.gov.uk

PLEASE NOTE: Accessibility at both the Town Hall and The Assembly Rooms, Church Approach, New Romney is limited for those persons with restricted mobility.

The afore-mentioned meeting will commence at 6.45pm.

Anyone displaying any symptoms of Covid-19 should NOT attend the meeting.

PUBLIC PARTICIPATION AT TOWN COUNCIL MEETINGS

1. Who can participate in a New Romney Town Council meeting?

All Members of the Public may attend the Council meeting. As well as members of the Council (or relevant Council Committee) and Council Officers participating in the meeting, a maximum of THREE members of public may also participate by submitting a question at a meeting. The question must relate to a matter affecting the parish of New Romney and/or its residents. Each submission must last no longer than 3 minutes in total.

Any such question can be delivered by way of a written statement to be submitted by email by midday on the day of the Council meeting - to be read out during the meeting. The question submitted should be mindful of the 3 minute speaking time available. The reading of the question will allow for any mid-sentence delivery to be completed before being stopped at the three minute deadline. If any Member of Public does not have access to email, a question can be submitted by a representative on their behalf.

Any such questions should be emailed to: rfo@newromney-tc.gov.uk by midday on the day of the Council meeting.

2. How and when do I have to let the council know that I want to participate?

You will need to give written notice (via email) that you would like to participate by 3pm on the Friday before the meeting, providing your name and contact details and a summary of what your question subject will be. No late notifications can be accepted.

3. What happens if more than three local residents want to participate by submitting questions to the Council?

The system will operate on the basis of “first come, first served” as identified by the Clerk. You will be notified as soon as possible after your ‘notification of wish to participate’ has been received as to whether or not you will be able to participate (by the reading of your submission).

4. What will happen at the Council meeting?

Your question will be read aloud during the agenda item: Public Questions. If it is possible for the Chairman to provide a response to your question at the meeting, he/she will do so. If it is not possible to provide a response at that time, a response will be provided in writing – usually within 28 days of the meeting taking place.

Agendas and reports for meetings will be available at least 3 working days and usually 7 weekdays before the date of the meeting on the Town Council website. Any supplementary sheets will be available the day before the meeting and can be viewed at www.newromney-tc.gov.uk

THE LAWS OF LIBEL AND SLANDER

- These laws are very strict.
- If, in public, you say something about a person that is not true, even if you believe it to be true, you may be sued and have to pay compensation. Therefore, you need to be very careful about any criticism you wish to make of people in any written submission.
- Councillors are able to speak more freely and bluntly while in Council or Committee meetings than members of the public.
- You, as a member of the public, do not have the same protection.

**FINANCE & GENERAL PURPOSES COMMITTEE MEETING
WEDNESDAY 24TH JULY 2024 AT 6.45PM**

AGENDA

- 1. APOLOGIES:**
To receive and note the apologies of Councillors unable to attend.
- 2. DISPENSATION TO PARTICIPATE:**
To receive and note any applications granted by the Town Clerk, on behalf of the Town Council, for dispensation to participate in Meetings of New Romney Town Council.
- 3. DECLARATIONS OF INTEREST:**
Councillors to declare any Disclosable Pecuniary Interests or Other Significant or Personal Interests they may have in items on the agenda for this meeting.
- 4. ADJOURNMENT OF MEETING:**
To formally adjourn the meeting of the Committee for a maximum period of fifteen minutes to allow for an allocated public session.
- 5. PUBLIC QUESTIONS:**
Members of the public may put questions to the Chairman of the Committee for a period of fifteen minutes regarding matters to do with the town of New Romney and its coastal areas of Littlestone and Greatstone, including items on the agenda. Any Councillors who have declared an “Other Significant Interest” in matters to be discussed at this meeting will also have the opportunity to speak within the session set aside for public participation, in accordance with the Town Council’s Code of Conduct Item 5(3)(b), which reads as follows:

“ Where you have an Other Significant Interest in any business of the Authority, you may make representations, answer questions or give evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose.”
- 6. RE-CONVENING OF MEETING:**
To formally re-convene the meeting of the Committee.
- 7. MINUTES (Encs*):**
To approve the minutes of the **Finance & General Purposes Committee Meeting** held on Wednesday 22nd May 2024 (Attached hereto*).

8. FINANCIAL MATTERS (Encs*):

(i) To receive and note 2024/2025 Budget Comparison and Income & Expenditure reports (Attached hereto*).

(ii) To receive and approve the Clerk's schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority (Attached hereto*).

(iii) To receive and note schedule of transfers between Town Council bank accounts (Attached hereto*).

9. RFO'S REPORTS (Encs*):

(i) To receive & note the RFO's Report (Attached hereto*).

(ii) To receive and note the RFO's Maintenance Report (Attached hereto*).

10. GRANT FUNDING/DONATIONS (Encs*):

To consider grant funding requests received from:

(i) Romney Marsh Dementia Friendly Community (Attached hereto*).

(ii) Twinning EK (Attached hereto*).

11. WORKING PARTY

To establish a Working Party to develop a tendering procedure in respect of Vendor Trading on The Greens.

12. ST MARTIN'S FIELD COMMUNITY NOTICE BOARD (Encs*)

To consider the request received from St Martin's Field Charity for the provision of a 'Community' notice board (To follow*).

13. TEMPORARY TOILET PROVISION

To consider supply of 1 off temporary toilet at St Nicholas School sports field for use by New Romney Football Club junior section at temporary location during construction phase of Maude Community Centre project (Clerk to report).

MINUTES
of
A Meeting of New Romney Town Council's
Finance and General Purposes Committee
Held in the Council Chamber on
Wednesday 22nd May 2024 commencing at 6.45pm

PRESENT: Councillors P Thomas, J Davies, J Rivers, P Coe,
K Terry, P Carey, J Hiscock and Reverend Canon McLachlan

In Attendance:

RFO	-	Mrs C T Morris
Finance Clerk	-	Mrs J Field
Member of the Public	-	1

IN THE CHAIR: Councillor P Thomas

014/2024-25 **ELECTION OF FINANCE & GENERAL PURPOSES COMMITTEE**
CHAIRMAN

Having duly considered the previously approved membership of the Finance & General Purposes Committee for 2024-25 and having also considered the requisite skills, knowledge and understanding for relevant Committee leadership, the Chairman called for nominations for the position of Chairman of the Finance & General Purposes Committee for 2024-25. It was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Carey

That Councillor P Thomas be elected as Chairman of the Finance & General Purposes Committee for the ensuing year.

There were no further nominations.

The Chairman called for a show of hands in favour of the nomination for Councillor Thomas

Vote: 8 For 0 Against 0 Abstentions

It was:

RESOLVED UNANIMOUSLY – that Councillor P Thomas be hereby elected as Chairman of the Finance & General Purposes Committee for the ensuing year.

015/2024-25 **ELECTION OF FINANCE & GENERAL PURPOSES COMMITTEE VICE CHAIRMAN**

Having duly considered the previously approved membership of the Finance & General Purposes Committee for 2024-25 and having also considered the requisite skills, knowledge and understanding for relevant Committee leadership, the Chairman called for nominations for the position of Vice Chairman of the Finance & General Purposes Committee for 2024-25. It was:

PROPOSED BY: Councillor McLachlan

SECONDED BY: Councillor Terry

That Councillor J Davies be elected as Vice Chairman of the Finance & General Purposes Committee for the ensuing year.

There were no further nominations.

The Chairman called for a show of hands in favour of the nomination for Councillor Davies

Vote: 8 For 0 Against 0 Abstentions

It was:

RESOLVED UNANIMOUSLY – that Councillor J Davies be hereby elected as Vice Chairman of the Finance & General Purposes Committee for the ensuing year.

016/2024-25 **APOLOGIES FOR ABSENCE**

None.

017/2024-25 **DISPENSATION TO PARTICIPATE**

The RFO advised that no new Dispensations to Participate had been granted.

018/2024-25 **DECLARATIONS OF INTEREST**

@6.53PM Councillors Carey and Thomas declared a personal interest in Agenda Item 12(ii) due to their association with the applying organisation. (*Minute Ref: 025/2024-25(ii) refers.*)

@6.54PM Councillor Hiscock declared a personal interest in Town Council finance reports due to her employment of a contractor who is also employed by the Town Council. (*Minute Refs 023/2024-25(i) & (ii) refer.*)

@6.55PM Councillors Rivers and Thomas declared a personal interest in Agenda item 12(iv) due to their membership of the Dementia Forum which is run by the applying organisation. (*Minute Ref 025/2024-25(iv) refers.*)

019/2024-25 ADJOURNMENT OF MEETING

It was not necessary to adjourn the meeting as no questions had been received in writing by the Clerk.

020/2024-25 PUBLIC QUESTIONS

None.

021/2024-25 RE-CONVENING OF MEETING

Not applicable.

022/2024-25 MINUTES

(i) The Chairman presented the Minutes of the **Finance & General Purposes Committee Meeting** held on **20th March 2024**, copies of which had been previously circulated to all Councillors and it was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Terry

RESOLVED – that the minutes of the Finance & General Purposes Committee Meeting held on 20th March 2024, be approved and signed as a true and correct record.

Councillors Carey and Hiscock abstained from voting as they had not been in attendance at the meeting.

023/2024-25 FINANCIAL MATTERS

(i) To receive and note 2023/2024 Budget Comparison and Income & Expenditure reports

The 2023/2024 Budget Comparison Report and Income and Expenditure Reports were received and noted.

(ii) Schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority

The RFO presented the detailed schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority. Following due consideration it was:

PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Hiscock

RESOLVED UNANIMOUSLY – that the afore-mentioned detailed schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority, in the sum of £25,181.80 exc. VAT, be received and noted and identified cost centres be approved.

(iii) Schedule of Fund Transfers

The Schedule of Transfers between Town Council Bank Accounts was received and noted.

(iv) Due consideration was given to the request from the Town Council's Planning and Environment Committee for the release of funds in the sum of £3000.00 from the Highway Improvement Plan Reserve Fund, to cover costs associated with implementation of a new 20MPH Traffic Regulation Order. It was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Rivers

RESOLVED UNANIMOUSLY – that the request from the Town Council's Planning and Environment Committee for the release of funds in the sum of £3000.00, to cover costs associated with implementation of a new 20MPH Traffic Regulation Order, from the Highway Improvement Plan Reserve Fund, be approved.

024/2024-25 **RFO'S REPORTS****(i) Actions completed since the F&GP Committee meeting held on 20th March 2024:**

The RFO's report, which read as under, was received and noted:

RFO's Report – F&GP Meeting on 22nd May 2024**Actions completed since the F&GP Committee meeting held on 20th March 2024:**

1. An order has been placed to carry out weed spraying of Town Council playparks (*Minute Ref: 598/2023-24(i) refers*).
2. An order has been placed to carry out Toilet Block maintenance for the 2024 season (*Minute Ref: 598/2023-24(ii) refers*).
3. The applicant requesting permission to operate a mobile catering facility on The Greens has been advised of the Council's decision (*Minute Ref: 600/2023-24 refers*).
4. Following their confirming acceptance of the award, the payment for grant funding to NRIB has been made (*Minute Ref: 601/2023-24 refers*).
5. An order for the sea water sampling kits has been placed (*Minute Ref: 603/2023-24 refers*).

Other Matters of Report:

None:

This concludes my report – RFO 15th May 2024

(ii) RFO's Maintenance Report:

The RFO's maintenance report, which read as under, was received and noted:

RFO's Maintenance Report – F&GP Meeting on 22nd May 2024

Routine maintenance in respect of all Town Council owned lands and buildings has been carried out since the last report to the Committee as per previously awarded contracts.

Additional non-routine maintenance and repairs have been carried out since the last report to Committee, as follows:

RFO's Maintenance Report – F&GP Meeting on 22nd May 2024

Routine maintenance in respect of all Town Council owned lands and buildings has been carried out since the last report to the Committee as per previously awarded contracts.

Additional non-routine maintenance and repairs have been carried out since the last report to Committee, as follows:

(i) Town Hall

- Remedial decoration works, following replacement of ground floor central heating system, by the Parish Caretaker are in progress.
- Town Hall window boxes replanted by NRIB.

In hand:

- Provision of air conditioning in the Council Chamber (Planning application/listed buildings consent submitted to FH&DC).
- Provision of heating for Mayor's Parlour.

(ii) Town Hall House and Outbuilding

- None.

In hand:

- Installation of conservation roof light.
- Repairs to internal plaster work (Identified during recent Tenancy inspection).

(iii) Town Hall Garden

- None.

In hand:

- Lawn restoration works.

(iv) Public Clock

- None.

In hand:

- None.

(v) Assembly Rooms

- None.

In hand:

- None.

(vi) Community Hall (Nursery)

- None.

In hand:

- None.

(vii) Maude Pavilion & Sports Field

- Repair works to car parking area carried out by Caretaking Team.

In hand:

- Any works previously in hand, in respect of the Pavilion, have been cancelled due to imminent demolition of the building.

(viii) Fairfield Road Recreation Ground

- Installation of replacement of play panel carried out by Caretaking Team.

In hand:

- None.

(ix) The Greens / Hut & Winch Site

- Installation of 2 x litter bins carried out by the Caretaking Team.
- Repair to railings carried out by the Caretaking Team.
- Removal and clearance of broken glass from the Victorian Shelter was carried out by the Caretaking Team.

In hand:

- Routine maintenance works to gym/play equipment.
- Research in respect of providing a separately metered power supply to the Toilet Block.

(x) Allotment Gardens

- Strimming of vacant plots carried out by Caretaking Team.

In hand:

- None.

(xi) Flagstaff Land

- Installation of new flagpole carried out by the Caretaking Team.

In hand:

- Perimeter bollard gold banding (ongoing).

(xii) Coney Banks

- None.

In hand:

- None.

(xiii) Garden of Remembrance

- The Parish Caretaker has been assisted by members of New Romney British Legion to ensure the Garden of Remembrance continues to look pristine throughout the year.

In hand:

- None.

(xiv) Cinque Ports Place (Town Square) & High Street Planter

- None.

In hand:

- Re-siting of street furniture.

(xv) Vandalism / Antisocial Behaviour

- None.

(xvi) Miscellaneous

- St Martin's Field – Installation of 2 x litter bins carried out by Caretaking Team.

In hand:

- None.

This concludes my maintenance report – RFO 15th May 2024

The RFO verbally advised that:

- A glass panel in the Victorian Shelter had been smashed.
- The teenage shelter had been filled with branches broken from a nearby tree and a nearby bin had been toppled from its base.

025/2024-25 **GRANT FUNDING/ DONATIONS**

(i) Caring Altogether in Romney Marsh (CARM)

Due consideration was given to the grant funding application received from Caring Altogether in Romney Marsh (CARM).

It was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor McLachlan

RESOLVED UNANIMOUSLY – that grant funding in the sum of £214.00, to be funded from the 2024/2025 Grants/Donations Budget, be awarded to Caring Altogether in Romney Marsh (CARM).

(ii) New Romney Country Fayre

Due consideration was given to the grant funding application received from New Romney Country Fayre.

It was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Terry

RESOLVED – that grant funding in the sum of £500.00, to be funded from the 2024/2025 Grants/Donations Budget, be awarded to New Romney Country Fayre.

(iii) Light Up New Romney (LUNR)

Due consideration was given to the grant funding application received from Light Up New Romney (LUNR).

It was:

PROPOSED BY: Councillor McLachlan

SECONDED BY: Councillor Terry

RESOLVED UNANIMOUSLY – that grant funding in the sum of £500.00, to be funded from the 2024/2025 Grants/Donations Budget, be awarded to Light Up New Romney (LUNR).

(iv) Romney Marsh Community Hub

Due consideration was given to the grant funding application received from Romney Marsh Community Hub.

It was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that grant funding in the sum of £200.00, to be funded from the 2024/2025 Grants/Donations Budget, be awarded to Romney Marsh Community Hub.

026/2024-25 **TOWN IDENTIFIER PROJECT**

Extensive consideration was given to final approval for the location and design in respect of the 'Town Identifier' sculpture.

It was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Hiscock

RESOLVED – that (i) the Town Council's Block Paved Area in Church Approach, be approved as the site for the 'Town Identifier' sculpture; (ii) the Obelisk design be approved subject to the following caveats:

- (i) The design be amended to reflect local imagery and to include the Town Crest.
- (ii) The topper to be of a fixed construction and to be a depiction of the 'Town Trail' insert.

027/2024-25 **ASSEMBLY ROOMS CAR PARK**

The verbal report of the RFO in respect of the condition of the Assembly Rooms car park was received and noted. Following due consideration it was:

(i)

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that, due to the health and safety aspect of this matter, Standing Orders be waived to allow the RFO to implement a suitable solution to repair the car park surface.

(ii)

PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Terry

RESOLVED UNANIMOUSLY – that (i) a budget, in respect of the aforementioned repairs, up to a maximum of £15,000.00, be allocated; (ii) to be funded from the Buildings Repair and Restoration Reserve Fund and (iii) the RFO be authorised to settle all relevant invoices, when received, having first ascertained all is in order.

The Chairman thanked the Councillors and the Finance Clerk for their attendance and the meeting then concluded @ **8.15PM**.

NB: All documents referred to herein are freely available for perusal on the Town Council website: www.newromney-tc.gov.uk or at the Town Hall for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the RFO

Annual Budget - By Centre (Actual YTD Month 2)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
100 Staff Costs									
Total Income	7,500	0	7,500	0	0	0	0	0	0
Overhead Expenditure	182,900	151,877	191,000	22,005	0	0	0	0	0
100 Net Income over Expenditure	-175,400	-151,877	-183,500	-22,005	0	0	0	0	0
6000 plus Transfer from EMR	0	3,208	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(175,400)</u>	<u>(148,669)</u>	<u>(183,500)</u>	<u>(22,005)</u>	<u>0</u>		<u>0</u>		
200 Town Hall									
Total Income	200	200	200	0	0	0	0	0	0
Overhead Expenditure	18,492	79,994	17,160	3,282	0	0	0	0	0
200 Net Income over Expenditure	-18,292	-79,794	-16,960	-3,282	0	0	0	0	0
6000 plus Transfer from EMR	0	57,806	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(18,292)</u>	<u>(21,988)</u>	<u>(16,960)</u>	<u>(3,282)</u>	<u>0</u>		<u>0</u>		
205 Town Hall House									
Total Income	7,698	8,300	8,850	1,400	0	0	0	0	0
Overhead Expenditure	3,449	7,677	3,807	251	0	0	0	0	0
205 Net Income over Expenditure	4,249	623	5,043	1,149	0	0	0	0	0
6000 plus Transfer from EMR	0	6,423	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>4,249</u>	<u>7,046</u>	<u>5,043</u>	<u>1,149</u>	<u>0</u>		<u>0</u>		
210 Assembly Rooms									

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Annual Budget - By Centre (Actual YTD Month 2)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	2,000	2,379	2,000	755	0	0	0	0	0
Overhead Expenditure	9,143	21,489	7,815	1,577	0	0	0	0	0
210 Net Income over Expenditure	-7,143	-19,110	-5,815	-822	0	0	0	0	0
6000 plus Transfer from EMR	0	13,064	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(7,143)</u>	<u>(6,046)</u>	<u>(5,815)</u>	<u>(822)</u>	<u>0</u>		<u>0</u>		
<u>215 Community Hall</u>									
Total Income	6,600	6,600	6,600	1,100	0	0	0	0	0
Overhead Expenditure	2,340	604	1,952	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>4,260</u>	<u>5,996</u>	<u>4,648</u>	<u>1,100</u>	<u>0</u>		<u>0</u>		
<u>220 Sports Field & Maude Pavillon</u>									
Total Income	1,440	1,380	1,440	120	0	0	0	0	0
Overhead Expenditure	2,458	11,866	2,369	424	0	0	0	0	0
220 Net Income over Expenditure	-1,018	-10,486	-929	-304	0	0	0	0	0
6000 plus Transfer from EMR	0	3,662	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(1,018)</u>	<u>(6,824)</u>	<u>(929)</u>	<u>(304)</u>	<u>0</u>		<u>0</u>		
<u>225 Fairfield Road Rec Ground</u>									
Overhead Expenditure	3,952	4,990	3,980	70	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(3,952)</u>	<u>(4,990)</u>	<u>(3,980)</u>	<u>(70)</u>	<u>0</u>		<u>0</u>		
<u>230 The Greens</u>									

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Annual Budget - By Centre (Actual YTD Month 2)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	7,150	7,806	8,650	9,047	0	0	0	0	0
Overhead Expenditure	13,106	12,643	13,531	9,083	0	0	0	0	0
230 Net Income over Expenditure	-5,956	-4,837	-4,881	-36	0	0	0	0	0
6000 plus Transfer from EMR	0	50	0	7,973	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(5,956)</u>	<u>(4,787)</u>	<u>(4,881)</u>	<u>7,937</u>	<u>0</u>		<u>0</u>		
235 <u>Flagstaff Land</u>									
Overhead Expenditure	946	1,820	1,044	896	0	0	0	0	0
6000 plus Transfer from EMR	0	910	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(946)</u>	<u>(911)</u>	<u>(1,044)</u>	<u>(896)</u>	<u>0</u>		<u>0</u>		
240 <u>Allotments</u>									
Total Income	2,500	2,641	2,500	2,634	0	0	0	0	0
Overhead Expenditure	1,412	1,650	2,960	280	0	0	0	0	0
240 Net Income over Expenditure	1,088	990	-460	2,354	0	0	0	0	0
6000 plus Transfer from EMR	0	110	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>1,088</u>	<u>1,100</u>	<u>(460)</u>	<u>2,354</u>	<u>0</u>		<u>0</u>		
245 <u>Land at Coney Banks</u>									
Total Income	600	600	600	0	0	0	0	0	0
Overhead Expenditure	50	0	50	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>550</u>	<u>600</u>	<u>550</u>	<u>0</u>	<u>0</u>		<u>0</u>		

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Annual Budget - By Centre (Actual YTD Month 2)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
250	<u>Wayleaves</u>								
	Total Income	60	63	60	0	0	0	0	0
	Movement to/(from) Gen Reserve	60	63	60	0	0	0		
255	<u>Garden of Remembrance</u>								
	Overhead Expenditure	300	63	300	0	0	0	0	0
	Movement to/(from) Gen Reserve	(300)	(63)	(300)	0	0	0		
260	<u>Town Square (Cinque Ports Plc)</u>								
	Total Income	45	40	80	0	0	0	0	0
	Overhead Expenditure	80	0	80	0	0	0	0	0
	Movement to/(from) Gen Reserve	(35)	40	0	0	0	0		
270	<u>Street Furniture (Non TC Land)</u>								
	Total Income	0	1,590	0	0	0	0	0	0
	Overhead Expenditure	100	1,655	120	0	0	0	0	0
	270 Net Income over Expenditure	-100	-65	-120	0	0	0	0	0
6000	plus Transfer from EMR	0	1,590	0	0	0	0	0	0
6001	less Transfer to EMR	0	1,590	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(100)	(65)	(120)	0	0	0		
275	<u>Administration & Miscellaneous</u>								
	Total Income	2,521	1,055,658	10,008	9,298	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 2)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure	118,230	246,778	122,372	260,348	0	6,893	0	0	0
275 Net Income over Expenditure	-115,709	808,880	-112,364	-251,050	0	-6,893	0	0	0
6000 plus Transfer from EMR	0	191,686	0	175,921	0	0	0	0	0
6001 less Transfer to EMR	0	1,039,767	0	8,163	0	0	0	0	0
Movement to/(from) Gen Reserve	(115,709)	(39,201)	(112,364)	(83,292)	0		0		
280 Other									
Total Income	0	12,534	0	785,077	0	0	0	0	0
Overhead Expenditure	56,000	18,160	76,400	2,080	0	0	0	0	0
280 Net Income over Expenditure	-56,000	-5,626	-76,400	782,997	0	0	0	0	0
6000 plus Transfer from EMR	0	5,521	0	0	0	0	0	0	0
6001 less Transfer to EMR	0	0	0	785,077	0	0	0	0	0
Movement to/(from) Gen Reserve	(56,000)	(106)	(76,400)	(2,080)	0		0		
285 Precept									
Total Income	374,894	374,894	396,952	198,476	0	0	0	0	0
Movement to/(from) Gen Reserve	374,894	374,894	396,952	198,476	0		0		
300 Planning Committee									
Overhead Expenditure	250	0	250	3,000	0	0	0	0	0
6000 plus Transfer from EMR	0	0	0	3,000	0	0	0	0	0
Movement to/(from) Gen Reserve	(250)	0	(250)	0	0		0		
400 Health & Wellbeing Committee									

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Annual Budget - By Centre (Actual YTD Month 2)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure	0	0	250	0	0	0	0	0	0
Movement to/(from) Gen Reserve	0	0	(250)	0	0		0		
Total Budget Income	413,208	1,474,685	445,440	1,007,906	0	0	0	0	0
Expenditure	413,208	561,268	445,440	303,294	0	6,893	0	0	0
Net Income over Expenditure	0	913,417	0	704,612	0	-6,893	0	0	0
plus Transfer from EMR	0	284,030	0	186,894	0	0	0	0	0
less Transfer to EMR	0	1,041,357	0	793,240	0	0	0	0	0
Movement to/(from) Gen Reserve	0	156,089	0	98,265	0		0		

Summary Income & Expenditure by Budget Heading 01/06/2024

Month No: 2

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100 Staff Costs	Income	0	0	7,500	7,500			0.0%
	Expenditure	151,877	22,005	191,000	168,995		168,995	11.5%
	Net Income over Expenditure	<u>(151,877)</u>	<u>(22,005)</u>	<u>(183,500)</u>	<u>(161,495)</u>			
	plus Transfer from EMR	3,208	0	0	0			
	Movement to/(from) Gen Reserve	<u>(148,669)</u>	<u>(22,005)</u>	<u>(183,500)</u>	<u>(161,495)</u>			
200 Town Hall	Income	200	0	200	200			0.0%
	Expenditure	79,994	3,282	17,160	13,878		13,878	19.1%
	Net Income over Expenditure	<u>(79,794)</u>	<u>(3,282)</u>	<u>(16,960)</u>	<u>(13,678)</u>			
	plus Transfer from EMR	57,806	0	0	0			
	Movement to/(from) Gen Reserve	<u>(21,988)</u>	<u>(3,282)</u>	<u>(16,960)</u>	<u>(13,678)</u>			
205 Town Hall House	Income	8,300	1,400	8,850	7,450			15.8%
	Expenditure	7,677	251	3,807	3,556		3,556	6.6%
	Net Income over Expenditure	<u>623</u>	<u>1,149</u>	<u>5,043</u>	<u>3,894</u>			
	plus Transfer from EMR	6,423	0	0	0			
	Movement to/(from) Gen Reserve	<u>7,046</u>	<u>1,149</u>	<u>5,043</u>	<u>3,894</u>			
210 Assembly Rooms	Income	2,379	755	2,000	1,245			37.7%
	Expenditure	21,489	1,577	7,815	6,238		6,238	20.2%
	Net Income over Expenditure	<u>(19,110)</u>	<u>(822)</u>	<u>(5,815)</u>	<u>(4,993)</u>			
	plus Transfer from EMR	13,064	0	0	0			
	Movement to/(from) Gen Reserve	<u>(6,046)</u>	<u>(822)</u>	<u>(5,815)</u>	<u>(4,993)</u>			
215 Community Hall	Income	6,600	1,100	6,600	5,500			16.7%
	Expenditure	604	0	1,952	1,952		1,952	0.0%
	Movement to/(from) Gen Reserve	<u>5,996</u>	<u>1,100</u>					
220 Sports Field & Maude Pavilion	Income	1,380	120	1,440	1,320			8.3%
	Expenditure	11,866	424	2,369	1,945		1,945	17.9%
	Net Income over Expenditure	<u>(10,486)</u>	<u>(304)</u>	<u>(929)</u>	<u>(625)</u>			
	plus Transfer from EMR	3,662	0	0	0			
	Movement to/(from) Gen Reserve	<u>(6,824)</u>	<u>(304)</u>	<u>(929)</u>	<u>(625)</u>			
225 Fairfield Road Rec Ground	Expenditure	4,990	70	3,980	3,910		3,910	1.8%
	plus Transfer from EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	<u>(4,990)</u>	<u>(70)</u>	<u>(3,980)</u>	<u>(3,910)</u>			
230 The Greens	Income	7,806	9,047	8,650	(397)			104.6%
	Expenditure	12,643	9,083	13,531	4,448		4,448	67.1%
	Net Income over Expenditure	<u>(4,837)</u>	<u>(36)</u>	<u>(4,881)</u>	<u>(4,845)</u>			
	plus Transfer from EMR	50	7,973	0	(7,973)			
	Movement to/(from) Gen Reserve	<u>(4,787)</u>	<u>7,937</u>	<u>(4,881)</u>	<u>(12,818)</u>			
235 Flagstaff Land	Expenditure	1,820	896	1,044	148		148	85.8%
	plus Transfer from EMR	910	0	0	0			

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Summary Income & Expenditure by Budget Heading 01/06/2024

Month No: 2

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
	Movement to/(from) Gen Reserve	(911)	(896)	(1,044)	(148)			
240 Allotments	Income	2,641	2,634	2,500	(134)			105.3%
	Expenditure	1,650	280	2,960	2,680	2,680		9.4%
	Net Income over Expenditure	990	2,354	(460)	(2,814)			
	plus Transfer from EMR	110	0	0	0			
	Movement to/(from) Gen Reserve	1,100	2,354	(460)	(2,814)			
245 Land at Coney Banks	Income	600	0	600	600			0.0%
	Expenditure	0	0	50	50	50		0.0%
	Movement to/(from) Gen Reserve	600	0					
250 Wayleaves	Income	63	0	60	60			0.0%
255 Garden of Remembrance	Expenditure	63	0	300	300	300		0.0%
	plus Transfer from EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	(63)	0	(300)	(300)			
260 Town Square (Cinque Ports Plc)	Income	40	0	80	80			0.0%
	Expenditure	0	0	80	80	80		0.0%
	Movement to/(from) Gen Reserve	40	0					
270 Street Furniture (Non TC Land)	Income	1,590	0	0	0			0.0%
	Expenditure	1,655	0	120	120	120		0.0%
	Net Income over Expenditure	(65)	0	(120)	(120)			
	plus Transfer from EMR	1,590	0	0	0			
	less Transfer to EMR	1,590	0	0	0			
	Movement to/(from) Gen Reserve	(1,655)	0	(120)	(120)			
275 Administration & Miscellaneous	Income	1,055,658	9,298	10,008	710			92.9%
	Expenditure	246,778	260,348	122,372	(137,976)	6,893	(144,869)	218.4%
	Net Income over Expenditure	808,880	(251,050)	(112,364)	138,686			
	plus Transfer from EMR	191,686	175,921	0	(175,921)			
	less Transfer to EMR	1,039,767	8,163	0	(8,163)			
	Movement to/(from) Gen Reserve	(1,078,968)	(91,455)	(112,364)	(29,072)			
280 Other	Income	12,534	785,077	0	(785,077)			0.0%
	Expenditure	18,160	2,080	76,400	74,320	74,320		2.7%
	Net Income over Expenditure	(5,626)	782,997	(76,400)	(859,397)			
	plus Transfer from EMR	5,521	0	0	0			
	less Transfer to EMR	0	785,077	0	(785,077)			
	Movement to/(from) Gen Reserve	(106)	(787,157)	(76,400)	(74,320)			
285 Precept	Income	374,894	198,476	396,952	198,476			50.0%
300 Planning Committee	Expenditure	0	3,000	250	(2,750)	(2,750)		1200.0%
	plus Transfer from EMR	0	3,000	0	(3,000)			
	Movement to/(from) Gen Reserve	0	0	(250)	(250)			

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Summary Income & Expenditure by Budget Heading 01/06/2024

Month No: 2

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
400 Health & Wellbeing Committee	Expenditure	0	0	250	250		250	0.0%
Grand Totals:- Income		1,474,685	1,007,906	445,440	(562,466)			226.3%
Expenditure		561,268	303,294	445,440	142,146	6,893	135,253	69.6%
Net Income over Expenditure		<u>913,417</u>	<u>704,612</u>	<u>0</u>	<u>(704,612)</u>			
plus Transfer from EMR		284,030	186,894	0	(186,894)			
less Transfer to EMR		1,041,357	793,240	0	(793,240)			
Movement to/(from) Gen Reserve		<u>156,089</u>	<u>98,265</u>	<u>0</u>	<u>(98,265)</u>			

Payments Approved Under Financial Regs, SPAA and/or Delegated Authority - F&GP Meeting 24th July 2024											
Date	Supplier/Contractor	Description	Funding Source	Net	VAT	Total					
22.4.24	Amazon	Sack barrow	Small Tooling & Consumables - Budget	£ 41.66	£ 8.33	£ 49.99	TC	SDA FR			Routine business/everyday running
23.4.24	Amazon	Buttons	Uniforms Reserve Fund	£ 9.15	£ 1.83	£ 10.98	TC	SDA FR			Routine business/everyday running
1.5.24	Amazon	A4 paper	Printing & Stationery - Budget	£ 82.08	£ 16.40	£ 98.48	TC	SDA FR			Routine business/everyday running
1.5.24	Amazon	A3 paper	Printing & Stationery - Budget	£ 58.30	£ 11.65	£ 69.95	TC	SDA FR			Routine business/everyday running
13.5.24	Amazon	Document wallets	Printing & Stationery - Budget	£ 12.40	£ 2.48	£ 14.88	TC	SDA FR			Routine business/everyday running
13.5.24	Amazon	Roller	Small Tooling & Consumables - Budget	£ 56.54	£ 11.31	£ 67.85	TC	SDA FR			Routine business/everyday running
13.5.24	Amazon	A3 laminating pouches	Printing & Stationery - Budget	£ 9.96	£ 1.99	£ 11.95	TC	SDA FR			Routine business/everyday running
13.5.24	Amazon	18 month calendar	Printing & Stationery - Budget	£ 7.15	£ 1.43	£ 8.58	TC	SDA FR			Routine business/everyday running
13.5.24	Amazon	Pencil sharpeners	Printing & Stationery - Budget	£ 8.07	£ 1.61	£ 9.68	TC	SDA FR			Routine business/everyday running
13.5.24	Amazon	Fire call point eys	Town Hall - R&M - Budget	£ 6.32	£ 1.26	£ 7.58	TC	SDA FR			Routine business/everyday running
29.5.24	Amazon	Signage	Departmental R&M - Budgets	£ 32.23	£ 6.47	£ 38.70	TC	SDA FR			Routine business/everyday running
29.5.24	Amazon	Signage	Town Hall - R&M - Budget	£ 6.24	£ 1.25	£ 7.49	TC	SDA FR			Routine business/everyday running
29.5.24	Amazon	Push lights	The Greens - R&M - Budget	£ 14.24	£ 2.84	£ 17.08	TC	SDA FR			Routine business/everyday running
15.4.24	B E Ames Ltd	Flagstaff site prep works	Flagstaff - R&M - Budget	£ 834.00	£ 166.80	£ 1,000.80	TC+C	SDA FR			Time Bounded
22.5.24	B E Ames Ltd	External sign repair	Assembly Rooms - R&M - Budget	£ 450.00	£ 90.00	£ 540.00	TC+C	SDA FR			Health & Safety
20.6.24	Aquaheat Ashford Ltd	Landlords gas safety certification	Town Hall - R&M - Budget	£ 77.00	£ 15.40	£ 92.40	TC	SPAA			Minute Ref: 059/2024-25(a)
22.5.24	Ashford Outside Catering	Mayor Making reception	Mayors Allowance	£ 1,180.00	£ -	£ 1,180.00	TC	SDA FR			Payable from Mayor's Allowance
8.5.24	BILT Building Merchants	Maintenance materials	Maude Pavilion - R&M - Budget	£ 16.56	£ 3.31	£ 19.87	TC	SDA FR			Health & Safety
26.6.24	T Bourne & Son Ltd	Furniture storage	Furniture Storage - Budget	£ 711.85	£ 126.00	£ 837.85	TC	SDA FR			Routine business/everyday running
1.5.24	British Gas	Gas	Town Hall - Gas - Budget	£ 170.86	£ 8.54	£ 179.40	TC	SPAA			Minute Ref: 059/2024-25(a)
14.5.24	British Gas	Gas	Town Hall - Gas - Budget	£ 114.09	£ 5.70	£ 119.79	TC	SPAA			Minute Ref: 059/2024-25(a)
17.6.24	British Gas	Gas	Town Hall - Gas - Budget	£ 97.93	£ 4.89	£ 102.82	TC	SPAA			Minute Ref: 059/2024-25(a)
1.5.24	British Gas	Gas	Assembly Rooms - Gas - Budget	£ 257.14	£ 12.85	£ 269.99	TC	SPAA			Minute Ref: 059/2024-25(a)
10.6.24	British Gas	Gas	Assembly Rooms - Gas - Budget	£ 160.82	£ 8.04	£ 168.86	TC	SPAA			Minute Ref: 059/2024-25(a)
26.4.24	Business Stream	Drainage	Assembly Rooms - Water - Budget	£ 95.06	£ -	£ 95.06	TC	SPAA			Minute Ref: 059/2024-25(a)
3.5.24	Business Stream	Drainage	The Greens - Water - Budget	£ 22.43	£ -	£ 22.43	TC	SPAA			Minute Ref: 059/2024-25(a)
5.6.24	Business Stream	Drainage	Town Hall - Water - Budget	£ 46.40	£ -	£ 46.40	TC	SPAA			Minute Ref: 059/2024-25(a)

20.6.24	Castle Water		Water supply		MCC - Water - Budget	£ 37.49	£ 7.49	£ 44.98	TC	SPAA	Minute Ref: 059/2024-25(a)		
17.6.24	Castle Water		Water supply		Allotments - Water - Budget	£ 70.40	£ 14.09	£ 84.49	TC	SPAA	Minute Ref: 059/2024-25(a)		
17.4.24	Castle Water		Water supply		Town Hall - Water - Budget	£ 8.92	£ -	£ 8.92	TC	SPAA	Minute Ref: 059/2024-25(a)		
17.5.24	Castle Water		Water supply		Town Hall - Water - Budget	£ 19.95	£ -	£ 19.95	TC	SPAA	Minute Ref: 059/2024-25(a)		
18.6.24	Castle Water		Water supply		Town Hall - Water - Budget	£ 20.19	£ -	£ 20.19	TC	SPAA	Minute Ref: 059/2024-25(a)		
18.4.24	Castle Water		Water supply		Assembly Rooms - Water - Budget	£ 25.70	£ -	£ 25.70	TC	SPAA	Minute Ref: 059/2024-25(a)		
18.6.24	Castle Water		Water supply		Assembly Rooms - Water - Budget	-£ 1.79	£ -	-£ 1.79	TC	SPAA	Minute Ref: 059/2024-25(a)		
18.6.24	Castle Water		Water supply		Assembly Rooms - Water - Budget	£ 20.19	£ -	£ 20.19	TC	SPAA	Minute Ref: 059/2024-25(a)		
18.4.24	Castle Water		Water supply		The Greens - Water - Budget	£ 6.82	£ -	£ 6.82	TC	SPAA	Minute Ref: 059/2024-25(a)		
17.5.24	Castle Water		Water supply		The Greens - Water - Budget	£ 6.91	£ -	£ 6.91	TC	SPAA	Minute Ref: 059/2024-25(a)		
18.4.24	Castle Water		Water supply		The Greens - Water - Budget	£ 6.82	£ 1.36	£ 8.18	TC	SPAA	Minute Ref: 059/2024-25(a)		
17.6.24	Castle Water		Water supply		The Greens - Water - Budget	£ 54.97	£ 11.00	£ 65.97	TC	SPAA	Minute Ref: 059/2024-25(a)		
19.6.24	Castle Water		Water supply		The Greens - Water - Budget	£ 7.14	£ -	£ 7.14	TC	SPAA	Minute Ref: 059/2024-25(a)		
11.4.24	M Coleman Arboricultural		Grounds Maintenance		Departmental Budgets	£ 440.00	£ 88.00	£ 528.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
29.5.24	M Coleman Arboricultural		Grounds Maintenance		Departmental Budgets	£ 397.00	£ 79.40	£ 476.40	TC	SPAA	Minute Ref: 059/2024-25(a)		
14.5.24	M Coleman Arboricultural		Grounds Maintenance		Departmental Budgets	£ 140.00	£ 28.00	£ 168.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
5.6.24	M Coleman Arboricultural		Grounds Maintenance		Departmental Budgets	£ 397.00	£ 79.40	£ 476.40	TC	SPAA	Minute Ref: 059/2024-25(a)		
5.6.24	Cinque Ports Confederation		Membership		Subscriptions - Budget	£ 382.20	£ -	£ 382.20	TC	SPAA	Minute Ref: 059/2024-25(a)		
26.6.24	East Kent Piping Society		D Day commemoration		Festivities Reserve Fund	£ 200.00	£ -	£ 200.00	TC	SDA FR	Routine business/everyday running		
29.5.24	EcoHeat PH Ltd		Boiler repair		Town Hall House - R&M - Budget	£ 125.00	£ 25.00	£ 150.00	TC	SDA FR	Health & Safety		
20.6.24	EcoHeat PH Ltd		Landlords gas safety certification		Town Hall House - LGSC - Budget	£ 91.67	£ 18.33	£ 110.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
27.5.24	EDF Energy		Electricity		Assembly Rooms - Electricity - Budget	£ 67.24	£ 3.36	£ 70.60	TC	SPAA	Minute Ref: 059/2024-25(a)		
26.6.24	EDF Energy		Electricity		Assembly Rooms - Electricity - Budget	£ 68.08	£ 3.40	£ 71.48	TC	SPAA	Minute Ref: 059/2024-25(a)		
13.5.24	EDF Energy		Electricity		The Greens - Electricity - Budget	£ 125.27	£ 6.26	£ 131.53	TC	SPAA	Minute Ref: 059/2024-25(a)		
11.6.24	EDF Energy		Electricity		The Greens - Electricity - Budget	£ 15.62	£ 0.78	£ 16.40	TC	SPAA	Minute Ref: 059/2024-25(a)		
25.4.24	EDF Energy		Electricity		Town Hall - Electricity - Budget	£ 190.75	£ 9.54	£ 200.29	TC	SPAA	Minute Ref: 059/2024-25(a)		
13.6.24	Euroloos Ltd		Portaloo		Sports Field - Misc Expenditure	£ 360.00	£ 72.00	£ 432.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
1.4.24	FH&DC		Non domestic rates		A Rooms - Non Domestic Rates - Budget	£ 171.50	£ -	£ 171.50	TC	SPAA	Minute Ref: 059/2024-25(a)		
1.5.24	FH&DC		Non domestic rates		A Rooms - Non Domestic Rates - Budget	£ 175.00	£ -	£ 175.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
1.6.24	FH&DC		Non domestic rates		A Rooms - Non Domestic Rates - Budget	£ 175.00	£ -	£ 175.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
1.4.24	FH&DC		Non domestic rates		T Hall - Non Domestic Rates - Budget	£ 579.45	£ -	£ 579.45	TC	SPAA	Minute Ref: 059/2024-25(a)		
1.5.24	FH&DC		Non domestic rates		T Hall - Non Domestic Rates - Budget	£ 576.00	£ -	£ 576.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
1.6.24	FH&DC		Non domestic rates		T Hall - Non Domestic Rates - Budget	£ 576.00	£ -	£ 576.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
3.4.24	FH&DC		Civic/charity event		Mayor's Allowance	£ 40.00	£ -	£ 40.00	TC	SDA FR	Payable from Mayor's Allowance		
16.4.24	FH&DC		TENS D Day commemoration		Festivities Reserve Fund	£ 21.00	£ -	£ 21.00	TC	SDA FR	Routine business/everyday running		
13.6.24	Folkestone Soundmen		Sound system hire		Festivities Reserve Fund	£ 100.00	£ -	£ 100.00	TC	SDA FR	Routine business/everyday running		
15.5.24	Front Row		Council Chamber seats		Town Hall - Misc Expenditure	£ 788.65	£ 157.73	£ 946.38	TC	SDA FR	Routine business/everyday running		
22.5.24	Front Row		Council Chamber seats		Town Hall - Misc Expenditure	£ 45.25	£ 9.05	£ 54.30	TC	SDA FR	Routine business/everyday running		
5.6.24	Furley Page LLP		Legal Fees		Legal & Professional - Budget	£ 715.00	£ 143.00	£ 858.00	TC	SDA FR	Routine business/everyday running		
5.6.24	GB Sport & Leisure UK Ltd		Play equipment spares		The Greens - R&M - Budget	£ 112.00	£ 22.40	£ 134.40	TC	SDA FR	Health & Safety		

13.6.24	Hythe Town Concert Band	D Day commemoration		Festivities Reserve Fund	£ 200.00	£ -	£ 200.00	TC	SDA FR	Routine business/everyday running
17.4.24	KALC	Membership		Subscriptions - Budget	£ 1,765.00	£ 353.00	£ 2,118.00	TC	SDA FR	Routine business/everyday running
29.5.24	KCC	Traffic regulation order		HIP Reserve Fund	£ 3,000.00	£ -	£ 3,000.00	TC	SDA FR	Payable from HIP Reserve Fund
29.5.24	KCC	Printer/copiers		Office Equipment - Budget	£ 70.93	£ 14.19	£ 85.12	TC	SPAA	Minute Ref: 059/2024-25(a)
11.4.24	KCC	Civic/charity event		Mayors Allowance	£ 40.00	£ -	£ 40.00	TC	SDA FR	Payable from Mayor's Allowance
8.5.24	H&W Tenant	Deposit refund		H&W Deposit Reserve Fund	£ 300.00	£ -	£ 300.00	TC	SDA FR	Routine business/everyday running
1.5.24	Maidstone BC	Civic/charity event		Mayor's Allowance	£ 35.00	£ -	£ 35.00	TC	SDA FR	Payable from Mayor's Allowance
5.6.24	Allotment Gardens Tenant	Deposit refund		Allotments Deposit Reserve Fund	£ 110.00	£ -	£ 110.00	TC	SDA FR	Routine business/everyday running
13.6.24	Moore's Turf & Topsoil Ltd	Topsoil		The Greens - R&M - Budget	£ 50.00	£ 10.00	£ 60.00	TC	SDA FR	Health & Safety
17.4.24	MPR IT Solutions Ltd	IT support/VOIP phone system		IT Support/Phone & Internet - Budget	£ 312.53	£ 62.51	£ 375.04	TC	SDA FR	Minute Ref: 059/2024-25(a)
24.4.24	MPR IT Solutions Ltd	IT support/VOIP phone system		IT Support/Phone & Internet - Budget	£ 402.04	£ 80.41	£ 482.45	TC	SDA FR	Minute Ref: 059/2024-25(a)
22.5.24	MPR IT Solutions Ltd	IT support		IT Support - Budget	£ 276.00	£ 55.20	£ 331.20	TC	SPAA	Minute Ref: 059/2024-25(a)
29.5.24	MPR IT Solutions Ltd	IT support/VOIP phone system		IT Support/Phone & Internet - Budget	£ 401.53	£ 80.31	£ 481.84	TC	SPAA	Minute Ref: 059/2024-25(a)
26.6.24	MPR IT Solutions Ltd	IT support		IT Support - Budget	£ 271.50	£ 54.30	£ 325.80	TC	SPAA	Minute Ref: 059/2024-25(a)
14.5.24	Newglass Ashford Ltd	Victorian shelter repair		The Greens - R&M - Budget	£ 275.00	£ -	£ 275.00	TC	SDA FR	Health & Safety
5.6.24	NRIB	Plants		Town Hall - Window Boxes - Budget	£ 49.50	£ -	£ 49.50	TC	SDA FR	Routine business/everyday running
20.6.24	NRIB	Plants & compost		Departmental Budgets	£ 120.10	£ -	£ 120.10	TC	SDA FR	Routine business/everyday running
5.6.24	Allotment Gardens Tenant	Deposit refund		Allotments Deposit Reserve Fund	£ 150.00	£ -	£ 150.00	TC	SDA FR	Routine business/everyday running
5.6.24	The Potting Shed	Flowers		Admin - Misc Expenditure	£ 80.00	£ -	£ 80.00	TC	SDA FR	Routine business/everyday running
20.6.24	Internal Auditor	2023/24 Internal audit		Legal & Professional - Budget	£ 105.00	£ -	£ 105.00	TC	SPAA	Minute Ref: 059/2024-25(a)
22.5.24	Rolfes DIY LLP	Maint/cleaning mats/s tooling/PPE		Departmental Budgets	£ 73.12	£ 4.64	£ 77.76	TC	SPAA	Minute Ref: 059/2024-25(a)
5.6.24	Rolfes DIY LLP	Maint/cleaning mats/s tooling/PPE		Departmental Budgets	£ 188.40	£ 23.56	£ 211.96	TC	SPAA	Minute Ref: 059/2024-25(a)
24.4.24	Romney Marshes IDB	Allotments agricultural drainage		Allotments - Water - Budget	£ 5.13	£ -	£ 5.13	TC	SPAA	Minute Ref: 385/2022-23
5.6.24	Royal Mail Group Ltd	Response Licence		Subscriptions - Budget	£ 99.90	£ 19.98	£ 119.88	TC	SDA FR	Routine business/everyday running
13.6.24	Reimbursement	D Day commemoration		Festivities Reserve Fund	£ 50.60	£ -	£ 50.60	TC	SDA FR	Routine business/everyday running
22.5.24	Sandwich TC	Speakership handover		Confederation Reserve Fund	£ 12.00	£ -	£ 12.00	TC	SDA FR	Routine business/everyday running
3.4.24	Sevenoaks Mayor's Charity	Civic/charity event		Mayors Allowance	£ 84.00	£ -	£ 84.00	TC	SDA FR	Payable from Mayor's Allowance
8.4.24	Shaw Rabson	Management fees		Town Hall House - Budget	£ 63.00	£ 12.60	£ 75.60	TC	SDA FR	Routine business/everyday running
7.5.24	Shaw Rabson	Management fees		Town Hall House - Budget	£ 63.00	£ 12.60	£ 75.60	TC	SDA FR	Routine business/everyday running
7.6.24	Shaw Rabson	Management fees		Town Hall House - Budget	£ 63.00	£ 12.60	£ 75.60	TC	SDA FR	Routine business/everyday running
15.5.24	Simplex Health	Seawater sampling kits		Misc Expenditure	£ 260.00	£ 52.00	£ 312.00	TC	SDA FR	Minute Ref: 603/2023-24
22.5.24	Simplex Health	Seawater sampling kits		Misc Expenditure	£ 2,080.00	£ 416.00	£ 2,496.00	TC	SDA FR	Minute Ref: 603/2023-24
29.5.24	The Great Outdoor Gym Co	Play equipment spares		The Greens - R&M - Budget	£ 337.00	£ 67.40	£ 404.40	TC	SDA FR	Health & Safety
8.5.24	Three	Mobile phone contract		Phone/Internet - Budget	£ 22.98	£ 4.60	£ 27.58	TC	SDA FR	Routine business/everyday running
7.6.24	Three	Mobile phone contract		Phone/Internet - Budget	£ 22.98	£ 4.60	£ 27.58	TC	SDA FR	Routine business/everyday running
30.4.24	Trooli	Internet provider		Phone/Internet - Budget	£ 41.29	£ 8.26	£ 49.55	TC	SPAA	Minute Ref: 385/2022-23
31.5.24	Trooli	Internet provider		Phone/Internet - Budget	£ 40.00	£ 8.00	£ 48.00	TC	SPAA	Minute Ref: 059/2024-25(a)
30.6.24	Trooli	Internet provider		Phone/Internet - Budget	£ 40.00	£ 8.00	£ 48.00	TC	SPAA	Minute Ref: 059/2024-25(a)

Schedule of Transfers Between Town Council Bank Accounts

01.05.24	Nat West Current Account to Lloyds Current Account	£ 50,000.00	Cheque no: 009979 RFO Financial Regs
08.05.24	Nat West Current Account to Lloyds Current Account	£ 50,000.00	Cheque no: 009980 RFO Financial Regs
09.07.24	Nat West Current Account to Lloyds Current Account	£ 50,000.00	Cheque no: 009973 RFO Financial Regs
25.04.24	Lloyds Current Account to Lloyds Online Instant Access Account	£250,000.00	Online T/F RFO, Chairman & F&GP Chairman
11.07.24	Lloyds Current Account to Lloyds Online Instant Access Account	£250,000.00	Online T/F RFO, Chairman & F&GP Chairman

RFO's Report – F&GP Meeting on 24th July 2024

Actions completed since the F&GP Committee meeting held on 22nd May 2024:

- (i)** Following their confirming acceptance of the award, the payment for grant funding to CARM has been made (*Minute Ref: 025/2024-25(i) refers*).
- (ii)** Following their confirming acceptance of the award, the payment for grant funding to New Romney Country Fayre has been made (*Minute Ref: 025/2024-25(ii) refers*).
- (iii)** Following their confirming acceptance of the award, the payment for grant funding to Light Up New Romney has been made (*Minute Ref: 025/2024-25(iii) refers*).
- (iv)** Following their confirming acceptance of the award, the payment for grant funding to Light Up New Romney has been made (*Minute Ref: 025/2024-25(iii) refers*).
- (v)** Advice and quotations have been sought for remedial works to the Assembly Rooms car park (*Minute Ref: 027/2024-25(i)&(ii) refer*).

Other Matters of Report:

- (i)** Permission has been granted to Kent Film Office, for a half-day photoshoot to take place on The Greens, Littlestone during July.
- (ii)** The annual RoSPA play/gym area inspections are due to take place during the month of July.
- (iii)** Notification of changes to interest rates and balance tiers has been received from Lloyds Bank (Attached hereto*)

This concludes my report – RFO 17th July 2024

22 May 2024



Lloyds Bank plc
PO Box 1000
BX1 1LT

[Redacted]
New Romney Town Council
Town Hall, High Street
New Romney
Kent
TN28 8BT



01/367 /00352/00116603/B

We're changing interest rates and balance tiers on your account

Dear Mrs Morris

On **27 July 2024**, we're making changes to interest rates and balance tiers on your business account which could mean your money will earn less interest.

Your interest rate depends on the balance in your account

You can see your affected account, and how our interest rates and balance tiers have changed on the back of this letter.

Check your account is still right for you

Whenever we make a change, you should take a few minutes to check your account is still right for you.

We have a range of other accounts available, including our notice and term accounts, which could mean your money earns more interest depending on your business needs.

You can compare it at lloydsbank.com/business

You can also compare it with accounts offered by other financial providers.

If you accept the change you can carry on using your account as usual, but if you want to close your account, you can without charge.

We're here to help

Please contact us on 0345 072 5555 if you have any questions about this letter, we'll be happy to help.

Yours sincerely



[Redacted]
Head of Commercial Savings

From 27 July 2024:

- We're changing interest rates and balance tiers on your business account
- See how interest rates and balance tiers have changed on the back.
- See our range of accounts at lloydsbank.com/business

If you have any questions

- 📞 Call us on **0345 072 5555**
Lines are open from 7am to 8pm Monday to Friday, and from 9am to 2pm Saturday, excluding UK public holidays.

Turn over for more details



Your balance tiers and interest rates

Business Banking Instant Access Account

% Interest rates and balance tiers until 27 July 2024		
Balance	AER %	Gross %
£10,000,000+	1.92%	1.90%
£1,000,000+	1.85%	1.83%
£250,000+	1.31%	1.30%
£100,000+	1.31%	1.30%
£50,000+	1.31%	1.30%
£1+	1.31%	1.30%

% Interest rates and balance tiers from 27 July 2024		
Balance	AER %	Gross %
£20,000,000+	2.02%	2.00%
£10,000,000+	1.92%	1.90%
£1,000,000+	1.74%	1.73%
£500,000+	1.21%	1.20%
£100,000+	1.00%	1.00%
£1+	1.00%	1.00%

The interest rates shown are variable which means they can go up or down at any time. Interest rates aren't linked to the Bank of England Bank Rate, so if they change we'll let you know.

AER – The AER stands for Annual Equivalent Rate and is the notional rate which illustrates the gross rate as if paid and compounded on an annual basis. As every advert for a savings product will contain an AER you'll be able to compare more easily what return you can expect from your savings over time.

Gross Rate – Gross rate means that no tax will be automatically deducted from interest on your behalf. You're responsible for paying any tax due to HM Revenue and Customs.

% Your account affected by this change		
Product name	Sort code	Account number ending
Business Banking Instant Access Account	30-92-90	7460

For security reasons we've only included the last 4 digits of each account number.



Our service promise – If you experience a problem, we will always try to resolve it as quickly as possible.

Please bring it to the attention of any member of staff. Our complaints procedures are published on our 'Help & Support pages' at: lloydsbank.com/business/help-and-support/account-management/make-a-complaint



If you need extra help

If your vision is impaired – please contact us if you would like this information in an alternative format such as Braille, large print, or audio.

If your hearing or speech is impaired – you can use Relay UK. More information on the Relay UK Service can be found at: relayuk.bt.com/



If you need to tell us something

When you call us – calls may be monitored or recorded in case we need to check we have carried out your instructions correctly and to help improve our quality of service.



Things you need to know

We send communications like this, either for legal reasons or to let you know about changes to your accounts or services.

Keeping your money protected – eligible deposits with us are protected by the Financial Services Compensation Scheme (FSCS). We are covered by the Financial Ombudsman Service (FOS). Please note that due to FSCS and FOS eligibility criteria not all business customers will be covered.



Protected

Lloyds Bank plc. Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Telephone Number 0207 626 1500. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under registration number 119278.

This information is correct as of May 2024 and is relevant to Lloyds Bank plc products and services only.

RFO's Maintenance Report – F&GP Meeting on 24th July 2024

Routine maintenance in respect of all Town Council owned lands and buildings has been carried out since the last report to the Committee as per previously awarded contracts.

Additional non-routine maintenance and repairs have been carried out since the last report to Committee, as follows:

(i) Town Hall

- Remedial decoration works, following replacement of ground floor central heating system, by the Parish Caretaker are in progress.
- Leaking tap in the ladies toilet has been repaired by the caretaking team.
- Window boxes were planted out by NRIB.
- Fire safety signage installed by the caretaking team.

In hand:

- Provision of air conditioning in the Council Chamber (Planning application/listed buildings consent to be re-submitted to FH&DC).
- Provision of heating for Mayor's Parlour.

(ii) Town Hall House and Outbuilding

- Adjustment to front door handle, carried out by Parish Caretaker.
- Boiler repair carried out by EcoHeat PH Ltd.

In hand:

- Installation of conservation roof light.
- Repairs to internal plaster work (Identified during recent Tenancy inspection).

(iii) Town Hall Garden

- Lawn restoration works are in progress (caretaking team).

In hand:

- None.

(iv) Public Clock

- Smith of Derby have carried out an inspection and are to provide a quotation for required repairs.

In hand:

- None.

(v) Assembly Rooms

- Leaking tap in the ladies toilet has been repaired by the caretaking team.

In hand:

- None.

(vi) Community Hall (Nursery)

- Repair works to the rear door carried out by the caretaking team.

In hand:

- None.

(vii) Maude Pavilion & Sports Field

- Vehicular access gate temporarily re-sited by Kent Structures Ltd.

In hand:

- Anti-social behaviour deterrent measures.

(viii) Fairfield Road Recreation Ground

- Painting out of graffiti on skate park carried out by caretaking team.
- Re-painting of seating in 'Teenage' shelter carried out by caretaking team

In hand:

- None.

(ix) The Greens / Hut & Winch Site

- Replacement of swing shackles carried out by caretaking team.
- Removal of rusted sign-post carried out by caretaking team.
- Replacement of parts to item of gym equipment carried out by The Great Outdoor Gym Company.
- Replacement of degraded commemorative plaques carried out, free of charge, by Attek Uk.
- Electricity supply disconnected by UKPN due to degradation of cables.
- Rebuilding of ground levels at vehicular access point carried out by caretaking team.

In hand:

- Replacement of worn parts on bucket roundabout.

(x) Allotment Gardens

- Strimming of vacant plots carried out by Caretaking Team.

In hand:

- None.

(xi) Flagstaff Land

- Flagpole installed by caretaking team.
- Horticultural assistance works carried out by NRIB (Attached hereto).

In hand:

- Perimeter bollard gold banding (ongoing).

(xii) Coney Banks

- None.

In hand:

- None.

(xiii) Garden of Remembrance

- The Parish Caretaker has been assisted by members of New Romney British Legion to ensure the Garden of Remembrance continues to look pristine throughout the year.

In hand:

- None.

(xiv) Cinque Ports Place (Town Square) & High Street Planter

- High Street planter planted out by NRIB.

In hand:

- Re-siting of street furniture.

(xv) Vandalism / Antisocial Behaviour

- Graffiti sprayed on rear wall of Community Hall reported to Kent Police.
- Vandalism to the rear door of the Community Hall reported to Kent Police.
- Antisocial behaviour at the rear of the Sports Field reported to Kent Police.
- An incident of arson at the Maude Pavilion attended by Kent Fire & Rescue and Kent Police.
- Fly tipping at St Martin's Field was reported to F&HDC.

(xvi) Miscellaneous

- None.

In hand:

- None.

This concludes my maintenance report – RFO 17th July 2024





NEW ROMNEY TOWN COUNCIL
GRANT APPLICATION FORM



Please read the Town Council's Policy for awarding grants and Guidelines to Applicants before completing this form. You may use a continuation sheet if necessary.

Name and Address of Applicant:

Romney Marsh Dementia Friendly Community c/o RMCH, Sunflower House, Rolfe lane, New Romney, Kent TN28 8JR

Tel: 01797 363888 Email: [REDACTED]@rmch.org.uk

Organisation – please state whether local, regional, national or charitable body (Charity No.)

Local, non profit making group.

If applicable:

Total Membership: **14** Target Age Group: All ages, to assist persons to Live well with Dementia or Memory issues.

Summary of scheme, event or project (please provide full details on a separate sheet):

See attached _____

How many people in the Town and / or Coast Ward of New Romney will benefit from the scheme / event / project?

Approx 25,000 persons on Romney marsh, it could help all of them.

What is the estimated overall cost of the scheme / event / project?

£671.20 - see attached quotes, verbal quote for publicity flyers from Top Banana Printers £53.99.

How much are you applying for from New Romney Town Council?

£550.00

Where is the remaining funding to come from?

Recommended by F&GP Committee: 24/09/2012
Ratified: 08/10/2012
Last Reviewed: 8th April 2015

Hire of the hall, admin & printing – covered by RMCH approx £122

Have you applied to other bodies for funding? If yes, please give details:

No

Will your scheme / event / project have an impact on crime and disorder in the area? If yes, please indicate how you / your organisation will assist the Town Council to reduce this impact?

With Dementia, we can encourage those that go missing with dementia, to complete and register a Kent Police 'At Risk of going missing' form, which speeds up the location and details of the person to enable a speedy response & positive outcome.

I have enclosed the following supporting information (please tick):

- Copies of latest bank / building society / other investment account statements
- Copies of quotations / estimates if applicable
- Evidence of any other secured funding
- A copy of latest audited or independently examined accounts (organisations)

I certify that the above information is correct to the best of my knowledge.

Signed: 

Date: 15 May 2024

Position (e.g. Chairman, leader) Chair Person - RMDFC



ROMNEY MARSH DEMENTIA FRIENDLY COMMUNITY

Introduction

The above Forum was launched at what was then, the Romney Marsh Day Centre in September 2019, following a presentation to the Romney Marsh Forum given by [REDACTED], then Area Manager with Alzheimer's Society (now CEO of Romney Marsh Community Hub) and [REDACTED] Dementia Champion and Co-ordinator for Pebbles Memory Café.

Fifty members of various Marsh organisations attended and we were supported by The Rotary Club of Romney Marsh for the provision of refreshments. The evening included a presentation of Dementia Friends and guidance from [REDACTED] Hythe Dementia Forum. The aim was to seek commitment from various organisations/businesses, who were interested in being members of the Forum. We had a first meeting of a Steering Group in November 2019 and then we were unable to meet due to Covid-19 Lockdown. Meetings recommenced at the beginning of 2023. The Steering Group realise that we have lost momentum in taking forward our Mission and therefore seek funding support from New Romney Town Council to help in the re-launch of the Forum which we aim for 26th September 2024.

In May 2023 [REDACTED] received recognition from the KCC Dementia Action Alliance with a presentation for her outstanding work with developing various Memory Cafes on the Romney Marsh. Romney Marsh Community Hub were also put forward and came second in their category.

Aims of the Forum

As a local Dementia Friendly Community, we are aiming to bring together representatives from all parts of the Marsh Community to help improve the lives of people living with dementia and their families/carers. To embrace the NHS Dementia Programme 2024 which sets out to maintain positive attitude to early diagnosis and early drug therapies to eliminate stigma by encouraging individuals, organisations and businesses to support ten outcomes that people with dementia would like to see in their lives:

1. Personal Choice
2. Services designed around me and speedy access to diagnosis and treatment
3. Support that helps me live my life
4. Knowledge and how to get what I need
5. Live in an enabling and supportive environment where I feel valued and understood.
6. Have a sense of belonging
7. Know there is more research ongoing
8. Improvements in health and social care
9. Creating Dementia Friendly communities
10. Support for my family and carers.

Our Methods

Our methods would be flexible. We would encourage, stimulate and assist the following stakeholder groups:

- Individuals living with dementia where possible and their families/carers
- Arts establishments
- Culture, Leisure and Recreation facilities
- Town and local Parish Councils across the Marsh
- Businesses
- CARM
- Schools, Colleges
- Community groups, faith groups
- Memory Cafes
- Dementia Ambassadors (Alzheimer's Society)
- Transport providers
- Emergency Services
- PCN Medical Practices
- Media Providers/Supporters

Primary Objectives

1. To develop, stimulate & encourage a successful Romney Marsh Dementia Friendly Community.
2. To help ensure that the Romney Marsh Dementia Friendly Communities are socially, economically and environmentally sustainable into the long term.
3. To support the Memory Cafes already in progress on the Marsh and their various activities organised by the RM Community Hub Dementia & Me Organiser.
4. To support the role of the Dementia & Me Co-ordinators who are part of a KCC/NHS Dementia Services contract for East Kent via Age UK Herne Bay & Whitstable.
5. To Link with the Romney Marsh Social Prescribing Network
6. To link with the PCN Cancer Nurse



Chair

Romney Marsh Dementia Forum



Secretary



NEW ROMNEY TOWN COUNCIL

GRANT APPLICATION FORM

Please read the Town Council's Policy for awarding grants and Guidelines to Applicants before completing this form. You may use a continuation sheet if necessary.

Name and Address of Applicant:

[REDACTED]

Tel:

[REDACTED]

Email:

[REDACTED]

Organisation – please state whether local, regional, national or charitable body (Charity No.)

Twining EK

If applicable:

Total Membership: **Unknown**

Target Age Group: **All ages**

Summary of scheme, event or project (please provide full details on a separate sheet):

We are hoping to re-establish the New Romney / Ardres Twining activities. Following initial contact on 4th May 2024 in Calais we would like to invite the President and Secretary of the Twining Committee from Ardres to New Romney for discussions and forward planning.

How many people in the Town and / or Coast Ward of New Romney will benefit from the scheme / event / project?

As many as get involved, number presently unknown

What is the estimated overall cost of the scheme / event / project?

We would like to raise £3000 to begin this activity

How much are you applying for from New Romney Town Council?

£500

Where is the remaining funding to come from?

Private Donations, local grant giving organisations

Have you applied to other bodies for funding? If yes, please give details:

F&H District Council Ward Grant, European Movement,

Will your scheme / event / project have an impact on crime and disorder in the area? If yes, please indicate how you / your organisation will assist the Town Council to reduce this impact?

No

I have enclosed the following supporting information (please tick):

Copies of latest bank / building society / other investment account statements

N/A Copies of quotations / estimates if applicable

N/A Evidence of any other secured funding

N/A A copy of latest audited or independently examined accounts (organisations)

I certify that the above information is correct to the best of my knowledge.

Signed:  Date: 28.05.2024

Position (e.g. Chairman, leader)

Convenor

Responsible Financial Officer

From: [REDACTED]
Sent: 17 July 2024 16:17
To: Responsible Financial Officer
Subject: Re: Grant Application (Again!)

[REDACTED]

Thank you for your Email.

1. We hope to follow up on an initial meeting in Calais that took place in May with [REDACTED] of the Ardres Twinning Association by inviting her to New Romney for a discussion on how to recover our twinning links
2. There will be a cost involved in entertaining her with her colleague. Although they will cover their own travel we should arrange coffee, lunch, tea and perhaps a trip on the RH&DR
3. If successful we can recruit members locally and begin plans for a minimum once yearly visit being either us to France or the French to us.
4. I do not think we should commence without an initial bank balance of £3000 in hand.
5. A community bank account has been successfully opened for the Twinning enterprise.
6. One aspect of the plans will be to discuss applying for a Straits Committee Grant
7. Another will be to discuss how we might entertain French visitors
8. Another how we might promote local produce, crafts, tourist attractions etc
9. And we will discuss how we can encourage language learning, exchange visits for school children and their sports teams.
10. Over time costs might also therefore include coach hire.
11. Costs are also likely to include some publicity.

It is early days so hard to say more at this point, [REDACTED]. However, I have had interest from a number of people already.

With best wishes, [REDACTED]

Sent from [Outlook for iOS](#)

Responsible Financial Officer

From: SMFC Clerk
Sent: 18 July 2024 09:52
To: Responsible Financial Officer
Subject: Request to New Romney Town Council

Good morning, [REDACTED]

At the last meeting of St Martins Field Charity the Council Members decided that installation of a Community Noticeboard on St Martin's Field, along the Ashford Road edge' would be of high benefit to the local residents and users of the field, as well as those walking from the new estate to the High Street. It would be intended for notices advising of forthcoming events on the Field, as well as general interest posters, not for Town Council business. I am writing to ask for the Town Council's permission for this to be installed, and if they would please provide and maintain a noticeboard of the same design as the other Town noticeboards, minus the New Romney Town Council name, as landowners.

With kind regards

[REDACTED]

[REDACTED]

Clerk to St Martins Field Charity
Town Hall,
High Street,
New Romney,
Kent. TN28 8BT
Email: [REDACTED]
Tel: [REDACTED]

END