

Cinque Port Town of New Romney



Mrs C. Newcombe
Town Clerk
and
Responsible Financial Officer

Town Clerk's Office
Town Hall
New Romney
Kent TN28 8BT

Tel: New Romney 01797 362348

Ref: CTM/3005

15th January 2025

Dear Councillor.

**A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE
WILL BE HELD AT THE ASSEMBLY ROOMS, CHURCH APPROACH, NEW
ROMNEY ON WEDNESDAY 22ND JANUARY 2025 AT 6.45PM.**

Members of the public are welcome to attend.

Yours sincerely,

Mrs Tracy Morris

Mrs C T Morris
Responsible Financial Officer

Email: rfo@newromney-tc.gov.uk

PLEASE NOTE: Accessibility at both the Town Hall and The Assembly Rooms, Church Approach, New Romney is limited for those persons with restricted mobility.

The afore-mentioned meeting will commence at 6.45pm.

Anyone displaying any symptoms of Covid-19 should NOT attend the meeting.

PUBLIC PARTICIPATION AT TOWN COUNCIL MEETINGS

1. Who can participate in a New Romney Town Council meeting?

All Members of the Public may attend the Council meeting. As well as members of the Council (or relevant Council Committee) and Council Officers participating in the meeting, a maximum of THREE members of public may also participate by submitting a question at a meeting. The question must relate to a matter affecting the parish of New Romney and/or its residents. Each submission must last no longer than 3 minutes in total.

Any such question can be delivered by way of a written statement to be submitted by email by midday on the day of the Council meeting - to be read out during the meeting. The question submitted should be mindful of the 3 minute speaking time available. The reading of the question will allow for any mid-sentence delivery to be completed before being stopped at the three minute deadline. If any Member of Public does not have access to email, a question can be submitted by a representative on their behalf.

Any such questions should be emailed to: rfo@newromney-tc.gov.uk by midday on the day of the Council meeting.

2. How and when do I have to let the council know that I want to participate?

You will need to give written notice (via email) that you would like to participate by 3pm on the Friday before the meeting, providing your name and contact details and a summary of what your question subject will be. No late notifications can be accepted.

3. What happens if more than three local residents want to participate by submitting questions to the Council?

The system will operate on the basis of “first come, first served” as identified by the Clerk. You will be notified as soon as possible after your ‘notification of wish to participate’ has been received as to whether or not you will be able to participate (by the reading of your submission).

4. What will happen at the Council meeting?

Your question will be read aloud during the agenda item: Public Questions. If it is possible for the Chairman to provide a response to your question at the meeting, he/she will do so. If it is not possible to provide a response at that time, a response will be provided in writing – usually within 28 days of the meeting taking place.

Agendas and reports for meetings will be available at least 3 working days and usually 7 weekdays before the date of the meeting on the Town Council website. Any supplementary sheets will be available the day before the meeting and can be viewed at www.newromney-tc.gov.uk

THE LAWS OF LIBEL AND SLANDER

- These laws are very strict.
- If, in public, you say something about a person that is not true, even if you believe it to be true, you may be sued and have to pay compensation. Therefore, you need to be very careful about any criticism you wish to make of people in any written submission.
- Councillors are able to speak more freely and bluntly while in Council or Committee meetings than members of the public.
- You, as a member of the public, do not have the same protection.

**FINANCE & GENERAL PURPOSES COMMITTEE MEETING
WEDNESDAY 22ND JANUARY 2025 AT 6.45PM**

AGENDA

1. APOLOGIES:

To receive and note the apologies of Councillors unable to attend.

2. DISPENSATION TO PARTICIPATE:

To receive and note any applications granted by the Town Clerk, on behalf of the Town Council, for dispensation to participate in Meetings of New Romney Town Council.

3. DECLARATIONS OF INTEREST:

Councillors to declare any Disclosable Pecuniary Interests or Other Significant or Personal Interests they may have in items on the agenda for this meeting.

4. ADJOURNMENT OF MEETING:

To formally adjourn the meeting of the Committee for a maximum period of fifteen minutes to allow for an allocated public session.

5. PUBLIC QUESTIONS:

Members of the public may put questions to the Chairman of the Committee for a period of fifteen minutes regarding matters to do with the town of New Romney and its coastal areas of Littlestone and Greatstone, including items on the agenda. Any Councillors who have declared an "Other Significant Interest" in matters to be discussed at this meeting will also have the opportunity to speak within the session set aside for public participation, in accordance with the Town Council's Code of Conduct Item 5(3)(b), which reads as follows:

"Where you have an Other Significant Interest in any business of the Authority, you may make representations, answer questions or give evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose."

6. RE-CONVENING OF MEETING:

To formally re-convene the meeting of the Committee.

7. MINUTES (Encs*):

(i) To approve the minutes of the Finance & General Purposes Committee Meeting held on Wednesday 20th November 2024 (Attached hereto*).

(ii) To approve the minutes of the **Finance & General Purposes Committee Budget Meeting** held on Monday 9th December 2024 (Attached hereto*).

8. FINANCIAL MATTERS (Encs*):

(i) To receive and note 2024/2025 Income & Expenditure and Budget Comparison reports (Attached hereto*).

(ii) To receive and approve the Clerk's schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority (Attached hereto*).

(iii) To receive and note schedule of transfers between Town Council bank accounts (Attached hereto*).

9. COMMUNITY INFRASTRUCTURE LEVY (CIL) (Encs*):

To receive and note the CIL report (Attached hereto*).

10. RFO'S REPORT (Encs*):

To receive & note the RFO's Report (Attached hereto*).

11. QUOTATIONS (Encs*):

(i) To consider quotations received in respect of The Greens toilet block cleaning & maintenance for 2025 (Attached hereto*).

(ii) To consider quotations received in respect of tree works (Attached hereto*).

(iii) To consider the quotation received in respect of Town Hall stairlift service plan (Attached hereto*).

12. GRANT FUNDING/DONATIONS (Encs*):

To consider grant funding request received from John Armitage Memorial Trust (JAM) (Attached hereto*).

13. USE OF TOWN COUNCIL LANDS:

To confirm the duration applicable to the previously approved charges in respect of funfairs and circuses.

14. ST MARTIN'S FIELD – COMMUNITY NOTICE BOARD (Encs*):

To consider quotations received in respect of supply and installation of a community notice board on St Martin's Field (Attached hereto*).

15. ST MARTIN'S FIELD - PLANTERS (Encs*):

To consider quotations received in respect of replacement of existing planters on St Martin's Field (Attached hereto*)

16. COUNCILLOR IT EQUIPMENT

To receive an update from the clerk in respect of missing IT equipment and take any such action deemed necessary.

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MINUTES

of

**A Meeting of New Romney Town Council's
Finance and General Purposes Committee
Held in the Assembly Rooms on
Wednesday 20th November 2024 commencing at 6.45pm**

PRESENT: Councillors P Thomas, J Davies, J Rivers, P Coe,
K Terry, J Hiscock and P Carey

In Attendance:

RFO	-	Mrs C T Morris
Member of the Public	-	1

IN THE CHAIR: Councillor P Thomas

359/2024-25 **APOLOGIES FOR ABSENCE**

Councillor Rev Cn McLachlan – for personal reasons

360/2024-25 **DISPENSATION TO PARTICIPATE**

The RFO advised that no new Dispensations to Participate had been granted.

361/2024-25 **DECLARATIONS OF INTEREST**

@6.46PM Councillor Hiscock declared a Personal Interest in Town Council finance reports due to her employment of a contractor who is also employed by the Town Council. (*Minute Refs 366/2024-25(i) & (ii) refer.*)

@6.47PM Councillor Thomas declared a Personal Interest in Agenda item 11, due to his being a volunteer for the organisation applying for grant funding (*Minute Ref 369/2024-25, refers.*)

362/2024-25 **ADJOURNMENT OF MEETING**

It was not necessary to adjourn the meeting as no questions had been received in writing by the Clerk.

363/2024-25 **PUBLIC QUESTIONS**

None.

364/2024-25 **RE-CONVENING OF MEETING**

Not applicable.

365/2024-25 **MINUTES**

The Chairman presented the Minutes of the **Finance & General Purposes Committee Meeting** held on **18th September 2024**, copies of which had been previously circulated to all Councillors and it was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Davies

RESOLVED – that the minutes of the Finance & General Purposes Committee Meeting held on 18th September 2024, be approved and signed as a true and correct record.

Councillor Carey abstained from voting as he had not been in attendance at the meeting.

The Chairman then signed the Minutes.

366/2024-25 **FINANCIAL MATTERS**

(i) To receive and note 2024/2025 Budget Comparison and Income & Expenditure reports

The 2024/2025 Budget Comparison Report and Income and Expenditure Reports were received and noted.

(ii) Schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority

The RFO presented the detailed schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority. Following due consideration it was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY – that the afore-mentioned detailed schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority, in the sum of £34,445.16 exc. VAT, be received and noted and identified cost centres be approved.

(iii) Schedule of Fund Transfers

The Schedule of Transfers between Town Council Bank Accounts was received and noted.

367/2024-25 **RFO'S REPORT**

Actions completed since the F&GP Committee meeting held on 18th September 2024:

The RFO's report, which read as under, was received and noted:

RFO's Report – F&GP Meeting on 20th November 2024

Actions completed since the F&GP Committee meeting held on 18th September 2024:

1. An order was placed with Smith of Derby for the procurement and installation of a replacement AV11 auto wind mechanism for the public clock (*Minute Ref: 255/2024-25(b) refers*).
2. A letter was sent to Councillor Wimble regarding the missing IT equipment (*Minute Ref: 258/2024-25 refers*).

Other Matters of Report:

1. Notifications of Savings Options and Statement Options were received by NatWest (Attached hereto*)
2. Notifications of changes to Interest Rates, Savings Accounts, Terms and Conditions and the Banking Resolution Service were received by Lloyds Bank (Attached hereto*)
3. Notifications of changes to Current Account were received by Unity Trust Bank (Attached hereto*)
4. The Clerk's Maintenance Report has been discontinued and any items of concern will now be reported by exception.

This concludes my report – RFO 20th November 2024

368/2024-25 **QUOTATIONS**

Due consideration was given to the single quotation sought in respect of carrying out roof & rainwater goods inspections for Town Council buildings. It was:

(a)

PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Hiscock

RESOLVED – that, due to the specialist nature of the service to be provided, Standing Orders be waived to consider the single quotation sought.

(b)

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that (i) the quotation received to carry out roof & rainwater goods as detailed below:

- | | | |
|-------------------|---|--------------------|
| • Town Hall | - | £1,002.00 plus VAT |
| • Town Hall House | - | £ 198.00 plus VAT |
| • Assembly Rooms | - | £ 376.00 plus VAT |

be accepted and funded from the relevant departmental budgets and (ii) the Clerk to be authorised to settle all invoices, once received, having first ascertained all is in order.

NB: The contract was, therefore, awarded to B E Ames Ltd.

369/2024-25 **GRANT FUNDING/ DONATIONS**

Due consideration was given to the grant funding application received from Romney Marsh Community Hub in respect of their Quest Prehab service provision. It was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that grant funding in the sum of £350.00, to be funded from the 2024/2025 Grants/Donations Budget, be awarded to Romney Marsh Community Hub in respect of their Quest Prehab service provision.

370/2024-25 **COMMUNITY INFRASTRUCTURE LEVY (CIL)**

The CIL report was received and noted.

The Chairman thanked the Councillors and the RFO for their attendance and the meeting then concluded @ **6.57PM**.

NB: All documents referred to herein are freely available for perusal on the Town Council website: www.newromney-tc.gov.uk or at the Town Hall for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the RFO

MINUTES
Of
New Romney Town Council's
Finance & General Purposes Committee Budget Meeting held on
Monday 9th December 2024 Commencing at 6.46PM

PRESENT: Councillors J Rivers, P Thomas P J Coe, J Davies, P Carey,
K Terry and J Hiscock

In the Chair: Councillor P Thomas

In Attendance: Town Clerk - Mrs C Newcombe
RFO - Mrs C T Morris
Finance Clerk - Mrs J Field

393/2024-25 **APOLOGIES FOR ABSENCE**

Apologies were received and noted, as follows:

Councillor Rev Cn McLachlan - for personal reasons

394/2024-25 **DISPENSATION TO PARTICIPATE**

It was confirmed that there had been no new applications for Dispensation to Participate.

395/2024-25 **DECLARATIONS OF INTEREST**

@6.47PM All Councillors present declared a Disclosable Pecuniary Interest in matters relating to the annual setting of the Precept, stating that they had been granted dispensation to participate and vote in respect of this matter.

396/2024-25 **ADJOURNMENT OF MEETING**

It was not necessary to adjourn the meeting for Public Questions as no questions or statements had been received in writing from the public.

397/2024-25 **PUBLIC QUESTIONS**

None.

398/2024-25 **RE-CONVENING OF MEETING**

Not applicable.

399/2024-25 **THE GREENS - MARKET**

Having considered a request from the existing Market Operator to increase the number of permitted market visits to take place on The Greens, Littlestone, up to a maximum of 34 visits per year, it was:

PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Terry

RESOLVED – that an increased number of market visits per year by the current Market Operator be approved up to a maximum of 34 visits*.

*Including Sundays, Wednesdays and Bank Holidays

400/2024-25 **FUNDING REQUEST**

Having duly considered a request for funding in respect of publication of a booklet containing research about the Burghmote Horn, it was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that the request for £100 towards the cost of publication of a research booklet be hereby approved; to be funded from the Grants and Donations budget.

401/2024-25 **CHARGES, RENTS AND FEES**

@7.40PM Councillor Carey left the meeting.

@7.41PM Councillor Carey re-joined the meeting.

Having duly considered Town Council charges, rents and fees for 2025-26, it was:

PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Hiscock

RESOLVED UNANIMOUSLY – that all rents, charges and fees for the 2025-26 financial year be hereby approved, as follows:

Assembly Rooms – Hire Fees

Charities/Local NFP Bodies (Mon/Fri)	£ 9.89 Plus VAT
Charities/Local NFP Bodies (Sat/Sun)	£ 13.01 Plus VAT
Private Parties/Functions (Mon/Fri)	£ 13.53 Plus VAT
Private Parties/Functions (Sat/Sun)	£ 19.26 Plus VAT
Maximum Daily Charge 4 hours max at applicable hourly rate (TBC)	
Refundable Deposit (Flat Rate)	£ 100.00 Exempt

Allotment Gardens – Annual Plot Rent – All sizes are approximate

Small = >45m ² up to 90m ²	£ 49.97 Exempt
Medium = >90m ² up to 120m ²	£ 71.83 Exempt
Large = >120m ² up to 180m ²	£100.98 Exempt
Extra Large = >180m ² up to 240m ²	£129.08 Exempt
Bee Keeping Plot	£ 10.41 Exempt
Refundable Plot Deposit	£200.00 Exempt
Refundable Stopcock Key Deposit	£ 10.00 Exempt

Hut & Winch Sites – Annual Rent

Residents of Town and Coast Wards	£208.20 Plus VAT
Residents of Folkestone & Hythe District	£364.35 Plus VAT
Non-Residents	£468.45 Plus VAT
Boat Siting Charge	£ 62.46 Plus VAT
Refundable Site Deposit	£400.00 Exempt

The Greens

General Hire (per day)	£104.10 Plus VAT
Funfair (per visit)	£676.65 Plus VAT
Circus (per visit)	£364.35 Plus VAT
Ice Cream Van (min charge per full season)	£416.40 Plus VAT
General Hirers/Circus/Funfair Deposit	£300.00 Exempt
Boot Fairs	Donation (TBC)
TS Veteran Sea Cadets	£ 26.03 Exempt
Food Festival/Markets etc (per ops day)	£104.10 Plus VAT

Maude Community Centre / Sports Field

Maude Community Centre Hall	£ TBC
Maude Community Centre Sports Pavilion	£ TBC
Maude Community Centre Annex	£ TBC

Land in Church Road (Coney Banks)

364 Day Agreement - Grazing (effective 1 st Apr – 30 th Mar)	£624.60 Zero
364 Day Agreement – Beekeeping	£ TBC Exempt

Pavement User Agreement Fees

Multiple Items Street Furniture (tables/chairs)	£ 41.64 Plus VAT
Single display table/unit	£ 5.21 Plus VAT
Single advertising board	£ 1.04 Plus VAT

Pavement User Application Fee

Per Application	£ 14.00 Plus VAT
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Southlands Almshouse Charity

Use of Town Hall - Per Annum	£156.15 Exempt
Admin - Per Annum	£ 52.05 Plus VAT
Photocopying - Per Sheet	£ 0.10 Plus VAT

St. Martin's Field Charity – Photocopying

Per sheet	£ 0.10 plus VAT
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Requests made under FOI Act which are estimated to take up to 18 hours to complete

Photocopying charge only per page – fixed charge	£ 0.10 plus VAT
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Requests made under FOI Act which are estimated to take in excess of 18 hours to complete

Per hour - inclusive of photocopying £ 25.00 Plus VAT

Town Hall House Rent (Gross)

Per calendar month w.e.f. August 2025 £800.00 Exempt

Mileage

Per mile £ 0.45 Exempt

New Romney Bowls Club – re Loan of Bell

Per 3 years (due for renewal April 2027) £ 5.00 Plus VAT

Civic Events Fees – Applicable to Sergeants and Admin Staff who are obliged to attend Civic Events outside normal working hours

Per hour £ 17.00 Exempt/OTS

Corporate Debt Policy

Nominal Charge re clearance works in excess of
clearance deposit held – Per hour £ 17.00 Exempt/OTS

402/2024-25 **FINANCE & GENERAL PURPOSES COMMITTEE BUDGET 2025-26**

Considerable discussion concerning the Finance and General Purposes Committee's budgetary requirements for the 2025-2026 financial year took place.

@8.12PM Councillor Rivers left the meeting.

@8.15PM Councillor Rivers re-joined the meeting.

Having duly considered the budget requirement for the Finance & General Purposes Committee for 2025-26, it was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that the Finance and General Purposes Committee draft budgetary requirement for 2025-26, as summarised below, in the total amount of £201,962.00 be presented to Full Council at a future meeting of the Council for formal approval.

Expenditure	£
Town Hall	16,960.00
Town Hall House	3,909.00
Assembly Rooms	7,233.00
MCC Annexe	1,558.00
Sports Field and MCC Ground Floor (Pavilion)	0.00
MCC 1 st Floor (C Hall)	0.00
Fairfield Road Recreation Ground	3,780.00
The Greens	13,153.00
Flagstaff Land (Princess Diana Memorial Garden)	1,094.00
Allotments	1,800.00
Land at Coney Banks	50.00
Wayleaves	0.00
Garden of Remembrance	300.00
Town Square (Cinque Ports Place)	80.00
Administration & Miscellaneous (inc PWLB repayments)	132,575.00
Other (inc Reserve Fund contributions and contingency)	56,315.00
Total F&GP Expenditure	238,807.00

Income	£
Town Hall	208.00
Town Hall House	9,400.00
Assembly Rooms	0.00
MCC Annexe	7,600.00
Sports Field and MCC Ground Floor (Pavilion)	1,800.00
MCC 1 st Floor (C Hall)	0.00
Fairfield Road Recreation Ground	0.00
The Greens	9,715.00
Flagstaff Land (Princess Diana Memorial Garden)	0.00
Allotments	2,383.00
Land at Coney Banks	624.00
Wayleaves	60.00
Garden of Remembrance	0.00
Town Square (Cinque Ports Place)	41.00
Administration & Miscellaneous	5,014.00
Other	0.00
Total F&GP Income	36,845.00
Net Expenditure	201,962.00

@8.58PM Councillor Carey left the meeting.

403/2024-25 **COMMITTEE BUDGETS 2025-26**

Having duly considered proposed 2025-26 budgetary requirements for remaining Town Council Committees, it was:

PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Hiscock

RESOLVED UNANIMOUSLY – that the draft budgetary requirement for 2025-26 in respect of all remaining Town Council Committees, in the total amount of £227,600.00, be presented to Full Council for formal approval at a future meeting of the Council.

Draft 2025-26 budgetary requirements for Town Council Committees were, therefore, as follows:

Committee	£
Personnel Panel	227,100.00
Planning Committee	250.00
Health & Wellbeing Committee	250.00
Finance & General Purposes Committee	201,962.00

404/2024-25 **TOWN COUNCIL BUDGETARY REQUIREMENT FOR 2025-26**

Having duly considered the Town Council's overall budgetary requirement for 2025-2026, it was:

PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Terry

RESOLVED UNANIMOUSLY - that the draft Town Council Budget for 2025-2026, totalling £429,562.00, be presented to Full Council for formal approval at a future meeting of the Council.

2025-26 Budget Implications	£
Draft Precept Requirement for consideration	£429,562.00

The Chairman thanked those present for their attendance and participation and the meeting then concluded **@9.22PM.**

NB: All documents referred to herein are available at the Town Hall for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the Town Clerk

15/01/2025

New Romney Town Council 2024/25

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Summary Income & Expenditure by Budget Heading 30/11/2024

Month No: 8

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100	Staff Costs							
	Income	0	0	7,500	7,500			0.0%
	Expenditure	151,877	109,612	191,000	81,388		81,388	57.4%
	Net Income over Expenditure	(151,877)	(109,612)	(183,500)	(73,888)			
	plus Transfer from EMR	3,208	59	0	(59)			
	Movement to/(from) Gen Reserve	(148,669)	(109,553)	(183,500)	(73,947)			
200	Town Hall							
	Income	200	0	200	200			0.0%
	Expenditure	79,994	11,221	17,160	5,939		5,939	65.4%
	Net Income over Expenditure	(79,794)	(11,221)	(16,960)	(5,739)			
	plus Transfer from EMR	57,806	0	0	0			
	Movement to/(from) Gen Reserve	(21,988)	(11,221)	(16,960)	(5,739)			
205	Town Hall House							
	Income	8,300	5,800	8,850	3,050			65.5%
	Expenditure	7,677	1,657	3,807	2,150		2,150	43.5%
	Net Income over Expenditure	623	4,143	5,043	900			
	plus Transfer from EMR	6,423	0	0	0			
	Movement to/(from) Gen Reserve	7,046	4,143	5,043	900			
210	Assembly Rooms							
	Income	2,379	1,251	2,000	749			62.5%
	Expenditure	21,489	5,024	7,815	2,791		2,791	64.3%
	Net Income over Expenditure	(19,110)	(3,773)	(5,815)	(2,042)			
	plus Transfer from EMR	13,064	0	0	0			
	Movement to/(from) Gen Reserve	(6,046)	(3,773)	(5,815)	(2,042)			
215	Community Hall							
	Income	6,600	4,400	6,600	2,200			66.7%
	Expenditure	604	230	1,952	1,722		1,722	11.8%
	Movement to/(from) Gen Reserve	5,996	4,170					
220	Sports Field & Maude Pavilion							
	Income	1,380	120	1,440	1,320			8.3%
	Expenditure	11,866	2,651	2,369	(282)		(282)	111.9%
	Net Income over Expenditure	(10,486)	(2,531)	(929)	1,602			
	plus Transfer from EMR	3,662	0	0	0			
	Movement to/(from) Gen Reserve	(6,824)	(2,531)	(929)	1,602			
225	Fairfield Road Rec Ground							
	Expenditure	4,990	1,190	3,980	2,790		2,790	29.9%
	plus Transfer from EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	(4,990)	(1,190)	(3,980)	(2,790)			
230	The Greens							
	Income	7,806	10,780	8,650	(2,130)			124.6%
	Expenditure	12,643	18,977	13,531	(5,446)		(5,446)	140.2%
	Net Income over Expenditure	(4,837)	(8,197)	(4,881)	3,316			
	plus Transfer from EMR	50	7,973	0	(7,973)			
	Movement to/(from) Gen Reserve	(4,787)	(224)	(4,881)	(4,657)			
235	Flagstaff Land							
	Expenditure	1,820	1,671	1,044	(627)		(627)	160.1%
	plus Transfer from EMR	910	0	0	0			

Continued over page

Summary Income & Expenditure by Budget Heading 30/11/2024

Month No: 8

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
	Movement to/(from) Gen Reserve	(911)	(1,671)	(1,044)	627			
240	Allotments							
	Income	2,641	2,603	2,500	(103)			104.1%
	Expenditure	1,650	598	2,960	2,362		2,362	20.2%
	Net Income over Expenditure	990	2,005	(460)	(2,465)			
	plus Transfer from EMR	110	0	0	0			
	Movement to/(from) Gen Reserve	1,100	2,005	(460)	(2,465)			
245	Land at Coney Banks							
	Income	600	600	600	0			100.0%
	Expenditure	0	0	50	50		50	0.0%
	Movement to/(from) Gen Reserve	600	600					
250	Wayleaves							
	Income	63	0	60	60			0.0%
255	Garden of Remembrance							
	Expenditure	63	0	300	300		300	0.0%
	plus Transfer from EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	(63)	0	(300)	(300)			
260	Town Square (Cinque Ports Plc)							
	Income	40	40	80	40			50.0%
	Expenditure	0	0	80	80		80	0.0%
	Movement to/(from) Gen Reserve	40	40					
270	Street Furniture (Non TC Land)							
	Income	1,590	0	0	0			0.0%
	Expenditure	1,655	156	120	(36)		(36)	129.7%
	Net Income over Expenditure	(65)	(156)	(120)	36			
	plus Transfer from EMR	1,590	0	0	0			
	less Transfer to EMR	1,590	0	0	0			
	Movement to/(from) Gen Reserve	(1,655)	(156)	(120)	36			
275	Administration & Miscellaneous							
	Income	1,055,658	31,322	10,008	(21,314)			313.0%
	Expenditure	246,778	1,653,525	122,372	(1,531,15)	6,893	(1,538,046)	1356.9%
	Net Income over Expenditure	808,880	(1,622,204)	(112,364)	1,509,840			
	plus Transfer from EMR	191,686	1,587,195	0	(1,587,195)			
	less Transfer to EMR	1,039,767	27,882	0	(27,882)			
	Movement to/(from) Gen Reserve	(1,078,968)	(90,772)	(112,364)	(49,473)			
280	Other							
	Income	12,534	788,128	0	(788,128)			0.0%
	Expenditure	18,160	23,881	76,400	52,519		52,519	31.3%
	Net Income over Expenditure	(5,626)	764,247	(76,400)	(840,647)			
	plus Transfer from EMR	5,521	19,650	0	(19,650)			
	less Transfer to EMR	0	785,077	0	(785,077)			
	Movement to/(from) Gen Reserve	(106)	(786,258)	(76,400)	(75,219)			
285	Precept							
	Income	374,894	396,952	396,952	0			100.0%
300	Planning Committee							
	Expenditure	0	4,124	250	(3,874)		(3,874)	1649.6%
	plus Transfer from EMR	0	3,000	0	(3,000)			
	Movement to/(from) Gen Reserve	0	(1,124)	(250)	874			

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Summary Income & Expenditure by Budget Heading 30/11/2024

Month No: 8

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
400	Health & Wellbeing Committee							
	Expenditure	0	0	250	250		250	0.0%
<hr/>								
	Grand Totals:- Income	1,474,685	1,241,995	445,440	(796,555)			278.8%
	Expenditure	561,268	1,834,517	445,440	(1,389,077)	6,893	(1,395,970)	413.4%
	Net Income over Expenditure	913,417	(592,522)	0	592,522			
	plus Transfer from EMR	284,030	1,617,876	0	(1,617,876)			
	less Transfer to EMR	1,041,357	812,959	0	(812,959)			
	Movement to/(from) Gen Reserve	156,089	212,395	0	(212,395)			

New Romney Town Council 2024/25
Annual Budget - By Centre (Actual YTD Month 8)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>100</u>	<u>Staff Costs</u>									
	Total Income	7,500	0	7,500	0	0	0	0	0	0
	Overhead Expenditure	182,900	151,877	191,000	109,612	0	0	0	0	0
	100 Net Income over Expenditure	-175,400	-151,877	-183,500	-109,612	0	0	0	0	0
6000	plus Transfer from EMR	0	3,208	0	59	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(175,400)</u>	<u>(148,669)</u>	<u>(183,500)</u>	<u>(109,553)</u>	<u>0</u>		<u>0</u>		
<u>200</u>	<u>Town Hall</u>									
	Total Income	200	200	200	0	0	0	0	0	0
	Overhead Expenditure	18,492	79,994	17,160	11,221	0	0	0	0	0
	200 Net Income over Expenditure	-18,292	-79,794	-16,960	-11,221	0	0	0	0	0
6000	plus Transfer from EMR	0	57,806	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(18,292)</u>	<u>(21,988)</u>	<u>(16,960)</u>	<u>(11,221)</u>	<u>0</u>		<u>0</u>		
<u>205</u>	<u>Town Hall House</u>									
	Total Income	7,698	8,300	8,850	5,800	0	0	0	0	0
	Overhead Expenditure	3,449	7,677	3,807	1,657	0	0	0	0	0
	205 Net Income over Expenditure	4,249	623	5,043	4,143	0	0	0	0	0
6000	plus Transfer from EMR	0	6,423	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>4,249</u>	<u>7,046</u>	<u>5,043</u>	<u>4,143</u>	<u>0</u>		<u>0</u>		
<u>210</u>	<u>Assembly Rooms</u>									

Continued on next page

New Romney Town Council 2024/25
Annual Budget - By Centre (Actual YTD Month 8)

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		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Total Income	2,000	2,379	2,000	1,251	0	0	0	0	0
	Overhead Expenditure	9,143	21,489	7,815	5,024	0	0	0	0	0
	210 Net Income over Expenditure	-7,143	-19,110	-5,815	-3,773	0	0	0	0	0
6000	plus Transfer from EMR	0	13,064	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(7,143)</u>	<u>(6,046)</u>	<u>(5,815)</u>	<u>(3,773)</u>	<u>0</u>		<u>0</u>		
215	<u>Community Hall</u>									
	Total Income	6,600	6,600	6,600	4,400	0	0	0	0	0
	Overhead Expenditure	2,340	604	1,952	230	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>4,260</u>	<u>5,996</u>	<u>4,648</u>	<u>4,170</u>	<u>0</u>		<u>0</u>		
220	<u>Sports Field & Maude Pavilion</u>									
	Total Income	1,440	1,380	1,440	120	0	0	0	0	0
	Overhead Expenditure	2,458	11,866	2,369	2,651	0	0	0	0	0
	220 Net Income over Expenditure	-1,018	-10,486	-929	-2,531	0	0	0	0	0
6000	plus Transfer from EMR	0	3,662	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(1,018)</u>	<u>(6,824)</u>	<u>(929)</u>	<u>(2,531)</u>	<u>0</u>		<u>0</u>		
225	<u>Fairfield Road Rec Ground</u>									
	Overhead Expenditure	3,952	4,990	3,980	1,190	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(3,952)</u>	<u>(4,990)</u>	<u>(3,980)</u>	<u>(1,190)</u>	<u>0</u>		<u>0</u>		
230	<u>The Greens</u>									

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Total Income	7,150	7,806	8,650	10,780	0	0	0	0	0
	Overhead Expenditure	13,106	12,643	13,531	18,977	0	0	0	0	0
	230 Net Income over Expenditure	-5,956	-4,837	-4,881	-8,197	0	0	0	0	0
6000	plus Transfer from EMR	0	50	0	7,973	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(5,956)</u>	<u>(4,787)</u>	<u>(4,881)</u>	<u>(224)</u>	<u>0</u>		<u>0</u>		
235	<u>Flagstaff Land</u>									
	Overhead Expenditure	946	1,820	1,044	1,671	0	0	0	0	0
6000	plus Transfer from EMR	0	910	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(946)</u>	<u>(911)</u>	<u>(1,044)</u>	<u>(1,671)</u>	<u>0</u>		<u>0</u>		
240	<u>Allotments</u>									
	Total Income	2,500	2,641	2,500	2,603	0	0	0	0	0
	Overhead Expenditure	1,412	1,650	2,960	598	0	0	0	0	0
	240 Net Income over Expenditure	1,088	990	-460	2,005	0	0	0	0	0
6000	plus Transfer from EMR	0	110	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>1,088</u>	<u>1,100</u>	<u>(460)</u>	<u>2,005</u>	<u>0</u>		<u>0</u>		
245	<u>Land at Coney Banks</u>									
	Total Income	600	600	600	600	0	0	0	0	0
	Overhead Expenditure	50	0	50	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>550</u>	<u>600</u>	<u>550</u>	<u>600</u>	<u>0</u>		<u>0</u>		

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		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
250	<u>Wayleaves</u>									
	Total Income	60	63	60	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	60	63	60	0	0		0		
255	<u>Garden of Remembrance</u>									
	Overhead Expenditure	300	63	300	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(300)	(63)	(300)	0	0		0		
260	<u>Town Square (Cinque Ports Plc)</u>									
	Total Income	45	40	80	40	0	0	0	0	0
	Overhead Expenditure	80	0	80	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(35)	40	0	40	0		0		
270	<u>Street Furniture (Non TC Land)</u>									
	Total Income	0	1,590	0	0	0	0	0	0	0
	Overhead Expenditure	100	1,655	120	156	0	0	0	0	0
	270 Net Income over Expenditure	-100	-65	-120	-156	0	0	0	0	0
6000	plus Transfer from EMR	0	1,590	0	0	0	0	0	0	0
6001	less Transfer to EMR	0	1,590	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(100)	(65)	(120)	(156)	0		0		
275	<u>Administration & Miscellaneous</u>									
	Total Income	2,521	1,055,658	10,008	31,322	0	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Overhead Expenditure	118,230	246,778	122,372	1,653,525	0	6,893	0	0	0
	275 Net Income over Expenditure	-115,709	808,880	-112,364	-1,622,204	0	-6,893	0	0	0
6000	plus Transfer from EMR	0	191,686	0	1,587,195	0	0	0	0	0
6001	less Transfer to EMR	0	1,039,767	0	27,882	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(115,709)</u>	<u>(39,201)</u>	<u>(112,364)</u>	<u>(62,891)</u>	<u>0</u>		<u>0</u>		
280	<u>Other</u>									
	Total Income	0	12,534	0	788,128	0	0	0	0	0
	Overhead Expenditure	56,000	18,160	76,400	23,881	0	0	0	0	0
	280 Net Income over Expenditure	-56,000	-5,626	-76,400	764,247	0	0	0	0	0
6000	plus Transfer from EMR	0	5,521	0	19,650	0	0	0	0	0
6001	less Transfer to EMR	0	0	0	785,077	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(56,000)</u>	<u>(106)</u>	<u>(76,400)</u>	<u>(1,181)</u>	<u>0</u>		<u>0</u>		
285	<u>Precept</u>									
	Total Income	374,894	374,894	396,952	396,952	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>374,894</u>	<u>374,894</u>	<u>396,952</u>	<u>396,952</u>	<u>0</u>		<u>0</u>		
300	<u>Planning Committee</u>									
	Overhead Expenditure	250	0	250	4,124	0	0	0	0	0
6000	plus Transfer from EMR	0	0	0	3,000	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(250)</u>	<u>0</u>	<u>(250)</u>	<u>(1,124)</u>	<u>0</u>		<u>0</u>		
400	<u>Health & Wellbeing Committee</u>									

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New Romney Town Council 2024/25
Annual Budget - By Centre (Actual YTD Month 8)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure	0	0	250	0	0	0	0	0	0
Movement to/(from) Gen Reserve	0	0	(250)	0	0		0		
Total Budget Income	413,208	1,474,685	445,440	1,241,995	0	0	0	0	0
Expenditure	413,208	561,268	445,440	1,834,517	0	6,893	0	0	0
Net Income over Expenditure	0	913,417	0	-592,522	0	-6,893	0	0	0
plus Transfer from EMR	0	284,030	0	1,617,876	0	0	0	0	0
less Transfer to EMR	0	1,041,357	0	812,959	0	0	0	0	0
Movement to/(from) Gen Reserve	0	156,089	0	212,395	0		0		

Payments Approved Under Financial Regs, SPAA and/or Delegated Authority - F&GP Meeting 22nd January 2025															
Date	Supplier/Contractor			Description	Funding Source	Net	VAT	Total							
18.11.24	Amazon			Buttons	Uniform Reserve Fund	-£ 7.48	-£ 1.50	-£ 8.98	TC	SDA FR	Routine business/everyday running				
15.10.24	Amazon			Coat hangers (Robes)	Admin & Misc - Budget	£ 7.49	£ 1.50	£ 8.99	TC	SDA FR	Routine business/everyday running				
16.10.24	Amazon			Garment bags (Robes)	Admin & Misc - Budget	£ 29.98	£ 6.00	£ 35.98	TC	SDA FR	Routine business/everyday running				
5.11.24	Amazon			Cleaning materials	Department Budgets	£ 14.80	£ 2.96	£ 17.76	TC	SDA FR	Routine business/everyday running				
7.11.24	Amazon			Grease gun	Small Tooling - Budget	£ 24.99	£ 5.00	£ 29.99	TC	SDA FR	Routine business/everyday running				
20.11.24	Amazon			Raffle tickets	Admin & Misc - Budget	£ 12.80	£ 2.52	£ 15.32	TC	SDA FR	Routine business/everyday running				
20.11.24	Amazon			Paper cups	Admin & Misc - Budget	£ 9.92	£ 1.98	£ 11.90	TC	SDA FR	Routine business/everyday running				
20.11.24	Amazon			Cleaning materials	Department Budgets	£ 20.07	£ 4.02	£ 24.09	TC	SDA FR	Routine business/everyday running				
20.11.24	Amazon			Scissors	Office Equipment - Budget	£ 13.13	£ 2.63	£ 15.76	TC	SDA FR	Routine business/everyday running				
27.11.24	Amazon			Pens	Printing & Stationery - Budget	£ 10.28	£ 2.06	£ 12.34	TC	SDA FR	Routine business/everyday running				
27.11.24	Amazon			Key safe	Office Equipment - Budget	£ 16.77	£ 3.36	£ 20.13	TC	SDA FR	Routine business/everyday running				
27.11.24	Amazon			Pencils	Printing & Stationery - Budget	£ 9.46	£ 1.90	£ 11.36	TC	SDA FR	Routine business/everyday running				
16.9.24	Amazon			Hammer drill	Small Tooling - Budget	£ 53.33	£ 10.67	£ 64.00	TC	SDA FR	Routine business/everyday running				
10.12.24	Ashford Outside Catering			Christmas reception	Festivities Reserve Fund	£ 1,239.50	£ -	£ 1,239.50	TC	SDA FR	Routine business/everyday running				
27.11.24	B E Ames			Roof valley repair	Assembly Rooms - R&M - Budget	£ 276.00	£ 55.20	£ 331.20	RFO	SDA FR	Risk to fabric of building				
18.12.24	B E Ames			Commemorative bench install'n	Contra	£ 890.00	£ 178.00	£ 1,068.00	TC	SDA FR	Routine business/everyday running				
6.11.24	Bakery 64			Reception catering	Confederation Reserve Fund	£ 48.15	£ -	£ 48.15	TC	SDA FR	Routine business/everyday running				
10.11.24	Barrett Corp Harrington			Buildings valuation	Legal & Professional Fees - Budget	£ 99.00	£ 19.80	£ 118.80	TC	SDA FR	Routine business/everyday running				
6.11.24	BILT			Post mix	The Greens - R&M - Budget	£ 33.30	£ 6.66	£ 39.96	TC	SDA FR	Routine business/everyday running				
23.10.24	Branch Fire Ltd			Fire safety equip insp/svc	Departmental Budgets	£ 215.10	£ 43.02	£ 258.12	TC	SDA FR	Routine business/everyday running				
15.10.24	British Gas			Gas	Town Hall - Gas - Budget	£ 76.52	£ 3.82	£ 80.34	TC	SPAA	Minute Ref: 059/2024-25(a)				
5.11.24	British Gas			Gas	Town Hall - Gas - Budget	£ 61.09	£ 3.05	£ 64.14	TC	SPAA	Minute Ref: 059/2024-25(a)				
26.11.24	British Gas			Gas	Town Hall - Gas - Budget	£ 131.73	£ 6.58	£ 138.31	TC	SPAA	Minute Ref: 059/2024-25(a)				
22.10.24	British Gas			Gas	Assembly Rooms - Gas - Budget	£ 79.23	£ 3.96	£ 83.19	TC	SPAA	Minute Ref: 059/2024-25(a)				
20.11.24	British Gas			Gas	Assembly Rooms - Gas - Budget	£ 119.62	£ 5.98	£ 125.60	TC	SPAA	Minute Ref: 059/2024-25(a)				
20.12.24	British Gas			Gas	Assembly Rooms - Gas - Budget	£ 475.77	£ 23.78	£ 499.55	TC	SPAA	Minute Ref: 059/2024-25(a)				
18.12.24	Broxap			Commemorative bench supply	Contra	£ 2,092.00	£ 418.40	£ 2,510.40	TC	SDA FR	Routine business/everyday running				
8.1.25	Broxap			Bin lock	Fairfield Rd Rec - R&M	£ 27.00	£ 5.40	£ 32.40	TC	SDA FR	Routine business/everyday running				
19.11.24	Business Stream			Drainage	Town Hall - Water - Budget	£ 50.12	£ -	£ 50.12	TC	SPAA	Minute Ref: 059/2024-25(a)				
8.10.24	Business Stream			Drainage	Assembly Rooms - Water - Budget	£ 96.45	£ -	£ 96.45	TC	SPAA	Minute Ref: 059/2024-25(a)				
20.7.24	Business Stream			Drainage	The Greens - Toilets - Water - Budget	£ 67.09	£ -	£ 67.09	TC	SPAA	Minute Ref: 059/2024-25(a)				

6.11.24	Castle Water		Water supply		MCC - Water		£ 104.74	£ 20.94	£ 125.68	TC	SPAA	Minute Ref: 059/2024-25(a)	
3.10.24	Castle Water		Water supply		Town Hall - Water - Budget		£ 17.78	£ -	£ 17.78	TC	SPAA	Minute Ref: 059/2024-25(a)	
5.11.24	Castle Water		Water supply		Town Hall - Water - Budget		£ 13.66		£ 13.66	TC	SPAA	Minute Ref: 059/2024-25(a)	
4.12.24	Castle Water		Water supply		Town Hall - Water - Budget		£ 9.08		£ 9.08	TC	SPAA	Minute Ref: 059/2024-25(a)	
7.10.24	Castle Water		Water supply		The Greens - Fountain - Water - Budget		£ 6.91	£ -	£ 6.91	TC	SPAA	Minute Ref: 059/2024-25(a)	
5.11.24	Castle Water		Water supply		The Greens - Fountain - Water - Budget		£ 7.14	£ -	£ 7.14	TC	SPAA	Minute Ref: 059/2024-25(a)	
4.12.24	Castle Water		Water supply		The Greens - Fountain - Water - Budget		£ 6.91	£ -	£ 6.91	TC	SPAA	Minute Ref: 059/2024-25(a)	
24.10.24	Castle Water		Water supply		The Greens - Toilets - Water - Budget		-£ 27.88	-£ 5.57	-£ 33.45	TC	SPAA	Minute Ref: 059/2024-25(a)	
4.11.24	Castle Water		Water supply		The Greens - Toilets - Water - Budget		£ 39.76	£ 7.95	£ 47.71	TC	SPAA	Minute Ref: 059/2024-25(a)	
2.12.24	Castle Water		Water supply		The Greens - Toilets - Water - Budget		£ 130.85	£ 26.18	£ 157.03	TC	SPAA	Minute Ref: 059/2024-25(a)	
3.10.24	Castle Water		Water supply		Assembly Rooms - Water - Budget		£ 33.00	£ -	£ 33.00	TC	SPAA	Minute Ref: 059/2024-25(a)	
4.11.24	Castle Water		Water supply		Assembly Rooms - Water - Budget		£ 22.36	£ -	£ 22.36	TC	SPAA	Minute Ref: 059/2024-25(a)	
4.12.24	Castle Water		Water supply		Assembly Rooms - Water - Budget		£ 26.48	£ -	£ 26.48	TC	SPAA	Minute Ref: 059/2024-25(a)	
27.11.24	Chubb Fire & Security		Alarm system insp/svc		Town Hall - R&M - Budget		£ 1,090.56	£ 218.12	£ 1,308.68	TC	SPAA	Minute Ref: 059/2024-25(a)	
12.12.24	Castle Water		Water supply		Allotments - Water - Budget		£ 485.91	£ 97.18	£ 583.09	TC	SPAA	Minute Ref: 059/2024-25(a)	
9.10.24	M Coleman Arboricultural		Grounds Maintenance		Departmental Budgets		£ 397.00	£ 79.40	£ 476.40	TC	SPAA	Minute Ref: 059/2024-25(a)	
6.11.24	M Coleman Arboricultural		Grounds Maintenance		Departmental Budgets		£ 397.00	£ 79.40	£ 476.40	TC	SPAA	Minute Ref: 059/2024-25(a)	
3.12.24	M Coleman Arboricultural		Grounds Maintenance		Departmental Budgets		£ 397.00	£ 79.40	£ 476.40	TC	SPAA	Minute Ref: 059/2024-25(a)	
18.12.24	Commercial Services Trading		Replacement tree		Admin & Misc - Budget		£ 426.20	£ 85.24	£ 511.44	TC	SDA FR	Routine business/everyday running	
26.11.24	Deskkeys.biz		Keys		Office Equipment - Budget		£ 7.85	£ 1.57	£ 9.42	TC	SDA FR	Routine business/everyday running	
12.12.24	Curry's Group Ltd		Laptop		Office Equipment - Budget		£ 475.99	£ 95.19	£ 571.18	TC	SDA FR	Routine business/everyday running	
2.10.24	EDF Energy		Electricity		Town Hall - Electricity - Budget		£ 101.09	£ 5.05	£ 106.14	TC	SPAA	Minute Ref: 059/2024-25(a)	
4.11.24	EDF Energy		Electricity		Town Hall - Electricity - Budget		£ 138.84	£ 6.94	£ 145.78	TC	SPAA	Minute Ref: 059/2024-25(a)	
2.12.24	EDF Energy		Electricity		Town Hall - Electricity - Budget		£ 141.25	£ 7.06	£ 148.31	TC	SPAA	Minute Ref: 059/2024-25(a)	
2.10.24	EDF Energy		Electricity		Assembly Rooms - Electricity - Budget		£ 70.11	£ 3.51	£ 73.62	TC	SPAA	Minute Ref: 059/2024-25(a)	
4.11.24	EDF Energy		Electricity		Assembly Rooms - Electricity - Budget		£ 76.84	£ 3.84	£ 80.68	TC	SPAA	Minute Ref: 059/2024-25(a)	
2.12.24	EDF Energy		Electricity		Assembly Rooms - Electricity - Budget		£ 87.45	£ 4.37	£ 91.82	TC	SPAA	Minute Ref: 059/2024-25(a)	
7.10.24	EDF Energy		Electricity		MCC - Electricity		£ 77.28	£ 3.86	£ 81.14	TC	SPAA	Minute Ref: 059/2024-25(a)	
19.12.24	EDF Energy		Electricity		MCC - Electricity		-£ 376.71	-£ 18.83	-£ 395.54	TC	SPAA	Minute Ref: 059/2024-25(a)	
19.12.24	EDF Energy		Electricity		MCC - Electricity		£ 784.35	£ 39.22	£ 823.57	TC	SPAA	Minute Ref: 059/2024-25(a)	
30.8.24	Euroloos		Porta loos		Admin - Misc Expenditure		£ 257.16	£ 51.44	£ 308.60	TC	SDA FR	Health & Safety	
27.11.24	Euroloos		Porta loos		Admin - Misc Expenditure		£ 265.68	£ 53.14	£ 318.82	TC	SDA FR	Health & Safety	
18.12.24	Euroloos		Porta loos		Admin - Misc Expenditure		£ 137.16	£ 27.44	£ 164.60	TC	SDA FR	Health & Safety	
27.11.24	FH&DC		Non domestic rates		Maude Pavilion - Non Domestic Rates		£ 83.12	£ -	£ 83.12	TC	SPAA	Minute Ref: 059/2024-25(a)	
1.10.24	FH&DC		Non domestic rates		A Rooms - Non Domestic Rates - Budget		£ 175.00	£ -	£ 175.00	TC	SPAA	Minute Ref: 059/2024-25(a)	
1.11.24	FH&DC		Non domestic rates		A Rooms - Non Domestic Rates - Budget		£ 175.00	£ -	£ 175.00	TC	SPAA	Minute Ref: 059/2024-25(a)	
1.12.24	FH&DC		Non domestic rates		A Rooms - Non Domestic Rates - Budget		£ 175.00	£ -	£ 175.00	TC	SPAA	Minute Ref: 059/2024-25(a)	
1.10.24	FH&DC		Non domestic rates		T Hall - Non Domestic Rates - Budget		£ 576.00	£ -	£ 576.00	TC	SPAA	Minute Ref: 059/2024-25(a)	
1.11.24	FH&DC		Non domestic rates		T Hall - Non Domestic Rates - Budget		£ 576.00	£ -	£ 576.00	TC	SPAA	Minute Ref: 059/2024-25(a)	
1.12.24	FH&DC		Non domestic rates		T Hall - Non Domestic Rates - Budget		£ 576.00	£ -	£ 576.00	TC	SPAA	Minute Ref: 059/2024-25(a)	

9.10.24	Freeflow Drains		Survey			Assembly Rooms - R&M - Budget	£ 250.00	£ -	£ 250.00	TC	SDA FR	Health & Safety		
6.11.24	Furley Page LLP		Legal fees			Legal & Professional Fees - Budget	£ 1,229.50	£ 245.90	£ 1,475.40	TC	SDA FR	Routine business/everyday running		
27.11.24	Furley Page LLP		Legal fees			Legal & Professional Fees - Budget	£ 1,156.00	£ 231.20	£ 1,387.20	TC	SDA FR	Routine business/everyday running		
8.1.24	Furley Page LLP		Legal fees			Legal & Professional Fees - Budget	£ 1,150.00	£ 230.00	£ 1,380.00	TC	SDA FR	Routine business/everyday running		
6.11.24	GB Sport & Leisure		Linkeage			Fairfield Rd Rec - R&M	£ 36.00	£ 7.20	£ 43.20	TC	SDA FR	Routine business/everyday running		
10.12.24	GeoXphere		Subscription			Subscriptions - Budget	£ 150.00	£ 30.00	£ 180.00	TC	SDA FR	Routine business/everyday running		
13.11.24	S J Harland		Town Christmas tree			Festivities Reserve Fund	£ 150.00	£ 30.00	£ 180.00	TC	SDA FR	Routine business/everyday running		
13.11.24	HSB		First aid training			Recruitment & Training Reserve Fund	£ 390.00	£ -	£ 390.00	TC	SDA FR	Routine business/everyday running		
5.12.24	Hobbs Parker		Management fees			Management Fees - Budget	£ 67.50	£ 13.50	£ 81.00	TC	SDA FR	Routine business/everyday running		
20.12.24	ICO		Data protection registration			Subscriptions - Budget	£ 35.00	£ -	£ 35.00	TC	SDA FR	Routine business/everyday running		
3.12.24	Invicta Arboriculture		H&S tree inspections			Departmental - Budgets	£ 577.50	£ -	£ 577.50	TC	SDA FR	Health & Safety		
30.10.24	KALC		CLlr training			CLlr Training - Budget	£ 8.00	£ 1.60	£ 9.60	TC	SDA FR	Routine business/everyday running		
9.10.24	KCC		Printer/copiers			Office Equipment - Budget	£ 1.95	£ 0.39	£ 2.34	TC	SPAA	Minute Ref: 059/2024-25(a)		
3.12.24	KCC		Printer/copiers			Office Equipment - Budget	£ 136.01	£ 27.20	£ 163.21	TC	SPAA	Minute Ref: 059/2024-25(a)		
3.12.24	KCC		Section 316 deposit fees			Legal & Professional Fees - Budget	£ 545.00	£ -	£ 545.00	TC	SDA FR	Protection of TC lands		
9.10.24	Kent County Playing Fields		Subscription			Subscriptions - Budget	£ 20.00	£ -	£ 20.00	TC	SDA FR	Routine business/everyday running		
20.11.24	Margate Charter Trustees		Civic/charity event			Mayors Allowance	£ 60.00		£ 60.00	TC	SDA FR	Payable from Mayors Allowance		
10.12.24	Marshpat		PAT testing			Departmental - Budgets	£ 172.00	£ -	£ 172.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
20.11.24	MPR IT Solutions Ltd		IT support/VOIP phone system			IT Support - Budget	£ 265.50	£ 53.10	£ 318.60	TC	SPAA	Minute Ref: 059/2024-25(a)		
27.11.24	MPR IT Solutions Ltd		IT support/VOIP phone system			Phone & Internet - Budget	£ 125.00	£ 25.00	£ 150.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
18.12.24	MPR IT Solutions Ltd		IT support/VOIP phone system			IT Support/Phone & Internet - Budget	£ 449.28	£ 89.86	£ 539.14	TC	SPAA	Minute Ref: 059/2024-25(a)		
27.11.24	Reimbursement		Mayoral gift			Mayors Allowance	£ 19.10	£ -	£ 19.10	TC	SDA FR	Payable from Mayors Allowance		
16.10.24	Newglass Ashford Ltd		Victorian shelter repair			The Greens - R&M - Budget	£ 275.00	£ -	£ 275.00	TC	SDA FR	Health & Safety		
12.12.24	J Penfold		Additional works			Building Repair & Restoration Res Fund	£ 400.00	£ 80.00	£ 480.00	TC	SDA FR	Health & Safety		
20.11.24	Rolfes DIY LLP		R&M mats/s tools & cons			Department Budgets	£ 118.57	£ 23.72	£ 142.29	TC	SPAA	Minute Ref: 059/2024-25(a)		
18.12.24	Rolfes DIY LLP		R&M mats/s tools & cons			Department Budgets	£ 101.75	£ 20.35	£ 122.10	TC	SPAA	Minute Ref: 059/2024-25(a)		
14.1.25	Rolfes DIY LLP		R&M mats/s tools & cons			Department Budgets	£ 56.25	£ 11.25	£ 67.50	TC	SPAA	Minute Ref: 059/2024-25(a)		
23.10.24	Royal Mail Group Ltd		Response plus			Petty Cash & Postage - Budget	£ 2.49	£ 0.50	£ 2.99	TC	SDA FR	Routine business/everyday running		
7.10.24	Shaw Rabson & Co		Management fees			Management Fees - Budget	£ 67.50	£ 13.50	£ 81.00	TC	SDA FR	Routine business/everyday running		
7.11.24	Shaw Rabson & Co		Management fees			Management Fees - Budget	£ 67.50	£ 13.50	£ 81.00	TC	SDA FR	Routine business/everyday running		
3.11.24	Spy Alarms		CCTV maintenance			Town Hall - R&M - Budget	£ 118.00	£ 23.60	£ 141.60	TC	SDA FR	Routine business/everyday running		
18.12.24	Stationery Express		Mayoral Christmas cards			Mayors Allowance	£ 61.10	£ 12.22	£ 73.32	TC	SDA FR	Routine business/everyday running		
18.12.24	Stationery Express		Mayoral Christmas cards			Contra	£ 24.44	£ 4.88	£ 29.32	TC	SDA FR	Routine business/everyday running		
18.12.24	J Rivers		Mayoral Christmas cards			Contra	-£ 24.44	-£ 4.88	-£ 29.32	TC	SDA FR	Routine business/everyday running		
19.10.24	Three		Mobile contracts			Phone & Internet - Budget	£ 22.98	£ 4.60	£ 27.58	TC	SPAA	Minute Ref: 059/2024-25(a)		
19.11.24	Three		Mobile contracts			Phone & Internet - Budget	£ 21.08	£ 4.22	£ 25.30	TC	SPAA	Minute Ref: 059/2024-25(a)		
19.12.24	Three		Mobile contracts			Phone & Internet - Budget	£ 22.98	£ 4.60	£ 27.58	TC	SPAA	Minute Ref: 059/2024-25(a)		

[illegible]

Schedule of Transfers Between Town Council Bank Accounts

13.11.24	Nat West Current Account to Lloyds Current Account	£ 50,000.00	Cheque no: 009986 RFO Financial Regs
20.11.24	Nat West Current Account to Lloyds Current Account	£ 50,000.00	Cheque no: 009987 RFO Financial Regs
20.11.24	Unity Trust Account to Lloyds Current Account	£ 75,000.00	Cheque no: 300065 RFO Resolution
27.11.24	Nat West Current Account to Lloyds Current Account	£ 50,000.00	Cheque no: 009988 RFO Financial Regs
04.12.24	Nat West Current Account to Lloyds Current Account	£ 50,000.00	Cheque no: 009989 RFO Financial Regs
09.12.24	Lloyds Bank Instant Access to Lloyds Current Account	£100,000.00	Online Transfer RFO Resolution
11.12.24	Nat West Current Account to Lloyds Current Account	£ 50,000.00	Cheque no: 009991 RFO Financial Regs
16.12.24	Unity Trust Account to Lloyds Current Account	£100,000.00	Cheque no: 300066 RFO Resolution
07.01.25	Lloyds Bank Instant Access to Lloyds Current Account	£150,000.00	Online Transfer RFO Resolution
13.01.25	Lloyds Bank Instant Access to Lloyds Current Account	£150,000.00	Online Transfer RFO Resolution
13.01.25	Lloyds Bank Instant Access to Lloyds Current Account	£100,000.00	Online Transfer RFO Resolution

AGENDA ITEM 9.

NRTC CIL Invoiced 2020/2021	£12,282.47
Expenditure	
3G Football Pitch – Grant Funding	<u>£10,000.00</u>
Balance of 2020/2021 CIL Held	£ 2,282.47
NRTC CIL Invoiced 2023/2024	£14,048.32
Expenditure	
None	<u>£ 0.00</u>
Balance of 2023/2024 CIL Held	£14,048.32
NRTC CIL Invoiced 2024/2025	£16,872.72
Expenditure	
None	<u>£ 0.00</u>
Balance of 2023/2024 CIL Held	£16,872.72
Total CIL Held	<u>£33,203.51</u>

RFO's Report – F&GP Meeting on 22nd January 2025

Actions completed since the F&GP Committee meeting held on 20th November 2024:

1. Following their confirming acceptance of the award, the payment for grant funding to Romney Marsh Community Hub in respect of their Quest Rehab provision has been made (*Minute Ref: 369/2024-25 refers*).

Other Matters of Report:

2. Notification of rate changes was received from NatWest Bank (Attached hereto*)
3. Notification of changes to interest rates was received from NSIB (Attached hereto*)
4. Notification of changes to account status was received from Lloyds Bank (Attached hereto*)

This concludes my report – RFO 15th January 2025



NatWest

NP2189693469MN/1146602173/22258 PCCD



MRS CATHERINE NEWCOMBE
FINANCIAL OFFICER
NEW ROMNEY TOWN COUNCIL
TOWN HALL HIGH STREET
NEW ROMNEY
KENT
TN28 8BT

C01/36700/698G80N2K00045/1/006559

November 2024

The credit interest rate on your account(s) is reducing

Dear Mrs Newcombe,

We're writing to let you know we're reducing the credit interest rate on your account(s). We set our credit interest rate centrally. It isn't directly linked to the Bank of England base rate and only accounts that offer interest are affected by this change.

Your impacted account(s) are listed below. You can find details of all our new rates and when they'll apply over the page.

Business Reserve



What happens next

If you're happy with your account(s) you don't need to do anything. The new interest rate(s) will apply from the date(s) outlined over the page. Your account number(s) will stay the same, and you're still able to manage your account(s) either online or by phone.

We're here to help

Because this reduces the amount of interest you earn, it's worth thinking about whether you have the right account to suit your needs. You can find information about all our other savings accounts at natwest.com/business/savings.

When we make a change to your account, we need to let you know you can move part or all your money without losing interest or having to pay Charges. If you have a Liquidity Manager 35 or 95 Day Notice account, you'll still need to provide the necessary notice to move your money to another account. For more information on how to close your account visit natwest.com/manage-your-account.

However, we'd appreciate the opportunity to discuss your options before you make any decisions. We can talk through the changes with you and see how we can help. Give us a call on **0345 711 4477** (Relay UK **18001 0345 711 4477**).

Thanks,

James Hollar
Managing Director, Business Banking and International Retail

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S135283-1 / QDRBS110 / RRKN / 001 / 013117 / 971896 / 006559 / 1 / 006559 / 1 of 1

Your new interest rates

Account	Balance	Existing rate up to 5th February 2025		New rate from 6th February 2025	
		AER %	Gross rate p.a. %	AER %	Gross rate p.a. %
Business Reserve	£0 to £999,999	1.36%	1.35%	1.26%	1.25%
	£1,000,000 to £9,999,999	1.61%	1.60%	1.51%	1.50%
	£10,000,000+	1.81%	1.80%	1.71%	1.70%
Client Deposit Manager	£0 to £999,999	1.36%	1.35%	1.26%	1.25%
	£1,000,000 to £9,999,999	1.61%	1.60%	1.51%	1.50%
	£10,000,000 +	1.81%	1.80%	1.71%	1.70%
Liquidity Manager 35 Day Notice account	£0+	3.00%	2.96%	2.75%	2.72%

These changes will also apply to any of the above deposit account(s) that you have opened since 1st November 2024.

Annual Equivalent Rate (AER) – this is a notional rate used for interest-bearing accounts, which illustrates the interest rate if paid and compounded each year. It helps you to compare the effective rates of credit interest on different accounts.

Gross Rate – this means the interest rate you are paid without the deduction of income tax.
p.a. is per annum (per year).

NWBUS

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59074 004412 0001 E 36700

New Romney Town Council
New Romney Town Council
Town Hall
High Street
NEW ROMNEY
TN28 8BT

NS&I
Sunderland
SR43 2SB

www.nsandi.com

Enquiries 08085 007 007

Date November 2024

Dear Sir/Madam

We're reducing some of our interest rates

This is to let you know in advance that we're reducing the interest rates on some of our savings accounts on **20th December 2024**.

Here are the changes:

NS&I account	Current rate (gross/AER) until 19th December 2024	New rate (gross/AER) from 20th December 2024
Direct Saver	3.75%	3.50%
Income Bonds	3.69%/3.75%	3.44%/3.49%

If you're not happy with the new rates, you can close your account or switch to another account at any time before the change.

You can see all our current interest rates at nsandi.com

Yours sincerely

NS&I Customer Service Team

Definitions

Gross is the taxable rate of interest without the deduction of UK Income Tax.

AER (Annual Equivalent Rate) illustrates what the annual rate of interest would be if the interest was compounded each time it was paid. Where interest is paid annually, the quoted rate and the AER are the same.



GENCT2 DEN-1 12075/011

NS&I is backed by HM Treasury

October 2024



LLOYDS BANK

Lloyds Bank plc
PO Box 1000
BX1 1LT



[REDACTED]
New Romney Town Council
Town Hall, High Street
New Romney
Kent
TN28 8BT



01/000/00001/00000094

We're changing your account to a Business Account

Dear Mrs Morris

On 14 January 2025 we're changing your Treasurers' Account to a Business Account. Your sort code and account number will stay the same. Any existing standing orders and Direct Debits will still be in place.

Your existing account is designed for smaller clubs and societies with a lower turnover of under £50,000. As your current turnover is more than this, we're changing you to a Business Account which means we'll start to charge an Account Maintenance fee and for day-to-day banking services. Some of your account terms and conditions will also change.

I've summarised the key changes and included further information about your new Business Account along with your affected Treasurers' Account in the enclosed Guide to Changes.

A summary of key changes to your account

- We'll start to charge an Account Maintenance fee of £8.50 per month for each Business Account.
- We'll also start to charge for your day-to-day banking - these are charges for services you're most likely to use such as electronic, cash and cheque payments. We'll invoice you each month and we'll collect the fees from your account 18 days later. There's more about this in the Guide to Changes. Use our calculator to see what you could pay each month at lloydsbank.com/bcacalculator
- You'll have 100 free electronic payments a month – this includes Direct Debits, standing orders and faster payments debits you make.
- If you normally deposit cash in a branch, it will be cheaper to do this using a self-service Immediate Deposit Machine, rather than at a branch counter.
- You can find a full set of your new account terms and conditions at lloydsbank.com/business-account-terms or scan the terms and conditions QR code opposite. We've made the structure of our terms and conditions simpler so they're easier to read.

From 14 January 2025

- Your account is changing to a Business Account
- You'll pay an Account Maintenance fee of £8.50 per month and for day-to-day banking charges
- Read the enclosed **Guide to Changes** to see how you may be affected
- View your new terms and conditions at lloydsbank.com/business-account-terms



If you have any questions

Call us on
0345 982 5349

Lines are open between 7am and 8pm,
Monday to Friday, and from 9am to 2pm
on Saturday, excluding public holidays.



Turn over for
more details

Plus how to find support
on managing rising
business costs



0000094


Check your account is still right for you

Whenever we make changes, you should check your account is still right for you. If you don't want to accept them, you can ask us to end your agreement and close your account without any charge before the changes take effect. You'll still need to pay any remaining charges in full on your account before you close it. If you're happy with the changes, you don't need to do anything, we'll take this to mean you accept them if we don't hear from you before 31 December 2024.


We're here to help and support you


If you'd like to talk to us about this letter or have any questions, please call us on the number on the front of the letter, we'll be happy to help.

Yours sincerely



John Ramage
Managing Director, Accounts and Deposits
Cash Management and Payments

 <h2>Managing costs and uncertainty</h2> <p>We know that rising costs and the impact it has on businesses can be tough. For support, visit lloydsbank.com/managing-business-costs</p>	
Our Service Promise	Please let us know if you have a problem – we're here to help. See our complaints process on our 'Help & Support' page at: lloydsbank.com/business/complaint
If you need extra help	If your vision is impaired – please contact us if you would like this information in an alternative format such as Braille, large print or audio. If you have a hearing or speech impairment – you can use Relay UK. More information on the Relay UK Service can be found at: relayuk.bt.com/
If you need to tell us something	When you call us – calls may be monitored or recorded in case we need to check we have carried out your instructions correctly and to help improve our quality of service.
Things you need to know	Keeping your money protected – Eligible deposits with us are protected by the Financial Services Compensation Scheme (FSCS). We are covered by the Financial Ombudsman Service (FOS). Please note that due to FSCS and FOS eligibility criteria not all business customers will be covered. We send communications like this, either for legal reasons or to let you know about changes to your accounts or services.



Protected

Lloyds Bank plc. Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Telephone: 0207 626 1500. Lloyds Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under Registration Number 119278.
This information is correct as of October 2024 and is relevant to Lloyds Bank plc products and services only.

Guide to Changes



On 14 January 2025 we're changing your Treasurers' Account to a Business Account which means some of your charges and terms and conditions will change. We'll start to charge a monthly Account Maintenance fee and for day-to-day banking services. Please take some time to read this information, keep it safe in case you need to refer to it in the future and share with anyone else in your organisation who needs to be aware of the changes.

We'll apply any changes to your account charges from your January 2025 billing period.

Your affected account



We've shown your affected account together with its new name below. Your sort code and account number will stay the same.

Sort code	Account number ending	Your new product name
30-92-90	1868	Business Account

The key changes we're making to the structure of our terms and conditions

Your Agreement with us

We're changing the structure of our Business Account terms and conditions. They're now in three sections which together form Your Agreement with us.

- 1. **General Conditions** – these terms and conditions contain key information about your relationship with us.
- 2. **Account Charges and Processing Times** – this covers our charges and provides information about payments such as how long they'll take to reach the person you want to pay.
- 3. **Product Specific Conditions** – these are additional terms and conditions that apply to the particular type of account you hold.

You can find Your Agreement at lloydsbank.com/business-account-terms



The key changes we're making to our Accounts Charges and Processing Times

Payment type	What's changing	Your affected account	Account number ending
Monthly Account Fee is now called Monthly Account Maintenance Fee. It's a fixed fee we apply for operating your account	£8.50 per month	Business Account	1868

Electronic payments (in or out)

Each month, your first 100 of the payment types below are free. After 100 payments, you'll pay the following charges:

Business Account 1868

Direct Debits**Faster payment debits**

Internet bulk payments - these are regular online payments, such as wages and expenses, and payments to suppliers **£0.20**

Internet/Phonebank payments**Standing orders****Cash payments (in or out)**

This fee is for cash you pay into or withdraw from your account in a branch or Post Office®.

We won't charge you for cash machine withdrawals.

Cash

Cash paid in – branch counter, cash machine, depositpoint™, Nightsafe, Post Office® or other third-party deposit method **£1.50 for every £100**

Cash paid in
Immediate Deposit Machine or Automated Deposit Machine **£0.85 for every £100**

Cash paid out
Cash withdrawn at branch counter or Post Office® **£1.50 for every £100**

Business Account 1868

Cash Exchange Fee

This fee is for exchanging cash in branch, for example coins into notes.

£2.50 for every £100

Business Account 1868

Cheques (in or out)

This fee is for cheques written or paid in to your account at a branch counter, Immediate Deposit Machine, or other cheque deposit service. This includes cheque imaging through the Business Mobile Banking app.

Cheque paid in
branch counter, cash machine, depositpoint™, Nightsafe, Post Office® or other third-party deposit method **£1.00**

Cheque paid in
Immediate Deposit Machine or Business Mobile Banking app **£0.85**

Cheque paid out **£1.00**

Business Account 1868

Credit in fee

A 'credit in' fee is charged when you pay in cheques or cash at a branch counter or through other deposit services. You'll pay one fee per credit transaction, which may include multiple items.

Payments you receive

Credit paid in – branch counter, cash machine or depositpoint™ **£0.85**

Credit paid in

Credit paid in through Immediate Deposit Machine, Automated Deposit Machine, Nightsafe, Business Mobile Banking app, cheque imaging, Post Office® counters or other third-party deposit method **Free**

Business Account

1868

Bacs and payment files

Secure, electronic UK Sterling payments directly from one account to another.

Bacs – Files

For batches of payments **£5.50**

Bacs

For each single payment distributed **£0.15**

Business Account

1868

Foreign cheque processing times

When you use a branch to deposit foreign cheques, it may take longer to process, so you should allow up to six business days after we receive it before you'll see it in your account.

Business Account

1868

Making payments

We're including more detail about making payments and updating the information about how long it will take us to make payments out of your account. Our processes haven't changed so payments will take the same amount of time as they always have.

Business Account

1868

Automated Deposit Machines

You'll be able to use self-service Automated Deposit Machines, where available, to pay in cash.

Business Account

1868

depositpoint™ is a trademark of Lloyds Bank plc.

The Post Office® and Post Office logo are registered trademarks of the Post Office Ltd.

Business Mobile Banking app – Use of Mobile Banking is subject to our Online for Business Terms and Conditions - registration required. You will need a smartphone running a recent version of iOS or Android operating system. Services may be affected by phone signal and functionality.

The key changes we're making to our General Conditions

We'll apply the following to your Business Account.

When we will and won't be responsible for money you lose

We're including information about when we will and won't be responsible for money you lose. If you're making a claim against us because you've lost money, we won't be responsible for:

- money you lose which isn't directly linked to the incident leading you to claim against us. This applies whether or not we could have reasonably foreseen that you would lose that money; and
- any loss of profit, loss of business, loss of goodwill or any form of special damages.

Letting you know about changes to interest rates

When there's a change to an interest rate because of a reference rate change, we'll let you know by updating our website within 5 business days.

Customers that aren't micro-enterprises

A micro-enterprise is a business that employs less than ten people and has an annual turnover and/or balance sheet of two million Euros or less, or equivalent value.

The Payment Services Regulations contain lots of protections for you as our customer, but we don't need to give all the protections to customers that aren't micro-enterprises.

We're now giving all these protections to you, apart from full refund rights for unauthorised payments. The **General Conditions** explains more about what a micro-enterprise is.

We're also updating our **General Conditions** to say which protections apply to small and large charities. If you're a large charity, you'll have all these protections under the Payment Services Regulations apart from full refund rights for unauthorised payments. The **General Conditions** explain what a large charity is.

Refunds and what happens if something goes wrong

We're including a section called 'What happens if something goes wrong?' This covers how we can help you and what you need to do if something goes wrong with a payment. Your right to a refund will depend on lots of things, such as what has gone wrong and whether you're a micro-enterprise or not.

Where the position is different for micro enterprises, you'll see a clear section covering this.

What happens when cheque payments go wrong

We're updating the wording about what happens if a cheque payment goes wrong and how we'll refund you if we make a mistake.

Ending Your Agreement

We now make it clear that we can end Your Agreement for additional reasons. For example, where there are anti-money laundering reasons, where a pension scheme is wound up, where you cease to be a corporate entity or where you don't tell us about a change in the ownership of your business in advance.

You'll start to pay for your banking. We'll collect the fees from your account 18 days after we send your invoice

Your day-to-day charges are calculated and invoiced monthly from the 10th of one month to the 9th of the next. We'll send you an invoice each month and will collect payment 18 days (or the first Business Day following the 18 days) after the date of the invoice.

If you use your card abroad, you'll be charged straight away.

When the total amount you need to pay is less than a penny, we'll round it up to a whole penny.

The key changes we're making to our Product Specific Conditions

What to do when you pledge funds in your Account

We'll apply the following changes to your Business Account.

If you use your account to pledge funds to a third party, for example as security against a loan, you'll need to contact us in the usual way to let us know. Once we've acknowledged the funds have been pledged, the Pledged Account terms, credit interest rate and charges will apply.

Changes to Charges

The charge for Pledged Accounts will be £20 per month.

Changes to Interest

The interest rate paid on Pledged Accounts will depend on the balance held in your account.

Commercial Pledged Account	AER %	Gross %
£100,000,000+	3.40	3.35
£50,000,000+	1.83	1.81
£10,000,000+	0.75	0.75
£1+	0.00	0.00

The interest rates shown are variable, which means they can go up or down at any time. This is correct from 14 March 2024. Interest rates aren't linked to the Bank of England Bank Rate, so if they change, we'll let you know.

AER stands for Annual Equivalent Rate and illustrates what the interest rate would be if the interest was paid and compounded once each year. As every advert for a savings product, which quotes an interest rate, will contain an AER you will be able to compare more easily what return you can expect from your savings over time.

Gross rate means we will not automatically deduct tax from the interest we pay on money in your account. It's your responsibility to pay any tax you may owe to HM Revenue and Customs (HMRC).

New Romney Town Council

Quotations for Toilet Block, Littlestone Greens

Commencing 1st April 2025.

Specification

The toilet block will be opened before 8am and closed after 10pm.
The toilets will be open every day between 1st April and 30th September 2025
The cleaners will visit 3 times per day.
Management inspections will be undertaken on a regular basis.
Including all toilet rolls and cleaning materials

Site Visit Offered

Quotations Received

Folkestone & Hythe District Council	£7,412.00	Current Supplier	
O & G Cleaning Services - Basildon	£3,800.00	No Site Visit	Quotation does not reflect the specification provided.
Sparkly Whites	No Response		
North Kent Cleaning Services	Awaiting Quotation	Visited Site	

3

From: [REDACTED]@folkestone-hythe.gov.uk>
Sent: 16 December 2024 14:22
To: Finance <finance@newromney-tc.gov.uk>
Subject: Re: New Romney Town Council - Toilets - The Greens Littlestone

Good afternoon [REDACTED]

Thank you for your correspondence.

We have reviewed the service provision and can confirm that we are able to provide the same service as last year.

This price includes all cleaning materials we use on our toilet cleaning team, unblocking of one toilet pan by our team and removal of any small covers. A call out MT Drains to unblock the main drains these costs will be extra. All labour and tear will be extra works and will be charged as per the contractor costs.

Due to the rising costs we will need to uplift the prices by the rate of inflation around 2.3%. The net value for the contract will now be **£7412.00** (excl. VAT) from 1st April 2025 to 30th September 2025.

Please can you supply us with a purchase order to confirm your acceptance of the new prices.



Cleaning services quote

O&G Cleaning Services Ltd

Basildon

Ss15

0744 997186

Enquiries

Quote to:

New Rommney Town Council

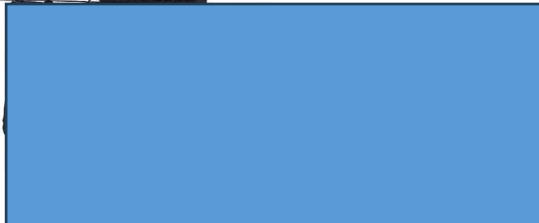
Item/Service Description	Frequency	Unit price	Monthly
General cleaning of the public toilet			
Toilets cleaning			
Corridor cleaning			
Dusting , moping etc.			
Empty bins			

£3800

Cleaning products and equipment's included.
Provision of toilet paper, bin bags and hand soap.

Quotation prepared by: **Sam Lunn**

Signature:



Tree works quotations January 2025

Area	Cost exc VAT	Contractor
Assembly Rooms Car Park	455.00	Landscape Services
	380.00	M Coleman
	650.00	S Penfold Landscaping and Tree Services
Station Road Sports Field	255,.00	Landscape Services
	140.00	M Coleman
	570.00	S Penfold Landscaping and Tree Services
Fairfield Road Recreation Ground	455.00	Landscape Services
	240.00	M Coleman
	600.00	S Penfold Landscaping and Tree Services



01622 236 655
ls.office@cs ltd.org.uk
www.landscapeservices.co.uk

Here's your quote from Landscape Services!

Thank you for allowing us the opportunity to quote our services for your site. Please find, enclosed within this pack, a detailed quote confirming the requirements, costs and recommended frequencies for the work discussed.

Landscape Services is both CHAS and BALI accredited, and compliant in ISO 9001 and 14001. All staff undertake DBS checks and are fully conversant with working in and around organisations working with vulnerable and/or young persons. We are a recognised supplier to the MoD, emergency services, schools, academies, parish councils, community groups, housing associations and local authorities.

If you have any questions or would like to discuss further, please don't hesitate to contact me. You can find a copy of our standard Terms and Conditions here:

<https://landscapeservices.co.uk/media/alcfunxn/terms-and-conditions.pdf>

Arboricultural Manager



[www.landscapeservices.co.uk /](http://www.landscapeservices.co.uk/)
[company/landscape-services-org /](https://company/landscape-services-org/)
[LandscapeServicesKent](https://www.facebook.com/LandscapeServicesKent)
[@LandscapeLSKent](https://twitter.com/LandscapeLSKent)





01622 236 655
ls.office@csltd.org.uk
www.landscapeservices.co.uk

Quote Ref: # OS24/4087T

1 Abbey Wood Road, Kings Hill,
West Malling, Kent, ME19 4YT

This quotation is dependent on availability of plant and materials and subject to Landscape Services' standard T&Cs. Should you wish to go ahead with this quotation we require written acceptance; this can be emailed to ls.office@csltd.org.uk or by letter to the above address.

Date: 2nd December 2024

Manager: [REDACTED]

Quote valid till: 2nd January 2025

Site Address:
Assembly Rooms Car Park
Town Hall, High Street
New Romney
TN28 8BT

Billing to:
New Romney Town Council
Town Hall, High Street
New Romney
TN28 8BT

Qty	Description	Price
1	T1 - Acer pseudoplatanus - Reduce the length of all north facing lateral branches by a maximum of 2.5 metres to reduce the amount of encroachment over the adjacent garden. Priority: Priority 4 - 12 months.	£455.00
NetTotal		£455.00
VAT		20.00%

Please note, in relation to any tree works:

It is essential that any trees you would like us to work with do not have Tree Protection Order (TPO) or reside within a Conservation Area. This will need to be established before work commences, or prior planning permission given. There will be an automatic charge of £150.00 for Landscape Services to do the necessary checks; failure to do this could result in a fine of up to £20,000 for all parties involved.

Nesting Birds Terms and Conditions

With any tree or shrub works, Landscape Services must ensure that no nesting birds are disturbed under the Wildlife and Countryside Act 1981, Countryside and Rights of Way Act 2000 and the European Habitats Directive 1992/Nesting Birds Directive. The 'Bird Nesting Season' is from March until August inclusive. If any works are requested to be carried out within these months, we will perform bird nesting checks prior to the work commencing. If active nests are found, the tree/shrubs must not be worked on and we will inform you of this immediately.

M.COLEMAN ARBORICULTURAL SERVICE



Mowing/ Fencing/Turfing
(Commercial & Domestic)
Chestnut Products,
Licensed Sprayer
Hedges & Tree Works

Tel: 01797 369040
Mobile 07971 635966

New romney Town Hall
Town Clerks Office
High Street
New Romney
Kent

Date: 07/12/2024

With reference to your recent request, I now have pleasure in submitting my quotation,

Tree Works at the Assembly Rooms

Tree : 1 Sycamore: Reduce the length of the north facing branches by 2.5m over the adjacent garden.
To remove waste from site.

FOR THE SUM OF	£380.00
VAT	£76.00
TOTAL	£456.00

Should you have any questions regarding the above please do not hesitate to contact us.

Many Thanks'



Quotation



S Penfold Landscaping & Tree Services



18/12/2024

Customers address:

Assembly Rooms
Church Approach
New Romney
TN28 8AS
England

Quotation,

Reducing the length of all north facing lateral branches by a maximum of 2.5 metres to reduce the amount of encroachment over the adjacent garden.

We will also dispose of all waste.

Shredding/chipping all branches through our machinery.

We supply our own equipment and plant machinery.

All waste is recycled.

Fully qualified and insured.

Price £650



01622 236 655
ls.office@csLtd.org.uk
www.landscapeservices.co.uk

Here's your quote from Landscape Services!

Thank you for allowing us the opportunity to quote our services for your site. Please find, enclosed within this pack, a detailed quote confirming the requirements, costs and recommended frequencies for the work discussed.

Landscape Services is both CHAS and BALI accredited, and compliant in ISO 9001 and 14001. All staff undertake DBS checks and are fully conversant with working in and around organisations working with vulnerable and/or young persons. We are a recognised supplier to the MoD, emergency services, schools, academies, parish councils, community groups, housing associations and local authorities.

If you have any questions or would like to discuss further, please don't hesitate to contact me. You can find a copy of our standard Terms and Conditions here:

<https://landscapeservices.co.uk/media/alcfunxn/terms-and-conditions.pdf>

Arboricultural Manager



-  [www.landscapeservices.co.uk /](http://www.landscapeservices.co.uk/)
-  [company/landscape-services-org /](https://company/landscape-services-org/)
-  LandscapeServicesKent
-  @LandscapeLSKent





**Landscape
Services**

01622 236 655
ls.office@cs ltd.org.uk
www.landscapeservices.co.uk

Quote Ref: # OS24/4086T

1 Abbey Wood Road, Kings Hill,
West Malling, Kent, ME19 4YT

This quotation is dependent on availability of plant and materials and subject to Landscape Services' standard T&Cs. Should you wish to go ahead with this quotation we require written acceptance; this can be emailed to ls.office@cs ltd.org.uk or by letter to the above address.

Date: 2nd December 2024

Manager: [REDACTED]

Quote valid till: 2nd January 2025

Site Address:

Fairfield Road Recreation Ground

Town Hall, High Street

New Romney

TN28 8BT

Billing to:

New Romney TC

Town Hall, High Street

New Romney

TN28 8BT

Qty	Description	Price
1	T2 - Acer pseudoplatanus - Recommendations: Prune out all large diameter dead branches. Priority: Priority 3 - 6 months.	£455.00
Net Total		£455.00
VAT		20.00%

Please note, in relation to any tree works:

It is essential that any trees you would like us to work with do not have Tree Protection Order (TPO) or reside within a Conservation Area. This will need to be established before work commences, or prior planning permission given. There will be an automatic charge of £150.00 for Landscape Services to do the necessary checks; failure to do this could result in a fine of up to £20,000 for all parties involved.

Nesting Birds Terms and Conditions

With any tree or shrub works, Landscape Services must ensure that no nesting birds are disturbed under the Wildlife and Countryside Act 1981, Countryside and Rights of Way Act 2000 and the European Habitats Directive 1992/Nesting Birds Directive. The 'Bird Nesting Season' is from March until August inclusive. If any works are requested to be carried out within these months, we will perform bird nesting checks prior to the work commencing. If active nests are found, the tree/shrubs must not be worked on and we will inform you of this immediately.

M.COLEMAN ARBORICULTURAL SERVICE



Mowing/ Fencing/Turfing
(Commercial & Domestic)
Chestnut Products,
Licensed Sprayer
Hedges & Tree Works

Tel: [REDACTED]

Mobile [REDACTED]

New romney Town Hall
Town Clerks Office
High Street
New Romney
Kent

Date: 07/12/2024

With reference to your recent request, I now have pleasure in submitting my quotation,

Tree Works on Fairfield Road Park

Tree : 2 Sycamore: Remove large (50mm and above) dead wood throughout canopy of the tree.

FOR THE SUM OF	£240.00
VAT	£48.00
TOTAL	£288.00

Should you have any questions regarding the above please do not hesitate to contact us.

Many Thanks'



Quotation



S Penfold Landscaping & Tree Services



18/12/2024

Customers address:

Recreation ground
Fairfield Road
New Romney
TN28 8HN
England

Quotation,

Quotation for removing all dead wood out off the canopy throughout the sycamore tree also for disposing off all waste.

Shredding/chipping all branches through our machinery.

We supply our own equipment and plant machinery.

All waste is recycled.

Fully qualified and insured.

Price £600



01622 236 655
ls.office@csLtd.org.uk
www.landscapeservices.co.uk

Here's your quote from Landscape Services!

Thank you for allowing us the opportunity to quote our services for your site. Please find, enclosed within this pack, a detailed quote confirming the requirements, costs and recommended frequencies for the work discussed.

Landscape Services is both CHAS and BALI accredited, and compliant in ISO 9001 and 14001. All staff undertake DBS checks and are fully conversant with working in and around organisations working with vulnerable and/or young persons. We are a recognised supplier to the MoD, emergency services, schools, academies, parish councils, community groups, housing associations and local authorities.

If you have any questions or would like to discuss further, please don't hesitate to contact me. You can find a copy of our standard Terms and Conditions here:

<https://landscapeservices.co.uk/media/alcfunxn/terms-and-conditions.pdf>



Arboricultural Manager



- [www.landscapeservices.co.uk /](http://www.landscapeservices.co.uk/)
- [company/landscape-services-org /](https://company/landscape-services-org/)
- LandscapeServicesKent
- @LandscapeLSKent





**Landscape
Services**

01622 236 655
ls.office@csltd.org.uk
www.landscapeservices.co.uk

Quote Ref: # OS24/4084T

1 Abbey Wood Road, Kings Hill,
West Malling, Kent, ME19 4YT

This quotation is dependent on availability of plant and materials and subject to Landscape Services' standard T&Cs. Should you wish to go ahead with this quotation we require written acceptance; this can be emailed to ls.office@csltd.org.uk or by letter to the above address.

Date: 2nd December 2024

Manager: [REDACTED]

Quote valid till: 2nd January 2025

Site Address:
Sports Field, Station Road
Town Hall, High Street
New Romney
TN28 8BT

Billing to:
New Romney Town Council
Town Hall, High Street
New Romney
TN28 8BT

Qty	Description	Price
1	T1 - (Carpinus betulus) Hornbeam - Prune out all large diameter deadwood.	£255.00
Net Total		£255.00
VAT		20.00%

Please note, in relation to any tree works:

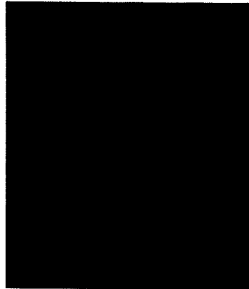
It is essential that any trees you would like us to work with do not have Tree Protection Order (TPO) or reside within a Conservation Area. This will need to be established before work commences, or prior planning permission given. There will be an automatic charge of £150.00 for Landscape Services to do the necessary checks; failure to do this could result in a fine of up to £20,000 for all parties involved.

 **Commercial
Services Group**

Nesting Birds Terms and Conditions

With any tree or shrub works, Landscape Services must ensure that no nesting birds are disturbed under the Wildlife and Countryside Act 1981, Countryside and Rights of Way Act 2000 and the European Habitats Directive 1992/Nesting Birds Directive. The 'Bird Nesting Season' is from March until August inclusive. If any works are requested to be carried out within these months, we will perform bird nesting checks prior to the work commencing. If active nests are found, the tree/shrubs must not be worked on and we will inform you of this immediately.

M.COLEMAN ARBORICULTURAL SERVICE



Mowing/ Fencing/Turfing
(Commercial & Domestic)
Chestnut Products,
Licensed Sprayer
Hedges & Tree Works

New romney Town Hall
Town Clerks Office
High Street
New Romney
Kent

Date: 07/12/2024

With reference to your recent request, I now have pleasure in submitting my quotation,

Tree Works at The Sports Field Station Road

Tree : 1 Hornbeam : Remove large diameter dead wood from the tree.
To remove waste from site.

FOR THE SUM OF	£140.00
VAT	£28.00
TOTAL	£168.00

Should you have any questions regarding the above please do not hesitate to contact us.

Many Thanks'



Quotation



S Penfold Landscaping & Tree Services



18/12/2024

Customers address:

Sports field
Station rd
New Romney
TN28 8XU
England

Mountfield Industrial Estate
Learoyd Road
New Romney
TN28 8XU
England

Quotation,

Hornbeam tree to remove all large diameter deadwood branches etc pruning all deadwood out and disposing of all waste.

We will also dispose of all waste.

Shredding/chipping all branches through our machinery.

We supply our own equipment and plant machinery.

All waste is recycled.

Fully qualified and insured.

Price £570

Higher Elevation Ltd
 Registered Office:
 Bernard House, Granville Road, Maidstone, Kent ME14 2BJ
 T: 01622 682973 www.higherelevation.co.uk
 Reg No.4078005 (England) VAT Reg No.839 8601 86



13 January 2025

Service Plan Number: C13325

New Romney Town Council
 High Street
 New Romney
 Kent
 TN28 8BT

Dear Sirs

Your Service Plan Renewal – Garavanta Artira

As you may or may not be aware, your current warranty has expired.

Although you may feel that your lift is working fine, all Manufacturers & the British Standards feel it is important your unit is maintained bi-annually as a minimum to prevent faltering or loose parts, which if left can become worn, cause uneven wear and abnormal damage.

When servicing your lift, our qualified engineer will clean the entire unit, inspect and tighten all fixings, as well as check all wiring terminations. They would also lubricate all necessary parts & components. This is always done using manufacturer recommended lubricants and meets with the Health & Safety Executives (HSE) safety requirements & guidelines.

Higher Elevation Limited simply have different aftercare packages for its customers, and we have enclosed copies of our service plans for your perusal:

	No Cover	Silver	Silver Plus	Gold	Gold
Cover period	x	1 year	1 year	1 year	3 years
Annual Fee	x	£270	£400	£530	£1400
Bi - Annual Service	x	✓	✓	✓	✓
Attendance within 24 hours, in the event of a breakdown	x	✓	✓	✓	✓
Priority Attendance	x	✓	✓	✓	✓
Call out Fee (Office Hours)	£180	£130	✓	✓	✓
Call out Fee (Out of Hours)	x	£180	£180	✓	✓
Spare Parts	x	x	x	✓	✓



Parts & labour charges will be covered by your Gold Plan except for the following circumstances:

- If the lift is obsolete and parts cannot be sourced, Higher Elevation Ltd will quote for an alternative solution from our product range and deduct the total price of your service contract from the quoted price.
- Callouts/repairs caused by misuse or neglect will be chargeable at our standard rates.
- If any faults occur during or after the service due to the lift's condition/age because we have stripped it down to repair and couldn't foresee, Higher Elevation Ltd will not be held accountable and extra costs may occur (subject to quote and agreement) to bring the lift into a suitable working condition.
- Easter Sunday and Christmas Day attendance.

***NB: Prices are subject to VAT and are valid for 30 days as per below.**

- VAT will not be charged if you are exempt. We will require a VAT Exemption form to be signed on the date of the service.
- 5% VAT will be charged if you are over 60 years old, not registered disabled and your lift is for personal use in a domestic setting. We will require a confirmation letter of these circumstances.
- VAT will be charged at 20% in all other cases.

Higher Elevation Limited is a well-respected company that was established in 2000. It is an approved active contractor within the BHTA (British Health Trade Association), CHAS (Contractors Health & Safety Assessment) and Construction Line as well as several Local Authorities.

We are also an ISO 9001 and ISO 14001 quality assured and Kent Trading Standards/Checkatrade approved company. This means we are regularly audited by outside sources to ensure that we continue to maintain an extremely high level of fair service and we deliver what we promise. This also helps to keep our prices competitive, which in turn are reviewed regularly to make sure they remain so.

We will always promote what we know to be safe, reliable and cheap to maintain as well as ensuring the product you require complies with all British/European Standards

If you wish to proceed, please complete, sign and return one of the service plans below, keeping a copy for your records. Payment can either be sent by cheque with your service plan or alternately you can call us to arrange payment over the phone.

Yours sincerely,
For **Higher Elevation Limited**





NEW ROMNEY TOWN COUNCIL
GRANT APPLICATION FORM



Please read the Town Council's Policy for awarding grants and Guidelines to Applicants before completing this form. You may use a continuation sheet if necessary.

Name and Address of Applicant:

Mrs Sarah Armitage, Ludwell House, Charing, Ashford, Kent TN27 0LS
Tel: 07771 782890
Email: **sarah@jamconcert.org**

Organisation – please state whether local, regional, national or charitable body (Charity No.)
John Armitage Memorial Trust (aka JAM); Registered Charity No. 1096150

If applicable:

Total Membership: **N/A** Target Age Group: **All ages of our community**

Summary of scheme, event or project (please provide full details on a separate sheet):

Responding to 2024's positive feedback, JAM wants to increase its community-benefitting activities for New Romney residents by bringing year-round singing, art and music activities, as well as 6th form futures development. We hope you will support this increased commitment which will benefit over 5,000 people of all ages, with performances, exhibitions and work experience including JAM on the Marsh 2025 (JOTM25).

JAM would like to increase its activity in four different ways:

- 1) From March, bring weekly singing to St Nicholas (New Romney) primary School, the Marsh Academy and Romney Marsh Community Hub's Sunflower Singers. If JAM's fundraising is successful, we will remove the Hub's current weekly cost, enabling all/more to take part which the Hub can't afford currently. The Hub provides services for the older community with the majority of clients from New Romney. The Academy has wanted to launch a choir but didn't know how. This **Community Singing**, uniting schools and Sunflowers, will perform three concerts in 2025, including at JOTM25, where they will sing with Selwyn Choir College, Cambridge and top quintet Onyx Brass, performing a poignant 40-minute piece, The Farthest Shore, about community disharmony, alienation of strangers and reconciliation. The weekly performances and three public performances will be inspirational for all taking part in skills development, uniting the generations, community cohesion, spirit and acceptance. We anticipate packed venues for each performance, bringing together families, siblings and general public, swelling community pride and well-being.

.../...

Recommended by F&GP Committee: 24/09/2012
Ratified: 08/10/2012
Last Reviewed: **12th April 2023**

- 2) Following a successful trial, we will deliver 4 x 4-week **art projects** for the older community at the Romney Marsh Community Hub, led by an established artist, boosting skills, purpose and sociability. The art from each project will go on display at the Hub then move to the Romney Marsh Leisure Centre for all to admire and the artists to be proud of, creating a regular community art exhibition. Each project will have an on-location day, taking the Hub clients onto the Marsh to inspire their art and enjoy their surroundings
- 3) Between April – June 2025, **professional musicians**, including a trumpeter, accordionist and violinist will give monthly upbeat solo recitals at the Romney Marsh Community Hub. The Hub have asked JAM to bring its high-quality music into their familiar and comfortable setting, embracing and including those who may be experiencing social challenges, including those living with dementia and their carers, a disability, social isolation or anxiety, whose visit to the Hub may be their only regular social activity.
- 4) Recognising the lack of employment opportunities on the Romney Marsh, we will launch a new initiative with Marsh Academy secondary school to provide otherwise non-existent **futures development and work experience** opportunities to their 6th form students in areas such as marketing, event management, filming and audio recording during JOTM. Requested by the Marsh Academy, this will begin with a presentation by JAM, inviting questions, outlining our organisation and involving both 6th form years. Interested students will then write applications, personal statements and why they want work experience with JAM. Shortlisted students will be interviewed by JAM. All unsuccessful at application or interview stage will receive written constructive rationale. We will ask each successful student to write a short report after their work experience. From presentation to experience, our collaboration will broaden skills, experience, ambition and career horizons, which can be added to their CVs, helping to secure employment or further education in the UK's £125Bn creative industry.

These activities will enhance skills, experiences, ambition, well-being, inclusion and cohesion across all ages of our New Romney community.

How many people in the Town and / or Coast Ward of New Romney will benefit from the scheme / event / project?

We anticipate **5,225** people from the Town and Coast Ward of New Romney benefitting from our increased community activity in 2025.

We will deliver the following free activities, enabling well-being across all ages of our community to flourish and thrive. Each performance and exhibition will raise further awareness of our activities, driving participation and new beneficiaries:

- 1) Community Singing with Primary and Secondary Schools and Sunflower Singers:
Weekly sessions from March 2025 and 3 public performances during the year. Enabling 3,620 people from primary age to elderly to unite in song as well as friends and family to attend and celebrate their achievements.
- 2) Romney Marsh Community Hub Art: 4 x 4-week projects in March, May, September and November. Enjoyed by a minimum of 240 people in our older community, boosting skills, sociability and achievement. Each project will be exhibited in the Hub and high-footfall

Recommended by F&GP Committee: 24/09/2012

Ratified: 08/10/2012

Last Reviewed: **12th April 2023**

foyer of the Marsh Academy Leisure Centre, where it is anticipated that the art will be enjoyed by a further 1,000 people.

- 3) Romney Marsh Community Hub Music: 3 x music recitals by inspirational professional musicians in April, May and June. Evoking happiness, new experiences and togetherness amongst a minimum of 180 socially challenged Hub attendees.
- 4) Marsh Academy Futures Development and Work Experience: Presentation, job application, interview and work experience involving upper and lower 6th form students. This will provide unique benefit to at least 185 students.

What is the estimated overall cost of the scheme / event / project?

£58,743

How much are you applying for from New Romney Town Council?

£2,000 towards vocal tutor ~~Special Longsirkhaak~~ costs for leading Community Singing from March – December at St Nicholas, Marsh Academy and the Hub @ £70 per session, totalling £5,460 over 2025. (See attached invoice as confirmation of per session rate.)

Where is the remaining funding to come from?

JAM has secured £46,742 / 80% from Councillors Cooper, Hills Martin and Thomas, JAM Supporters, Brake Trust and in-kind, as confirmed on the attached budget. We are delighted with a significant grant from the Garfield Weston Foundation, towards and endorsing our community activities.

Have you applied to other bodies for funding? If yes, please give details:

Yes. For our community activities specifically, we have submitted the following applications, confident of their on-going support: Arts Council England, Kent Community Foundation, Colyer-Fergusson Charitable Trust, Social Enterprise Kent and the Roger De Haan Charitable Trust.

JAM is a not-for-profit charity (registered number 1096150), fundraising to cover expenditure and remaining in credit always, in accordance with Charity Commission requirements. Since 2014, when JAM began its commitment to Romney Marsh, it has successfully fundraised through a multi-stream income strategy of Private Trusts and Foundations, Public Funding, Local Council, JAM Supporters (private donors), Crowdfunding, Corporate Sponsorship, Earned Income (ticket sales, programme donations), Artistic Partnerships and In-Kind. To date, funders have included Kent Community Foundation, Roger de Haan Charitable Trust, Colyer-Fergusson Charitable Trust, Arts Council England, National Lottery Reaching Communities, Social Enterprise Kent, Big Give and local councillor support.

With 10 years of successful track-record in fundraising, JAM is confident of securing the balance to raise for its programme of activities and events each year. Given the economic climate, JAM always applies for more than needed, concluding with sufficient funds for Trustees approval to go ahead with activities. If, however, sufficient funds are not raised, we will adjust activities accordingly to remain financial stable.

Recommended by F&GP Committee: 24/09/2012

Ratified: 08/10/2012

Last Reviewed: 12th April 2023

Will your scheme / event / project have an impact on crime and disorder in the area? If yes, please indicate how you / your organisation will assist the Town Council to reduce this impact?

The National Centre for Creative Health confirms cultural engagement has highly beneficial impact on mental health, progression and well-being of all ages. Ofsted confirms arts engagement broadens horizons, improving academic, social and personal achievement. This project will not have a direct impact on crime or disorder. However, it addresses the lack of opportunity for New Romney residents to participate and benefit from life-enriching arts and culture, and its personal, social, academic benefits and career potential.

This project will have positive impact on all ages of New Romney's community, driving skills, experiences, inclusion and community cohesion; improving mental health and well-being. It will nurture aspiration, ambition, attainment and interests. Supporting F&HDC Corporate Plan, through this project we will Create Tomorrow Together.

I have enclosed the following supporting information (please tick):

- ✓ Copies of latest bank / building society / other investment account statements
- ✓ Copies of quotations / estimates if applicable
- ✓ Evidence of any other secured funding
- ✓ A copy of latest audited or independently examined accounts (organisations)

I certify that the above information is correct to the best of my knowledge.

Signed:



Date: 09/01/2025

Position (e.g. Chairman, leader) Administrator

DAVID OGILVIE

ENGINEERING

Quotation form

DATE: 18/07/2024
(Valid for 3 months)

Please choose which std colour you require from the following options. If you require a non std colour please contact us.

BLACK (RAL 9005)
YELLOW (BS 363)
RED (BS538)
DARK GREEN (RAL 6005)
LIGHT GREEN (RAL 6018)
DARK BLUE (RAL 5005)
LIGHT BLUE (RAL 5012)

COMPANY NAME & ADDRESS

New Romney Town Council
[REDACTED]
01797 362348
fc.clerk@newromney-tc.gov.uk

PRODUCT	QTY	COLOUR	PRICE PER ITEM	TOTAL
Twin door Display Cabinet 1200x1000mm on Biggar posts	1	Blk/Gld	£2,968.00	£ 2,968.00
c/w Header board of town crest and Cinque port crest zinc plaques				£ -
				£ -
				£ -
				£ -
				£ -
				£ -
				£ -
				£ -
Underground leg extensions are charged at £36 per item if required			SUBTOTAL	£ 2,968.00
Bolt Down Kits are charged at £15 per item if required				
Delivery Charges are calculated based on location and quantity required. Min Charge's apply			DELIVERY CHARGE	£ 125.00
			TOTAL EX VAT	£ 3,093.00
			TOTAL INC VAT	£ 3,711.60

ALL PRICES ARE EXCLUSIVE OF VAT. ERRORS AND OMISSIONS EXCEPTED.
Items are made to order. Order est. time 6-8 weeks unless specified

DEL NAME & ADDRESS

New Romney

Goods will be released on receipt of full payment.
Goods remain the property of David Ogilvie Engineering Ltd until paid in full as per Terms & Conditions.

Please see reverse page

8 Balmoral Road, Kilmarnock, KA3 1HL
Tel: 01563 570061 Fax: 01563 570130
email: enquiries@davidogilvie.com web: www.davidogilvie.com
Registered no: SC165185 SCOTLAND

B E AMES LTD

BUILDERS & DECORATORS

Unit 1A Cinque Ports Road, Mountfield Industrial Estate
NEW ROMNEY, Kent TN28 8LJ
Telephone: 01797 344241 Email: office@beamesltd.co.uk



ESTIMATE



New Romney Town Council
Town Hall, High Street
NEW ROMNEY, Kent
TN28 8BT

fc.clerk@newromney-tc.gov.uk

30 July 2024

Dear 

RE: ST MARTINS FIELD, NEW ROMNEY

We have pleasure in submitting our estimate for the following works:-

Noticeboard

To Provide labour, plant and material to take delivery of single cast Town noticeboard.
Excavate for and install same on St Martins Field, Ashford Road side adjacent park.
Noticeboard to be secured into ground using concrete.
Cart away all arisings leaving site clean and tidy on completion.

FOR THE SUM OF:-	£480.00
PLUS VAT @ 20%	<u>£96.00</u>

£576.00

We trust this estimate will meet with your requirements but should you have any queries please do not hesitate to contact me.

Yours sincerely



Director

Self watering planters for St Martin's Field

To replace existing x4 concrete planters. Black, rectangular, self watering planters requested.

Only 2 suppliers found that meet criteria

Amberol – seems to be used by many municipal organisations.

1500mm x 500mm x 750mm (capacity 180l water, 204l compost)

£395.01 each (+ VAT)

Delivery £104.70



Prices current as of 06.01.24

GE Views –

1200mm x 500mm x 700mm (capacity 100l water, 100l Compost)

£188.87 each (+ VAT)

Delivery £50.00

Square planter 1000mm x 1000mm x 700mm (high) (capacity 175l water, 225l compost)

£327.54 each (+ VAT)

Delivery £100.00



Prices current as of 06.01.24

Installation cost:

BE Ames

To Provide labour, plant and material to empty and remove 4 No existing concrete planters and cart away all arisings.

Construct 4 No reinforced concrete bases 100mm thick to suit planters 1500 x 500mm.

Works include all necessary excavations, shuttering, concrete works, striking and back-filling.

Take delivery of planters, place in situ and leave site clean and tidy on completion.

Per unit £604.00 x 4 No.

FOR THE SUM OF:- £2,416.00

PLUS VAT @ 20% £483.20

£2,899.20

=====

END