

Cinque Port Town of New Romney



Mrs C. Newcombe
Town Clerk

Town Clerk's Office
Town Hall
New Romney
Kent TN28 8BT

Tel: New Romney 01797 362348

Ref: CTM/3005

12th January 2025

Dear Councillor.

**A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE
WILL BE HELD AT THE ASSEMBLY ROOMS, CHURCH APPROACH, NEW
ROMNEY ON WEDNESDAY 19TH MARCH 2025 AT 6.45PM.**

Members of the public are welcome to attend.

Yours sincerely,

Mrs Tracy Morris

Mrs C T Morris
Responsible Financial Officer

Email: rfo@newromney-tc.gov.uk

PLEASE NOTE: Accessibility at both the Town Hall and The Assembly Rooms, Church Approach, New Romney is limited for those persons with restricted mobility.

The afore-mentioned meeting will commence at 6.45pm.

Anyone displaying any symptoms of Covid-19 should NOT attend the meeting.

PUBLIC PARTICIPATION AT TOWN COUNCIL MEETINGS

1. Who can participate in a New Romney Town Council meeting?

All Members of the Public may attend the Council meeting. As well as members of the Council (or relevant Council Committee) and Council Officers participating in the meeting, a maximum of THREE members of public may also participate by submitting a question at a meeting. The question must relate to a matter affecting the parish of New Romney and/or its residents. Each submission must last no longer than 3 minutes in total.

Any such question can be delivered by way of a written statement to be submitted by email by midday on the day of the Council meeting - to be read out during the meeting. The question submitted should be mindful of the 3 minute speaking time available. The reading of the question will allow for any mid-sentence delivery to be completed before being stopped at the three minute deadline. If any Member of Public does not have access to email, a question can be submitted by a representative on their behalf.

Any such questions should be emailed to: rfo@newromney-tc.gov.uk by midday on the day of the Council meeting.

2. How and when do I have to let the council know that I want to participate?

You will need to give written notice (via email) that you would like to participate by 3pm on the Friday before the meeting, providing your name and contact details and a summary of what your question subject will be. No late notifications can be accepted.

3. What happens if more than three local residents want to participate by submitting questions to the Council?

The system will operate on the basis of “first come, first served” as identified by the Clerk. You will be notified as soon as possible after your ‘notification of wish to participate’ has been received as to whether or not you will be able to participate (by the reading of your submission).

4. What will happen at the Council meeting?

Your question will be read aloud during the agenda item: Public Questions. If it is possible for the Chairman to provide a response to your question at the meeting, he/she will do so. If it is not possible to provide a response at that time, a response will be provided in writing – usually within 28 days of the meeting taking place.

Agendas and reports for meetings will be available at least 3 working days and usually 7 weekdays before the date of the meeting on the Town Council website. Any supplementary sheets will be available the day before the meeting and can be viewed at www.newromney-tc.gov.uk

THE LAWS OF LIBEL AND SLANDER

- These laws are very strict.
- If, in public, you say something about a person that is not true, even if you believe it to be true, you may be sued and have to pay compensation. Therefore, you need to be very careful about any criticism you wish to make of people in any written submission.
- Councillors are able to speak more freely and bluntly while in Council or Committee meetings than members of the public.
- You, as a member of the public, do not have the same protection.

**FINANCE & GENERAL PURPOSES COMMITTEE MEETING
WEDNESDAY 19TH MARCH 2025 AT 6.45PM**

AGENDA

1. APOLOGIES:

To receive and note the apologies of Councillors unable to attend.

2. DISPENSATION TO PARTICIPATE:

To receive and note any applications granted by the Town Clerk, on behalf of the Town Council, for dispensation to participate in Meetings of New Romney Town Council.

3. DECLARATIONS OF INTEREST:

Councillors to declare any Disclosable Pecuniary Interests or Other Significant or Personal Interests they may have in items on the agenda for this meeting.

4. ADJOURNMENT OF MEETING:

To formally adjourn the meeting of the Committee for a maximum period of fifteen minutes to allow for an allocated public session.

5. PUBLIC QUESTIONS:

Members of the public may put questions to the Chairman of the Committee for a period of fifteen minutes regarding matters to do with the town of New Romney and its coastal areas of Littlestone and Greatstone, including items on the agenda. Any Councillors who have declared an "Other Significant Interest" in matters to be discussed at this meeting will also have the opportunity to speak within the session set aside for public participation, in accordance with the Town Council's Code of Conduct Item 5(3)(b), which reads as follows:

" Where you have an Other Significant Interest in any business of the Authority, you may make representations, answer questions or give evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose."

6. RE-CONVENING OF MEETING:

To formally re-convene the meeting of the Committee.

7. MINUTES (Encs*):

To approve the minutes of the **Finance & General Purposes Committee Meeting** held on Wednesday 22nd January 2025 (Attached hereto*).

8. FINANCIAL MATTERS (Encs*):

(i) To receive and note 2024/2025 Income & Expenditure and Budget Comparison reports (Attached hereto*).

(ii) To receive and approve the Clerk's schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority (Attached hereto*).

(iii) To receive and note schedule of transfers between Town Council bank accounts (Attached hereto*).

9. COMMUNITY INFRASTRUCTURE LEVY (CIL) (Encs*):

To receive and note the CIL report (Attached hereto*).

10. RFO'S REPORT (Encs*):

To receive & note the RFO's Report (Attached hereto*).

11. QUOTATIONS (Encs*):

To consider quotations received in respect of:

(i) Town Council Insurance cover (To follow*).

(ii) Sports Field Herbicide Spraying (Attached hereto*).

12. GRANT FUNDING/DONATIONS (Encs*):

To consider grant funding requests received from:

(i) New Romney Country Fayre (Attached hereto*).

(ii) New Romney in Bloom (Attached hereto*).

(iii) Romney Marsh Community Hub – Ex-Armed Forces Coffee Mornings (Attached hereto*).

MINUTES
of
**A Meeting of New Romney Town Council's
Finance and General Purposes Committee
Held in the Assembly Rooms on
Wednesday 22nd January 2025 commencing at 6.45pm**

PRESENT: Councillors P Thomas, J Davies, P Coe,
K Terry, Rev Cn McLachlan and P Carey

In Attendance:

RFO	-	Mrs C T Morris
Finance Clerk	-	Mrs J Field
Member of the Public	-	1

IN THE CHAIR: Councillor P Thomas

485/2024-25 **APOLOGIES FOR ABSENCE**

Councillor J Rivers – for personal reasons
Councillor J Hiscock – who was attending another meeting

486/2024-25 **DISPENSATION TO PARTICIPATE**

The RFO advised that no new Dispensations to Participate had been granted.

487/2024-25 **DECLARATIONS OF INTEREST**

@6.46PM Councillor Coe declared an Other Significant in Agenda item 12, due to his being a patron of the organisation applying for grant funding (*Minute Ref 496/2024-25 refers.*)

@6.46PM Councillor Thomas declared an Other Significant Interest in Agenda item 12, due to his wife being a patron of the organisation applying for grant funding (*Minute Ref 496/2024-25, refers.*)

488/2024-25 **ADJOURNMENT OF MEETING**

@6.46PM it was:

PROPOSED BY: Councillor Terry
SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY – that the meeting be adjourned to allow for an allocated Public Session.

The meeting was thereby adjourned

489/2024-25 **PUBLIC QUESTIONS**

A Council Member, having declared an Other Significant Interest, gave a short statement in respect of the grant funding application to be considered under Agenda item 12.

490/2024-25 **RE-CONVENING OF MEETING**

@6.47PM it was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Rev Cn McLachlan

RESOLVED UNANIMOUSLY– that the meeting be re-convened.

The meeting was, thereby, duly reconvened and the formal business of the meeting resumed.

491/2024-25 **MINUTES**

(i) The Chairman presented the Minutes of the **Finance & General Purposes Committee Meeting** held on **20th November 2024**, copies of which had been previously circulated to all Councillors and it was:

PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Coe

RESOLVED – that the minutes of the Finance & General Purposes Committee Meeting held on 20th November 2024, be approved and signed as a true and correct record.

Councillor Rev Cn McLachlan abstained from voting as she had not been in attendance at the meeting.

The Chairman subsequently signed the Minutes.

(ii) The Chairman presented the Minutes of the **Finance & General Purposes Committee Budget Meeting** held on **9th December 2024**, copies of which had been previously circulated to all Councillors and it was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Terry

RESOLVED – that the minutes of the Finance & General Purposes Committee Budget Meeting held on 9th December 2024, be approved and signed as a true and correct record.

Councillor Rev Cn McLachlan abstained from voting as she had not been in attendance at the meeting and Councillor Carey abstained from voting as he had left the meeting early

The Chairman subsequently signed the Minutes.

492/2024-25 **FINANCIAL MATTERS**

(i) To receive and note 2024/2025 Budget Comparison and Income & Expenditure reports

The 2024/2025 Budget Comparison Report and Income and Expenditure Reports were received and noted.

(ii) Schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority

The RFO presented the detailed schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority. Following due consideration it was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY – that the afore-mentioned detailed schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority, in the sum of £70,484.64 exc. VAT, be received and noted and identified cost centres be approved.

(iii) Schedule of Fund Transfers

The Schedule of Transfers between Town Council Bank Accounts was received and noted.

493/2024-25 **COMMUNITY INFRASTRUCTURE LEVY (CIL)**

The RFO presented her Community Infrastructure report, which was received and noted.

494/2024-25 **RFO'S REPORT**

The RFO's report, which read as under, was received and noted:

RFO's Report – F&GP Meeting on 22nd January 2025

Actions completed since the F&GP Committee meeting held on 20th November 2024:

1. Following their confirming acceptance of the award, the payment for grant funding to Romney Marsh Community Hub in respect of their Quest Rehab provision has been made (*Minute Ref: 369/2024-25 refers*).

Other Matters of Report:

2. Notification of rate changes was received from NatWest Bank (Attached hereto*)
3. Notification of changes to interest rates was received from NSIB (Attached hereto*)
4. Notification of changes to account status was received from Lloyds Bank (Attached hereto*)

This concludes my report – RFO 15th January 2025

495/2024-25 **QUOTATIONS****(i) The Greens Toilet Block**

Due consideration was given to the quotations received in respect of cleaning & maintenance of The Greens toilet block for the 2025 season. It was:

PROPOSED BY: Councillor Rev Cn McLachlan

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY – that (i) the quotation received, in the sum of £7,412.00, to carry out cleaning & maintenance of The Greens toilet block for the 2025 season, be approved: (ii) this to be funded from the 2025 Toilet Block budget and the RFO be authorised to settle all invoices, once received, having first ascertained all is in order.

NB: The contract was, therefore, awarded to Folkestone & Hythe District Council.

(ii) Tree Works

Due consideration was given to the quotations received in respect of tree works. It was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Terry

RESOLVED UNANIMOUSLY – that (i) the quotations received in respect of tree works as detailed below:

- Assembly Rooms Car Park - £ 380.00 plus VAT
- Station Road Sports Field - £ 140.00 plus VAT
- Fairfield Rd Recreation Ground - £ 240.00 plus VAT

be accepted and funded from the relevant departmental budgets and (ii) the Clerk to be authorised to settle all invoices, once received, having first ascertained all is in order.

NB: The contract was, therefore, awarded to M Coleman Arboricultural Service.

(iii) Town Hall Stairlift Service Plan

Consideration was given to the proprietary nature of the service to be provided and it was:

(a)

PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Terry

RESOLVED UNANIMOUSLY – that, due to the proprietary nature of the service to be provided, Standing Orders be waived to allow consideration of a range of options from a single supplier.

(b)

PROPOSED BY: Councillor Thomas

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY – that (i) the option offered, in the sum of £1,400.00, to provide a 3-year Gold Service Plan for the Town Hall stairlift, be accepted and funded from the Town Hall budget and (ii) the Clerk to be authorised to settle all invoices, once received, having first ascertained all is in order.

NB: The contract was, therefore, awarded to Higher Elevation Limited.

496/2024-25 **GRANT FUNDING/ DONATIONS**

Due consideration was given to the grant funding application received from the John Armitage Memorial Trust (JAM).

It was:

PROPOSED BY: Councillor Rev Cn McLachlan

SECONDED BY: Councillor Terry

RESOLVED – that grant funding in the sum of £1,686.00 be awarded to the John Armitage Memorial Trust (JAM), this to be funded as detailed below:

£886.00 from the 2024/2025 Grants/Donations Budget

£800.00 from the 2025/2026 Grants/Donations Budget

497/2024-25 **USE OF TOWN COUNCIL LANDS**

Consideration was given to the duration applicable to the previously approved charges in respect of circuses and funfairs.

It was:

PROPOSED BY: Councillor Thomas

SECONDED BY: Councillor Terry

RESOLVED UNANIMOUSLY – that the duration of time applicable to the previously approved charges, in respect of funfairs and circuses, be defined as per week or part thereof.

498/2024-25 **ST MARTIN'S FIELD – COMMUNITY NOTICE BOARD**

(i) Community Notice Board - Supply

Consideration was given to the proprietary nature of the product to be supplied. It was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY – that, due to the proprietary nature of the product to be supplied, Standing Orders be waived to allow consideration of a single quotation.

(ii) Community Notice Board - Installation

Consideration was given to the current arrangement in respect of taking delivery of street furniture. It was:

PROPOSED BY: Councillor Terry

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that, due to the current arrangement for taking delivery of street furniture, Standing Orders be waived to allow consideration of a single quotation.

(iii) Community Notice Board – Supply & Installation

Quotations in respect of supply and installation of a community notice board, were given due consideration.

It was:

PROPOSED BY: Councillor Rev Cn McLachlan

SECONDED BY: Councillor Thomas

RESOLVED UNANIMOUSLY – that (i) the quotations received in respect of supply and installation of a community notice board as detailed below:

Supply	-	£ 3,093.00 plus VAT
Installation	-	£ <u>480.00</u> plus VAT
Total	-	£ 3,573.00 plus VAT

be accepted and funded as detailed below:

£ 181.73 CIL 2021/2022 Reserve Fund
£ 3,391.27 Play & Miscellaneous Equipment Reserve Fund
 £ 3.573.00

(ii) the Clerk to be authorised to settle all invoices, once received, having first ascertained all is in order.

NB:

The supply contract was, therefore, awarded to David Ogilvie Engineering.
 The installation contract was, therefore, awarded to B E Ames Ltd.

499/2024-25 **ST MARTIN'S FIELD – PLANTERS**

(i) Planters x 4 - Supply

The RFO having advised that only 2 suppliers for the type of product required had been identified, it was:

PROPOSED BY: Councillor Terry
SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY – that, due to the lack of available suppliers, Standing Orders be waived to allow consideration of quotations from the 2 suppliers identified.

(ii) Planters x 4 (Removal of existing and Installation of new)

Consideration was given to the current arrangement in respect of taking delivery of street furniture and it was:

PROPOSED BY: Councillor Coe
SECONDED BY: Councillor Rev Cn McLachlan

RESOLVED UNANIMOUSLY – that, due to the current arrangement for taking delivery of street furniture, Standing Orders be waived to allow consideration of a single quotation.

(iii) Planters x 4 - (Removal of existing and supply and installation of new)

Quotations in respect of removal of existing planters and supply and installation of new, were given due consideration.

It was:

PROPOSED BY: Councillor Rev Cn McLachlan
SECONDED BY: Councillor Terry

RESOLVED UNANIMOUSLY – that (i) the quotations received in respect of removal of existing planters and supply and installation of new, as detailed below:

Supply	- £ 1,684.74 plus VAT
Removal & Installation	- <u>£ 2,416.00</u> plus VAT
Total	- £ 4,100.74 plus VAT

be accepted and funded as detailed below:

£ 2,100.74	CIL 2021/2022 Reserve Fund
<u>£ 2,000.00</u>	Grants & Donations Received Reserve Fund
£ 4.100.74	

(ii) the Clerk to be authorised to settle all invoices, once received, having first ascertained all is in order.

NB:

The supply contract was, therefore, awarded to Amberol Limited.

The removal/installation contract was, therefore, awarded to B E Ames Ltd.

500/2024-25 **COUNCILLOR IT EQUIPMENT**

The RFO provided an update in respect of missing councillor IT equipment and following extensive consideration it was:

PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Rev Cn McLachlan

RESOLVED UNANIMOUSLY – that, (i) the RFO send one letter per month, for up to a maximum of 3 months as necessary, requesting that the Councillor, as identified to those present, either return the Town Council issued I-pad or re-imburse the Town Council for its cost in the sum of £301.12; (ii)The RFO to liaise with Councillor Davies and Councillor Thomas in respect of the detailed wording for the letters and (iii) the final letter, if required, to include a potential avenue of recourse via the Small Claims Court.

The Chairman thanked the Councillors and the RFO for their attendance and the meeting then concluded **@ 7.43PM.**

NB: All documents referred to herein are freely available for perusal on the Town Council website: www.newromney-tc.gov.uk or at the Town Hall for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the RFO

25/02/2025

New Romney Town Council 2024/25

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Summary Income & Expenditure by Budget Heading 31/01/2025

Month No: 10

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100	Staff Costs							
	Income	0	0	7,500	7,500			0.0%
	Expenditure	151,877	140,284	191,000	50,716		50,716	73.4%
	Net Income over Expenditure	<u>(151,877)</u>	<u>(140,284)</u>	<u>(183,500)</u>	<u>(43,216)</u>			
	plus Transfer from EMR	3,208	94	0	(94)			
	Movement to/(from) Gen Reserve	<u>(148,669)</u>	<u>(140,189)</u>	<u>(183,500)</u>	<u>(43,311)</u>			
200	Town Hall							
	Income	200	0	200	200			0.0%
	Expenditure	79,994	13,247	17,160	3,913		3,913	77.2%
	Net Income over Expenditure	<u>(79,794)</u>	<u>(13,247)</u>	<u>(16,960)</u>	<u>(3,713)</u>			
	plus Transfer from EMR	57,806	0	0	0			
	Movement to/(from) Gen Reserve	<u>(21,988)</u>	<u>(13,247)</u>	<u>(16,960)</u>	<u>(3,713)</u>			
205	Town Hall House							
	Income	8,300	7,233	8,850	1,618			81.7%
	Expenditure	7,677	1,725	3,807	2,082		2,082	45.3%
	Net Income over Expenditure	<u>623</u>	<u>5,508</u>	<u>5,043</u>	<u>(465)</u>			
	plus Transfer from EMR	6,423	0	0	0			
	Movement to/(from) Gen Reserve	<u>7,046</u>	<u>5,508</u>	<u>5,043</u>	<u>(465)</u>			
210	Assembly Rooms							
	Income	2,379	1,364	2,000	636			68.2%
	Expenditure	21,489	45,196	7,815	(37,381)		(37,381)	578.3%
	Net Income over Expenditure	<u>(19,110)</u>	<u>(43,832)</u>	<u>(5,815)</u>	<u>38,017</u>			
	plus Transfer from EMR	13,064	38,400	0	(38,400)			
	Movement to/(from) Gen Reserve	<u>(6,046)</u>	<u>(5,432)</u>	<u>(5,815)</u>	<u>(383)</u>			
215	Community Hall							
	Income	6,600	5,500	6,600	1,100			83.3%
	Expenditure	604	230	1,952	1,722		1,722	11.8%
	Movement to/(from) Gen Reserve	<u>5,996</u>	<u>5,270</u>					
220	Sports Field & Maude Pavilion							
	Income	1,380	130	1,440	1,310			9.0%
	Expenditure	11,866	3,307	2,369	(938)		(938)	139.6%
	Net Income over Expenditure	<u>(10,486)</u>	<u>(3,178)</u>	<u>(929)</u>	<u>2,249</u>			
	plus Transfer from EMR	3,662	0	0	0			
	Movement to/(from) Gen Reserve	<u>(6,824)</u>	<u>(3,178)</u>	<u>(929)</u>	<u>2,249</u>			
225	Fairfield Road Rec Ground							
	Income	0	2	0	(2)			0.0%
	Expenditure	4,990	1,573	3,980	2,407		2,407	39.5%
	Net Income over Expenditure	<u>(4,990)</u>	<u>(1,571)</u>	<u>(3,980)</u>	<u>(2,409)</u>			
	plus Transfer from EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	<u>(4,990)</u>	<u>(1,571)</u>	<u>(3,980)</u>	<u>(2,409)</u>			
230	The Greens							
	Income	7,806	10,780	8,650	(2,130)			124.6%
	Expenditure	12,643	19,762	13,531	(6,231)		(6,231)	146.0%
	Net Income over Expenditure	<u>(4,837)</u>	<u>(8,982)</u>	<u>(4,881)</u>	<u>4,101</u>			
	plus Transfer from EMR	50	7,973	0	(7,973)			
	Movement to/(from) Gen Reserve	<u>(4,787)</u>	<u>(1,009)</u>	<u>(4,881)</u>	<u>(3,872)</u>			

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Summary Income & Expenditure by Budget Heading 31/01/2025

Month No: 10

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
235	Flagstaff Land							
	Expenditure	1,820	1,795	1,044	(751)		(751)	172.0%
	plus Transfer from EMR	910	0	0	0			
	Movement to/(from) Gen Reserve	(911)	(1,795)	(1,044)	751			
240	Allotments							
	Income	2,641	2,635	2,500	(135)			105.4%
	Expenditure	1,650	1,420	2,960	1,540	1,540		48.0%
	Net Income over Expenditure	990	1,215	(460)	(1,675)			
	plus Transfer from EMR	110	0	0	0			
	Movement to/(from) Gen Reserve	1,100	1,215	(460)	(1,675)			
245	Land at Coney Banks							
	Income	600	600	600	0			100.0%
	Expenditure	0	0	50	50	50		0.0%
	Movement to/(from) Gen Reserve	600	600					
250	Wayleaves							
	Income	63	0	60	60			0.0%
255	Garden of Remembrance							
	Income	0	1	0	(1)			0.0%
	Expenditure	63	0	300	300	300		0.0%
	Net Income over Expenditure	(63)	1	(300)	(301)			
	plus Transfer from EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	(63)	1	(300)	(301)			
260	Town Square (Cinque Ports Plc)							
	Income	40	40	80	40			50.0%
	Expenditure	0	0	80	80	80		0.0%
	Movement to/(from) Gen Reserve	40	40					
270	Street Furniture (Non TC Land)							
	Income	1,590	0	0	0			0.0%
	Expenditure	1,655	156	120	(36)	(36)		129.7%
	Net Income over Expenditure	(65)	(156)	(120)	36			
	plus Transfer from EMR	1,590	0	0	0			
	less Transfer to EMR	1,590	0	0	0			
	Movement to/(from) Gen Reserve	(1,655)	(156)	(120)	36			
275	Administration & Miscellaneous							
	Income	1,055,658	54,449	10,008	(44,441)			544.1%
	Expenditure	246,778	2,165,257	122,372	(2,042,88)	6,893	(2,049,778)	1775.0%
	Net Income over Expenditure	808,880	(2,110,808)	(112,364)	1,998,444			
	plus Transfer from EMR	191,686	2,059,560	0	(2,059,560)			
	less Transfer to EMR	1,039,767	50,738	0	(50,738)			
	Movement to/(from) Gen Reserve	(1,078,968)	(152,724)	(112,364)	(10,378)			
280	Other							
	Income	12,534	788,132	0	(788,132)			0.0%
	Expenditure	18,160	7,259	76,400	69,141	69,141		9.5%
	Net Income over Expenditure	(5,626)	780,873	(76,400)	(857,273)			
	plus Transfer from EMR	5,521	1,845	0	(1,845)			
	less Transfer to EMR	0	785,077	0	(785,077)			
	Movement to/(from) Gen Reserve	(106)	(787,437)	(76,400)	(74,040)			
285	Precept							
	Income	374,894	396,952	396,952	0			100.0%

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Summary Income & Expenditure by Budget Heading 31/01/2025

Month No: 10

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
300	Planning Committee							
	Expenditure	0	4,124	250	(3,874)		(3,874)	1649.6%
	plus Transfer from EMR	0	3,000	0	(3,000)			
	Movement to/(from) Gen Reserve	0	(1,124)	(250)	874			
400	Health & Wellbeing Committee							
	Expenditure	0	0	250	250		250	0.0%
	Grand Totals:- Income	1,474,685	1,267,818	445,440	(822,378)			284.6%
	Expenditure	561,268	2,405,335	445,440	(1,959,895)	6,893	(1,966,788)	541.5%
	Net Income over Expenditure	913,417	(1,137,517)	0	1,137,517			
	plus Transfer from EMR	284,030	2,110,872	0	(2,110,872)			
	less Transfer to EMR	1,041,357	835,815	0	(835,815)			
	Movement to/(from) Gen Reserve	156,089	137,539	0	(137,539)			

New Romney Town Council 2024/25
Annual Budget - By Centre (Actual YTD Month 10)

11:56

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
100 Staff Costs									
Total Income	7,500	0	7,500	0	0	0	0	0	0
Overhead Expenditure	182,900	151,877	191,000	140,284	0	0	0	0	0
100 Net Income over Expenditure	-175,400	-151,877	-183,500	-140,284	0	0	0	0	0
6000 plus Transfer from EMR	0	3,208	0	94	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(175,400)</u>	<u>(148,669)</u>	<u>(183,500)</u>	<u>(140,189)</u>	<u>0</u>		<u>0</u>		
200 Town Hall									
Total Income	200	200	200	0	0	0	0	0	0
Overhead Expenditure	18,492	79,994	17,160	13,247	0	0	0	0	0
200 Net Income over Expenditure	-18,292	-79,794	-16,960	-13,247	0	0	0	0	0
6000 plus Transfer from EMR	0	57,806	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(18,292)</u>	<u>(21,988)</u>	<u>(16,960)</u>	<u>(13,247)</u>	<u>0</u>		<u>0</u>		
205 Town Hall House									
Total Income	7,698	8,300	8,850	7,233	0	0	0	0	0
Overhead Expenditure	3,449	7,677	3,807	1,725	0	0	0	0	0
205 Net Income over Expenditure	4,249	623	5,043	5,508	0	0	0	0	0
6000 plus Transfer from EMR	0	6,423	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>4,249</u>	<u>7,046</u>	<u>5,043</u>	<u>5,508</u>	<u>0</u>		<u>0</u>		
210 Assembly Rooms									

Continued on next page

New Romney Town Council 2024/25
Annual Budget - By Centre (Actual YTD Month 10)

11:56

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	2,000	2,379	2,000	1,364	0	0	0	0	0
Overhead Expenditure	9,143	21,489	7,815	45,196	0	0	0	0	0
210 Net Income over Expenditure	-7,143	-19,110	-5,815	-43,832	0	0	0	0	0
6000 plus Transfer from EMR	0	13,064	0	38,400	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(7,143)</u>	<u>(6,046)</u>	<u>(5,815)</u>	<u>(5,432)</u>	<u>0</u>		<u>0</u>		
<u>215 Community Hall</u>									
Total Income	6,600	6,600	6,600	5,500	0	0	0	0	0
Overhead Expenditure	2,340	604	1,952	230	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>4,260</u>	<u>5,996</u>	<u>4,648</u>	<u>5,270</u>	<u>0</u>		<u>0</u>		
<u>220 Sports Field & Maude Pavilion</u>									
Total Income	1,440	1,380	1,440	130	0	0	0	0	0
Overhead Expenditure	2,458	11,866	2,369	3,307	0	0	0	0	0
220 Net Income over Expenditure	-1,018	-10,486	-929	-3,178	0	0	0	0	0
6000 plus Transfer from EMR	0	3,662	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(1,018)</u>	<u>(6,824)</u>	<u>(929)</u>	<u>(3,178)</u>	<u>0</u>		<u>0</u>		
<u>225 Fairfield Road Rec Ground</u>									
Total Income	0	0	0	2	0	0	0	0	0
Overhead Expenditure	3,952	4,990	3,980	1,573	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(3,952)</u>	<u>(4,990)</u>	<u>(3,980)</u>	<u>(1,571)</u>	<u>0</u>		<u>0</u>		

Continued on next page

New Romney Town Council 2024/25
Annual Budget - By Centre (Actual YTD Month 10)

11:56

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
230 The Greens									
Total Income	7,150	7,806	8,650	10,780	0	0	0	0	0
Overhead Expenditure	13,106	12,643	13,531	19,762	0	0	0	0	0
230 Net Income over Expenditure	-5,956	-4,837	-4,881	-8,982	0	0	0	0	0
6000 plus Transfer from EMR	0	50	0	7,973	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(5,956)</u>	<u>(4,787)</u>	<u>(4,881)</u>	<u>(1,009)</u>	<u>0</u>		<u>0</u>		
235 Flagstaff Land									
Overhead Expenditure	946	1,820	1,044	1,795	0	0	0	0	0
6000 plus Transfer from EMR	0	910	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(946)</u>	<u>(911)</u>	<u>(1,044)</u>	<u>(1,795)</u>	<u>0</u>		<u>0</u>		
240 Allotments									
Total Income	2,500	2,641	2,500	2,635	0	0	0	0	0
Overhead Expenditure	1,412	1,650	2,960	1,420	0	0	0	0	0
240 Net Income over Expenditure	1,088	990	-460	1,215	0	0	0	0	0
6000 plus Transfer from EMR	0	110	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>1,088</u>	<u>1,100</u>	<u>(460)</u>	<u>1,215</u>	<u>0</u>		<u>0</u>		
245 Land at Coney Banks									
Total Income	600	600	600	600	0	0	0	0	0
Overhead Expenditure	50	0	50	0	0	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 10)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>550</u>	<u>600</u>	<u>550</u>	<u>600</u>	<u>0</u>		<u>0</u>		
250 Wayleaves									
Total Income	60	63	60	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>60</u>	<u>63</u>	<u>60</u>	<u>0</u>	<u>0</u>		<u>0</u>		
255 Garden of Remembrance									
Total Income	0	0	0	1	0	0	0	0	0
Overhead Expenditure	300	63	300	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(300)</u>	<u>(63)</u>	<u>(300)</u>	<u>1</u>	<u>0</u>		<u>0</u>		
260 Town Square (Cinque Ports Plc)									
Total Income	45	40	80	40	0	0	0	0	0
Overhead Expenditure	80	0	80	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(35)</u>	<u>40</u>	<u>0</u>	<u>40</u>	<u>0</u>		<u>0</u>		
270 Street Furniture (Non TC Land)									
Total Income	0	1,590	0	0	0	0	0	0	0
Overhead Expenditure	100	1,655	120	156	0	0	0	0	0
270 Net Income over Expenditure	-100	-65	-120	-156	0	0	0	0	0
6000 plus Transfer from EMR	0	1,590	0	0	0	0	0	0	0
6001 less Transfer to EMR	0	1,590	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(100)</u>	<u>(65)</u>	<u>(120)</u>	<u>(156)</u>	<u>0</u>		<u>0</u>		

Continued on next page

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>275 Administration & Miscellaneous</u>									
Total Income	2,521	1,055,658	10,008	54,449	0	0	0	0	0
Overhead Expenditure	118,230	246,778	122,372	2,165,257	0	6,893	0	0	0
275 Net Income over Expenditure	-115,709	808,880	-112,364	-2,110,808	0	-6,893	0	0	0
6000 plus Transfer from EMR	0	191,686	0	2,059,560	0	0	0	0	0
6001 less Transfer to EMR	0	1,039,767	0	50,738	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(115,709)</u>	<u>(39,201)</u>	<u>(112,364)</u>	<u>(101,986)</u>	<u>0</u>		<u>0</u>		
<u>280 Other</u>									
Total Income	0	12,534	0	788,132	0	0	0	0	0
Overhead Expenditure	56,000	18,160	76,400	7,259	0	0	0	0	0
280 Net Income over Expenditure	-56,000	-5,626	-76,400	780,873	0	0	0	0	0
6000 plus Transfer from EMR	0	5,521	0	1,845	0	0	0	0	0
6001 less Transfer to EMR	0	0	0	785,077	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(56,000)</u>	<u>(106)</u>	<u>(76,400)</u>	<u>(2,360)</u>	<u>0</u>		<u>0</u>		
<u>285 Precept</u>									
Total Income	374,894	374,894	396,952	396,952	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>374,894</u>	<u>374,894</u>	<u>396,952</u>	<u>396,952</u>	<u>0</u>		<u>0</u>		
<u>300 Planning Committee</u>									
Overhead Expenditure	250	0	250	4,124	0	0	0	0	0
6000 plus Transfer from EMR	0	0	0	3,000	0	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 10)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(250)</u>	<u>0</u>	<u>(250)</u>	<u>(1,124)</u>	<u>0</u>		<u>0</u>		
400 Health & Wellbeing Committee									
Overhead Expenditure	0	0	250	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>(250)</u>	<u>0</u>	<u>0</u>		<u>0</u>		
Total Budget Income	413,208	1,474,685	445,440	1,267,818	0	0	0	0	0
Expenditure	413,208	561,268	445,440	2,405,335	0	6,893	0	0	0
Net Income over Expenditure	<u>0</u>	<u>913,417</u>	<u>0</u>	<u>-1,137,517</u>	<u>0</u>	<u>-6,893</u>	<u>0</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	284,030	0	2,110,872	0	0	0	0	0
less Transfer to EMR	0	1,041,357	0	835,815	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>156,089</u>	<u>0</u>	<u>137,539</u>	<u>0</u>		<u>0</u>		

Payments Approved Under Financial Regs, SPAA and/or Delegated Authority - F&GP Meeting 19th March 2025										
Date	Supplier/Contractor	Description	Funding Source	Net	VAT	Total				
14.1.25	British Gas	Gas	Town Hall - Gas - Budget	£ 144.17	£ 7.20	£ 151.37	TC	SPAA	Minute Ref: 059/2024-25(a)	
21.1.25	British Gas	Gas	Assembly Rooms - Gas - Budget	£ 466.15	£ 23.30	£ 489.45	TC	SPAA	Minute Ref: 059/2024-25(a)	
9.1.25	British Gas	Gas	Maude Pavilion - Gas	£ 3.75	£ 0.19	£ 3.94	TC	SPAA	Minute Ref: 059/2024-25(a)	
29.1.25	BRM Futures	A Rooms hire fees refund	Contra	£ 128.50	£ -	£ 128.50	TC	SDA FR	Routine business/everyday running	
8.1.25	Business Stream	Drainage	Assembly Rooms - Water - Budget	£ 146.43	£ -	£ 146.43	TC	SPAA	Minute Ref: 059/2024-25(a)	
18.1.25	Business Stream	Drainage	The Greens - Toilets - Water - Budget	£ 256.54	£ -	£ 256.54	TC	SPAA	Minute Ref: 059/2024-25(a)	
18.10.24	Business Stream	Drainage	The Greens - Toilets - Water - Budget	£ 87.18	£ -	£ 87.18	TC	SPAA	Minute Ref: 059/2024-25(a)	
5.2.25	Canterbury Auction Gallery	Insurance valuations	Admin - Misc Expenditure	£ 150.00	£ 30.00	£ 180.00	TC	SDA FR	Routine business/everyday running	
3.1.25	Castle Water	Water supply	Allotments - Water - Budget	£ 87.60	£ 17.52	£ 105.12	TC	SPAA	Minute Ref: 059/2024-25(a)	
16.1.25	Castle Water	Water supply	Town Hall - Water - Budget	-£ 5.91	£ -	-£ 5.91	TC	SPAA	Minute Ref: 059/2024-25(a)	
8.1.25	Castle Water	Water supply	The Greens - Fountain - Water - Budget	£ 7.14	£ -	£ 7.14	TC	SPAA	Minute Ref: 059/2024-25(a)	
7.1.25	Castle Water	Water supply	Assembly Rooms - Water - Budget	£ 26.71	£ -	£ 26.71	TC	SPAA	Minute Ref: 059/2024-25(a)	
21.1.25	M Coleman Arboricultural	Grounds Maintenance	Departmental Budgets	£ 397.00	£ 79.40	£ 476.40	TC	SPAA	Minute Ref: 059/2024-25(a)	
13.2.25	M Coleman Arboricultural	Grounds Maintenance	Departmental Budgets	£ 397.00	£ 79.40	£ 476.40	TC	SPAA	Minute Ref: 059/2024-25(a)	
13.2.25	Ecoheat PH Ltd	Landlords gas safety inspection	Community Hall - Budget	£ 91.67	£ 18.33	£ 110.00	TC	SPAA	Minute Ref: 059/2024-25(a)	
2.1.25	EDF Energy	Electricity	Town Hall - Electricity - Budget	£ 139.48	£ 6.97	£ 146.45	TC	SPAA	Minute Ref: 059/2024-25(a)	
2.1.25	EDF Energy	Electricity	Assembly Rooms - Electricity - Budget	£ 88.30	£ 4.42	£ 92.72	TC	SPAA	Minute Ref: 059/2024-25(a)	
6.1.25	EDF Energy	Electricity	MCC - Electricity	£ 97.87	£ 4.89	£ 102.76	TC	SPAA	Minute Ref: 059/2024-25(a)	
29.1.25	Euroloos	Porta loos	Admin - Misc Expenditure	£ 265.74	£ 53.14	£ 318.88	TC	SDA FR	Health & Safety	
26.2.25	Euroloos	Porta loos	Admin - Misc Expenditure	£ 265.68	£ 53.14	£ 318.82	TC	SDA FR	Health & Safety	
1.1.25	FH&DC	Non domestic rates	A Rooms - Non Domestic Rates - Budget	£ 175.00	£ -	£ 175.00	TC	SPAA	Minute Ref: 059/2024-25(a)	
1.1.25	FH&DC	Non domestic rates	T Hall - Non Domestic Rates - Budget	£ 576.00	£ -	£ 576.00	TC	SPAA	Minute Ref: 059/2024-25(a)	
8.1.25	Guild of Macebearers	Membership x 2	Subscriptions - Budget	£ 20.00	£ -	£ 20.00	TC	SDA FR	Routine business/everyday running	
6.1.25	Hobbs Parker	Management fees	Management Fees - Budget	£ 67.50	£ 13.50	£ 81.00	TC	SDA FR	Routine business/everyday running	
8.1.25	KALC	KALC AGM	Cllr Training - Budget	£ 8.00	£ 1.60	£ 9.60	TC	SDA FR	Routine business/everyday running	
21.1.25	KALC	Planning & procurement training	Rec & Training Res Fund & Cllr Trng Budg	£ 395.00	£ 79.00	£ 474.00	TC	SDA FR	Routine business/everyday running	
29.1.25	KALC	Chairmanship conference	Cllr Training - Budget	£ 395.00	£ 79.00	£ 474.00	TC	SDA FR	Routine business/everyday running	
19.2.25	KCC	Printer/copiers	Office Equipment - Budget	£ 136.01	£ 27.20	£ 163.21	TC	SPAA	Minute Ref: 059/2024-25(a)	
14.1.25	Mazars LL	External audit fee	Legal & Professional - Budget	£ 2,100.00	£ 420.00	£ 2,520.00	TC	SDA FR	Statutory Fee	
21.1.25	C S Mitchell Ltd	Festive lighting insp switch on/off	Festive Lighting Reserve Fund	£ 1,195.00	£ 239.00	£ 1,434.00	TC	SDA FR	Routine business/everyday running	
14.1.25	Motive Interiors	Noise impact documents	T Hall - R&M - Budget	£ 260.00	£ -	£ 260.00	TC	SDA FR	Routine business/everyday running	
21.1.25	MPR IT Solutions Ltd	IT support/VOIP phone system	IT Support/Phone & Internet - Budget	£ 394.30	£ 78.86	£ 473.16	TC	SPAA	Minute Ref: 059/2024-25(a)	
5.2.25	MPR IT Solutions Ltd	365 licences	IT Support	£ 6,081.60	£ 1,216.32	£ 7,297.92	TC	SPAA	Minute Ref: 059/2024-25(a)	
3.12.24	Reimbursement	Xmas reception wine	Festivities Reserve Fund	£ 54.75	£ -	£ 54.75	TC	SDA FR	Routine business/everyday running	
13.2.25	Rolfes DIY LLP	R&M mats/s tools & cons	Departmental Budgets	£ 180.76	£ 36.14	£ 216.90	TC	SPAA	Minute Ref: 059/2024-25(a)	
21.1.25	Rotary Club of SF	Civic/charity event	Mayor's Allowance	£ 38.00	£ -	£ 38.00	TC	SDA FR	Payable from Mayors Allowance	
19.2.25	Royal Mail Group Ltd	Response plus	Petty Cash & Postage - Budget	£ 0.83	£ 0.17	£ 1.00	TC	SDA FR	Routine business/everyday running	
26.2.25	H&W Tenant	H&W deposit refund	H&W Deposit Fund	£ 160.00	£ -	£ 160.00	TC	SDA FR	Routine business/everyday running	
19.2.25	H&W Tenant	H&W deposit refund	H&W Deposit Fund	£ 160.00	£ -	£ 160.00	TC	SDA FR	Routine business/everyday running	
21.1.25	SH Bureau	Payroll outsourcing	Payroll Outsourcing - Budget	£ 110.25	£ 22.05	£ 132.30	TC	SPAA	Minute Ref: 059/2024-25(a)	
3.12.24	Spy Alarms	CCTV inspection/service contract	Town Hall - R&M - Budget	£ 118.00	£ 23.60	£ 141.60	TC	SDA FR	Routine business/everyday running	
19.1.25	Three	Mobile contracts	Phone & Internet - Budget	£ 22.00	£ 4.40	£ 26.40	TC	SPAA	Minute Ref: 059/2024-25(a)	
22.1.25	Trooli	Broadband	Phone & Internet - Budget	£ 40.00	£ 8.00	£ 48.00	TC	SPAA	Minute Ref: 059/2024-25(a)	
31.1.25	Veolia	Waste	Waste - Budget	£ 75.94	£ 15.19	£ 91.13	TC	SPAA	Minute Ref: 059/2024-25(a)	
16.10.24	Vision Group Trading Ltd	Garment bags	Admin - Misc Expenditure	£ 14.99	£ 3.00	£ 17.99	TC	SDA FR	Routine business/everyday running	

Schedule of Transfers Between Town Council Bank Accounts

05.01.25	Lloyds Bank Instant Access to Lloyds Current Account	£150,000.00	Online Transfer RFO Resolution
26.02.25	Lloyds Bank Instant Access to Lloyds Current Account	£ 50,000.00	Online Transfer RFO Resolution
11.03.25	Lloyds Bank Instant Access to Lloyds Current Account	£300,000.00	Online Transfer RFO Resolution

AGENDA ITEM 9.

NRTC CIL Invoiced 2020/2021	£12,282.47
Expenditure	
3G Football Pitch – Grant Funding	<u>£10,000.00</u>
Balance of 2020/2021 CIL Held	£ 2,282.47
Less Allocated Funds	<u>£ 2,282.47</u>
Available Balance of 2020/2021 CIL	<u>£ 0.00</u>
NRTC CIL Invoiced 2021/2022	£ 0.00
NRTC CIL Invoiced 2022/2023	£ 0.00
NRTC CIL Invoiced 2023/2024	£14,048.32
Expenditure	
None	<u>£ 0.00</u>
Balance of 2023/2024 CIL Held	£14,048.32
NRTC CIL Invoiced 2024/2025	£16,872.72
Expenditure	
None	<u>£ 0.00</u>
Balance of 2023/2024 CIL Held	£16,872.72
Total CIL Held	<u>£30,921.04</u>

AGENDA ITEM 10.

RFO's Report – F&GP Meeting on 19th March 2025

Actions completed since the F&GP Committee meeting held on 22nd January 2025:

1. Following their confirming acceptance of the award, the payment for grant funding to the John Armitage Memorial Trust (JAM) has been made (*Minute Ref: 496/2024-25 refers*).
2. An order was placed with Folkestone & Hythe District Council for cleaning & maintenance of The Greens toilet block for the 2025 season (*Minute ref: 495/2024-25(i) refers*).
3. An order was placed with M Coleman Arboricultural Service to carry out tree works (*Minute ref: 495/2024-25(ii) refers*).
4. An order was placed with Higher Elevation Ltd to provide a 3-year service plan for the Town Hall platform lift (*Minute ref: 495/2024-25(iii) refers*).
5. An order was placed with David Ogilvie Engineering for the supply of a community notice board (*Minute ref: 498/2024-25(iii) refers*).
6. An order was placed with B E Ames Ltd for the installation of a community notice board (*Minute ref: 498/2024-25(iii) refers*).
7. An order was placed with Amberol Ltd for the supply of a 4 off planters (*Minute ref: 499/2024-25(iii) refers*).
8. An order was placed with B E Ames Ltd for the removal of existing and installation of new planters (*Minute ref: 499/2024-25(iii) refers*).

Other Matters of Report:

9. Notification of rate changes was received from NatWest Bank (Attached hereto*)
10. Notification of changes to interest rates was received from NSIB (Attached hereto*)
11. Notification of changes to account status was received from Lloyds Bank (Attached hereto*)
12. A duly completed grant monitoring form has been received from New Romney in Bloom (Attached hereto*).

This concludes my report – RFO 12th March 2025



NatWest



[Redacted]

[Redacted]

NEW ROMNEY TOWN COUNCIL
TOWN HALL HIGH STREET
NEW ROMNEY
KENT
TN28 8BT

C01/36700/698G80CKB00369/1/098038

February 2025

The credit interest rate on your account(s) is reducing

Dear Mrs Newcombe,

We're writing to let you know we're reducing the credit interest rate on your account(s). We set our credit interest rate centrally. It isn't directly linked to the Bank of England base rate and only accounts that offer interest are affected by this change.

Your impacted account(s) are listed below. You can find details of all our new rates and when they'll apply over the page.

Business Reserve



What happens next

If you're happy with your account(s) you don't need to do anything. The new interest rate(s) will apply from the date(s) outlined over the page. Your account number(s) will stay the same, and you're still able to manage your account(s) either online or by phone.

We're here to help

Because this reduces the amount of interest you earn, it's worth thinking about whether you have the right account to suit your needs. You can find information about all our other savings accounts at natwest.com/business/savings.

When we make a change to your account, we need to let you know you can move part or all your money without losing interest or having to pay Charges. If you have a Liquidity Manager 35 or 95 Day Notice account, you'll still need to provide the necessary notice to move your money to another account. For more information on how to close your account visit natwest.com/manage-your-account.

However, we'd appreciate the opportunity to discuss your options before you make any decisions. We can talk through the changes with you and see how we can help. Give us a call on **0345 711 4477** (Relay UK **18001 0345 711 4477**).

Thanks,

[Redacted Signature]

Managing Director, Business Banking and International Retail

Your new interest rates

Account	Balance	Existing rate up to 23rd April 2025		New rate from 24th April 2025	
		AER %	Gross rate p.a. %	AER %	Gross rate p.a. %
Business Reserve	£0 to £999,999	1.26%	1.25%	1.11%	1.10%
	£1,000,000 to £9,999,999	1.51%	1.50%	1.51%	1.50%
	£10,000,000+	1.71%	1.70%	1.71%	1.70%
Client Deposit Manager	£0 to £999,999	1.26%	1.25%	1.10%	1.10%
	£1,000,000 to £9,999,999	1.51%	1.50%	1.51%	1.50%
	£10,000,000 +	1.71%	1.70%	1.71%	1.70%
Liquidity Manager 35 Day Notice account	£0+	2.75%	2.72%	2.50%	2.47%

These changes will also apply to any of the above deposit account(s) that you have opened since 1st February 2025.

Annual Equivalent Rate (AER) – this is a notional rate used for interest-bearing accounts, which illustrates the interest rate if paid and compounded each year. It helps you to compare the effective rates of credit interest on different accounts.

Gross Rate – this means the interest rate you are paid without the deduction of income tax.
p.a. is per annum (per year).

NWBUS

P776118



51278 021891 0001 E 36700

New Romney Town Council
New Romney Town Council
Town Hall
High Street
NEW ROMNEY
TN28 8BT

NS&I
Sunderland
SR43 2SB

www.nsandi.com

Enquiries 08085 007 007

Date February 2025

Dear Sir/Madam

We're reducing some of our interest rates

This is to let you know in advance that we're reducing the interest rates on some of our savings accounts on **5 March 2025**.

Here are the changes:

NS&I account	Current rate (gross/AER) until 4 March 2025	New rate (gross/AER) from 5 March 2025
Direct Saver	3.50%	3.30%
Income Bonds	3.44%/3.49%	3.26%/3.30%

If you're not happy with the new rates, you can close your account or switch to another account at any time before the change.

You can see all our current interest rates at nsandi.com

Yours sincerely

NS&I Customer Service Team

230531167/021891/1/1

Definitions

Gross is the taxable rate of interest without the deduction of UK Income Tax.

AER (Annual Equivalent Rate) illustrates what the annual rate of interest would be if the interest was compounded each time it was paid. Where interest is paid annually, the quoted rate and the AER are the same.



NS&I is backed by HM Treasury

10 February 2025



Lloyds Bank plc
PO Box 1000
BX1 1LT

[Redacted]
New Romney Town Council
Town Hall, High Street
New Romney
Kent
TN28 8BT



03/367 /00355/00118099/B

The interest rates on your business account are coming down on 15 April 2025

Dear Mrs Morris

We regularly look at the interest rates on our business accounts and change them to reflect what's happening in the market. We've made the decision to lower the interest rates on your account on 15 April 2025, which means you'll earn less interest.


You can see which account is changing and how much your rates will go down by on the back of this letter.

We've also made some changes to your terms and conditions which apply from 15 April 2025

- **Future rate changes will apply sooner.** We're changing how much notice we give you when we make specific changes to interest rates on our instant access savings accounts. At the moment, we give you at least two months' notice before we lower interest rates, stop paying interest or change the interest type that we apply. From 15 April 2025, we'll give at least 14 days' notice before we make these types of changes.
- **Using your account.** We've made it clearer that your instant access savings account should only be used for savings and not for the day-to-day running of your business. It means that you can make transfers to and from another account held with us in the same name, but payments to and from third parties can't be made.
- **Accounts with no money.** If an account is opened and no money is paid into it within 12 months, we may close it without giving you any notice. If this happens, you can still open a new one in the future.


We've updated your terms and conditions to reflect these changes and you'll be able to view them at

lloydsbank.com/business/instant-access-account-terms




Check if a different account will work harder for your business

Scan the QR code



What can we do to help?

 **Call us on 0345 072 5555**
Lines are open from 7am to 8pm Monday to Friday, and from 9am to 2pm Saturday, excluding UK public holidays.

 **Turn over for more detail**

We may email you about changes in the future



If we have your email address, we may tell you about new rates and other changes by email, so it's a good idea to check your contact details with us are up to date.

Take a rate check - you've got options

You still have time to explore other options. If you'd like to look at different accounts with us, scan the QR code or go to lloydsbank.com/business Or if you're happy with your new rates, there's nothing for you to do – they'll change automatically.

We hope you stay with us, but if you decide to close your account, tell us before 15 April 2025 and we'll help you do that without charge.

Yours sincerely



Head of Commercial Savings

Here's your current and new rates

Product name	Balance	Current AER %	Current Gross %	New AER %	New Gross %
Commercial Instant Access Account	£20,000,000+	1.92%	1.90%	1.81%	1.80%
	£10,000,000+	1.81%	1.80%	1.71%	1.70%
	£1,000,000+	1.64%	1.63%	1.46%	1.45%
	£500,000+	1.11%	1.10%	1.00%	1.00%
	£100,000+	1.00%	1.00%	0.90%	0.90%
	£1+	1.00%	1.00%	0.80%	0.80%

The interest rates shown are variable which means they can go up or down at any time. Interest rates aren't linked to the Bank of England Bank Rate, so if they change we'll let you know.

Understanding the terms we've used

AER – The AER stands for Annual Equivalent Rate and is the notional rate which illustrates the gross rate as if paid and compounded on an annual basis. As every advert for a savings product will contain an AER you will be able to compare more easily what return you can expect from your savings over time.

Gross rate – Gross rate means that no tax will be automatically deducted from interest on your behalf. You are responsible for paying any tax due to HM Revenue and Customs. Whilst the Gross rate quoted is the annual rate of interest, please note that the duration of your deposit will affect the amount of interest that you are paid.

Your interest rates will change on this account from 15 April 2025

Product Name	Sort code	Account number ending
Commercial Instant Access Account	30-92-90	7460

For security reasons we've only included the last 4 digits of each account number.



Please contact us if you would like this information in an alternative format such as Braille, large print or audio.

If you have a hearing or speech impairment you can use Relay UK. More information on the Relay UK service can be found at: relayuk.bt.com

Our service promise

Please let us know if you have a problem – we're here to help. See our complaints process on our 'Help & Support' page at: lloydsbank.com/business/complaint

If you need to tell us something

When you call us – calls and online sessions may be monitored and/or recorded for quality evaluation, training and to ensure compliance with laws and regulations. Not all Telephone Banking services are available 24 hours a day, 7 days a week.

Things you need to know

We send communications like this, either for legal reasons or to let you know about changes to your accounts or services.

Eligible deposits with us are protected by the Financial Services Compensation Scheme (FSCS). We are covered by the Financial Ombudsman Service (FOS). Please note that due to FSCS and FOS eligibility criteria not all business customers will be covered.



Protected

Lloyds and Lloyds Bank are trading names of Lloyds Bank plc. Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under registration number 119278.

This information is correct as of February 2025 and is relevant to Lloyds Bank plc products and services only.



NEW ROMNEY TOWN COUNCIL
GRANT MONITORING FORM



PROJECT: New Romney in Bloom

You have been awarded a New Romney Town Council Grant in the amount of £684.00 in respect of a project to be undertaken during the 2024/2025 financial year.

1. Have you now spent the grant?	<p style="text-align: center;">YES / NO / Partly</p> <p>(If "no" or "partly", please set out below your future plans to spend the grant. Please be as specific as you can.)</p> <p>YES</p>
2. Was the grant spent in accordance with your original application?	<p style="text-align: center;">YES / NO</p> <p>(If "no", please set out below what changed and why.)</p> <p>YES</p>
3. Has the spending achieved the outcomes for your project which you set out in your grant application?	<p style="text-align: center;">YES / NO</p> <p>(If "no", please set out below what changed and why.)</p> <p>YES</p>
4. Is there any other information the Town Council needs to know about your project?	The grant, along with grants from other beneficiaries, has enabled NRIB to continue with its efforts to help make New Romney a brighter, more colourful and welcoming place for all.

Signed: [REDACTED] (Secretary & Fundraiser)

Date: 1/03/2025

Name: for NEW ROMNEY IN BLOOM COMMUNITY GROUP

To Follow



Quote - BCQ57022
The Maud Pavilion

Amenity & Industrial Spray Contractors



Site: The Maud Pavilion
Station Road
New Romney
Kent
TN28 8LQ

New Romney Town Council
Town Clerk's Office
New Romney
United Kingdom
TN28 8BT

Contact: [REDACTED]
Email: fc.clerk@newromney-tc.gov.uk
Date: 17/01/2025

Phone:
Mobile:
Ref: BCQ57022

Description:

A Proposal for the supply & application of a Selective Herbicide, Liquid Fertiliser & Seaweed Treatment to 3 hectares of playing fields.

Spray Programme: 2025
- May (assuming building works are completed by then)

Conditions:

All goods supplied by us are of high grade and we believe them to be suitable but, as we cannot exercise control over weather conditions or mechanical operation before, during and after application which may affect the performance of the goods, all conditions and warranties, statutory or otherwise, as to the quality or fitness of our goods are excluded and no responsibility will be accepted by us for any failure in performance or damage arising from their application.

Note:

Weed Management Limited have prepared this quotation at the client's request for the use of pesticides on site. It has been produced on the basis that, prior to the use of pesticides, a site-specific Integrated Pest Management (IPM) plan based on the client / landowners' needs has been completed and the outcome justified the use of pesticides.

Prices:

Our price for carrying out the work as herein described and including all labour and consumable items are:

Selective Herbicide, Liquid Fertiliser & Seaweed	£933.20
Total	£933.20

The prices shown are exclusive of VAT.

Payment Terms:

Payment will be due within 28 days of date of invoice to avoid late payment charges. Any query relating to an invoice discrepancy should be raised in writing within 14 days, otherwise responsibility cannot be accepted.

Access – Access and arrangements are to be completed and confirmed by a site representative a minimum of 24 hours in advance of agreed works being undertaken. Any access related issues which prevent works from taking place (including and not limited to: unsuitable ground conditions, denied access) will be subject to wasted journey charges.

Wasted Journey Charges – Should we attend site to carry out works and establish that the agreed works are no longer required, or the site representative decides to delay the agreed works, there will be a standard fee applied of 100% of the agreed works value.



NEW ROMNEY TOWN COUNCIL
GRANT APPLICATION FORM



Please read the Town Council's Policy for awarding grants and Guidelines to Applicants before completing this form. You may use a continuation sheet if necessary.

Name and Address of Applicant:

New Romney Country Fayre Committee

10 St Martins Road, New Romney, TN28 0JZ

Tel: **07369 146514** Email: **nr.drhs@yahoo.com**

Organisation – please state whether local, regional, national or charitable body (Charity No.)
Local Community Group – Non profit making.

If applicable:

Total Membership: **11** Target Age Group: **All ages – families & individuals – abled & disabled.**

Summary of scheme, event or project (please provide full details on a separate sheet):

The Country Fayre on Saturday 26 July 2025 is an annual event now in its 31st year. It revitalises community spirit in the town. It attracts around 5,000 visitors, benefiting local businesses, charities and organisations. A large parade starts the day, followed by entertainment in 2 arenas, with approximately 100 stalls.

How many people in the Town and / or Coast Ward of New Romney will benefit from the event?

Potentially all residents of both wards could take part or attend. Many local organisations and groups take part in the parade, provide some of the entertainment, or have a stall.

What is the estimated overall cost of the event?

£16,000

How much are you applying for from New Romney Town Council?

£1,155.60 – cover the cost of the first aid provision for the Country Fayre (BM Ambulance Services).

Where is the remaining funding to come from?

Grants, sponsorship, stall remittances, committee fundraising and donations from local businesses.

Have you applied to other bodies for funding? If yes, please give details:

In the process of applying to the Kent Community Foundation.

In the process of applying to the FHDC Councillors and KCC Councillor.

Recommended by F&GP Committee: 24/09/2012

Ratified: 08/10/2012

Last Reviewed: 8th April 2015


Will your event have an impact on crime and disorder in the area? If yes, please indicate how you / your organisation will assist the Town Council to reduce this impact?

It is very unlikely that the Fayre will have an adverse effect, however, over night security on Friday has been booked. Committee and volunteers are on site all day Saturday, so site will be cleared by Saturday evening.

I have enclosed the following supporting information (please tick):

- Copies of latest bank / building society / other investment account statements
- Copies of quotations (BM Ambulance - £1,155.60).
- Evidence of any other secured funding
- A copy of latest audited or independently examined accounts (organisations)

I certify that the above information is correct to the best of my knowledge.

Signed:  Date: **16 February 2025**

Position (e.g. Chairman, leader) **Chairman**

DATA PROTECTION STATEMENT

Your details will be kept securely by New Romney Town Council under the terms of the General Data Protection Regulation 2016 and Freedom of Information Act 2000

New Romney Town Council must protect public funds and may use personal information and data-matching techniques to detect and prevent fraud, and ensure public money is targeted and spent in the most appropriate and cost effective way. In order to achieve this, information may be shared with other bodies responsible for auditing or administering public funds including the Audit Commission, the Department for Work and Pensions, HM Revenue and Customs, and the Police. We might use personal information provided by you in order to conduct appropriate identity checks. If you provide false or inaccurate information in your application or at any point in the life of any funding we award you and fraud is identified, we will actively seek recovery of the awarded grant funding and will provide details to fraud prevention agencies, to prevent fraud and money laundering.



NEW ROMNEY TOWN COUNCIL
GRANT APPLICATION FORM



Please read the Town Council's Policy for awarding grants and Guidelines to Applicants before completing this form. You may use a continuation sheet if necessary.

Name and Address of Applicant:

New Romney In Bloom Community Group

[REDACTED]

New Romney

TN28 [REDACTED]

Tel: [REDACTED] Email: newromneyinbloom@gmail.com

Organisation – please state whether local, regional, national or charitable body (Charity No.)

Local Community Group

Affiliated to RHS – No: 31982817

If applicable:

Total Membership: 53 Target Age Group: All ages

Summary of scheme, event or project (please provide full details on a separate sheet):

As per NRIB Constitution enclosed

How many people in the Town and / or Coast Ward of New Romney will benefit from the scheme / event / project?

All residents/businesses and visitors to New Romney

What is the estimated overall cost of the scheme / event / project?

N/A – it is an ongoing scheme requiring grant funding etc on a continuing basis

How much are you applying for from New Romney Town Council?

Recommended by F&GP Committee: 24/09/2012

Ratified: 08/10/2012

Last Reviewed: 8th April 2019

£1500 - or whatever the Town Council is prepared to give towards ongoing year on year costs, RHS membership & insurance, tools and equipment, signage, compost, bulbs & plants. In particular, we want to provide better hi-vis jackets with our name printed on the back for our Active Members who do regular work.

Using PineCove Nursery Tenterden for the summer/autumn planting of the railing planters proved a great success, the displays were wonderful, and many people have expressed their delight and gratitude - we will continue to use the Nursery although the cost is greater but well worth it (2024 cost = £600).

Where is the remaining funding to come from?

N/A – see below

Have you applied to other bodies for funding? If yes, please give details:

Fundraising is an ongoing process – applications will be made to County & District Councillors, and grant providing organisations like the Kent Community Foundation, Roger De Haan Trust, Magnox (Dungeness), Delamere Foundation, Postcode Society Trust and others, and it is hoped local businesses will provide funds through sponsorship/donations.

We have two big ongoing projects to complete ie Hedged Area and West St Car Park. Whilst we have funds to complete the Hedged Area project we are struggling to raise funds for the other project. Some of these funds, if realised and permitted, will be used for the West St Car Park project during 2025.

Will your scheme / event / project have an impact on crime and disorder in the area? If yes, please indicate how you / your organisation will assist the Town Council to reduce this impact?

Yes, it is hoped so – research by RHS and other bodies indicates a decline in anti-social behaviour where communities have come

Recommended by F&GP Committee: 24/09/2012

Ratified: 08/10/2012

Last Reviewed: 8th April 2019

together to progress such schemes. Whilst we have experienced some vandalism during early 2024 the intervention of our local PC has helped. Re-siting the litterbin in the Hedged Area at the junction of High St/Church Rd/Station Rd and the installation of the fence around the hedge along with two new benches have added to the appeal of this small area and it seems people are being more respectful and caring which is very encouraging.

I have enclosed the following supporting information:

Copy of latest bank account statement
Our Constitution

I certify that the above information is correct to the best of my knowledge.

Signed:  Date: 1 March 2025

Position (e.g. Chairman, leader)

NRIB Committee Member (Secretary & Fundraiser)



NEW ROMNEY TOWN COUNCIL
GRANT APPLICATION FORM



Please read the Town Council's Policy for awarding grants and Guidelines to Applicants before completing this form. You may use a continuation sheet if necessary.

Name and Address of Applicant:

Romney Marsh Community Hub

Sunflower House, Rolfe Lane, TN28-8JR

Tel: 01797 363888

Email: [REDACTED]@rmch.org.uk

Organisation – please state whether local, regional, national or charitable body (Charity No.)

Registered charity. 1093388.

If applicable:

Total Membership: _____ Target Age Group: 50+

Summary of scheme, event or project (please provide full details on a separate sheet):

We run an Ex-Armed Forces pop in Coffee Morning and this was initially funded by the FHDC. When this funding ceased, we continued to provide this service from funded grants and fundraising.

How many people in the Town and / or Coast Ward of New Romney will benefit from the scheme / event / project?

18-22+

What is the estimated overall cost of the scheme / event / project?

£1000

How much are you applying for from New Romney Town Council?

£1000

Recommended by F&GP Committee: 24/09/2012

Ratified: 08/10/2012

Last Reviewed: 12th April 2023

Where is the remaining funding to come from?

N/A

Have you applied to other bodies for funding? If yes, please give details:

Not at the present time.

Will your scheme / event / project have an impact on crime and disorder in the area? If yes, please indicate how you / your organisation will assist the Town Council to reduce this impact?

N/A

I have enclosed the following supporting information (please tick):

Copies of latest bank / building society / other investment account statements

Copies of quotations / estimates if applicable

N/A Evidence of any other secured funding

A copy of latest audited or independently examined accounts (organisations)

I certify that the above information is correct to the best of my knowledge.

Signed:  Date: 26/2/25

Position (e.g. Chairman, leader) Local Fundraising Coordinator

Recommended by F&GP Committee: 24/09/2012
Ratified: 08/10/2012
Last Reviewed: 12th April 2023

8. Grants will not be awarded where a service is normally provided directly by a Principle Authority, Health Authority or Central Government.
9. Private concerns, operated as a business, will not normally be considered unless there is demonstrable benefit to local residents.
10. Grants will not be awarded to charitable organisations that are seeking to add to their capital investments.
11. Grants will not normally be awarded for specifically religious or party political purposes.
12. Grants will not normally be awarded retrospectively and will not be considered if the application is submitted after the project or event has taken place.

NB: Please allow adequate time for your grant application to be processed prior to commencement of your event / project / activity as meetings of the Town Council's Finance & General Purposes Committee only take place bi-monthly.

Recommended by F&GP Committee: 24/09/2012
Ratified: 08/10/2012
Last Reviewed: 12th April 2023

END