

Cinque Port Town of New Romney



Mrs C. Newcombe
Town Clerk

Town Clerk's Office
Town Hall
New Romney
Kent TN28 8BT

Tel: New Romney 01797 362348

Ref: CN/3005

20th August 2024

Dear Councillor / Committee Member,

Meeting of the Health & Wellbeing Committee

A Meeting of the Health & Wellbeing Committee will be held in the Assembly Rooms, Church Approach, New Romney on **Tuesday 3rd September 2024** commencing at **10.00am**. The favour of your attendance is requested.

Yours sincerely,

C. Newcombe

Mrs. C Newcombe – Town Clerk
Email: town.clerk@newromney-tc.gov.uk

The afore-mentioned meeting will commence at 10.00am.

Members of Public are welcome to join this meeting. However, a number of matters discussed by the Health & Wellbeing Committee are likely to be discussed in private and confidential session due to their sensitive, legal or contractual nature. Members of Public and Press and Council Members who are not Members of the Health & Wellbeing Committee will be required to leave the meeting at that time.

PLEASE NOTE: New Romney Town Hall and New Romney Assembly Rooms all have restricted access for people with limited mobility; please enquire for details.

PUBLIC PARTICIPATION AT TOWN COUNCIL MEETINGS

1. Who can participate in this New Romney Town Council meeting?

All Members of the Public may attend this meeting, except at such times as certain sensitive, legal or contractual matters may be considered in private and confidential session, when Members of the Public will be required to leave the meeting.

Agendas and reports for meetings will be available at least 3 working days and usually 7 weekdays before the date of the meeting on the Town Council website. Any supplementary sheets will be available the day before the meeting and can be viewed at www.newromney-tc.gov.uk

THE LAWS OF LIBEL AND SLANDER

- These laws are very strict.
- If, in public, you say something about a person that is not true, even if you believe it to be true, you may be sued and have to pay compensation. Therefore, you need to be very careful about any criticism you wish to make of people in any written submission to the Council.
- Councillors are able to speak more freely and bluntly while in Council or Committee meetings than members of the public.
- You, as a member of the public, do not have the same protection.

**NEW ROMNEY TOWN COUNCIL
HEALTH & WELLBEING COMMITTEE MEETING
TUESDAY 3rd SEPTEMBER 2024 AT 10.00AM**

AGENDA

Welcome and Introductions.

- 1. ELECTION OF COMMITTEE VICE-CHAIRMAN**
To appoint a Vice-Chairman of the Health & Wellbeing Committee.
- 2. APOLOGIES:**
To receive and note the apologies of councillors / committee members unable to attend.
- 3. DISPENSATION TO PARTICIPATE:**
To receive and note any applications granted by the Town Clerk, on behalf of the Town Council, for dispensation to participate in Meetings of New Romney Town Council.
- 4. DECLARATIONS OF INTEREST:**
Councillors to declare any Disclosable Pecuniary Interests or Other Significant or Personal Interests they may have in items on the agenda for this meeting.
- 5. MINUTES (Encs*):**
To approve the minutes of the **Health & Wellbeing Committee Meeting** held on 25th June 2024.
- 6. NEW ROMNEY NHS PROVISION:**
To consider local needs for future NHS provision in New Romney and the wider Romney Marsh and make any such recommendations to Full Council as deemed appropriate thereon.
- 7. LOCAL HEALTH & WELLBEING NEEDS AND ISSUES:**
 - (i) To further discuss and identify local health & wellbeing needs and issues, as appropriate, including:
 - Update
 - New Issues
 - Successes
 - (ii) To make any such recommendations to (i) New Romney Town Council and / or (ii) NHS Primary Care Network / Local Health & Wellbeing Providers or other organisations as may be deemed appropriate.

8. COMMUNITY SERVICE EVENT:

To establish a Working Party to plan a Community Service event to take place in 2025 on St. Martin's Field, New Romney, publicising the wide range of volunteer support and services available locally.

9. EXCLUSION OF PUBLIC AND PRESS:

To consider exclusion of public and press in accordance with Standing Order No.34 (a), which states that *'in view of the special and confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded [from the meeting] and they are instructed to withdraw'* due to the fact that elements of the agenda items as listed above may relate to matters of a sensitive, legal or contractual nature.

10. CONCLUSION OF PRIVATE SESSION:

To consider concluding private session, if applicable.

Mrs. C Newcombe - Town Clerk

Copied to Health & Wellbeing Committee Members and to all other Councillors for information only.

037

MINUTES

Of

**A Meeting of New Romney Town Council's
Health & Wellbeing Committee
Held in the Council Chamber, New Romney
on Tuesday 25th June 2024
Commencing at 10.00am**

PRESENT: Councillors J Rivers, J Hiscock, J Davies, P Coe,
NHS Representatives: 7
Other invited representatives: 0
Member of the public: 0

In the Chair: Councillor J Rivers

In Attendance: Finance Clerk - Mrs J Field

Following introductions, the business of the meeting commenced @10.03AM

077/2024-25 **ELECTION OF CHAIRMAN**

The Chairman called for nominations for the position of Chairman of the Health & Wellbeing Committee for 2024-25. Having duly considered the requisite skills, knowledge and understanding for relevant Committee leadership, it was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY - that Councillor J Rivers is duly elected as Chairman of the Health & Wellbeing Committee for the ensuing civic year.

078/2024-25 **ELECTION OF VICE-CHAIRMAN**

After due consideration it was:

PROPOSED BY: C Cooper

SECONDED BY: Councillor Hiscock

RESOLVED UNANIMOUSLY- the election of the Vice-Chairman take place at the next meeting.

079/2024-25 **APOLOGIES FOR ABSENCE**

Apologies were received and noted, as follows:

Councillor Phillips - For personal reasons

080/2024-25 **COMMITTEE MEMBERSHIP**

After due consideration it was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that non-Councillor members of the committee be confirmed for 2024/2025 as below:

Ellie Newman – Oakhall Surgery

Sophie Williams – Invicta Health

Dr Neil Poplett – Invicta Health

Chrissie Cooper – Martello Health Centre PPG

Liz Taylor – Romney Marsh Community Hub

Peter Webb – Orchard House PPG

Neil McClure – Church Lane PPG

Lisa Barclay – Invicta Health

Jess Andrews – Invicta Health

Kelly Evans – Invicta Health

Antonio Monechello – NHS Kent & Medway

081/2024-25 **DISPENSATION TO PARTICIPATE**

No new requests for Dispensation to Participate had been processed by the Town Clerk.

082/2024-25 **DECLARATIONS OF INTEREST**

None.

083/2024-25 **MINUTES**

The Chairman presented the minutes of the Health & Wellbeing Committee meeting held on 20th February 2024, which were duly received and noted and it was:

PROPOSED BY: Councillor Hiscock

SECONDED BY: Councillor Davies

A vote ensued the result of which was:

8 For

3 Abstain

0 Against

RESOLVED – that the minutes of the Health & Wellbeing Committee meeting held on 20th February 2024 be hereby approved as a true and correct record.

084/2024-25 NEW ROMNEY NHS PROVISION

A discussion took place regarding the provision of the new Medical Centre for Romney Marsh. It was reported that there has been no news regarding the advancement of the project. It was agreed that measures should be taken to update the community. It was agreed that an up to date list of medical requirements be circulated. It was noted that suitable accommodation sites be looked for. It was also noted that exploring other completed projects in order to see what potential there is and what would work for the Romney Marsh should be considered. It was reported that the Dial-A-Ride bus service should be operational via the Community Hub by September 2024.

085/2024-25 LOCAL HEALTH & WELLBEING ISSUES

(i) It was reported that both surgeries are in the good range with regards to cervical screening outcomes.

The prospect of a Newsletter promoting the PPG in the community was discussed and the Chairman suggested the use of the Assembly rooms to enable members of the public to learn about their provision and how to access it locally, should PPG's require it.

It was suggested that a charity called Hope for Tomorrow which is a Chemotherapy bus be explored for the Marsh.

The Community Hub reported that they currently hold peer to peer support groups for Diabetes, Cancer, Ex Service Personnel, Dementia Specific Carers and are securing funding for the addition of Arthritis and Stroke. They reported that these groups have made a positive impact. The Community Hub will inform the Town Council of these services, giving a list of times and dates in order that they may further promote these groups.

It was also reported that the Community Hub will be extended their facility to an additional location called 'Hub on the Beach'.

It was reported that there are plans for the Breast Screening Bus to be re-located to the Marsh Academy.

(ii) No recommendations were made to (i) New Romney Town Council or (ii) NHS Primary Care Network / Local Health & Wellbeing Providers or other organisations.

086/2024-25 EXCLUSION OF PUBLIC AND PRESS:

Not applicable

087/2024-25 CONCLUSION OF PRIVATE SESSION:

Not applicable

The Chairman thanked those present for their attendance and the meeting concluded **@11.00AM**

NB: All documents referred to herein are available for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the Finance Clerk

COMMUNITY SERVICE EVENT 2025

New Romney Town Council – Strategic Plan 2023-2027

Area of Focus 5: Town and Community

Objective: TC 4

‘Organise a Community Service Event to publicise what is on offer to local residents in terms of volunteer support and services.’

The Health and Wellbeing Committee is required to establish a Working Party to plan the afore-mentioned Community Service Event, including:

- investigating and creating a database of local organisations (with contact details) available to provide support in a wide range of health and wellbeing roles (eg CARM, RBL, RMCH, RM Counselling Service, HI Kent etc) who might be willing to participate in a community event to promote their and others’ support provision
- recommend potential date(s) for an outdoor community event, noting scheduling of other local community events
- plan additional health and wellbeing-related activities to supplement service provider displays and encourage attendance and engagement by local residents on the event day (eg open air yoga class?)
- Provide all information necessary for Council Officers to progress arrangements for the event.

END