

Cinque Port Town of New Romney



Mrs C. Newcombe
Town Clerk
and
Responsible Financial Officer

Town Clerk's Office
Town Hall
New Romney
Kent TN28 8BT

Tel: New Romney 01797 362348

Ref: CN/3005

18th June 2024

Dear Councillor / Committee Member,

Meeting of the Health & Wellbeing Committee

A Meeting of the Health & Wellbeing Committee will be held in the **Council Chamber, Town Hall, New Romney** on **Tuesday 25th June 2024** commencing at **10.00am**. The favour of your attendance is requested.

Yours sincerely,

C. Morris

Mrs. Tracy Morris – Deputy Town Clerk and Responsible Financial Officer
Email: town.clerk@newromney-tc.gov.uk

The afore-mentioned meeting will commence at 10.00am.

Members of Public are welcome to join this meeting. However, a number of matters discussed by the Health & Wellbeing Committee are likely to be discussed in private and confidential session due to their sensitive, legal or contractual nature. Members of Public and Press and Council Members who are not Members of the Health & Wellbeing Committee will be required to leave the meeting at that time.

PLEASE NOTE: New Romney Town Hall and New Romney Assembly Rooms all have restricted access for people with limited mobility; please enquire for details.

PUBLIC PARTICIPATION AT TOWN COUNCIL MEETINGS

1. Who can participate in this New Romney Town Council meeting?

All Members of the Public may attend this meeting, except at such times as certain sensitive, legal or contractual matters may be considered in private and confidential session, when Members of the Public will be required to leave the meeting.

Agendas and reports for meetings will be available at least 3 working days and usually 7 weekdays before the date of the meeting on the Town Council website. Any supplementary sheets will be available the day before the meeting and can be viewed at www.newromney-tc.gov.uk

THE LAWS OF LIBEL AND SLANDER

- These laws are very strict.
- If, in public, you say something about a person that is not true, even if you believe it to be true, you may be sued and have to pay compensation. Therefore, you need to be very careful about any criticism you wish to make of people in any written submission to the Council.
- Councillors are able to speak more freely and bluntly while in Council or Committee meetings than members of the public.
- You, as a member of the public, do not have the same protection.

**NEW ROMNEY TOWN COUNCIL
HEALTH & WELLBEING COMMITTEE MEETING
TUESDAY 25th JUNE 2024 AT 10.00AM**

AGENDA

Welcome and Introductions.

- 1. ELECTION OF COMMITTEE CHAIRMAN**
To appoint a Chairman of the Health & Wellbeing Committee.
- 2. ELECTION OF COMMITTEE VICE-CHAIRMAN**
To appoint a Vice-Chairman of the Health & Wellbeing Committee.
- 3. APOLOGIES:**
To receive and note the apologies of councillors / committee members unable to attend.
- 4. COMMITTEE MEMBERSHIP**
To consider approval of any applications received for membership of the Health & Well Being Committee.
- 5. DISPENSATION TO PARTICIPATE:**
To receive and note any applications granted by the Town Clerk, on behalf of the Town Council, for dispensation to participate in Meetings of New Romney Town Council.
- 6. DECLARATIONS OF INTEREST:**
Councillors to declare any Disclosable Pecuniary Interests or Other Significant or Personal Interests they may have in items on the agenda for this meeting.
- 7. MINUTES (Encs*):**
To approve the minutes of the **Health & Wellbeing Committee Meeting** held on 20th February 2024.
- 8. NEW ROMNEY NHS PROVISION:**
To consider local needs for future NHS provision in New Romney and the wider Romney Marsh and make any such recommendations to Full Council as deemed appropriate thereon.

9. LOCAL HEALTH & WELLBEING NEEDS AND ISSUES:

(i) To further discuss and identify local health & wellbeing needs and issues, as appropriate, including:

- Update
- New Issues
- Successes

(ii) To make any such recommendations to (i) New Romney Town Council and / or (ii) NHS Primary Care Network / Local Health & Wellbeing Providers or other organisations as may be deemed appropriate.

10. EXCLUSION OF PUBLIC AND PRESS:

To consider exclusion of public and press in accordance with Standing Order No.34 (a), which states that *'in view of the special and confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded [from the meeting] and they are instructed to withdraw'* due to the fact that elements of the agenda items as listed above may relate to matters of a sensitive, legal or contractual nature.

11. CONCLUSION OF PRIVATE SESSION:

To consider concluding private session, if applicable.

Mrs. Tracy Morris - Deputy Town Clerk and Responsible Financial Officer

Copied to Health & Wellbeing Committee Members and to all other Councillors for information only.

AGENDA ITEM 5

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MINUTES
Of
A Meeting of New Romney Town Council's
Health & Wellbeing Committee
Held in the Assembly Rooms, New Romney
on Tuesday 20th February 2024
Commencing at 10.00am

PRESENT: Councillors K Terry, J Hiscock, J Davies, P Coe, P Thomas
NHS Representatives: 6
Other invited representatives: 0
Member of the public: 1

In the Chair: Councillor P Thomas

In Attendance: Town Clerk - Mrs C Newcombe

The business of the meeting commenced @10.00AM

541/2023-24 **APOLOGIES FOR ABSENCE**

Apologies were received and noted, as follows:

Councillor Rivers - who was unwell
Councillor Rev Cn McLachlan - for personal reasons

NB: Further apologies had been received from 1 NHS representative in respect of late arrival.

542/2023-24 **DISPENSATION TO PARTICIPATE**

No new requests for Dispensation to Participate had been processed by the Town Clerk.

543/2023-24 **DECLARATIONS OF INTEREST**

None.

544/2023-24 **MINUTES**

The Chairman presented the minutes of the Health & Wellbeing Committee meeting held on 21st November 2023, which were duly received and noted and it was:

PROPOSED BY: Councillor Coe
SECONDED BY: Councillor Hiscock

RESOLVED – that the minutes of the Health & Wellbeing Committee meeting held on 21st November 2023 be hereby approved as a true and correct record.

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545/2023-24 **NEW ROMNEY NHS PROVISION**

It was reported that there have been no formal discussions regarding future needs for a Romney Marsh health hub but that there have been talks with the Community Clinic in Station Road as there is some availability for services. However, it was explained that there is an extremely high service charge at this site and this makes its use financially unviable, albeit that discussion is on-going.

546/2023-24 **LOCAL HEALTH & WELLBEING ISSUES**

Output notes from a recent meeting of the Marsh PCN Integrated Care Board were received and noted.

It was noted that screening rates on Romney Marsh were quite poor and that the potential for bringing the screening bus to Romney Marsh was being investigated since, currently, the closest site was in Hythe. The difficulty would be locating a suitable electricity supply (3 phase and neutral); information was currently awaited from UKPN to identify any potential local sites for the screening bus.

It was reported that at a recent site meeting regarding the new Maude Community Centre, the question had been put to the contractor as to whether they could install an external 3 phase & neutral supply to accommodate the screening bus in the future and this would be explored. It was agreed that it was important to explore potential sites to bring the screening bus to Romney Marsh in order to help improve Romney Marsh screening rates but acknowledged that it was just as important to promote awareness.

It was reported that work had been going on with the Pilgrim's Hospice, looking at care planning and end of life planning. It had originally been a pilot project involving 70 patients over 75yrs and the work of the project involved screening patients to help them remain in their own homes for longer. It was added that funding had now been secured to continue this project, so this work would now be on-going.

An update was provided regarding transport and access issues; it was reported that the Community Hub had been involved in exploring the potential to host and manage a Romney Marsh transport system. It had originally explored a dial-a-ride system to help local people access wider health services / hospital appointments but had now developed such that the potential of replacing the occasional bus service across the Romney Marsh was also being explored. The transport would be in the form of a mini-bus with disabled access if the transport system was realised. Currently three options were being explored but this would likely be narrowed down to two options.

547/2023-24 **INTEGRATED CARE BOARD ACTIVITY**

It was recognised that the output meeting notes from the recent Marsh PCN Integrated Care Board meeting demonstrated just how much is going on in terms of local health provision and suggested that New Romney Town Council could track the output meeting notes of the ICB so that it could consider what the Council can do to support this work and to encourage other Romney Marsh Councils to lend their support.

548/2023-24 **MEETING DATES 2024-25**

@10.38AM one further NHS representative arrived and joined the meeting, having previously conveyed apologies for late arrival. Having duly considered the requirement to set meeting dates for the forthcoming civic year, it was:

PROPOSED BY: Councillor Thomas
SECONDED BY: Councillor Terry

RECOMMENDED UNANIMOUSLY – that the NRTC Health & Wellbeing Committee meeting dates for the 2024-25 civic year, be set as below:

Tuesday 21st May 2024 @10.00am
Tuesday 3rd September 2024 @10.00am
Tuesday 19th November 2024 @10.00am
Tuesday 11th February 2025 @10.00am

549/2023-24 **EXCLUSION OF PUBLIC AND PRESS**

Not applicable.

550/2023-24 **CONCLUSION OF PRIVATE SESSION**

Not applicable.

The Chairman thanked those present for their attendance and the meeting concluded **@10.40AM.**

NB: All documents referred to herein are available for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the Town Clerk

END