

Cinque Port Town of New Romney



Mrs C. Newcombe
Town Clerk
and
Responsible Financial Officer

Town Clerk's Office
Town Hall
New Romney
Kent TN28 8BT

Tel: New Romney 01797 362348

Ref: MW/7001

12th August 2024

Dear Councillor,

A MEETING OF NEW ROMNEY TOWN COUNCIL'S PLANNING & ENVIRONMENT COMMITTEE WILL BE HELD AT THE ASSEMBLY ROOMS, CHURCH APPROACH, NEW ROMNEY ON THURSDAY 22nd AUGUST 2024 AT 6.45PM.

You are hereby summoned to attend the above-mentioned meeting of New Romney Town Council's Planning and Environment Committee to consider the under-mentioned business.

Signed:

Gemma Hall

Mrs Gemma Hall
Planning Clerk

Email: planning.clerk@newromney-tc.gov.uk

The afore-mentioned meeting will commence at 6.45pm.

Members of Public are welcome to join this meeting.

PLEASE NOTE: New Romney Assembly Rooms and New Romney Town Hall have restricted access for people with limited mobility; please enquire for details.

Anyone displaying any symptoms of Covid-19 should NOT attend the meeting.

PUBLIC PARTICIPATION AT TOWN COUNCIL MEETINGS

1. Who can participate in a New Romney Town Council meeting?

Members of the Public and Press may attend this Council meeting, except at such times as certain sensitive personal, legal or contractual matters may be considered in private and confidential session, when Members of the Public will be required to leave the meeting.

A maximum of THREE members of public may also participate by submitting a question at a meeting. The question must relate to a matter affecting the parish of New Romney and/or its residents. Each submission must last no longer than 3 minutes in total.

Any such question should be delivered to the Council by way of a written statement submitted by email by midday on the day of the Council meeting - to be read out during the meeting. The question submitted should be mindful of the 3 minute speaking time available. The reading of the question will allow for any mid-sentence delivery to be completed before being stopped at the three minute deadline. If any Member of Public does not have access to email, a question can be submitted by email by a representative on their behalf.

Any such questions should be emailed to: planning.clerk@newromney-tc.gov.uk by midday on the day of the Council meeting.

2. How and when do I have to let the council know that I want to participate?

You will need to give written notice (via email or post) that you would like to participate by 3pm on the Friday before the meeting, providing your name and contact details and a summary of what your question subject will be. No late notifications can be accepted.

3. What happens if more than three local residents want to participate by submitting questions to the Council?

The system will operate on the basis of “first come, first served” as identified by the Clerk. You will be notified as soon as possible after your ‘notification of wish to

participate' has been received as to whether or not you will be able to participate (by reading out your submission).

4. What will happen at the Council meeting?

Your question will be read aloud during the agenda item: Public Questions. If it is possible for the Chairman to provide a response to your question at the meeting, he/she will do so. If it is not possible to provide a response at that time, a response will be provided in writing – usually within 28 days of the meeting taking place.

Agendas and reports for meetings will be available at least 3 working days and usually 7 weekdays before the date of the meeting on the Town Council website. Any supplementary sheets will be available the day before the meeting and can be viewed at www.newromney-tc.gov.uk

THE LAWS OF LIBEL AND SLANDER

- These laws are very strict.
- If, in public, you say something about a person that is not true, even if you believe it to be true, you may be sued and have to pay compensation. Therefore, you need to be very careful about any criticism you wish to make of people in any written submission.
- Councillors are able to speak more freely and bluntly while in Council or Committee meetings than members of the public.
- You, as a member of the public, do not have the same protection.

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
22nd August 2024
AGENDA

1. APOLOGIES:

To receive and note apologies of councillors unable to attend.

2. DISPENSATION TO PARTICIPATE:

To receive and note any applications granted by the Town Clerk, on behalf of the Town Council, for dispensation to participate in Meetings of New Romney Town Council.

3. DECLARATIONS OF INTEREST:

Councillors to declare any Disclosable Pecuniary Interests or Other Significant or Personal Interests they may have in items on the agenda this evening.

4. ADJOURNMENT OF MEETING:

To consider formal adjournment of the meeting of the Committee for a maximum period of fifteen minutes to allow for an allocated public session.

5. PUBLIC QUESTIONS:

Members of the public may put questions to the Chairman of the Committee for a period of fifteen minutes regarding matters to do with the town of New Romney and its coastal areas of Littlestone and Greatstone, including items on the agenda. Any Councillors who have declared an "Other Significant Interest" in matters to be discussed at this meeting will also have the opportunity to speak within the session set aside for public participation, in accordance with the Town Council's Code of Conduct Item 5(3)(b), which reads as follows:

"Where you have an Other Significant Interest in any business of the Authority, you may... make representations, answer questions or give evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose."

6. RE-CONVENING OF MEETING:

To formally re-convene the meeting of the Committee.

7. MINUTES (Encs*):

To approve the minutes of the Planning and Environment Committee Meeting held on 31st July 2024 (attached hereto).

8. PLANNING CLERK'S REPORT (Encs*)

To receive and note the Planning Clerk's report.

9. SCHEDULE OF PLANNING APPLICATIONS (Encs*)

To consider planning applications attached hereto and including any received subsequent to issue of this Agenda and make any recommendations as deemed appropriate.

10. SCHEDULE OF LICENCING APPLICATIONS (Encs*)

To receive and note schedule of Licencing Applications.

**11. FOLKESTONE AND HYTHE DISTRICT COUNCIL REPORTS
DECISIONS/MATTERS (Encs*)**

(i) To received and note Hythe and Folkestone District Council's Reports, Decisions and Matters.

12. ENVIRONMENTAL MATTERS (Encs*)

To receive written reports and, within the remit of the Committee, take any such action(s) thereon as may be deemed necessary.

(i) Sea water quality and surface water flooding update, if available.

13. REPORTS OF WORKING PARTIES (Encs*)

(i) To receive and note the written reports of any working parties reporting to the Planning and Environment Committee and to take any such action(s) thereon as may be deemed necessary.

Planning Clerk – 13.08.24

068

MINUTES
of
A Meeting of the Planning and Environment Committee
Held in the Assembly Rooms, Church Approach, New Romney
on 31st July 2024
Commencing at 6.45pm

PRESENT:
Councillors: P Coe, P Carey, K Terry, J Rivers, J Davies, L Phillips,
Rev Cn McLachlan, S O'Hare and J Houston

In the Chair: Councillor K Terry

In Attendance: Planning Clerk - Mrs G Hall

144/2024-25 **APOLOGIES FOR ABSENCE**
None

145/2024-25 **DISPENSATION TO PARTICIPATE**
No new applications for Dispensation to Participate had been received.

146/2024-25 **DECLARATIONS OF INTEREST**
None

147/2024-25 **ADJOURNMENT OF MEETING**
It was not necessary to adjourn the meeting as no questions had been received in writing.

148/2024-25 **PUBLIC QUESTIONS**
None received.

149/2024-25 **RE-CONVENING OF MEETING**
Not applicable.

150/2024-25 **MINUTES**
Minutes of the Meeting Held on 10th July 2024
The Chairman presented the **Minutes of the Planning and Environment Committee Meeting Held on 10th July 2024**, a copy of which had been previously circulated to all Councillors.

Having duly considered the afore-mentioned minutes, it was:

PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Carey

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RESOLVED – that the Minutes of the Planning and Environment Committee Meeting held on 10th July 2024 be approved and signed as a true and correct record.

Councillor Houston, Councillor O'Hare and Councillor Rev Cn McLachlan abstained from voting as they had not been present for the meeting.

151/2024-25 **PLANNING CLERK'S REPORT**

The Planning Clerk's report, which had been previously circulated to all Committee Members, was duly received and noted as below:

A summary of the meeting from Pentland Homes was shared with the committee.

The next Planning & Environment Committee Meeting is to be rescheduled from 21st August to 22nd August a notice of which has been placed on New Romney Town Council's website.

152/2024-25 **SCHEDULE OF PLANNING APPLICATIONS**

It was

PROPOSED BY: Councillor O'Hare

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that NRTC Planning and Environment Committee comments, including those comments relating to additional planning applications received after publication of the agenda for this meeting, be submitted to FHDC Planning Department:

Application No

Location and Description

(i) [24/1004/FH](#)

Land Rear 2 Broadlands Avenue, New Romney, TN28 8JE

Lawful Development Certificate (existing) for the confirmation of lawful implementation of approved planning permission [20/1734/FH](#)

RECOMMENDATION

Not Lawful – Not enough information on drainage.

Doesn't meet conditions 5 &
13 on planning application:
20/1734/FH

Voting:

For Application:

1

Against Application:

8

Abstained:

0

070

(ii) [24/1035/FH/NMA](#)

Sandbanks, Coast Road,
Littlestone, TN28 8RA

Non-Material Amendment to
planning permission 21/0747/H
to allow for internal and external
alterations.

RECOMMENDATION

**Recommend Refusal – Agree
with FHDC that it is not a Non-
Material Amendment.**

Voting:

For Application:

0

Against Application:

9

Abstained:

0

153/2024-25 **SCHEDULE OF LICENCE APPLICATIONS**

There were no licence applications for consideration.

154/2024-25 **FOLKESTONE & HYTHE DISTRICT COUNCIL REPORTS/
DECISIONS/MATTERS**

(i) A schedule of delegated decisions of Folkestone & Hythe District Council Planning Department for the periods ending 17th July 2024 and 21st July 2024 were duly received and noted.

155/2024-25 **ENVIRONMENTAL MATTERS**

The Kent & Medway Air Quality Forecast for Monday 29th July 2024 & The latest Water Quality Sampling Information which had previously been circulated to all Committee Members, was duly received and noted.

156/2024-25 **REPORTS FROM WORKING PARTIES**

Parish Highway Improvement Plan

The report from The Parish Highway Improvement Plan were duly received and noted as under:

(i) Changes to High Street Parking – New Romney.

The traffic regulation order for the changes to the parking in New Romney High Street has now gone live and was sent out on 26th July 2024. The Notice is scheduled to appear in the KM papers on Friday 26th July 2024. Notices will be erected on street. Full details can be found now at <https://www.folkestone-hythe.gov.uk/parking/traffic-order-consultation>

Letters of support or objections to the proposed Order will need to be received by 5pm on Friday 16th August 2024, and addressed to Parking Services, Civic Centre, Folkestone & Hythe District Council, Castle Hill Avenue, Folkestone, Kent CT20 2QY or by email to traffic.orders@folkestone-hythe.gov.uk

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This has also been uploaded onto New Romney Town Council's website under the Parish Highway Improvement Plan page, please click the link below:

https://www.newromney-tc.gov.uk/Parish_Highway_Improvement_Plan_41431.aspx

(ii) Unsuitable for HGV signage – Spitalfield Lane & Sussex Road.

An email has been sent to KCC to chase up when the 'Unsuitable for HGV Signage' signs which were meant to be installed at the entrance to both Spitalfield Lane and Sussex Road – I shall keep you updated when I hear anything.

(iii) Emergency Parking Bay – New Romney

We asked whether the emergency parking bay situated outside Spar in New Romney High Street could be changed back to a normal parking space. Folkestone and Hythe District Council's Parking Services reached out to Kent Police to query this on our behalf and the consensus at the moment is that they wish to keep the parking bay as it is with a review to be done on its usage.

(iv) Kent County Council – Road Safety & Active Travel Newsletter July 2025

Please see below the quarterly Newsletter from KCC's Road Safety & Active Travel Newsletter. This has also been uploaded onto New Romney Town Council's website under the Parish Highway Improvement Plan page.

(v) 20 MPH Traffic Regulation Order

Please note that the closing date for any comments regarding the proposed 20MPH Zones is the 22nd July 2024. A copy of the Traffic Regulation Order

and all documents relating to this can be found on New Romney Town Council's website under the Parish Highway Improvement Plan page. Please click this link:

https://www.newromney-tc.gov.uk/Parish_Highway_Improvement_Plan_41431.aspx

072

157/2024-25 **PROCEDURE FOR HANDLING PLANNING APPLICATION**

It was

PROPOSED BY: Councillor Terry
SECONDED BY: Councillor Rev Cn MacLachlan

RESOLVED UNANIMOUSLY – that NRTC Planning and Environment Committee authorise the Planning Clerk to draft and submit a formal enquiry to Folkestone and Hythe District Council about the official procedures for handling planning applications following concerns raised by NRTC members and residents alike.

158/2024-25 **NATIONAL HIGHWAYS & TRANSPORTATION SURVEY FOR 2024-25**

It was

PROPOSED BY: Councillor Terry
SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – That Councillor Terry complete the National Highways & Transportation survey's on behalf of New Romney Town Council.

159/2024-25 **LOCAL TRANSPORTATION PLAN 5 – STRIKING THE BALANCE PUBLIC CONSULTATION.**

It was

PROPOSED BY: Councillor Terry
SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – That Councillor Terry complete the Local Transportation Plan 5 – Striking the Balance Public Consultation on behalf of New Romney Town Council.

The Chairman thanked those present for their attendance and the meeting
Concluded **at 7:27pm**

Minutes prepared by the Planning Clerk

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
22nd AUGUST 2024
PLANNING CLERK'S REPORT

(i) Change of date for our next Planning and Environment Committee meeting.

Please note that our next Planning and Environment Committee meeting has been rescheduled to **THURSDAY 20TH AUGUST 2024 AT 6:45PM IN THE ASSEMBLY ROOMS** – A rescheduling notice has been placed on New Romney Town Council's Website.

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
22nd AUGUST 2024
SCHEDULE OF PLANNING APPLICATIONS
FOR CONSIDERATION

<u>Application No</u>	<u>Location and Description</u>
(i) <u>24/1160/FH</u>	5 Adie Road, Greatstone, New Romney, TN28 8SR Single storey rear extension, garage conversion, re-location of front door to side elevation and removal of bay windows to front elevation.

RECOMMENDATION
Voting:
For Application:
Against Application:
Abstained:

Additional Planning Applications received:

(ii) <u>24/1190/FH</u>	2 Land Rear of Imogene, Station Road, Littlestone, New Romney, TN28 8LU Change of use from holiday let to residential dwelling including single storey side extension.
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RECOMMENDATION
Voting:
For Application:
Against Application:
Abstained:

(iii) [23/1026/FH](#)

Land 70 Metres South Garage Workshop,
Station Road, New Romney, TN28 8LU

Outline planning consent – some matters
reserved.

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
22nd AUGUST 2024
SCHEDULE OF LICENCE APPLICATIONS

NEW premise licence - application reference: [PR202407-105696](#)

Address: Romney Marsh Community Hub, 103 Coast Drive, TN28 8NR

Activities: Recorded Music, Other Entertainment of a similar description to music or dance, Supply of alcohol ON Sales ONLY

Last date for representations: 28/08/2024

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
22nd AUGUST 2024

DELEGATED DECISIONS OF FOLKESTONE & HYTHE DISTRICT COUNCIL

For the period ending 28th July 2024

- (i) [24/0918/FH](#) Land Adjoining Sewage Treatment Works, Station Approach, Littlestone
- Lawful development certificate (existing) for storage of caravans/leisure, business leisure & open storage hot food off premises.
- DECISION:** **Not Lawful**
 NRTC – Not Lawful
-

For the period ending 4th August 2024

- (i) [24/0782/FH](#) Unit 1, Heritage Court, Mountfield Road, Mountfield Ind Est, New Romney, TN28 8FA
- Side extension
- DECISION:** **Approved with conditions**
 NRTC – No Objection
-

For the period ending 11th August 2024

- (i) [24/0878/FH](#) 1 Longshore Grove, New Romney, TN28 8FP
- Conversion of integral garage to living accommodation.
- DECISION:** **Approved with conditions**
 NRTC – Recommend refusal – goes against condition 4 of planning permission: Y09/0763/SH.
- (ii) [24/0998/FH](#) Littlestone Golf Club, St Andrews Road, Littlestone, TN28 8RB
- Construction of new entrance porch and associated landscaping
- DECISION:** **Approved with conditions**
 NRTC – No Objection

(iii) [24/1004/FH](#)

Land Rear 2 Broadlands Avenue, New Romney, TN28 8JE

Lawful Development Certificate (existing) for the confirmation of lawful implementation of approved planning permission
20/1734/FH

DECISION:

Lawful

NRTC – Not Lawful – Not enough information on drainage.
Doesn't meet conditions 5 & 13 on planning application:
20/1734/FH

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
22nd AUGUST 2024
ENVIRONMENTAL MATTERS

Kent & Medway Air Quality Forecast for Monday 12th August

Today	Air quality within the post code region TN28 is forecast to be generally Moderate with a small chance of Low
Tomorrow	Air quality within the post code region TN28 is forecast to be Low

The probability of pollution levels being within the four main bandings is shown in the table below.

Air Pollution Level	Today	Tomorrow
Low	30%	>95%
Moderate	70%	<5%
High	<5%	<1%
Very High	<1%	<1%

Recommended Actions and Health Advice

Air Pollution Banding	Value	Accompanying health messages for at-risk individuals*	Accompanying health messages for the general population
Low	1-3	Enjoy your usual outdoor activities.	Enjoy your usual outdoor activities.
Moderate	4-6	Adults and children with lung problems, and adults with heart problems, who experience symptoms , should consider reducing strenuous physical activity, particularly outdoors.	Enjoy your usual outdoor activities.
High	7-9	Adults and children with lung problems, and adults with heart problems, should reduce strenuous physical exertion, particularly	Anyone experiencing discomfort such as sore eyes, cough or sore throat should consider reducing

		outdoors, and particularly if they experience symptoms. People with asthma may find they need to use their reliever inhaler more often. Older people should also reduce physical exertion.	activity, particularly outdoors.
Very High	10	Adults and children with lung problems, adults with heart problems, and older people, should avoid strenuous physical activity. People with asthma may find they need to use their reliever inhaler more often.	Reduce physical exertion, particularly outdoors, especially if you experience symptoms such as cough or sore throat.

*Adults and children with heart or lung problems are at greater risk of symptoms. Follow your doctor's usual advice about exercising and managing your condition. It is possible that very sensitive individuals may experience health effects even on Low air pollution days. Anyone experiencing symptoms should follow the guidance provided below.

Further information about health and air quality can be found here: <https://kentair.org.uk/faq>

Further details about current air quality and the forecast are available – [here](#)

Water Quality Sampling Information

The latest Water Quality Sampling Information has been uploaded onto New Romney Town Council's website:

https://www.newromney-tc.gov.uk/Water_Quality_Sampling_Information_48107.aspx

Understanding our data collected

Coastal Bathing Waters

Classification

Thresholds (percentile)

Excellent	EC: ≤250 cfu/100ml ;	IE: ≤100 cfu/100ml (95 th percentile)
Good	EC: ≤500 cfu/100ml ;	IE: ≤200 cfu/100ml (95 th percentile)
Sufficient	EC: ≤500 cfu/100ml ;	IE: ≤185 cfu/100ml (90 th percentile)
Poor	means that the values are worse than the sufficient	

(≤ means less than or equal to)

For every designated bathing water in England, the Environment Agency monitors Escherichia coli (EC) and intestinal enterococci (IE) in the water, throughout the bathing season (15 May to 30 September).

Values can vary depending on the weather, pollution from agricultural and urban sources, storm water overflows, amongst other factors.

The readings taken over the last four bathing seasons then determine the annual classification for that water.

Escherichia coli (E.coli)

E. coli are a group of organisms found in the intestines of animals and humans and survive for a while in the environment when excreted. Many types of *E. coli* are not harmful but some such as *E. coli* 0157, can directly cause illness. The presence of the bacteria indicates that human or animal faeces may be present in bathing water and could contain other potentially harmful organisms that could cause illness.

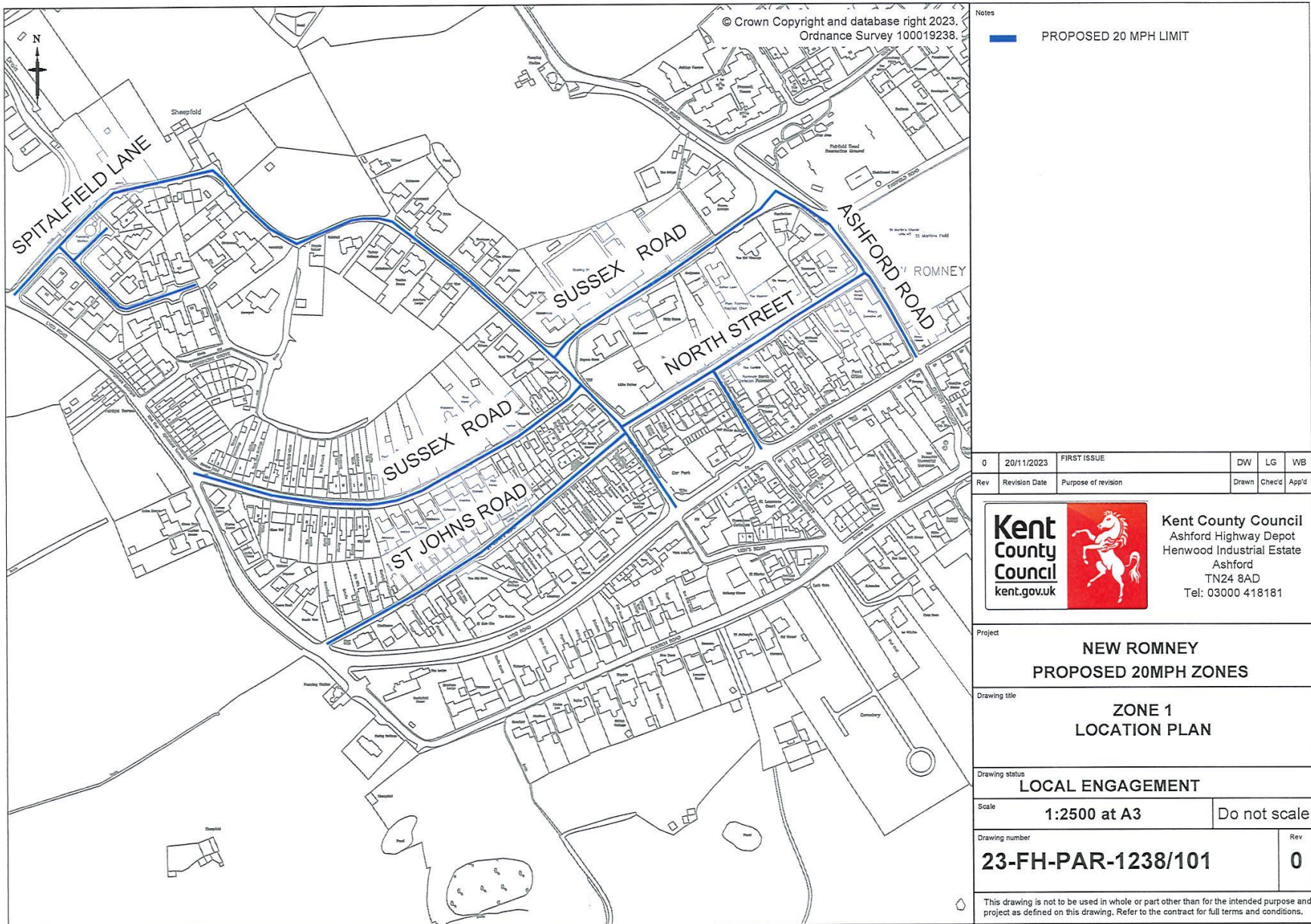
Intestinal Enterococci (IE)

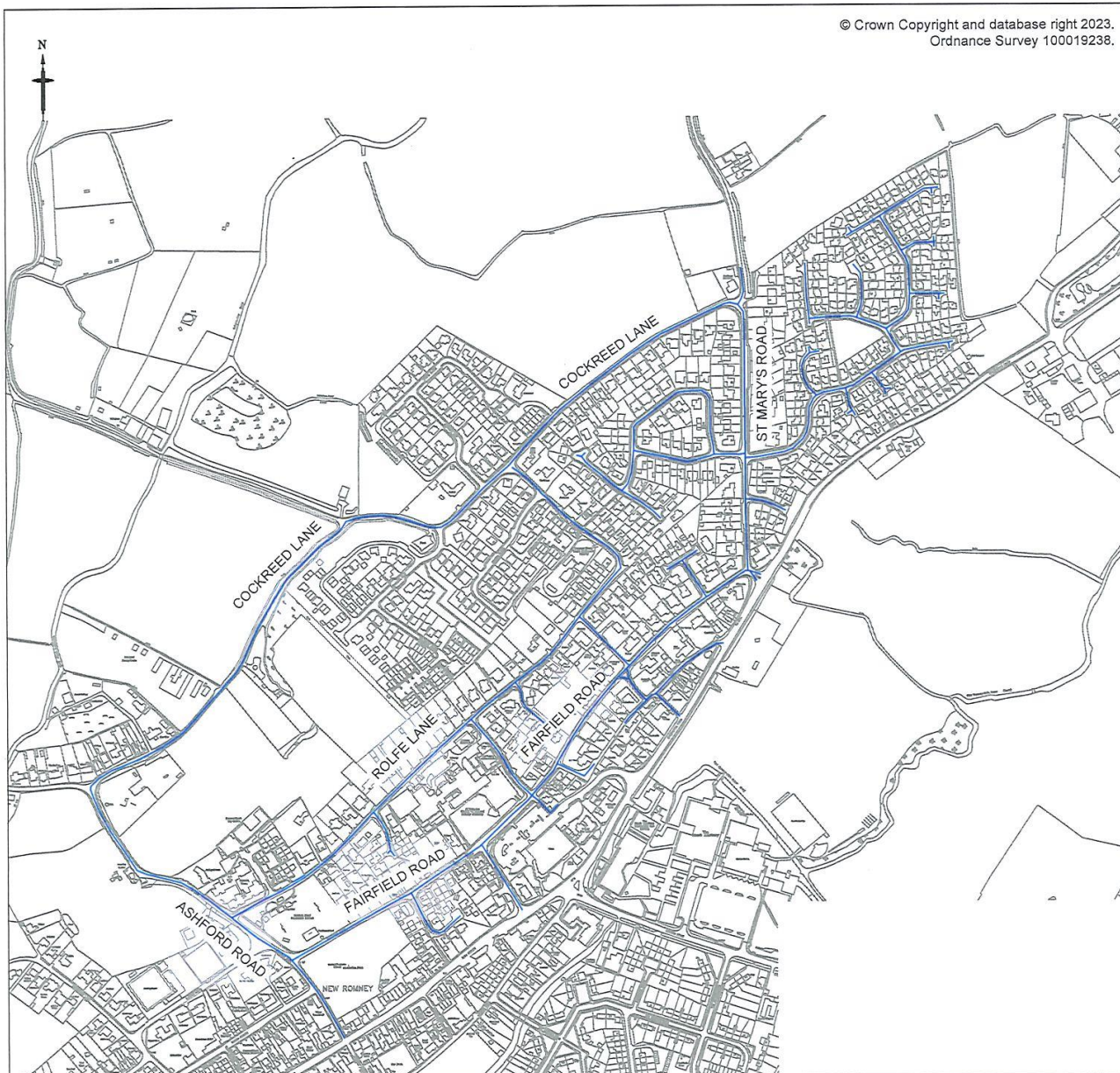
Intestinal Enterococci are found in the intestines of animals and humans although some types are environmental in origin. The presence of the bacteria indicates that human or animal faeces may be present in bathing water alongside other potentially harmful organisms that could cause illness.

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
22ND AUGUST 2024
REPORTS OF WORKING PARTIES

(i) Unsuitable for HGV Signage – Spitalfield Lane & Sussex Road

Update from KCC that the new target completion date for installation of the signs is 28th August 2024.





Notes

■ PROPOSED 20MPH LIMIT

0	24/11/23	FIRST ISSUE	DW	RH	WB
Rev	Revision Date	Purpose of revision	Drawn	Chc'd	App'd



Kent County Council
kent.gov.uk



Kent County Council
Ashford Highway Depot
Henwood Industrial Estate
Ashford
TN24 8AD
Tel: 03000 418181

Project

NEW ROMNEY
PROPOSED 20MPH ZONES

Drawing title

ZONE 2
LOCATION PLAN

Drawing status

LOCAL ENGAGEMENT

Scale

1:500 at A3

Do not scale

Drawing number

23-FH-PAR-1238/102

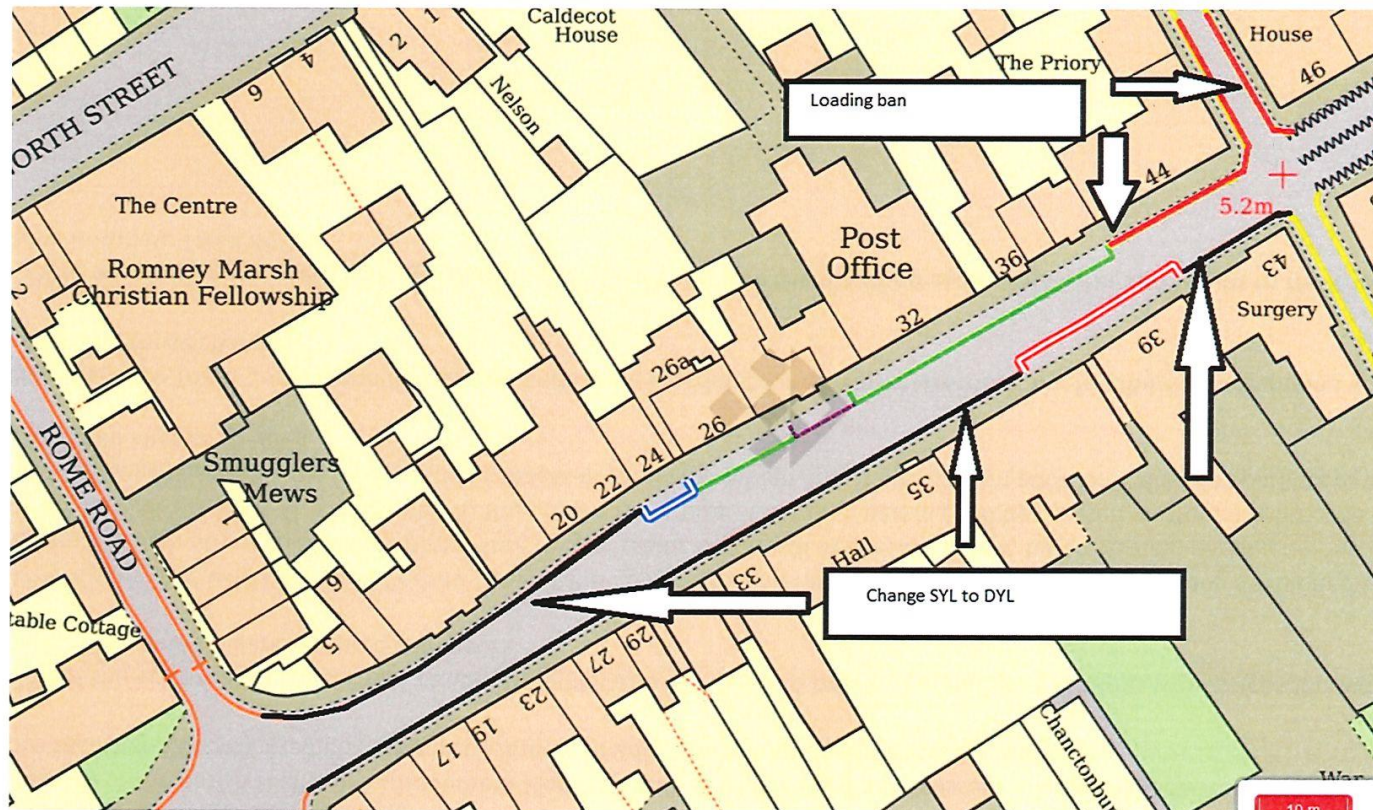
Rev

0

This drawing is not to be used in whole or part other than for the intended purpose and project as defined on this drawing. Refer to the contract for full terms and conditions.



New Romney Town Council
Parish Highway Improvement Plan
Proposed Changes to High Street Parking – New Romney



SYL – Single Yellow Line
DYL – Double Yellow Line

Loading Ban on the junction of Ashford Road and High Street would wrap right round onto the High Street opposite Oak Hall Surgery to prevent all motorist (including Blue Badge users) from parking there.

Single yellow lines to be upgraded to double yellow lines on the opposite side of the road on the corner of the junction for Church Approach.

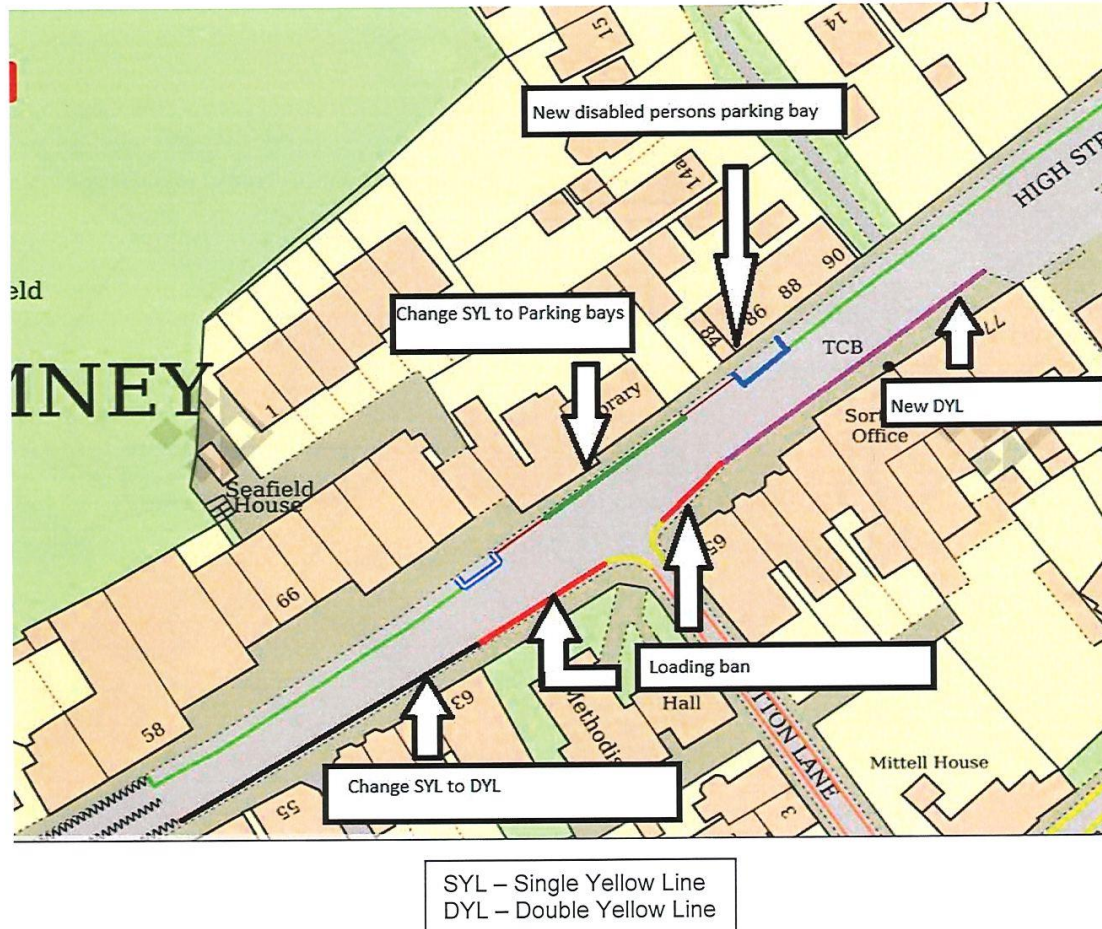
Zip zag lines will be refreshed outside Ruzzo all the way along to the crossing to prevent parking near the junction.

Single yellow lines to be upgraded to double yellow lines from 22 High Street to the corner of Rome Road.

Single yellow lines to be upgraded to double yellow lines from Costa Coffee to the corner of Victoria Street.



New Romney Town Council
Parish Highway Improvement Plan
Proposed Changes to High Street Parking – New Romney



Loading ban restriction to be added to the junction of Tritton Lane to prevent all motorist (including Blue Badge users) from parking there.

Single yellow line removed from outside the library and parking bays added.

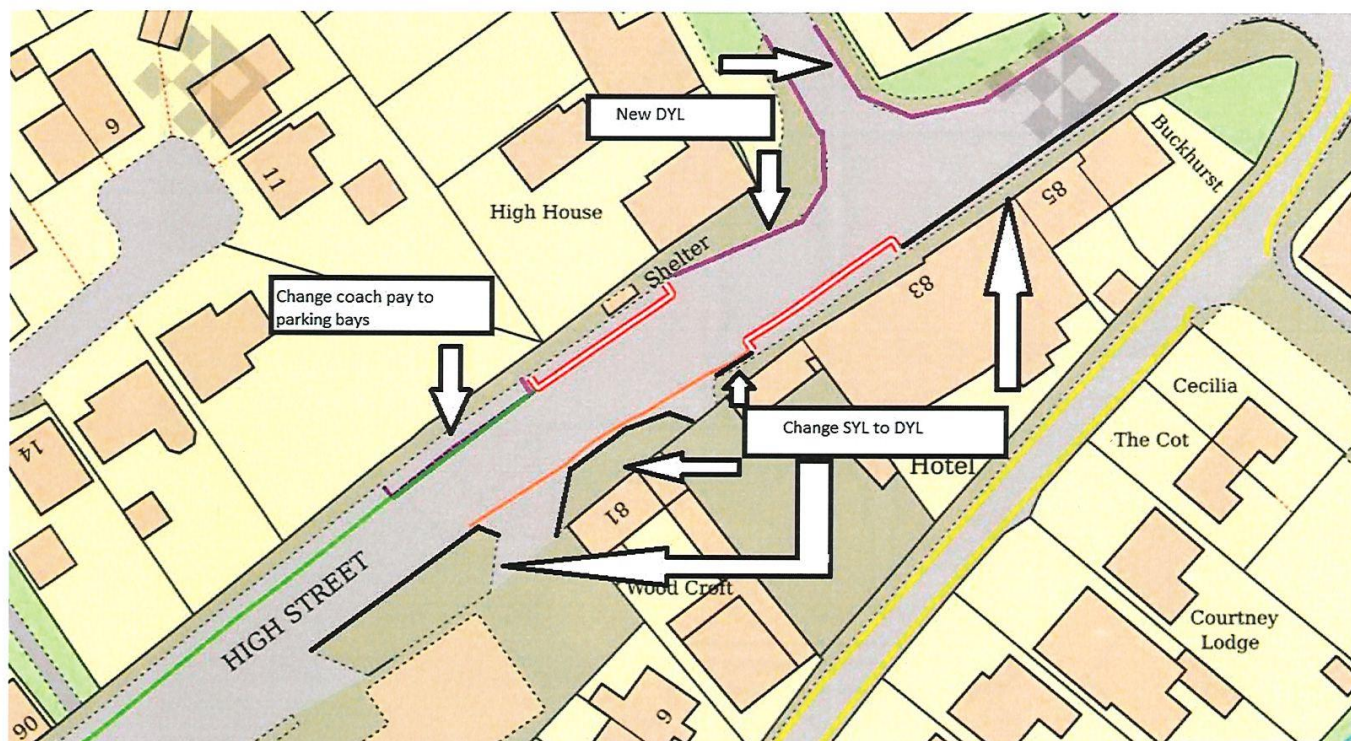
New disabled bay added after That Pet Shop outside Romney Spice.

Parking bays outside Premier shop and along to the garage to be removed and double yellow lines to be installed.

Single yellow lines to be upgraded to double yellow lines from outside the Methodist Church and along to Church Approach turning.



New Romney Town Council
Parish Highway Improvement Plan
Proposed Changes to High Street Parking – New Romney



SYL – Single Yellow Line
DYL – Double Yellow Line

Coach parking bay to be replaced with additional parking bays.

New double yellow lines to be added from the bus stop round to George Lane on both sides of the junction.

Single yellow lines to be upgraded to double yellow lines The Ship to the Premier shop on the corner of Tritton Lane. No parking to be permitted on that side of the High Street.



Highway Improvements Team working in Partnership with New Romney Town Council

Highway Improvement Plan

Submission Date: December 2022

(Please remember that the HIP is for new initiatives/measures/schemes in your community – it is NOT to be used as a maintenance log, as these MUST be logged using the online reporting tool via this link <https://www.kent.gov.uk/roads-and-travel/report-a-problem>)

HIP Front Cover

HIP Version	Submitted by (Name)	HIP Date	Record Of Meeting Dates with KCC Virtual or Face to Face	County Member	
1					
Please list below the funding opportunities/Sources for HIP initiatives/Measures				I.e., County Member, Parish Precept Donation, LTP	
Are you an active member of the Speed Watch Scheme?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Are you an active member of the Lorry Watch Scheme?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Name of HIP Representative			Contact Telephone Number	Email Address	
Name of Clerk	Planning Clerk – Mrs Gemma Hall		Contact Telephone Number	Email Address	planning.clerk@newromney-tc.gov.uk
Name of Chair			Contact Telephone Number	Email Address	
KCC Project Manager Team	Community & Engagement Team (EAST)		Contact Telephone Number	Email Address	east.highwayimprovements@kent.gov.uk

- Please note the Priority column MUST be those issues which are regarded as the most important (No 1 being your highest priority, then filtering down)
- KCC is unable to guarantee that all your requests will be deliverable, but Project Managers can investigate your top 1 or 2 priorities per year.

Please Note: Highway Improvement Plans will only be accepted if they are in this prescribed template format. **PLEASE DO NOT ALTER IN ANY WAY.**
 Whilst this is intended to be a living document for your Parish Council, KCC can only make resources available to review your HIP annually –
XXXX's review is on or after XXXX each year.



Highway Improvements Team working in Partnership with New Romney Town Council Highway Improvement Plan

Live Priorities Record

Priority	Location	USRN	Problem/Concern	What do you feel are the potential solutions?	KCC Comments (This column is to be completed by Project Manager ONLY)
1.	Please see 20 MPH zones 1-6 attached.		Speeding	20 MPH zones	<p>02/02/2023-</p> <p>KCC and PC agreed to focus on Zones 1 & 2 as a priority.</p> <p>As above, traffic survey locations to be determined by KCC.</p> <p>18/10/2023-</p> <p>Traffic survey results are mostly in support of a 20mph limit for the majority of Zones 1-2, however the eastern side of Cockreed Lane has average speeds that are too high.</p> <p>For KCC to discuss options with PC at meeting on 01/11/2023</p> <p>01/11/2023-</p> <p>All average speeds from the surveys are in support of the a 20mph limit for Zones 1 & 2, except for the eastern end of Cockreed Lane which were 28mph. This is higher than we would like, and it is unlikely that we would get compliance without physical measures, however these measures are usually not popular with residents due to noise, they are expensive, and they require a system of street lighting. We are unsure at this time if the streetlighting present would be adequate enough to be classed as a safe system.</p> <p>KCC to produce an extents plan for PC to conduct further informal engagement with residents and provide KCC with responses.</p> <p>KCC to look at options regarding upgrades to school signage.</p>

Highway Improvements Team working in Partnership with New Romney Town Council

Highway Improvement Plan

2.	i) Spitalfield Lane ii) Sussex Road iii) Church Road		Speeding vehicles. Motorists use Spitalfield Lane, Sussex Road and Church Road as a shortcut to either avoid congestion caused by parked cars outside Spitalfield Terrace on the A259 coming into New Romney or they wish to avoid the traffic in New Romney High Street.	Traffic Calming required.	<p>02/02/2023-</p> <p>KCC to explore options of "Unsuitable for HGV" and "Pedestrian in Roadway" signage along Spitalfield Road.</p> <p>KCC has sent 30mph Toolkit information to PC. PC to confirm that they wish for a kit to be arranged for them (this is a free resource)</p> <p>Traffic calming measures such as speed bumps and buildouts not feasible with current lighting as this is not to the required standard.</p> <p>01/11/2023-</p> <p>KCC to move forward with Unsuitable for HGV signage to be installed on Spitalfield Lane junction with A259, Sussex Road junction with Ashford Road, and potentially Ashford Road junction with A259 if space allows. KCC to fund</p>
3.	i) Queens Road ii) Littlestone Road/Station Road iii) Coast Road iv) The Churchlands		Speeding.	Enhanced vehicle activated signs or traffic calming measures needed.	<p>02/02/2023-</p> <p>Did not discuss as prioritising above.</p>
4.	Coast Drive near Spar Greatstone/Clark Road.		Pedestrian crossing requested due to speeding and increase in pedestrians/visitors to The Green's.	The Green's is already a very popular destination for local residents and tourists/holiday makers visiting the play park and beach. New development on The Green's at Littlestone of the extension of the beach huts will cause more visitors.	<p>02/02/2023-</p> <p>Did not discuss as prioritising above.</p>
5.	Dymchurch Road		Speeding.	Extend the 30 MPH speed limit up to Marlie Farm.	<p>02/02/2023-</p> <p>Did not discuss as prioritising above.</p>
6.	i) Spitalfield Lane ii) Fairfield Road		Poor visibility.	Improve highway lighting for all roads without engineered footpaths.	<p>02/02/2023-</p> <p>Did not discuss as prioritising above.</p>



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	iii) Cockreed Lane iv) Sussex Road v) Rolfe Lane				
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Historical Priorities Record

No	Location	USRN	Problem/Concern	What do you feel are the potential solutions?	KCC Comments
	High Street, New Romney		Inconsiderate parking	Red lines needed to improve traffic flow and pedestrian safety.	02/02/2023- Not feasible as this is only conducted in London.
	All roads		Double yellow line review – Many lines in our Parish are faded and need repainting and possibly extending.		02/02/2023- Any faded lines should be reported online via https://www.kent.gov.uk/roads-and-travel/report-a-problem Any extension to double yellow lines will need to be considered on a case by case basis.
	i) St Nicholas School – Fairfield Road, New Romney, TN28 8BP, Craythorne Lane & Rolfe Lane, New Romney. ii) The Marsh Academy – Station Road, New Romney, TN28 8BB See School Zone map attached.		Speeding and problem parking. Cars driving too fast near the school. Speed limit is currently 30MPH by both schools. Parent's parking on double yellow lines and blocking driveways. No crossing for St Nicholas School.	School Zones required.	02/02/2023- St Nicholas School is incorporated into Zone 2 of PC plans for 20mph zone. For a formal crossing point, both a traffic survey and pedestrian survey would need to be conducted to ascertain feasibility. KCC estimate at least £30,000 for a formal crossing (subject to fluctuation with cost of materials constantly changing) Traffic surveys to be conducted throughout Zone 1 & 2. KCC to determine locations and obtain cost of these surveys along with pedestrian survey. Vehicles parking on double yellow lines and blocking driveways are for enforcement by F&H and police. PC advise that there are current plans for double yellow lines in the area.

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					<p>KCC has sent PC information on the School Travel Plan to share with both schools.</p> <p>18/10/2023-</p> <p>Traffic and Pedestrian survey results have been analysed and unfortunately does not meet the minimum criteria for the installation of a formal crossing point.</p>
	<p>i) High Street ii) Church Lane iii) Church Road vi) The junction of Ashford Road onto The High Street. v) Station Road, Littlestone Road, Marsh Avenue, Blenheim Road, St Martins Road, The Churchlands, Marsh Crescent, Wiles Avenue, and Carey Close</p>		<p>Problem parking – causing congestion. i) Vehicles parking on Double Yellow lines outside Premier Stores near Tritton Lane causing a bottle neck in The High Street which causes delays and congestion due to the heavy flow of traffic. Larger vehicles struggle to get through the gap. ii) Vehicles parking on double yellow lines near Church Lane Surgery/The Old School House. iii) Vehicles parking on double yellow lines, blocking driveways, creating bottlenecks, and causing congestion especially near The Old School. iv) Vehicles parking on double yellow lines near junction opposite Oak Hall Surgery causing bottlenecks and congestion. v) Vehicles parking on grass verges/pathways.</p>	<p>i) Relocation of 'Coach Parking' bay from opposite the garage on the Highstreet to somewhere more suitable: Mountfield Ind Est or The Marsh Academy Car Park to free up parking spaces for other vehicles including an additional disabled bay. The new car parking bays should have time limits on them. To stop vehicles parking outside Romney Cycles – Premier Store side of the High Street to allow free flow of traffic – double yellow lines/red lines. Stagecoach have changed their timetable for New Romney High Street buses which was due to congestion. v) Bollards on grass verges needed.</p>	<p>02/02/2023-</p> <p>PC to liaise with F&H Council regarding the "Coach Parking Bay"</p> <p>PC advised that buses and HGVs are struggling to manoeuvre past each other as there are pinch points caused by vehicles parking on both sides of High Street.</p> <p>PC requested double yellow lines from Esso garage down to Premier Shop to allow free flow of traffic, with parking available with restricted time limits opposite.</p> <p>KCC to seek advice on this and come back to PC.</p> <p>PC reported issue with delivery of gas bottles on Ashford Road whereby the driver parks on the pavement, blocking it for pedestrians, and causing vehicles on the other side to drive on the pavement to get around.</p> <p>PC requested bollards but suspect that the pavement is not wide enough.</p> <p>KCC to measure pavement and ascertain options.</p> <p>01/11/2023-</p> <p>PC to continue with F&H District Council in regards to the Coach Bay and subsequent installation of double yellow lines by the Esso petrol station.</p>



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					<p>PC reporting a crash issue at the junction of Ashford Road and High Street (A259). Crash data at this time shows one slight injury collision that occurred December 2022 where a vehicle overshot the STOP junction and collided with another.</p> <p>PC to report maintenance issues with lining via https://www.kent.gov.uk/roads-and-travel/report-a-problem</p> <p>PC requested an advanced STOP sign to be installed just before the buildings on the nearside. KCC have visited the site and there is an advanced STOP sign already present with a distance plate.</p> <p>PC also proposed a buildout by the junction, however High Street unfortunately does not have the available width to install one here.</p> <p>Moved to historical as no further options at this junction, and Coach Bay issues being dealt with by F&H.</p>
3.	Lydd Road – A259 – Outside Spitalfield Terrace.		Problem parking. Vehicles parking outside Spitalfield Terrace on the A259 as you go into New Romney. This causes major congestion due to a bottleneck/single file traffic and as consequence waiting vehicles then cut down Spitalfield Lane.	Due to the new development happening opposite Spitalfield Terrace a pedestrian crossing is due to be installed which should prevent the cars from parking on the A259. However there will inevitably still be cars that park there and cause an obstruction and a long term solution needs finding.	<p>02/02/2023-</p> <p>Did not discuss as prioritising above.</p> <p>01/11/2023-</p> <p>PC to liaise with Development Agreements team via DevelopmentAgreements@kent.gov.uk</p> <p>If unable to have measures agreed with the developer to alleviate this issue, for PC to raise again for Highway Improvements to discuss</p>

END