

Cinque Port Town of New Romney



Mrs C. Newcombe
Town Clerk

Town Clerk's Office
Town Hall
New Romney
Kent TN28 8BT

Tel: New Romney 01797 362348

Ref: CTM/3005

21st May 2025

Dear Councillor.

**A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE
WILL BE HELD IN THE COUNCIL CHAMBER. TOWN HALL, NEW
ROMNEY ON WEDNESDAY 28th MAY 2025 AT 6.45PM.**

Members of the public are welcome to attend.

Yours sincerely,

Mrs Tracy Morris

Mrs C T Morris
Responsible Financial Officer

Email: rfo@newromney-tc.gov.uk

Anyone displaying any symptoms of Covid-19 should NOT attend the meeting.

PUBLIC PARTICIPATION AT TOWN COUNCIL MEETINGS

1. Who can participate in a New Romney Town Council meeting?

All Members of the Public may attend the Council meeting. As well as members of the Council (or relevant Council Committee) and Council Officers participating in the meeting, a maximum of THREE members of public may also participate by submitting a question at a meeting. The question must relate to a matter affecting the parish of New Romney and/or its residents. Each submission must last no longer than 3 minutes in total.

Any such question can be delivered by way of a written statement to be submitted by email by midday on the day of the Council meeting - to be read out during the meeting. The question submitted should be mindful of the 3 minute speaking time available. The reading of the question will allow for any mid-sentence delivery to be completed before being stopped at the three

minute deadline. If any Member of Public does not have access to email, a question can be submitted by a representative on their behalf.

Any such questions should be emailed to: finance.clerk@newromney-tc.gov.uk by midday on the day of the Council meeting.

2. How and when do I have to let the council know that I want to participate?

You will need to give written notice (via email) that you would like to participate by 3pm on the Friday before the meeting, providing your name and contact details and a summary of what your question subject will be. No late notifications can be accepted.

3. What happens if more than three local residents want to participate by submitting questions to the Council?

The system will operate on the basis of “first come, first served” as identified by the Clerk. You will be notified as soon as possible after your ‘notification of wish to participate’ has been received as to whether or not you will be able to participate (by the reading of your submission).

4. What will happen at the Council meeting?

Your question will be read aloud by during the agenda item: Public Questions. If it is possible for the Chairman to provide a response to your question at the meeting, he/she will do so. If it is not possible to provide a response at that time, a response will be provided in writing – usually within 28 days of the meeting taking place.

Agendas and reports for meetings will be available at least 3 working days and usually 7 weekdays before the date of the meeting on the Town Council website. Any supplementary sheets will be available the day before the meeting and can be viewed at www.newromney-tc.gov.uk

THE LAWS OF LIBEL AND SLANDER

- These laws are very strict.
- If, in public, you say something about a person that is not true, even if you believe it to be true, you may be sued and have to pay compensation. Therefore, you need to be very careful about any criticism you wish to make of people in any written submission.
- Councillors are able to speak more freely and bluntly while in Council or Committee meetings than members of the public.
- You, as a member of the public, do not have the same protection.

**FINANCE & GENERAL PURPOSES COMMITTEE MEETING
WEDNESDAY 28TH MAY 2025 AT 6.45PM**

AGENDA

1. ELECTION OF COMMITTEE CHAIRMAN

To appoint a Chairman of the Finance & General Purposes Committee.

2. ELECTION OF COMMITTEE VICE-CHAIRMAN

To appoint a Vice-Chairman of the Finance & General Purposes Committee.

3. APOLOGIES:

To receive and note the apologies of Councillors unable to attend.

4. DISPENSATION TO PARTICIPATE:

To receive and note any applications granted by the Town Clerk, on behalf of the Town Council, for dispensation to participate in Meetings of New Romney Town Council.

5. DECLARATIONS OF INTEREST:

Councillors to declare any Disclosable Pecuniary Interests or Other Significant or Personal Interests they may have in items on the agenda for this meeting.

6. ADJOURNMENT OF MEETING:

To formally adjourn the meeting of the Council for a maximum period of fifteen minutes to allow for an allocated public session.

7. PUBLIC QUESTIONS:

Members of the public may put questions to the Chairman of the Council for a period of fifteen minutes regarding matters to do with the town of New Romney and its coastal areas of Littlestone and Greatstone, including items on the agenda. Any Councillors who have declared an "Other Significant Interest" in matters to be discussed at this meeting will also have the opportunity to speak within the session set aside for public participation, in accordance with the Town Council's Code of Conduct Item 5(3)(b), which reads as follows:

"Where you have an Other Significant Interest in any business of the Authority, you may... make representations, answer questions or give evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose."

8. RE-CONVENING OF MEETING:

To formally re-convene the meeting of the Council.

9. MINUTES (Encs*):

To approve the minutes of the **Finance & General Purposes Committee Meeting** held on Wednesday 19th March 2025 (Attached hereto*).

10. FINANCIAL MATTERS (Encs*):

(i) To receive and note 2024/2025 Income and Expenditure and Budget Comparison Reports (Attached hereto*).

(ii) To receive and approve the RFO's Schedule of Payments Approved Under Financial Regs, SPAA and/or Delegated Authority Attached hereto*).

(iii) To receive and note the RFO's Schedule of Transfers Between Town Council Bank Accounts (attached hereto*).

11. RFO's Reports (Encs*):

To receive and note the RFO's Report (Attached hereto*).

12. GRANT FUNDING/DONATIONS:

To consider grant funding requests received:

- None.

13. TOWN HALL - AIRCONDITIONING:

To receive and note a verbal update from the RFO and take any such action deemed necessary.

14. ALLOTMENT GARDENS – DRAINAGE (Encs*):

To receive and note the report regarding drainage issues at the Allotment Gardens and take any such action deemed necessary (Attached hereto*).

15. ASSEMBLY ROOMS CAR PARK (Encs*):

To consider the request received for use of the Assembly Rooms Car Park (Attached hereto*).

16. COMMUNITY INFRASTRUCTURE LEVY (CIL) (Encs*):

To receive and note the CIL report (Attached hereto*).

17. HUT & WINCH SITES

To consider temporary Blue Badge holder and Boat Siting discount.

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MINUTES
of
A Meeting of New Romney Town Council's
Finance and General Purposes Committee
Held in the Assembly Rooms on
Wednesday 19th March 2025 commencing at 6.45pm

PRESENT: Councillors P Thomas, J Davies, P Coe,
K Terry, J Hiscock and P Carey

In Attendance:

RFO	-	Mrs C T Morris
Finance Clerk	-	Mrs J Field
Councillor P Peacock	-	Observer
Member of the Public	-	1

IN THE CHAIR: Councillor P Thomas

606/2024-25 **APOLOGIES FOR ABSENCE**

Councillor J Rivers – for personal reasons
Councillor Rev Cn S McLachlan – for personal reasons

607/2024-25 **DISPENSATION TO PARTICIPATE**

The RFO advised that no new Dispensations to Participate had been granted.

608/2024-25 **DECLARATIONS OF INTEREST**

@6.46PM Councillor Hiscock and Councillor Thamas declared a Personal Interest in Town Council finance reports due to their employment of a contractor who is also employed by the Town Council

609/2024-25 **ADJOURNMENT OF MEETING**

It was not necessary to adjourn the meeting as no questions had been received in writing by the Clerk.

610/2024-25 **PUBLIC QUESTIONS**

None

611/2024-25 **RE-CONVENING OF MEETING**

Not applicable

612/2024-25 **MINUTES**

The Chairman presented the Minutes of the **Finance & General Purposes Committee Meeting** held on **22nd January 2025**, a copy of which had been previously circulated to all Councillors and it was:

PROPOSED BY: Councillor Terry

SECONDED BY: Councillor Coe

RESOLVED – that the minutes of the Finance & General Purposes Committee Meeting held on 22nd January 2025 be approved and signed as a true and correct record.

Councillor J Hiscock abstained from voting as she had not been in attendance at the meeting.

The Chairman subsequently signed the Minutes.

613/2024-25 **FINANCIAL MATTERS**

(i) To receive and note 2024/2025 Budget Comparison and Income & Expenditure reports

The 2024/2025 Budget Comparison Report and Income and Expenditure Reports were received and noted.

(ii) Schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority

The RFO presented the detailed schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority. Following due consideration it was:

PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Hiscock

RESOLVED UNANIMOUSLY – that the afore-mentioned detailed schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority, in the sum of £31,604.33 exc. VAT, be received and noted and identified cost centres be approved.

(iii) Schedule of Fund Transfers

The Schedule of Transfers between Town Council Bank Accounts was received and noted.

614/2024-25 **COMMUNITY INFRASTRUCTURE LEVY (CIL)**

The RFO presented her Community Infrastructure report, which was received and noted.

615/2024-25 **RFO'S REPORT**

The RFO's report, which read as under, was received and noted:

RFO's Report – F&GP Meeting on 19th March 2025

Actions completed since the F&GP Committee meeting held on 22nd January 2025:

1. Following their confirming acceptance of the award, the payment for grant funding to the John Armitage Memorial Trust (JAM) has been made (*Minute Ref: 496/2024-25 refers*).
2. An order was placed with Folkestone & Hythe District Council for cleaning & maintenance of The Greens toilet block for the 2025 season (*Minute ref: 495/2024-25(i) refers*).
3. An order was placed with M Coleman Arboricultural Service to carry out tree works (*Minute ref: 495/2024-25(ii) refers*).
4. An order was placed with Higher Elevation Ltd to provide a 3-year service plan for the Town Hall platform lift (*Minute ref: 495/2024-25(iii) refers*).
5. An order was placed with David Ogilvie Engineering for the supply of a community notice board (*Minute ref: 498/2024-25(iii) refers*).
6. An order was placed with B E Ames Ltd for the installation of a community notice board (*Minute ref: 498/2024-25(iii) refers*).
7. An order was placed with Amberol Ltd for the supply of a 4 off planters (*Minute ref: 499/2024-25(iii) refers*).
8. An order was placed with B E Ames Ltd for the removal of existing and installation of new planters (*Minute ref: 499/2024-25(iii) refers*).

Other Matters of Report:

9. Notification of rate changes was received from NatWest Bank (Attached hereto*)
10. Notification of changes to interest rates was received from NSIB (Attached hereto*)
11. Notification of changes to account status was received from Lloyds Bank (Attached hereto*)
12. A duly completed grant monitoring form has been received from New Romney in Bloom (Attached hereto*).

This concludes my report – RFO 12th March 2025

616/2024-25 **QUOTATIONS****(i) Town Council Insurance Cover**

Consideration was given to the quotation received in respect of Town Council insurance provision. It was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY – that (i) the quotation received to provide insurance cover under a 3-year index linked agreement at a year one cost of £7170.83, be accepted; (ii) this to be funded from the 2025/2026 Insurance budget and the Clerk be authorised to settle all invoices, once received, first having ascertained all is in order.

NB: The contract was, therefore, awarded to Zurich Insurance Company Ltd.

(ii) Sports Field Herbicide Spraying

Consideration was given to the current difficulties in accessing the Sports Field, due to the development of the Maude Community Centre and it was:

(a)

PROPOSED BY: Councillor Terry

SECONDED BY: Councillor Hiscock

RESOLVED UNANIMOUSLY – that due to the current difficulties in accessing the Sports Field, Standing Orders be waived to consider the single quotation sought.

(b)

PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Terry

RESOLVED UNANIMOUSLY – that (i) the quotation received to carry out Herbicide spraying treatment to the Sports Field In the sum of £933.20 plus VAT, be approved and funded from the Sports Field Budget; (ii) the RFO be authorised to settle all relevant invoices, when received, having first ascertained that all is in order.

The contract was, therefore, awarded to Weed Management.

617/2024-25 **GRANT FUNDING/ DONATIONS**

(i) Due consideration was given to the grant funding application received from New Romney Country Fayre. It was:

PROPOSED BY: Councillor Thomas

SECONDED BY: Councillor Terry

RESOLVED UNANIMOUSLY – that grant funding in the sum of £1000.00, to be funded from the 2025/26 Grants/Donations Budget, be awarded to New Romney Country Fayre.

(ii) Due consideration was given to the grant funding application received from New Romney in Bloom. It was:

PROPOSED BY: Councillor Terry

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that grant funding in the sum of £300.00, to be funded from the 2025/26 Grants/Donations Budget, be awarded to New Romney in Bloom.

(iii) Due consideration was given to the grant funding application received from Romney Marsh Community Hub in respect of providing its Ex-Armed Forces Coffee Mornings. It was:

PROPOSED BY: Councillor Terry

SECONDED BY: Councillor Carey

RESOLVED UNANIMOUSLY – that grant funding in the sum of £500.00, to be funded from the 2025/26 Grants/Donations Budget, be awarded to Romney Marsh Community Hub.

The Chairman thanked the Councillors for their attendance and the meeting then concluded @ **7.20PM**.

NB: All documents referred to herein are freely available for perusal on the Town Council website: www.newromney-tc.gov.uk or at the Town Hall for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the Finance Clerk.

New Romney Town Council 2024/25

Income and Expenditure Account for Year Ended 31st March 2025

31st March 2024		31st March 2025
	Income Summary	
1,000,000	PWLB Loan Receipt	0
374,894	Precept	396,952
1,374,894	Sub Total	396,952
	Operating Income	
200	Town Hall	150
8,300	Town Hall House	8,800
2,379	Assembly Rooms	1,383
6,600	Community Hall	6,600
1,380	Sports Field & Maude Pavilion	130
0	Fairfield Road Rec Ground	2
7,806	The Greens	10,963
2,641	Allotments	2,645
600	Land at Coney Banks	600
63	Wayleaves	0
0	Garden of Remembrance	1
40	Town Square (Cinque Ports Plc)	40
1,590	Street Furniture (Non TC Land)	0
55,658	Administration & Miscellaneous	59,849
12,534	Other	788,224
1,474,685	Total Income	1,276,339
	Running Costs	
151,877	Staff Costs	176,335
79,994	Town Hall	14,142
7,677	Town Hall House	2,002
21,489	Assembly Rooms	50,237
604	Community Hall	321
11,866	Sports Field & Maude Pavilion	29,797
0	Maude Community Centre	1,215
0	Maude Community Centre Annexe	469
4,990	Fairfield Road Rec Ground	3,179
12,643	The Greens	20,396
1,820	Flagstaff Land	2,326
1,650	Allotments	1,135
63	Garden of Remembrance	26
1,655	Street Furniture (Non TC Land)	4,256
246,778	Administration & Miscellaneous	2,675,639
18,160	Other	24,158
0	Planning Committee	4,124
561,268	Total Expenditure	3,009,756
	General Fund Analysis	
250,232	Opening Balance	253,984
1,474,685	Plus : Income for Year	1,276,339
1,724,917		1,530,323
561,268	Less : Expenditure for Year	3,009,756
1,163,649		(1,479,434)
909,665	Transfers TO / FROM Reserves	(1,730,516)
253,984	Closing Balance	251,082

Detailed Income & Expenditure by Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Staff Costs							
1085 Capital Deposit Interest	0	7,500	7,500			0.0%	
Staff Costs :- Income	0	7,500	7,500			0.0%	0
4000 Clerical Salaries & ER Pen/NI	106,030	109,500	3,470		3,470	96.8%	
4005 Manual Salaries & ER Pen/NI	62,466	65,000	2,534		2,534	96.1%	
4020 Civic Salaries & ER Pen/NI	1,948	1,800	(148)		(148)	108.2%	
4030 Capital Project Staffing	4,408	7,500	3,092		3,092	58.8%	4,408
4035 Emergency Staffing	1,179	1,000	(179)		(179)	117.9%	
4055 Eye Tests	0	200	200		200	0.0%	
4065 Rec & Train Res Fund Cont 330	0	2,000	2,000		2,000	0.0%	
4067 Rec & Train Res Fund Exp	304	0	(304)		(304)	0.0%	94
4080 Staff Prov Res Fund Cont 345	0	1,000	1,000			0.0%	
4085 Pens/Gratuity Res Fun Cont 328	0	3,000	3,000		3,000	0.0%	
Staff Costs :- Indirect Expenditure	176,335	191,000	14,665	0	14,665	92.3%	4,502
Net Income over Expenditure	(176,335)	(183,500)	(7,165)				
6000 plus Transfer from EMR	4,502	0	(4,502)				
Movement to/(from) Gen Reserve	(171,833)	(183,500)	(11,667)				
200 Town Hall							
1010 Rental Income	150	150	0			100.0%	
1999 Miscellaneous Inc	0	50	50			0.0%	
Town Hall :- Income	150	200	50			75.0%	0
4100 Non-domestic Rates	5,763	5,240	(523)		(523)	110.0%	
4110 Water Rates-Supply/Waste water	339	364	25		25	93.0%	
4115 Electricity	1,428	3,558	2,130		2,130	40.1%	
4120 Gas	1,788	1,715	(73)		(73)	104.3%	
4125 Cleaning/Hygiene Supplies	147	100	(47)		(47)	147.4%	
4130 First Aid Supplies	0	55	55		55	0.0%	
4140 Repairs & Maintenance	793	2,000	1,207		1,207	39.6%	
4142 Stairlift Service Contract	54	250	196		196	21.5%	
4143 Annual Boiler Service	77	116	39		39	66.4%	
4145 Fire Safety Equipment Maint	84	140	56		56	59.8%	
4150 Window Boxes	165	100	(65)		(65)	164.7%	
4155 Tree Inspection/Surgery	48	450	403		403	10.6%	
4160 PAT Testing	164	80	(84)		(84)	205.0%	
4161 Town Hall Alarm System	1,270	1,152	(118)		(118)	110.3%	
4165 Roof R/W Goods Inspections	972	1,840	868		868	52.8%	
4361 Miscellaneous Exp	1,050	0	(1,050)		(1,050)	0.0%	
Town Hall :- Indirect Expenditure	14,142	17,160	3,018	0	3,018	82.4%	0
Net Income over Expenditure	(13,992)	(16,960)	(2,968)				

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Detailed Income & Expenditure by Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
205 Town Hall House							
1010 Rental Income	8,800	8,850	50			99.4%	
Town Hall House :- Income	8,800	8,850	50			99.4%	0
4140 Repairs & Maintenance	892	2,500	1,608		1,608	35.7%	
4145 Fire Safety Equipment Maint	39	59	20		20	66.1%	
4165 Roof R/W Goods Inspections	188	376	188		188	50.0%	
4185 Landlords Gas Certificate	92	116	24		24	79.0%	
4362 Management Fees	792	756	(36)		(36)	104.8%	
Town Hall House :- Indirect Expenditure	2,002	3,807	1,805	0	1,805	52.6%	0
Net Income over Expenditure	6,798	5,043	(1,755)				
210 Assembly Rooms							
1000 Hire Fees	1,383	2,000	617			69.1%	
Assembly Rooms :- Income	1,383	2,000	617			69.1%	0
4100 Non-domestic Rates	1,747	1,834	88		88	95.2%	
4110 Water Rates-Supply/Waste water	645	547	(98)		(98)	118.0%	
4115 Electricity	1,020	1,377	357		357	74.1%	
4120 Gas	2,740	1,282	(1,458)		(1,458)	213.7%	
4125 Cleaning/Hygiene Supplies	113	120	7		7	94.3%	
4130 First Aid Supplies	0	25	25		25	0.0%	
4140 Repairs & Maintenance	4,525	1,500	(3,025)		(3,025)	301.7%	
4145 Fire Safety Equipment Maint	92	68	(24)		(24)	135.9%	
4155 Tree Inspection/Surgery	475	400	(75)		(75)	118.8%	
4160 PAT Testing	8	40	32		32	20.0%	
4165 Roof R/W Goods Inspections	356	356	0		0	100.0%	
4179 A Rooms Car Park Resurfacing	38,400	0	(38,400)		(38,400)	0.0%	38,400
4185 Landlords Gas Certificate	92	116	24		24	79.0%	
4316 PPL/PRS Licences	24	150	126		126	15.7%	
Assembly Rooms :- Indirect Expenditure	50,237	7,815	(42,422)	0	(42,422)	642.8%	38,400
Net Income over Expenditure	(48,854)	(5,815)	43,039				
6000 plus Transfer from EMR	38,400	0	(38,400)				
Movement to/(from) Gen Reserve	(10,454)	(5,815)	4,639				
215 Community Hall							
1010 Rental Income	6,600	6,600	0			100.0%	
Community Hall :- Income	6,600	6,600	0			100.0%	0

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Detailed Income & Expenditure by Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4140 Repairs & Maintenance	230	1,500	1,270		1,270	15.3%	
4155 Tree Inspection/Surgery	0	200	200		200	0.0%	
4165 Roof R/W Goods Inspections	0	136	136		136	0.0%	
4185 Landlords Gas Certificate	92	116	24		24	79.0%	
Community Hall :- Indirect Expenditure	321	1,952	1,631	0	1,631	16.5%	0
Net Income over Expenditure	6,279	4,648	(1,631)				
220 Sports Field & Maude Pavilion							
1010 Rental Income	120	1,440	1,320			8.3%	
1999 Miscellaneous Inc	10	0	(10)			0.0%	
Sports Field & Maude Pavilion :- Income	130	1,440	1,310			9.0%	0
4100 Non-domestic Rates	83	0	(83)		(83)	0.0%	
4110 Water Rates-Supply/Waste water	160	0	(160)		(160)	0.0%	
4120 Gas	4	0	(4)		(4)	0.0%	
4140 Repairs & Maintenance	26,362	500	(25,862)		(25,862)	5272.4%	26,324
4155 Tree Inspection/Surgery	385	757	372		372	50.9%	
4165 Roof R/W Goods Inspections	0	188	188		188	0.0%	
4180 Grounds Maintenance	0	100	100		100	0.0%	
4185 Landlords Gas Certificate	0	116	116		116	0.0%	
4190 Herbicide Spraying	0	708	708		708	0.0%	
4361 Miscellaneous Exp	2,803	0	(2,803)		(2,803)	0.0%	
Sports Field & Maude Pavilion :- Indirect Expenditure	29,797	2,369	(27,428)	0	(27,428)	1257.8%	26,324
Net Income over Expenditure	(29,667)	(929)	28,738				
6000 plus Transfer from EMR	26,324	0	(26,324)				
Movement to/(from) Gen Reserve	(3,343)	(929)	2,414				
221 Maude Community Centre							
4115 Electricity	1,215	0	(1,215)		(1,215)	0.0%	
Maude Community Centre :- Indirect Expenditure	1,215	0	(1,215)	0	(1,215)		0
Net Expenditure	(1,215)	0	1,215				
222 Maude Community Centre Annexe							
4115 Electricity	469	0	(469)		(469)	0.0%	
Maude Community Centre Annexe :- Indirect Expenditure	469	0	(469)	0	(469)		0
Net Expenditure	(469)	0	469				

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Detailed Income & Expenditure by Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
225 Fairfield Road Rec Ground							
1999 Miscellaneous Inc	2	0	(2)			0.0%	
Fairfield Road Rec Ground :- Income	<u>2</u>	<u>0</u>	<u>(2)</u>				<u>0</u>
4140 Repairs & Maintenance	76	500	424		424	15.3%	
4155 Tree Inspection/Surgery	335	600	265		265	55.8%	
4180 Grounds Maintenance	1,680	1,680	0		0	100.0%	
4195 Play Gym Maintenance	1,087	1,200	113		113	90.6%	
Fairfield Road Rec Ground :- Indirect Expenditure	<u>3,179</u>	<u>3,980</u>	<u>801</u>	<u>0</u>	<u>801</u>	<u>79.9%</u>	<u>0</u>
Net Income over Expenditure	<u>(3,177)</u>	<u>(3,980)</u>	<u>(803)</u>				
230 The Greens							
1000 Hire Fees	1,600	500	(1,100)			320.0%	
1100 Hut & Winch Site Rents	8,480	7,500	(980)			113.1%	
1105 Sea Cadets Rent	25	250	225			10.0%	
1120 Ice Cream Van/Food Vendors	858	400	(458)			214.6%	
The Greens :- Income	<u>10,963</u>	<u>8,650</u>	<u>(2,313)</u>			<u>126.7%</u>	<u>0</u>
4110 Water Rates-Supply/Waste water	1,200	627	(573)		(573)	191.3%	
4115 Electricity	15	250	235		235	6.1%	
4140 Repairs & Maintenance	782	1,000	218		218	78.2%	
4168 Replacement Beacon	7,973	0	(7,973)		(7,973)	0.0%	7,973
4180 Grounds Maintenance	2,340	2,340	0		0	100.0%	
4195 Play Gym Maintenance	841	2,000	1,159		1,159	42.1%	
4210 Toilet Block	7,245	7,314	69		69	99.1%	
The Greens :- Indirect Expenditure	<u>20,396</u>	<u>13,531</u>	<u>(6,865)</u>	<u>0</u>	<u>(6,865)</u>	<u>150.7%</u>	<u>7,973</u>
Net Income over Expenditure	<u>(9,433)</u>	<u>(4,881)</u>	<u>4,552</u>				
6000 plus Transfer from EMR	7,973	0	(7,973)				
Movement to/(from) Gen Reserve	<u>(1,460)</u>	<u>(4,881)</u>	<u>(3,421)</u>				
235 Flagstaff Land							
4110 Water Rates-Supply/Waste water	249	0	(249)		(249)	0.0%	
4140 Repairs & Maintenance	1,142	100	(1,042)		(1,042)	1142.2%	
4155 Tree Inspection/Surgery	95	200	105		105	47.5%	
4180 Grounds Maintenance	840	744	(96)		(96)	112.9%	
Flagstaff Land :- Indirect Expenditure	<u>2,326</u>	<u>1,044</u>	<u>(1,282)</u>	<u>0</u>	<u>(1,282)</u>	<u>222.8%</u>	<u>0</u>
Net Expenditure	<u>(2,326)</u>	<u>(1,044)</u>	<u>1,282</u>				

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Detailed Income & Expenditure by Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
240 Allotments							
1200 Plot Rents (Not inc. deposits)	2,610	2,500	(110)			104.4%	
1999 Miscellaneous Inc	35	0	(35)			0.0%	
Allotments :- Income	<u>2,645</u>	<u>2,500</u>	<u>(145)</u>			<u>105.8%</u>	<u>0</u>
4110 Water Rates-Supply/Waste water	357	630	273		273	56.6%	
4140 Repairs & Maintenance	779	500	(279)		(279)	155.7%	
4155 Tree Inspection/Surgery	0	200	200		200	0.0%	
4180 Grounds Maintenance	0	130	130		130	0.0%	
4181 Ditch Management	0	1,500	1,500		1,500	0.0%	
Allotments :- Indirect Expenditure	<u>1,135</u>	<u>2,960</u>	<u>1,825</u>	<u>0</u>	<u>1,825</u>	<u>38.4%</u>	<u>0</u>
Net Income over Expenditure	<u>1,510</u>	<u>(460)</u>	<u>(1,970)</u>				
245 Land at Coney Banks							
1250 Grazing Rent	600	600	0			100.0%	
Land at Coney Banks :- Income	<u>600</u>	<u>600</u>	<u>0</u>			<u>100.0%</u>	<u>0</u>
4200 Expenditure	0	50	50		50	0.0%	
Land at Coney Banks :- Indirect Expenditure	<u>0</u>	<u>50</u>	<u>50</u>	<u>0</u>	<u>50</u>	<u>0.0%</u>	<u>0</u>
Net Income over Expenditure	<u>600</u>	<u>550</u>	<u>(50)</u>				
250 Wayleaves							
1999 Miscellaneous Inc	0	60	60			0.0%	
Wayleaves :- Income	<u>0</u>	<u>60</u>	<u>60</u>			<u>0.0%</u>	<u>0</u>
Net Income	<u>0</u>	<u>60</u>	<u>60</u>				
255 Garden of Remembrance							
1999 Miscellaneous Inc	1	0	(1)			0.0%	
Garden of Remembrance :- Income	<u>1</u>	<u>0</u>	<u>(1)</u>				<u>0</u>
4140 Repairs & Maintenance	26	100	74		74	26.0%	
4180 Grounds Maintenance	0	200	200		200	0.0%	
Garden of Remembrance :- Indirect Expenditure	<u>26</u>	<u>300</u>	<u>274</u>	<u>0</u>	<u>274</u>	<u>8.7%</u>	<u>0</u>
Net Income over Expenditure	<u>(25)</u>	<u>(300)</u>	<u>(275)</u>				
260 Town Square (Cinque Ports Plc)							
1999 Miscellaneous Inc	40	80	40			50.0%	
Town Square (Cinque Ports Plc) :- Income	<u>40</u>	<u>80</u>	<u>40</u>			<u>50.0%</u>	<u>0</u>

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Detailed Income & Expenditure by Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4140 Repairs & Maintenance	0	80	80		80	0.0%	
Town Square (Cinque Ports Plc) :- Indirect Expenditure	0	80	80	0	80	0.0%	0
Net Income over Expenditure	40	0	(40)				
<u>270 Street Furniture (Non TC Land)</u>							
4500 High St Planter - Maintenance	156	120	(36)		(36)	129.7%	
4505 Street Furniture	4,101	0	(4,101)		(4,101)	0.0%	4,101
Street Furniture (Non TC Land) :- Indirect Expenditure	4,256	120	(4,136)	0	(4,136)	3547.0%	4,101
Net Expenditure	(4,256)	(120)	4,136				
6000 plus Transfer from EMR	4,101	0	(4,101)				
Movement to/(from) Gen Reserve	(156)	(120)	36				
<u>275 Administration & Miscellaneous</u>							
1080 Bank & Investment Interest	42,933	10,000	(32,933)			429.3%	39,072
1090 CIL Receipts	16,873	0	(16,873)			0.0%	16,873
1999 Miscellaneous Inc	43	8	(35)			540.8%	
Administration & Miscellaneous :- Income	59,849	10,008	(49,841)			598.0%	55,945
4106 Waste	772	900	128		128	85.8%	
4130 First Aid Supplies	7	0	(7)		(7)	0.0%	
4300 Insurance	6,622	6,505	(117)		(117)	101.8%	
4305 Bank Charges	417	500	83		83	83.5%	
4310 PWLB Capital Payment	7,694	7,694	(0)		(0)	100.0%	
4311 PWLB Interest Payment	52,201	52,201	0		0	100.0%	
4315 Subscriptions	3,201	4,750	1,549		1,549	67.4%	
4320 Phone/Internet	(3,529)	2,374	5,903		5,903	(148.7%)	
4325 IT Support & Equipment Maint	20,893	7,000	(13,893)		(13,893)	298.5%	
4330 L&P CHSPP	103,458	0	(103,458)		(103,458)	0.0%	103,458
4331 Maude Community Centre - D&B	2,423,016	0	(2,423,016)		(2,423,016)	0.0%	2,423,016
4335 Legal & Professional General	14,412	10,000	(4,412)		(4,412)	144.1%	
4337 Town Council Elections (331)	7,625	0	(7,625)		(7,625)	0.0%	7,625
4340 Donations STMFC	2,583	2,583	0		0	100.0%	
4345 Donations (Other)	14,000	4,000	(10,000)		(10,000)	350.0%	10,000
4350 Payroll Outsourcing	495	491	(4)		(4)	100.7%	
4355 Small Tools & Consumables	806	1,500	694		694	53.7%	
4356 Workwear/PPE	104	362	258		258	28.9%	
4360 Miscellaneous Exp	8,762	7,000	(1,762)		(1,762)	125.2%	3,297

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Detailed Income & Expenditure by Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4363 Furniture Storage	712	712	0		0	100.0%	
4364 Business Mileage	791	900	109		109	87.9%	
4365 Public Clock	1,770	400	(1,370)		(1,370)	442.4%	1,315
4370 Postage	444	750	306		306	59.1%	
4375 Office Equipment	2,002	2,500	498		498	80.1%	
4380 Printing and Stationery	945	750	(195)		(195)	126.0%	
4384 Town Council Events	962	0	(962)		(962)	0.0%	962
4385 Mayor's Allowance	3,524	4,500	976		976	78.3%	1,294
4386 Sergeants Uniform Replacement	24	0	(24)		(24)	0.0%	24
4390 Councillor Training	488	4,000	3,512		3,512	12.2%	50
4395 Recruitment & Training (330)	440	0	(440)		(440)	0.0%	440
Administration & Miscellaneous :- Indirect Expenditure	2,675,639	122,372	(2,553,267)	0	(2,553,267)	2186.5%	2,551,481
Net Income over Expenditure	(2,615,790)	(112,364)	2,503,426				
6000 plus Transfer from EMR	2,551,481	0	(2,551,481)				
6001 less Transfer to EMR	55,945	0	(55,945)				
Movement to/(from) Gen Reserve	(120,254)	(112,364)	7,890				
<u>280 Other</u>							
1999 Miscellaneous Inc	788,224	0	(788,224)			0.0%	785,077
Other :- Income	788,224	0	(788,224)				785,077
4115 Electricity	3,160	0	(3,160)		(3,160)	0.0%	3,160
4125 Cleaning/Hygiene Supplies	33	0	(33)		(33)	0.0%	
4141 Festive Lighting	1,234	0	(1,234)		(1,234)	0.0%	1,234
4361 Miscellaneous Exp	6,705	0	(6,705)		(6,705)	0.0%	3,720
4386 Sergeants Uniform Replacement	43	0	(43)		(43)	0.0%	43
4510 Commemorative Benches	2,982	0	(2,982)		(2,982)	0.0%	
4605 Contingency	10,000	10,000	0		0	100.0%	
4610 Festivities Res Fund Cont 323	0	3,500	3,500		3,500	0.0%	
4615 Fest Lighting Res Fun Cont 336	0	1,500	1,500		1,500	0.0%	
4620 T C Election Res Fund Cont 331	0	7,000	7,000		7,000	0.0%	
4625 Build Rep/Res Res Fun Cont 320	0	8,500	8,500		8,500	0.0%	
4630 Non Ann Maint Res Fun Cont 334	0	5,000	5,000		5,000	0.0%	
4635 Uniform Reserve Fund Cont 335	0	200	200		200	0.0%	
4640 Confederation Res Fun Cont 322	0	200	200		200	0.0%	
4645 Boilers C H Res Fund Cont 343	0	6,000	6,000		6,000	0.0%	
4650 T H Stairlift Res Fund Con 338	0	500	500		500	0.0%	
4655 Capital Res Fund Cont 321	0	2,000	2,000		2,000	0.0%	
4660 Fac Mgmt Res Fun Cont 344	0	1,000	1,000		1,000	0.0%	

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Detailed Income & Expenditure by Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4670 Play & Msc Eq Res Fun Cont 326	0	10,000	10,000		10,000	0.0%	
4680 ICT Replace Res Fund Cont 348	0	2,000	2,000		2,000	0.0%	
4685 Youth Counc Res Fund Cont 360	0	4,000	4,000		4,000	0.0%	
4690 Strat Plan Res Fund Cont 361	0	10,000	10,000		10,000	0.0%	
4695 HIP Res Fund Cont 362	0	5,000	5,000		5,000	0.0%	
Other :- Indirect Expenditure	24,158	76,400	52,242	0	52,242	31.6%	8,157
Net Income over Expenditure	764,066	(76,400)	(840,466)				
6000 plus Transfer from EMR	8,157	0	(8,157)				
6001 less Transfer to EMR	785,077	0	(785,077)				
Movement to/(from) Gen Reserve	(12,854)	(76,400)	(63,546)				
<u>285 Precept</u>							
1076 Precept	396,952	396,952	0			100.0%	
Precept :- Income	396,952	396,952	0			100.0%	0
Net Income	396,952	396,952	0				
<u>300 Planning Committee</u>							
4361 Miscellaneous Exp	1,124	0	(1,124)		(1,124)	0.0%	
4700 Planning Committee Costs	0	250	250		250	0.0%	
4701 Highway Improvement Plan Exp	3,000	0	(3,000)		(3,000)	0.0%	3,000
Planning Committee :- Indirect Expenditure	4,124	250	(3,874)	0	(3,874)	1649.6%	3,000
Net Expenditure	(4,124)	(250)	3,874				
6000 plus Transfer from EMR	3,000	0	(3,000)				
Movement to/(from) Gen Reserve	(1,124)	(250)	874				
<u>400 Health & Wellbeing Committee</u>							
4705 Health & Wellbeing Committee	0	250	250		250	0.0%	
Health & Wellbeing Committee :- Indirect Expenditure	0	250	250	0	250	0.0%	0
Net Expenditure	0	(250)	(250)				
Grand Totals:- Income	1,276,339	445,440	(830,899)			286.5%	
Expenditure	3,009,756	445,440	(2,564,316)	0	(2,564,316)	675.7%	
Net Income over Expenditure	(1,733,418)	0	1,733,418				
plus Transfer from EMR	2,643,938	0	(2,643,938)				
less Transfer to EMR	841,022	0	(841,022)				
Movement to/(from) Gen Reserve	69,498	0	(69,498)				

New Romney Town Council 2024/25
Annual Budget - By Centre (Actual YTD Month 12)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
100	<u>Staff Costs</u>									
	Total Income	7,500	0	7,500	0	0	0	1,000	0	0
	Overhead Expenditure	182,900	151,877	191,000	176,335	0	0	228,100	0	0
	100 Net Income over Expenditure	-175,400	-151,877	-183,500	-176,335	0	0	-227,100	0	0
6000	plus Transfer from EMR	0	3,208	0	4,502	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(175,400)</u>	<u>(148,669)</u>	<u>(183,500)</u>	<u>(171,833)</u>	<u>0</u>		<u>(227,100)</u>		
200	<u>Town Hall</u>									
	Total Income	200	200	200	150	0	0	208	0	0
	Overhead Expenditure	18,492	79,994	17,160	14,142	0	0	16,960	0	0
	200 Net Income over Expenditure	-18,292	-79,794	-16,960	-13,992	0	0	-16,752	0	0
6000	plus Transfer from EMR	0	57,806	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(18,292)</u>	<u>(21,988)</u>	<u>(16,960)</u>	<u>(13,992)</u>	<u>0</u>		<u>(16,752)</u>		
205	<u>Town Hall House</u>									
	Total Income	7,698	8,300	8,850	8,800	0	0	9,400	0	0
	Overhead Expenditure	3,449	7,677	3,807	2,002	0	0	3,909	0	0
	205 Net Income over Expenditure	4,249	623	5,043	6,798	0	0	5,491	0	0
6000	plus Transfer from EMR	0	6,423	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>4,249</u>	<u>7,046</u>	<u>5,043</u>	<u>6,798</u>	<u>0</u>		<u>5,491</u>		
210	<u>Assembly Rooms</u>									

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New Romney Town Council 2024/25
Annual Budget - By Centre (Actual YTD Month 12)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Total Income	2,000	2,379	2,000	1,383	0	0	0	0	0
	Overhead Expenditure	9,143	21,489	7,815	50,237	0	0	7,233	0	0
	210 Net Income over Expenditure	-7,143	-19,110	-5,815	-48,854	0	0	-7,233	0	0
6000	plus Transfer from EMR	0	13,064	0	38,400	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(7,143)</u>	<u>(6,046)</u>	<u>(5,815)</u>	<u>(10,454)</u>	<u>0</u>		<u>(7,233)</u>		
215	<u>Community Hall</u>									
	Total Income	6,600	6,600	6,600	6,600	0	0	0	0	0
	Overhead Expenditure	2,340	604	1,952	321	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>4,260</u>	<u>5,996</u>	<u>4,648</u>	<u>6,279</u>	<u>0</u>		<u>0</u>		
220	<u>Sports Field & Maude Pavilion</u>									
	Total Income	1,440	1,380	1,440	130	0	0	0	0	0
	Overhead Expenditure	2,458	11,866	2,369	29,797	0	0	0	0	0
	220 Net Income over Expenditure	-1,018	-10,486	-929	-29,667	0	0	0	0	0
6000	plus Transfer from EMR	0	3,662	0	26,324	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(1,018)</u>	<u>(6,824)</u>	<u>(929)</u>	<u>(3,343)</u>	<u>0</u>		<u>0</u>		
221	<u>Maude Community Centre</u>									
	Total Income	0	0	0	0	0	0	1,800	0	0
	Overhead Expenditure	0	0	0	1,215	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>0</u>	<u>(1,215)</u>	<u>0</u>		<u>1,800</u>		

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New Romney Town Council 2024/25
Annual Budget - By Centre (Actual YTD Month 12)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
222	<u>Maude Community Centre Annexe</u>									
	Total Income	0	0	0	0	0	0	7,600	0	0
	Overhead Expenditure	0	0	0	469	0	0	1,558	0	0
	Movement to/(from) Gen Reserve	0	0	0	(469)	0		6,042		
225	<u>Fairfield Road Rec Ground</u>									
	Total Income	0	0	0	2	0	0	0	0	0
	Overhead Expenditure	3,952	4,990	3,980	3,179	0	0	3,780	0	0
	Movement to/(from) Gen Reserve	(3,952)	(4,990)	(3,980)	(3,177)	0		(3,780)		
230	<u>The Greens</u>									
	Total Income	7,150	7,806	8,650	10,963	0	0	9,715	0	0
	Overhead Expenditure	13,106	12,643	13,531	20,396	0	0	13,153	0	0
	230 Net Income over Expenditure	-5,956	-4,837	-4,881	-9,433	0	0	-3,438	0	0
6000	plus Transfer from EMR	0	50	0	7,973	0	0	0	0	0
	Movement to/(from) Gen Reserve	(5,956)	(4,787)	(4,881)	(1,460)	0		(3,438)		
235	<u>Flagstaff Land</u>									
	Overhead Expenditure	946	1,820	1,044	2,326	0	0	1,094	0	0
6000	plus Transfer from EMR	0	910	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(946)	(911)	(1,044)	(2,326)	0		(1,094)		
240	<u>Allotments</u>									

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New Romney Town Council 2024/25
Annual Budget - By Centre (Actual YTD Month 12)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Total Income	2,500	2,641	2,500	2,645	0	0	2,383	0	0
	Overhead Expenditure	1,412	1,650	2,960	1,135	0	0	1,800	0	0
	240 Net Income over Expenditure	1,088	990	-460	1,510	0	0	583	0	0
6000	plus Transfer from EMR	0	110	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>1,088</u>	<u>1,100</u>	<u>(460)</u>	<u>1,510</u>	<u>0</u>		<u>583</u>		
245	<u>Land at Coney Banks</u>									
	Total Income	600	600	600	600	0	0	624	0	0
	Overhead Expenditure	50	0	50	0	0	0	50	0	0
	Movement to/(from) Gen Reserve	<u>550</u>	<u>600</u>	<u>550</u>	<u>600</u>	<u>0</u>		<u>574</u>		
250	<u>Wayleaves</u>									
	Total Income	60	63	60	0	0	0	60	0	0
	Movement to/(from) Gen Reserve	<u>60</u>	<u>63</u>	<u>60</u>	<u>0</u>	<u>0</u>		<u>60</u>		
255	<u>Garden of Remembrance</u>									
	Total Income	0	0	0	1	0	0	0	0	0
	Overhead Expenditure	300	63	300	26	0	0	300	0	0
	Movement to/(from) Gen Reserve	<u>(300)</u>	<u>(63)</u>	<u>(300)</u>	<u>(25)</u>	<u>0</u>		<u>(300)</u>		
260	<u>Town Square (Cinque Ports Plc)</u>									
	Total Income	45	40	80	40	0	0	41	0	0
	Overhead Expenditure	80	0	80	0	0	0	80	0	0

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New Romney Town Council 2024/25
Annual Budget - By Centre (Actual YTD Month 12)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(35)</u>	<u>40</u>	<u>0</u>	<u>40</u>	<u>0</u>		<u>(39)</u>		
270	<u>Street Furniture (Non TC Land)</u>									
	Total Income	0	1,590	0	0	0	0	0	0	0
	Overhead Expenditure	100	1,655	120	4,256	0	0	165	0	0
	270 Net Income over Expenditure	-100	-65	-120	-4,256	0	0	-165	0	0
6000	plus Transfer from EMR	0	1,590	0	4,101	0	0	0	0	0
6001	less Transfer to EMR	0	1,590	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(100)</u>	<u>(65)</u>	<u>(120)</u>	<u>(156)</u>	<u>0</u>		<u>(165)</u>		
275	<u>Administration & Miscellaneous</u>									
	Total Income	2,521	1,055,658	10,008	59,849	0	0	5,014	0	0
	Overhead Expenditure	118,230	246,778	122,372	2,675,639	0	0	132,575	0	0
	275 Net Income over Expenditure	-115,709	808,880	-112,364	-2,615,790	0	0	-127,561	0	0
6000	plus Transfer from EMR	0	191,686	0	2,551,481	0	0	0	0	0
6001	less Transfer to EMR	0	1,039,767	0	55,945	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(115,709)</u>	<u>(39,201)</u>	<u>(112,364)</u>	<u>(120,254)</u>	<u>0</u>		<u>(127,561)</u>		
280	<u>Other</u>									
	Total Income	0	12,534	0	788,224	0	0	0	0	0
	Overhead Expenditure	56,000	18,160	76,400	24,158	0	0	56,150	0	0
	280 Net Income over Expenditure	-56,000	-5,626	-76,400	764,066	0	0	-56,150	0	0
6000	plus Transfer from EMR	0	5,521	0	8,157	0	0	0	0	0

Continued on next page

New Romney Town Council 2024/25
Annual Budget - By Centre (Actual YTD Month 12)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6001	less Transfer to EMR	0	0	0	785,077	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(56,000)</u>	<u>(106)</u>	<u>(76,400)</u>	<u>(12,854)</u>	<u>0</u>		<u>(56,150)</u>		
285	<u>Precept</u>									
	Total Income	374,894	374,894	396,952	396,952	0	0	429,562	0	0
	Movement to/(from) Gen Reserve	<u>374,894</u>	<u>374,894</u>	<u>396,952</u>	<u>396,952</u>	<u>0</u>		<u>429,562</u>		
300	<u>Planning Committee</u>									
	Overhead Expenditure	250	0	250	4,124	0	0	250	0	0
6000	plus Transfer from EMR	0	0	0	3,000	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(250)</u>	<u>0</u>	<u>(250)</u>	<u>(1,124)</u>	<u>0</u>		<u>(250)</u>		
400	<u>Health & Wellbeing Committee</u>									
	Overhead Expenditure	0	0	250	0	0	0	250	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>(250)</u>	<u>0</u>	<u>0</u>		<u>(250)</u>		
	Total Budget Income	413,208	1,474,685	445,440	1,276,339	0	0	467,407	0	0
	Expenditure	413,208	561,268	445,440	3,009,756	0	0	467,407	0	0
	Net Income over Expenditure	<u>0</u>	<u>913,417</u>	<u>0</u>	<u>-1,733,418</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	plus Transfer from EMR	0	284,030	0	2,643,938	0	0	0	0	0
	less Transfer to EMR	0	1,041,357	0	841,022	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>156,089</u>	<u>0</u>	<u>69,498</u>	<u>0</u>		<u>0</u>		

AGENDA ITEM 10(ii)

Payments Approved Under Financial Regs, SPAA and/or Delegated Authority - F&GP Meeting 28th May 2025																	
Date	Supplier/Contractor		Description		Funding Source		Net	VAT	Total								
30.4.25	Ashe Alarms Ltd		Serve contract		Assembly Rooms - Budget		£ 420.00	£ 84.00	£ 504.00	TC	SPAA	Minute Ref: 059/2024-25(a)					
15.4.25	Ashford Borough Council		Civic/charity event		Mayor's Allowance		£ 120.00	£ -	£ 120.00	TC	SDA FR	Payable from Mayor's Allowance					
18.3.25	BE Ames Ltd		Skatepark repair		FF Rd Rec - Play Equipment R&M - Budget		£ 370.00	£ 74.00	£ 444.00	TC	SDA FR	Health & Safety					
15.4.25	BE Ames Ltd		Chamber ceiling repair		Town Hall - R&M - Budget		£ 1,776.00	£ 355.20	£ 2,131.20	TC	SDA FR	Health & Safety					
11.3.25	Barrett Corp Harrington		Property valuations		Legal & Professional Fees - Budget		£ 590.00	£ 118.00	£ 708.00	TC	SDA FR	Routine business/everyday running					
5.3.25	BILT		Maintenance materials		Assembly Rooms - R&M - Budget		£ 150.45	£ 30.09	£ 180.54	TC	SDA FR	Routine business/everyday running					
13.2.25	British Gas		Gas		Town Hall - Gas - Budget		£ 51.70	£ 2.25	£ 53.95	TC	SPAA	Minute Ref: 059/2024-25(a)					
13.3.25	British Gas		Gas		Town Hall - Gas - Budget		£ 43.98	£ 2.19	£ 46.17	TC	SPAA	Minute Ref: 059/2024-25(a)					
10.4.25	British Gas		Gas		Town Hall - Gas - Budget		£ 889.86	£ 177.97	£ 1,067.83	TC	SPAA	Minute Ref: 059/2024-25(a)					
19.2.25	British Gas		Gas		Assembly Rooms - Gas - Budget		£ 511.28	£ 25.56	£ 536.84	TC	SPAA	Minute Ref: 059/2024-25(a)					
19.3.25	British Gas		Gas		Assembly Rooms - Gas - Budget		£ 451.35	£ 22.56	£ 473.91	TC	SPAA	Minute Ref: 059/2024-25(a)					
9.1.25	British Gas		Gas		Maude Pavilion - Gas		£ 3.75	£ 0.19	£ 3.94	TC	SPAA	Minute Ref: 059/2024-25(a)					
19.2.25	Business Stream		Drainage		Town Hall - Water - Budget		£ 58.35	£ -	£ 58.35	TC	SPAA	Minute Ref: 059/2024-25(a)					
8.4.25	Business Stream		Drainage		Assembly Rooms - Water - Budget		-£ 11.78	£ -	-£ 11.78	TC	SPAA	Minute Ref: 059/2024-25(a)					
4.4.25	Castle Water		Water supply		Town Hall - Water - Budget		£ 13.66	£ -	£ 13.66	TC	SPAA	Minute Ref: 059/2024-25(a)					
3.2.25	Castle Water		Water supply		Allotments - Water - Budget		£ 89.77	£ 17.96	£ 107.73	TC	SPAA	Minute Ref: 059/2024-25(a)					
7.3.25	Castle Water		Water supply		Allotments - Water - Budget		-£ 391.48	-£ 78.30	-£ 469.78	TC	SPAA	Minute Ref: 059/2024-25(a)					
7.4.25	Castle Water		Water supply		Allotments - Water - Budget		£ 9.31	£ 1.86	£ 11.17	TC	SPAA	Minute Ref: 059/2024-25(a)					
7.2.25	Castle Water		Water supply		The Greens - Fountain - Water - Budget		£ 7.14	£ -	£ 7.14	TC	SPAA	Minute Ref: 059/2024-25(a)					
7.3.25	Castle Water		Water supply		The Greens - Fountain - Water - Budget		£ 6.45	£ -	£ 6.45	TC	SPAA	Minute Ref: 059/2024-25(a)					
7.3.25	Castle Water		Water supply		The Greens - Toilets - Water - Budget		-£ 17.47	-£ 3.49	-£ 20.96	TC	SPAA	Minute Ref: 059/2024-25(a)					
4.4.25	Castle Water		Water supply		The Greens - Fountain - Water - Budget		£ 7.14	£ -	£ 7.14	TC	SPAA	Minute Ref: 059/2024-25(a)					
7.4.25	Castle Water		Water supply		The Greens - Toilets - Water - Budget		£ 33.23	£ 6.65	£ 39.88	TC	SPAA	Minute Ref: 059/2024-25(a)					
5.2.25	Castle Water		Water supply		Assembly Rooms - Water - Budget		£ 28.88	£ -	£ 28.88	TC	SPAA	Minute Ref: 059/2024-25(a)					
7.3.25	Castle Water		Water supply		Assembly Rooms - Water - Budget		-£ 37.03	£ -	-£ 37.03	TC	SPAA	Minute Ref: 059/2024-25(a)					
7.4.25	Castle Water		Water supply		Assembly Rooms - Water - Budget		£ 28.88	£ -	£ 28.88	TC	SPAA	Minute Ref: 059/2024-25(a)					
27.3.25	Chubb Fire & Security Ltd		Fire safety equip inspection/svc		Departmental Budgets		£ 145.92	£ 29.19	£ 175.11	TC	SPAA	Minute Ref: 059/2024-25(a)					
11.3.25	M Coleman Arboricultural		Grounds maintenance/Tree works		Departmental Budgets		£ 1,157.00	£ 231.40	£ 1,388.40	TC	SPAA	Minute Ref: 059/2024-25(a)					
23.4.25	M Coleman Arboricultural		Grounds maintenance		Departmental Budgets		£ 397.00	£ 79.40	£ 476.40	TC	SPAA	Minute Ref: 059/2024-25(a)					
31.3.25	Ecoheat PH Ltd		Landlords gas safety inspection		Town Hall House - Budget		£ 75.00	£ 15.00	£ 90.00	TC	SPAA	Minute Ref: 059/2024-25(a)					
31.3.25	Ecoheat PH Ltd		Boiler flu repair		Assembly Rooms - R&M - Budget		£ 186.67	£ 37.33	£ 224.00	TC	SPAA	Minute Ref: 059/2024-25(a)					
19.2.25	Ecoheat PH Ltd		Landlords gas safety inspection		Town Hall House - Budget		£ 75.00	£ 15.00	£ 90.00	TC	SPAA	Minute Ref: 059/2024-25(a)					
26.2.24	EDF Energy		Electricity metering charge		MCC - Electricity		£ 278.00	£ 55.60	£ 333.60	TC	SDA FR	Routine business/everyday running					
3.2.25	EDF Energy		Electricity		Town Hall - Electricity - Budget		£ 139.10	£ 6.96	£ 146.06	TC	SPAA	Minute Ref: 059/2024-25(a)					
3.3.25	EDF Energy		Electricity		Town Hall - Electricity - Budget		£ 119.45	£ 5.97	£ 125.42	TC	SPAA	Minute Ref: 059/2024-25(a)					
1.4.25	EDF Energy		Electricity		Town Hall - Electricity - Budget		£ 122.98	£ 6.15	£ 129.13	TC	SPAA	Minute Ref: 059/2024-25(a)					
3.2.25	EDF Energy		Electricity		Assembly Rooms - Electricity - Budget		£ 184.66	£ 9.23	£ 193.89	TC	SPAA	Minute Ref: 059/2024-25(a)					
3.3.25	EDF Energy		Electricity		Assembly Rooms - Electricity - Budget		£ 74.02	£ 3.70	£ 77.72	TC	SPAA	Minute Ref: 059/2024-25(a)					
1.4.25	EDF Energy		Electricity		Assembly Rooms - Electricity - Budget		£ 101.06	£ 5.05	£ 106.11	TC	SPAA	Minute Ref: 059/2024-25(a)					
6.2.25	EDF Energy		Electricity		MCC - Electricity		£ 357.01	£ 71.40	£ 428.41	TC	SPAA	Minute Ref: 059/2024-25(a)					
6.3.25	EDF Energy		Electricity		MCC - Electricity		£ 166.58	£ 8.33	£ 174.91	TC	SPAA	Minute Ref: 059/2024-25(a)					

27.3.25	Euroloos		Portaloos		Admin & Misc Expenditure	£ 240.00	£ 48.00	£ 288.00	TC	SDA FR	Health & Safety		
30.4.25	Euroloos		Portaloos		Admin & Misc Expenditure	£ 265.74	£ 53.14	£ 318.88	TC	SDA FR	Health & Safety		
26.3.25	FH&DC		By-election		TC Elections Reserve Fund	£ 7,624.70	£ -	£ 7,624.70	TC	SDA FR	Statutory duty		
8.4.25	FH&DC		Non domestic rates		A Rooms - Non Domestic Rates - Budget	£ 171.50	£ -	£ 171.50	TC	SPAA	Minute Ref: 059/2024-25(a)		
8.4.25	FH&DC		Non domestic rates		T Hall - Non Domestic Rates - Budget	£ 724.31	£ -	£ 724.31	TC	SPAA	Minute Ref: 059/2024-25(a)		
31.3.25	FH&DC		Civic/charity event		Mayor's Allowance	£ 50.00	£ -	£ 50.00	TC	SDA FR	Payable from Mayor's Allowance		
5.3.25	Furley Page LLP		Legal fees		Legal & Professional Fees - Budget	£ 1,020.00	£ 204.00	£ 1,224.00	TC	SDA FR	Routine business/everyday running		
15.3.25	Furley Page LLP		Legal fees		Legal & Professional Fees - Budget	£ 14.00	£ 2.80	£ 16.80	TC	SDA FR	Routine business/everyday running		
30.4.25	Furley Page LLP		Legal fees		Legal & Professional Fees - Budget	£ 1,020.00	£ 204.00	£ 1,224.00	TC	SDA FR	Routine business/everyday running		
27.3.25	Hawkinge Town Council		Civic/charity event		Mayor's Allowance	£ 24.00	£ -	£ 24.00	TC	SDA FR	Payable from Mayor's Allowance		
4.2.25	Hobbs Parker		Management fees		Management Fees - Budget	£ 67.50	£ 13.50	£ 81.00	TC	SDA FR	Routine business/everyday running		
4.3.25	Hobbs Parker		Management fees		Management Fees - Budget	£ 67.50	£ 13.50	£ 81.00	TC	SDA FR	Routine business/everyday running		
27.3.25	Guy Hollaway Architects		Lease drawings		Legal & Professional Fees - Budget	£ 300.00	£ 60.00	£ 360.00	TC	SDA FR	Routine business/everyday running		
27.3.25	Hythe Town Concert Band		Commonwealth Day		Festivities Reserve Fund	£ 75.00	£ -	£ 75.00	TC	SDA FR	Routine business/everyday running		
18.3.25	Jacksons Fencing		Fence panels StMF		Misc Expenses - Budget	£ 360.48	£ 72.10	£ 432.58	TC	SDA FR	Site security		
11.3.25	KALC		Planning training		Recruitment & Training Reserve Fund	£ 50.00	£ 10.00	£ 60.00	TC	SDA FR	Routine business/everyday running		
29.1.25	KALC		Chairmanship conference		CLlr Training - Budget	£ 395.00	£ 79.00	£ 474.00	TC	SDA FR	Routine business/everyday running		
27.3.25	KCC		Printer/copiers		Office Equipment - Budget	£ 141.00	£ 28.20	£ 169.20	TC	SPAA	Minute Ref: 059/2024-25(a)		
30.4.25	KCC		Printer/copiers		Office Equipment - Budget	£ 136.01	£ 27.20	£ 163.21	TC	SPAA	Minute Ref: 059/2024-25(a)		
18.3.25	Mayor of Faversham C Fund		Civic/charity event		Mayor's Allowance	£ 100.00	£ -	£ 100.00	TC	SDA FR	Payable from Mayor's Allowance		
26.2.25	H&W Tenant		H&W deposit refund		H&W Deposit Fund	£ 50.00	£ -	£ 50.00	TC	SDA FR	Routine business/everyday running		
26.2.25	MPR IT Solutions Ltd		IT support/VOIP phone system		IT Support/Phone & Internet - Budget	£ 400.52	£ 80.10	£ 480.62	TC	SPAA	Minute Ref: 059/2024-25(a)		
27.3.25	MPR IT Solutions Ltd		IT support/VOIP phone system		IT Support/Phone & Internet - Budget	£ 641.58	£ 128.32	£ 769.90	TC	SPAA	Minute Ref: 059/2024-25(a)		
23.4.25	MPR IT Solutions Ltd		IT support/VOIP phone system		IT Support/Phone & Internet - Budget	£ 449.19	£ 89.83	£ 539.02	TC	SPAA	Minute Ref: 059/2024-25(a)		
23.4.25	NRCF		Advertising		Admin & Misc - Budget	£ 50.00	£ -	£ 50.00	TC	SDA FR	Routine business/everyday running		
5.3.25	NRIB		Reimbursement of costs		Departmental Budgets	£ 96.00	£ -	£ 96.00	TC	SDA FR	Routine business/everyday running		
27.3.25	NRIB		Reimbursement of costs		Departmental Budgets	£ 134.70	£ -	£ 134.70	TC	SDA FR	Routine business/everyday running		
19.2.25	Jesse Penfold		Drainage repair		Assembly Rooms - R&M - Budget	£ 2,500.00	£ 500.00	£ 3,000.00	TC+C	SDA FR	Health & Safety		
15.4.25	Rialtas Business Solutions		Software & training		IT Support - Budget/R&T Res Fund	£ 1,612.02	£ 322.41	£ 1,934.43	TC	SDA FR	Minute Ref: 059/2024-25(a)		
30.4.25	Rialtas Business Solutions		Software & training		IT Support - Budget/R&T Res Fund	£ 1,142.00	£ 228.40	£ 1,370.40	TC	SDA FR	Minute Ref: 059/2024-25(a)		
9.4.25	Rialtas Business Solutions		Software		IT Support - Budget	£ 2,189.00	£ 437.80	£ 2,626.80	TC	SDA FR	Minute Ref: 059/2024-25(a)		
23.4.25	RM IDB		Drainage		Allotments - Water - Budget	£ 5.28	£ -	£ 5.28	TC	SDA FR	Minute Ref: 059/2024-25(a)		
18.3.25	Rolfes DIY LLP		R&M mats/s tools & cons		Departmental Budgets	£ 95.25	£ 19.05	£ 114.30	TC	SPAA	Minute Ref: 059/2024-25(a)		
23.4.25	Rolfes DIY LLP		R&M mats/s tools & cons		Departmental Budgets	£ 152.40	£ 21.30	£ 173.70	TC	SPAA	Minute Ref: 059/2024-25(a)		
30.4.25	SH Bureau Ltd		Payroll outsourcing		Payroll Outsourcing - Budget	£ 154.35	£ 30.87	£ 185.22	TC	SPAA	Minute Ref: 059/2024-25(a)		
9.4.25	SLCC Enterprises Ltd		Salaries review		Legal & Professional Fees - Budget	£ 1,750.00	£ 350.00	£ 2,100.00	TC	SDA FR	Routine business/everyday running		
27.3.25	Smith of Derby		Service contract (3 year)		Public Clock - Budget	£ 813.00	£ 162.60	£ 975.60	TC	SPAA	Minute Ref: 059/2024-25(a)		
18.3.25	Swale Borough Council		Civic/charity event		Mayor's Allowance	£ 135.00	£ -	£ 135.00	TC	SDA FR	Payable from Mayor's Allowance		
19.2.25	Three		Mobile contracts		Phone & Internet - Budget	£ 22.00	£ 4.40	£ 26.40	TC	SPAA	Minute Ref: 059/2024-25(a)		
19.3.25	Three		Mobile contracts		Phone & Internet - Budget	£ 22.00	£ 4.40	£ 26.40	TC	SPAA	Minute Ref: 059/2024-25(a)		
13.2.25	Trooli		Broadband		Phone & Internet - Budget	£ 40.00	£ 8.00	£ 48.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
17.3.25	Trooli		Broadband		Phone & Internet - Budget	£ 40.00	£ 8.00	£ 48.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
17.4.25	Trooli		Broadband		Phone & Internet - Budget	£ 40.00	£ 8.00	£ 48.00	TC	SPAA	Minute Ref: 059/2024-25(a)		
28.2.25	Veolia		Waste		Waste - Budget	£ 62.08	£ 12.42	£ 74.50	TC	SPAA	Minute Ref: 059/2024-25(a)		

31.3.25	Veolia		Waste		Waste - Budget		£ 62.08	£ 12.42	£ 74.50	TC	SPAA	Minute Ref: 059/2024-25(a)	
13.2.25	Vision ICT Ltd		IT support - Website		IT Support - Budget		£ 50.00	£ 10.00	£ 60.00	TC	SPAA	Minute Ref: 059/2024-25(a)	
15.4.25	Allotment Gardens Tenant		Allotment deposits refund		Allotments Deposit Fund		£ 160.00	£ -	£ 160.00	TC	SDA FR	Routine business/everyday running	
31.3.25	Zurich Municipal		MCC Annex Insurance premium		Insurance - Budget		£ 489.73	£ -	£ 489.73	TC	SPAA	Minute Ref: 059/2024-25(a)	
31.3.25	Zettle Shop		Card payment terminal		Office Equipment - Budget		£ 149.00	£ 29.80	£ 178.80	TC	SDA FR	Routine business/everyday running	
1.4.25	CSL		PPL/PRS		Assembly Rooms - Budget		£ 23.60	£ 4.72	£ 28.32	TC	SPAA	Minute Ref: 059/2024-25(a)	
1.4.25	Amazon		A4 paper		Printing & Stationery - Budget		£ 61.71	£ 12.33	£ 74.04	TC	SDA FR	Routine business/everyday running	
1.4.25	Amazon		Pens		Printing & Stationery - Budget		£ 10.41	£ 2.08	£ 12.49	TC	SDA FR	Routine business/everyday running	
2.4.25	FHDC		TENS notice		Festivities Reserve Fund		£ 21.00	£ -	£ 21.00	TC	SDA FR	Routine business/everyday running	
15.4.25	Oypla		Safety barrier		Small Tools & Consumables - Budget		£ 39.96	£ 8.00	£ 47.96	TC	SDA FR	Routine business/everyday running	
15.4.25	Origin Suregreen		Fencing pins		Small Tools & Consumables - Budget		£ 30.78	£ 6.16	£ 36.94	TC	SDA FR	Routine business/everyday running	
15.4.25	Amazon		Ring binders		Printing & Stationery - Budget		£ 7.42	£ 1.48	£ 8.90	TC	SDA FR	Routine business/everyday running	
15.4.25	Amazon		A4 paper pink		Printing & Stationery - Budget		£ 25.41	£ 5.07	£ 30.48	TC	SDA FR	Routine business/everyday running	
15.4.25	Amazon		Call point keys/oil sheets		Small Tools & Consumables - Budget		£ 15.28	£ 3.06	£ 18.34	TC	SDA FR	Routine business/everyday running	
23.4.25	Amazon		Magnets		Printing & Stationery - Budget		£ 11.42	£ 2.28	£ 13.70	TC	SDA FR	Routine business/everyday running	
23.4.25	Amazon		Frames		Admin & Misc - Budget		£ 29.99	£ 6.00	£ 35.99	TC	SDA FR	Routine business/everyday running	
23.4.25	Amazon		VE Day/MCC opening event supplies		Festivities Reserve Fund		£ 52.99	£ 10.58	£ 63.57	TC	SDA FR	Routine business/everyday running	
23.4.25	Amazon		VE Day/MCC opening event supplies		Festivities Reserve Fund		£ 5.50	£ -	£ 5.50	TC	SDA FR	Routine business/everyday running	
23.4.25	Amazon		VE Day/MCC opening event supplies		Festivities Reserve Fund		£ 17.99	£ 3.60	£ 21.59	TC	SDA FR	Routine business/everyday running	
30.4.25	VDDirect Ltd		VE Day/MCC opening event supplies		Festivities Reserve Fund		£ 13.28	£ 2.66	£ 15.94	TC	SDA FR	Routine business/everyday running	
30.4.25	Reyon Ltd		VE Day/MCC opening event supplies		Festivities Reserve Fund		£ 11.65	£ 2.33	£ 13.98	TC	SDA FR	Routine business/everyday running	
30.4.25	Nyalkaran Ltd		VE Day/MCC opening event supplies		Festivities Reserve Fund		£ 4.82	£ 0.97	£ 5.79	TC	SDA FR	Routine business/everyday running	
13.2.25	Net Salaries/B Mileage		Month 11		Personnel/A&M - Budgets		£ 9,708.23	£ -	£ 9,708.23	TC+C	SDA FR	Routine business/everyday running	
12.3.25	Net Salaries/B Mileage		Month 12		Personnel/A&M - Budgets		£10,124.44	£ -	£10,124.44	TC+C	SDA FR	Routine business/everyday running	
15.4.25	Net Salaries/B Mileage		Month 1		Personnel/A&M - Budgets		£11,204.60	£ -	£11,204.60	TC+C	SDA FR	Routine business/everyday running	
13.2.25	Kent Pension Fund		Pension contributions M10		Personnel - Budgets		£ 3,040.42	£ -	£ 3,040.42	TC+C	SDA FR	Routine business/everyday running	
12.3.25	Kent Pension Fund		Pension contributions M11		Personnel - Budgets		£ 3,201.41	£ -	£ 3,201.41	TC+C	SDA FR	Routine business/everyday running	
12.3.25	Kent Pension Fund		Pension contributions M11		Personnel - Budgets		£ 3,201.41	£ -	£ 3,201.41	TC+C	SDA FR	Routine business/everyday running	
13.3.25	Kent Pension Fund		Pension contributions M12		Personnel - Budgets		£ 3,304.51	£ -	£ 3,304.51	TC+C	SDA FR	Routine business/everyday running	
15.4.25	Kent Pension Fund		Pension contributions M1		Personnel - Budgets		£ 3,304.51	£ -	£ 3,304.51	TC+C	SDA FR	Routine business/everyday running	
13.2.25	HMR&C		Stat dedctions/contributions M10		Personnel - Budgets		£ 1,933.70	£ -	£ 1,933.70	TC+C	SDA FR	Routine business/everyday running	
8.4.25	HMR&C		Stat dedctions/contributions M11		Personnel - Budgets		£ 2,056.16	£ -	£ 2,056.16	TC+C	SDA FR	Routine business/everyday running	
15.4.25	HMR&C		Stat dedctions/contributions M12		Personnel - Budgets		£ 1,810.92	£ -	£ 1,810.92	TC+C	SDA FR	Routine business/everyday running	
							£88,410.31	£4,771.28	£93,181.59				

NRTC – Schedule of Transfers Between Town Council Bank Accounts

04.04.25	Unity Trust Current Account to Lloyds Current Account	£100,000.00 Cheque no: 300068 RFO Resolution
18.03.25	Lloyds Online Instant Access Account to Lloyds Current Account	£50,000.00 Online T/F RFO, Chairman & F&GP Chairman
08.04.25	Lloyds Online Instant Access Account to Lloyds Current Account	£75,000.00 Online T/F RFO, Chairman & F&GP Chairman
12.05.25	Lloyds Online Instant Access Account to Lloyds Current Account	£200,000.00 Online T/F RFO, Chairman & F&GP Chairman

RFO's Report – F&GP Meeting on 28th May 2025

Actions completed since the F&GP Committee meeting held on 19th March 2025:

1. Following their confirming acceptance of the award, the payment for grant funding to New Romney Country Fayre has been made (*Minute Ref: 617/2024-25(i) refers*).
2. Following their confirming acceptance of the award, the payment for grant funding to New Romney in Bloom has been made (*Minute Ref: 617/2024-25(ii) refers*).
3. Following their confirming acceptance of the award, the payment for grant funding to Romney Marsh Community Hub has been made (*Minute Ref: 617/2024-25(iii) refers*).
4. A 3-year index linked agreement with Zurich Municipal, in respect of Town Council insurance cover, has been entered into w.e.f 1.4.25 (*Minute Ref: 616/2024-25(i) refers*).
5. An order has been placed to carry out herbicide spraying on the Sports Field (*Minute Ref: 616/2024-25(iii) refers*).

Other Matters of Report:

None:

This concludes my report – RFO 13th May 2025

Church Lane Allotment Garden Drainage

NRTC Allotment Gardens have suffered increasingly from poor drainage and standing water over the last few years during wet periods.

When the weather is very wet, water gathers mainly in the walkways towards the back corners of the site, sometimes to almost above boots level. 1 plot holder has had to dig a lined trench around the perimeter of his plot to help to keep the water from the growing area. Another plot holder is only able to use half of the plot for half of the year, as anything planted gets waterlogged and just rots away – she has been granted a 50% reduction in her rent for the last 2 years to compensate.







This winter has not been so bad, as it was a fairly dry winter however, with increasingly wet periods this will continue to be a problem (photos from 2022 and 2023).

We have investigated a variety of options to rectify or at least improve the situation, however any works are constrained by the topography/land slope, an underground gas main and water pipes. It is also recognised that we live on Romney Marsh, which has a high water table.

Option 1: To install a drainage pipe system/French drain to enable the whole back area to drain into the ditch along the roadside. Advice and initial estimate was sought from Ostridges regarding this.

OSTRIDGE
CONTRACTORS LTD

PHONE: 07932 611 900 / 07944 066 846
EMAIL: OSTRIDGECONTRACTORS@GMAIL.COM

New Romney Town Council
Town Clerk's Office,
Town Hall,
New Romney,
Romney Marsh,
Kent,
TN28 8BT

21st March 2025

Estimate - Church Lane Allotments - Land Drainage

To supply 2.7 tonne 360° excavator and operator.
To supply 3 tonne dumper and operator.

To supply and install 170m of 100mm plastic perforated land drain pipe.
To supply and install 40 tonne of 40mm washed shingle as filter to pipe.
To backfill trench, transporting excess soil to low areas where possible,
alternatively transport spoil to site tip.
Leave site level and tidy.

All plant, transport, labour, materials, signage/cones/barriers and
necessary health and safety equipment is included.

Estimate total -

£ 4920.00
Plus VAT at 20%

Daniel Ostridge

75 POTTINGFIELD ROAD, RYE, EAST SUSSEX, TN31 7BN
VAT REGISTRATION NUMBER: 303 2028 65
COMPANY NUMBER: 11079050

OSTRIDGE CONTRACTORS LTD

PHONE: 07932 611 900 / 07944 066 846
EMAIL: OSTRIDGECONTRACTORS@GMAIL.COM

Notes

- All Ostridge Contractors Ltd's operators are experienced and carry valid NPORS qualifications.
- Ostridge Contractors Ltd are registered Environment Agency Waste Carriers – Reg No. CBDU508509
- Please see terms and conditions below. Please sign and return. Alternatively, should your company issue a Purchase Order Number this assumes agreeance and compliance of Ostridge Contractors Ltd's Terms and Conditions.

Terms and Conditions

- Ostridge Contractors Ltd will issue an invoice upon completion of works. Payment is due upon receipt of invoice.
- All plant, transport, fuel, labour, H&S provisions and materials (unless otherwise stated) is included.
- RAMS for the listed works will be provided by Ostridge Contractors Ltd. A copy is available upon request.
- Should there be a rise in the cost of fuel; Ostridge Contractors Ltd reserve the right to request a review of the agreed rate to reflect the increased cost.
- Should there be any additional costs encountered or additional work requested throughout these works, these will be calculated, estimated and approved prior to being carried out.

Please print name, sign and date below. Please send a completed copy of this agreement to ostridgecontractors@gmail.com or alternatively post to 75 Pottingfield Road, Rye, East Sussex, TN31 7BN.

By signing this agreement you are confirming approval of this estimate and the above terms, in doing so you are authorising commencement of this work and the undersigned agrees to pay the above amount when requested.

Print name:

Signature:

Date:

75 POTTINGFIELD ROAD, RYE, EAST SUSSEX, TN31 7BN
VAT REGISTRATION NUMBER: 303 2028 65
COMPANY NUMBER: 11079050



Option 2: The Parish Caretakers dig out some of the worst affected area and fill with shingle to improve drainage, then install decking to allow pedestrian access over when wet. Soil removed would be used to build up the affected allotment plot. This would take quite a lot of our Caretakers' time and effort, as hand digging would be required as a gas main runs under this area, not very far under the surface.

Option 3: Do nothing, and accept the situation.

Judith Ruffhead
Facilities and Communications Clerk
13th May 2025

From: [REDACTED]@thecomputerpeopleltd.co.uk>
Sent: 14 April 2025 11:36
To: Town Clerk <town.clerk@newromney-tc.gov.uk>
Cc: [REDACTED]@thecomputerpeopleltd.co.uk>
Subject: Carpark behind building

Hi,

I was wondering if it is possible for us to park in the carpark directly behind this building on a Friday when you are not in. I would only be one car and only when we have difficulty parking anywhere else.

Kind regards

[REDACTED]
Director | The Computer People Ltd



Mobile: 07802470675
Tel: 01797 361315

www.thecomputerpeopleltd.co.uk



This message may contain confidential and privileged information. If you are not the intended recipient, please do not disclose, copy or distribute information in this e-mail or take any action based on its contents; to do so is strictly prohibited and may be unlawful.

The Computer People Ltd is a company Registered in England with company no:5961061. Workshop address: Church Approach, New Romney, Kent, TN25 6AS

NRTC CIL Invoiced 2020/2021	£12,282.47
Expenditure	
3G Football Pitch – Grant Funding	<u>£10,000.00</u>
Balance of 2020/2021 CIL Held	£ 2,282.47
Less Allocated Funds	<u>£ 2,282.47</u>
Available Balance of 2020/2021 CIL	<u>£ 0.00</u>

NRTC CIL Invoiced 2021/2022	£ 0.00
NRTC CIL Invoiced 2022/2023	£ 0.00

NRTC CIL Invoiced 2023/2024	£14,048.32
Expenditure	
None	<u>£ 0.00</u>
Balance of 2023/2024 CIL Held	£14,048.32
Less Allocated Funds	<u>£14,048.32</u>
Available Balance of 2023/2024 CIL	<u>£ 0.00</u>

NRTC CIL Invoiced 2024/2025	£16,872.72
Expenditure	
None	<u>£ 0.00</u>
Balance of 2024/2025 CIL Held	£16,872.72
Less Allocated Funds	<u>£15,951.68</u>
Available Balance of 2023/2024 CIL	<u>£ 921.04</u>

Total CIL Held	<u>£ 921.04</u>
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END

