

Cinque Port Town of New Romney



Mrs C. Newcombe
Town Clerk

Town Clerk's Office
Town Hall
New Romney
Kent TN28 8BT

Tel: New Romney 01797 362348

Ref: CTM/3005

6th January 2026

Dear Councillor.

**A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE
WILL BE HELD IN THE ASSEMBLY ROOMS, CHURCH APPROACH, NEW
ROMNEY ON WEDNESDAY 21st JANUARY 2026 AT 6.45PM.**

Members of the public are welcome to attend.

Yours sincerely,

Mrs Tracy Morris

Mrs C T Morris
Responsible Financial Officer

Email: rfo@newromney-tc.gov.uk

Anyone displaying any symptoms of Covid-19 should NOT attend the meeting.

PUBLIC PARTICIPATION AT TOWN COUNCIL MEETINGS

1. Who can participate in a New Romney Town Council meeting?

All Members of the Public may attend the Council meeting. As well as members of the Council (or relevant Council Committee) and Council Officers participating in the meeting, a maximum of THREE members of public may also participate by submitting a question at a meeting. The question must relate to a matter affecting the parish of New Romney and/or its residents. Each submission must last no longer than 3 minutes in total.

Any such question can be delivered by way of a written statement to be submitted by email by midday on the day of the Council meeting - to be read out during the meeting. The question submitted should be mindful of the 3 minute speaking time available. The reading of the question will allow for any mid-sentence delivery to be completed before being stopped at the three

minute deadline. If any Member of Public does not have access to email, a question can be submitted by a representative on their behalf.

Any such questions should be emailed to: finance.clerk@newromney-tc.gov.uk by midday on the day of the Council meeting.

2. How and when do I have to let the council know that I want to participate?

You will need to give written notice (via email) that you would like to participate by 3pm on the Friday before the meeting, providing your name and contact details and a summary of what your question subject will be. No late notifications can be accepted.

3. What happens if more than three local residents want to participate by submitting questions to the Council?

The system will operate on the basis of “first come, first served” as identified by the Clerk. You will be notified as soon as possible after your ‘notification of wish to participate’ has been received as to whether or not you will be able to participate (by the reading of your submission).

4. What will happen at the Council meeting?

Your question will be read aloud by during the agenda item: Public Questions. If it is possible for the Chairman to provide a response to your question at the meeting, he/she will do so. If it is not possible to provide a response at that time, a response will be provided in writing – usually within 28 days of the meeting taking place.

Agendas and reports for meetings will be available at least 3 working days and usually 7 weekdays before the date of the meeting on the Town Council website. Any supplementary sheets will be available the day before the meeting and can be viewed at www.newromney-tc.gov.uk

THE LAWS OF LIBEL AND SLANDER

- These laws are very strict.
- If, in public, you say something about a person that is not true, even if you believe it to be true, you may be sued and have to pay compensation. Therefore, you need to be very careful about any criticism you wish to make of people in any written submission.
- Councillors are able to speak more freely and bluntly while in Council or Committee meetings than members of the public.
- You, as a member of the public, do not have the same protection.

**FINANCE & GENERAL PURPOSES COMMITTEE MEETING
WEDNESDAY 21ST JANUARY 2026 AT 6.45PM**

AGENDA

1. APOLOGIES:

To receive and note the apologies of Councillors unable to attend.

2. DISPENSATION TO PARTICIPATE:

To receive and note any applications granted by the Town Clerk, on behalf of the Town Council, for dispensation to participate in Meetings of New Romney Town Council.

3. DECLARATIONS OF INTEREST:

Councillors to declare any Disclosable Pecuniary Interests or Other Significant or Personal Interests they may have in items on the agenda for this meeting.

4. ADJOURNMENT OF MEETING:

To formally adjourn the meeting of the Council for a maximum period of fifteen minutes to allow for an allocated public session.

5. PUBLIC QUESTIONS:

Members of the public may put questions to the Chairman of the Council for a period of fifteen minutes regarding matters to do with the town of New Romney and its coastal areas of Littlestone and Greatstone, including items on the agenda. Any Councillors who have declared an “Other Significant Interest” in matters to be discussed at this meeting will also have the opportunity to speak within the session set aside for public participation, in accordance with the Town Council’s Code of Conduct Item 5(3)(b), which reads as follows:

“ Where you have an Other Significant Interest in any business of the Authority, you may... make representations, answer questions or give evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose.”

6. RE-CONVENING OF MEETING:

To formally re-convene the meeting of the Council.

7. MINUTES (Encs*):

- (i) To approve the minutes of the **Finance & General Purposes Committee Meeting** held on Wednesday 19th November 2025 (Attached hereto*).
- (ii) To approve the minutes of the Finance & General Purposes Budget Meeting held on Monday 8th December 2025 (Attached hereto*)

8. FINANCIAL MATTERS (Encs*):

- (i) To receive and note 2025/2026 Income and Expenditure and Budget Comparison Reports (Attached hereto*).
- (ii) To receive and approve the RFO's Schedule of Payments Approved Under Financial Regs, SPAAs and/or Delegated Authority (Attached hereto*).
- (iii) To receive and note the RFO's Schedule of Transfers Between Town Council Bank Accounts (Attached hereto*).

9. RFO's Report (Encs*):

To receive and note the RFO's Report (Attached hereto*).

10. COMMUNITY INFRASTRUCTURE LEVY (CIL) (Encs*):

To receive and note the CIL report (Attached hereto*).

11. STRATEGIC PLAN 2023-27 (Encs*):

To receive and note the New Romney Town Council Strategic Plan 2023-27 with latest updates and take any such action thereon as may be deemed appropriate (Attached hereto*).

12. GRANT FUNDING/DONATIONS (Encs*):

To Consider Grant Funding Request

- (i) JAM (Attached Hereto*)

13. QUOTATIONS (Encs*):

To Consider Quotations in respect of Tree works to Fairfield Road Recreation Ground (Attached Hereto*)

14. EXCLUSION OF PUBLIC AND PRESS:

To consider exclusion of public and press in accordance with Standing Order No.34 (a), which states that *'in view of the special and confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded [from the meeting] and they are instructed to withdraw'* due to the fact that the following agenda items relate to legal matters.

15. LAND AND TENANCY MATTERS:

To consider matters pertaining to Town Council Land and Tenancies (confidential report to follow if applicable*) and take any such action as may be deemed necessary thereon.

16. CONCLUSION OF PRIVATE SESSION:

To consider concluding private session, if applicable.

MINUTES
of
A Meeting of New Romney Town Council's
Finance and General Purposes Committee
Held in the Assembly Rooms on
Wednesday 19th November 2025 commencing at 6.45pm

PRESENT: Councillors J Rivers, P Thomas, J Davies, P Coe, K Terry, J Hiscock, P Peacock

In Attendance:

RFO	-	Mrs C T Morris
Finance Clerk	-	Mrs J Field
Member of the Public	-	1

IN THE CHAIR: Councillor P Thomas

347/2025-26 APOLOGIES:

Apologies for absence were received and noted, as below:

Councillor P. Carey - who had a prior commitment.

348/2025-26 DISPENSATION TO PARTICIPATE

The RFO advised that no new Dispensations to Participate had been granted

349/2025-26 DECLARATIONS OF INTEREST

@ 6.46PM Councillor Hiscock, Terry, Peacock and Rivers declared a Personal Interest in respect of Town Council finance reports due to their employment of a contractor who is also employed by the Town Council. (Minute Ref: 354/2025-26(ii) refers)

@ 7.05PM Councillor Thomas declared a Personal Interest in Agenda Item 12(ii)(a) due to he and his wife being volunteers on the Dementia Forum (Minute Ref: 358/2025-26(ii) refers)

@ 7.07PM Councillor Thomas declared a Personal Interest in Agenda Item 12(ii)(b) due to his providing grant funding to the applicant organisation in his capacity as a District Councillor. (Minute Ref: 358/2025-26(iii) refers)

350/2025-26 ADJOURNMENT OF MEETING

It was not necessary to adjourn the meeting as no questions had been received in writing by the Clerk.

351/2025-26 **PUBLIC QUESTIONS**

None.

352/2025-26 **RE-CONVENING OF MEETING**

Not applicable

353/2025-26 **MINUTES**

The Chairman presented the Minutes of the **Finance & General Purposes Committee Meeting** held on **30th July 2025**, a copy of which had been previously circulated to all Councillors and it was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Hiscock

RESOLVED UNANIMOUSLY – that the minutes of the Finance & General Purposes Committee Meeting held on 30th July 2025 be approved and signed as a true and correct record.

The Chairman subsequently signed the Minutes.

354/2025-26 **FINANCIAL MATTERS**

(i) 2025/2026 Budget Comparison and Income & Expenditure reports

The 2025/2026 Budget Comparison and Income and Expenditure Reports were received and noted.

(ii) Schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority

The RFO presented the detailed schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority. Following due consideration it was:

PROPOSED BY: Councillor Peacock

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY – that, the afore-mentioned detailed schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority, in the amended sum of £155,183.11 exc. VAT, be received and noted and identified cost centres be approved.

(iii) Schedule of Fund Transfers

The Schedule of Transfers between Town Council Bank Accounts was received and noted.

355/2025-26 **RFO'S REPORT**

The RFO's report, which read as under, was received and noted:

RFO's Report – F&GP Meeting on 19th November 2025

Actions completed since the F&GP Committee meeting held on 30th 2025:

1. Additional information in respect of a pending grant funding application has been sought and received (*Minute Ref: 164/2025-26 refers*).

Other Matters of Report:

1. The insurance claim in respect of the damaged lamp post has been settled by the Town Council's insurers, who verbally advised that they intend to pursue the claim via the Motor Insurance Bureau.
2. Notification of changes to Terms & Conditions has been received from Unity Trust bank (Available to peruse at the Town Hall by appointment or on the Town Council website alongside the agenda*).
3. Notification of interest rate reductions has been received from Lloyds bank (Available to peruse at the Town Hall by appointment or on the Town Council website alongside the agenda*).
4. Notification of changes to online banking Terms & Conditions has been received from Lloyds bank (Available to peruse at the Town Hall by appointment or on the Town Council website alongside the agenda*).
5. Notification of changes to Terms & Conditions has been received from Lloyds bank (Available to peruse at the Town Hall by appointment or on the Town Council website alongside the agenda*).

This concludes my report – RFO 12th November 2025

356/2025-26 **COMMUNITY INFRASTRUCTURE LEVY (CIL)**

- (i) The RFO presented her Community Infrastructure report, which was received and noted.
- (ii) Consideration was given to a funding request, received from the Planning Committee, to support the Town Council's Highway Improvement Plan. It was:

PROPOSED BY: Councillor Thomas

SECONDED BY: Councillor Coe

RESOLVED – that funding in the sum of £30,000.00, to support the Town Council's Highway Improvement Plan for Zones 1 & 2, be allocated from the 2025/26 CIL Reserve Fund.

357/2025-26 **STRATEGIC PLAN 2023-27**

The Town Council's adopted Strategic Plan for 2023-27, with latest updates, was duly received and noted.

358/2025-26 **GRANT FUNDING /DONATIONS**

(i) Having noted the additional information provided, the funding request from an informal tennis group was reconsidered. It was:

PROPOSED BY: Councillor Thomas

SECONDED BY: Councillor Hiscock

RESOLVED UNANIMOUSLY – that the request for funding from the informal tennis group be declined.

(ii)(a) Having duly considered a funding request from Romney Marsh Community Hub – Memory Cafes, it was

PROPOSED BY: Councillor Peacock

SECONDED BY: Councillor Terry

RESOLVED UNANIMOUSLY – that grant funding in the sum of £310.00, to be funded from the 2025/26 Grants/Donations Budget, be awarded to Romney Marsh Community Hub – Memory Cafes.

(iii)(b) Having duly considered a funding request from Light Up New Romney, it was

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY – that grant funding in the sum of £750.00, to be funded from the 2025/26 Grants/Donations Budget, be awarded to Light Up New Romney.

359/2025-26 **QUOTATIONS**

(i) Maude Community Centre - Platform Lift Service Contract

Consideration was given to the proprietary nature of the equipment and possible impact on existing warranties. It was:

(a)

PROPOSED BY: Councillor Thomas

SECONDED BY: Councillor Peacock

RESOLVED UNANIMOUSLY - that due to the proprietary nature of the equipment and possible impact on existing warranties, Standing Orders be waived to allow consideration of the single quotation sought.

(b)

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Hiscock

RESOLVED - that (i) the quotation received in respect of a One Year Bronze Plus service contract for the platform lift at the Maude Community Centre, in the sum of £656.00 exc VAT, be approved and funded from the 2026-27 Maude Community Centre Budget; (ii) the RFO be authorised to settle all relevant invoices, when received, having first ascertained that all is in order.

The contract was, therefore, awarded to Gartec Limited.

(ii) Maude Community Centre - Provision of a Secure Storage Cupboard.

Consideration was given to the urgent requirement for secure storage of chemicals (cleaning products) and high value equipment and the associated risk. It was:

(a)

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY that – due to health and safety concerns and security risks, Standing Orders be waived to consider the single quotation sought.

(b)

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Peacock

RESOLVED UNANIMOUSLY that - (i) the quotation received in respect of construction of a secure storage cupboard at Maude Community Centre in the sum of £1,926.00 exc VAT, be approved; this to be funded from the Building Repair & Restoration Reserve Fund; ii) that a total budget of £2,500.00 be allocated to allow for additional required work as specified by the Finance & General Purposes Committee; (iii) the RFO be authorised to settle all relevant invoices, when received, having first ascertained that all is in order.

** Additional works to include provision of a fire-retardant coating and a bunded doorway.*

The Contract was, therefore, awarded to BE Ames Ltd.

(iii) Maude Community Centre Annexe – Lock Installations

Consideration was given to the urgent requirement for security of 'Tenant Only Areas' in the Maude Community Centre Annexe and the resultant potential impact on Town Council income. It was:

(a)

PROPOSED BY: Councillor Peacock

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY that – due to the urgent requirement for the security of 'Tenant Only Areas' and the resultant potential impact on Town Council income, Standing Orders be waived to consider the single quotation sought.

(b)

PROPOSED BY: Councillor Peacock

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY - that (i) the quotation received in respect of installation of locks to the 'Tenant Only Areas' of the Maude Community Centre Annexe, in the sum of £558.00 exc VAT, be approved and funded from the Buildings Repair & Restoration Reserve Fund (ii) the RFO be authorised to settle all relevant invoices, when received, having first ascertained that all is in order.

The contract was, therefore awarded to BE Ames Ltd.

(iv) Town Hall – Extension of Central Heating System

Consideration was given to the potential impact on the existing 10-year warranty by the use of an alternative contractor. It was:

(a)

PROPOSED BY: Councillor Peacock

SECONDED BY: Councillor Rivers

RESOLVED UNANIMOUSLY - that due to the potential impact on the existing 10-year warranty of using an alternative contractor to carry out extension works, Standing Orders be waived to consider the single quotation which had been provided by the original installation contractor.

(b)

PROPOSED BY: Councillor Peacock

SECONDED BY: Councillor Thomas

RESOLVED UNANIMOUSLY – that (i) the quotation received in respect of extending the existing central heating system at the Town Hall to incorporate the Council Chamber and Mayor’s Parlour, in the sum of £6,420.00 exc VAT, be approved and funded from the Boiler/Central Heating Systems Reserve fund (ii) the RFO be authorised to settle all relevant invoices, when received, having first ascertained that all is in order.

The Contract was, therefore, awarded to Aquaheat.

360/2025-26 **EXCLUSION OF PUBLIC AND PRESS:**

The clerk confirmed that it was not necessary to exclude members of public and press on this occasion.

361/2025-26 **LAND AND TENANCY MATTERS**

The RFO confirmed that there were no matters of report on this occasion.

362/2025-26 **CONCLUSION OF PRIVATE SESSION**

Not applicable.

The Chairman thanked the Councillors for their attendance and the meeting then concluded **at 19.40**

NB: All documents referred to herein are freely available for perusal on the Town Council website: www.newromney-tc.gov.uk or at the Town Hall for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the Finance Clerk

**MINUTES
Of
New Romney Town Council's
Finance & General Purposes Committee
Budget Meeting held on Monday 8th December 2025
Commencing at 6.45PM**

PRESENT: Councillors J Rivers, P Peacock, P J Coe, J Davies, P Carey, K Terry and J Hiscock

In the Chair: Councillor P Peacock

<u>In Attendance:</u>	Town Clerk	-	Mrs C Newcombe
	RFO	-	Mrs C T Morris
	Members of Public	-	1

394/2025-26 APOLOGIES FOR ABSENCE

Apologies were received and noted, as follows:

Councillor Rev Cn McLachlan	-	due to work commitments
Councillor P Thomas	-	for personal reasons

395/2025-26 DISPENSATION TO PARTICIPATE

It was confirmed that there had been no new applications for Dispensation to Participate.

396/2025-26 DECLARATIONS OF INTEREST

@6.45PM All Councillors present declared a Disclosable Pecuniary Interest in matters relating to the annual setting of the Precept, stating that they had been granted dispensation to participate and vote in respect of this matter. (Minute Refs 401/2025-26 to 404/2025-26 refer.)

Councillor Hiscock also declared a Personal Interest in any matters relating to Town Council Contractors as she hires a contractor also used by the Town Council.

397/2025-26 ADJOURNMENT OF MEETING

It was not necessary to adjourn the meeting for Public Questions as no questions or statements had been received in writing from the public.

398/2025-26 PUBLIC QUESTIONS

None.

399/2025-26 RE-CONVENING OF MEETING

Not applicable.

400/2025-26 **KCC TERMS & CONDITIONS**

Having duly considered a change in Kent County Council's Terms & Conditions for Payment in respect of Services Received which no longer align with New Romney Town Council's Terms & Conditions for Payment in respect of Services Provided, it was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY – that the Town Council shall not accept any Kent County Council (KCC) bookings for hire of the Maude Community Centre or any other New Romney Town Council facility or for any Town Council service unless payment is received in accordance with the Town Council's payment terms.

401/2025-26 **CHARGES, RENTS AND FEES**

Having duly considered Town Council charges, rents and fees for 2026-27, it was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that all rents, charges and fees for the 2026-27 financial year be hereby approved, as follows:

Assembly Rooms – Hire Fees

Charities/Local NFP Bodies (Mon/Fri)	£ 12.00 inc VAT
Charities/Local NFP Bodies (Sat/Sun)	£ 16.00 inc VAT
Private Parties/Functions (Mon/Fri)	£ 17.00 inc VAT
Private Parties/Functions (Sat/Sun)	£ 24.00 inc VAT
Maximum Daily Charge 12 hours max at applicable hourly rate	
Refundable Deposit (Flat Rate)	£ 100.00 Exempt

Allotment Gardens – Annual Plot Rent – All sizes are approximate

Small = >45m ² up to 90m ²	£ 52.00 Exempt
Medium = >90m ² up to 120m ²	£ 75.00 Exempt
Large = >120m ² up to 180m ²	£105.00 Exempt
Extra Large = >180m ² up to 240m ²	£135.00 Exempt
Bee Keeping Plot	£ 11.00 Exempt
Refundable Plot Deposit	£200.00 Exempt
Refundable Stopcock Key Deposit	£ 10.00 Exempt

Hut & Winch Sites – Annual Rent

Residents of Town and Coast Wards	£261.00 inc VAT
Residents of Folkestone & Hythe District	£456.00 inc VAT
Non-Residents	£586.00 inc VAT
Boat Siting Charge	£ 78.00 inc VAT
Refundable Site Deposit	£400.00 Exempt

The Greens

General Hire (per day)	£130.00 inc VAT
Funfair (per visit)	£900.00 inc VAT
Circus (per visit)	£500.00 inc VAT
Ice Cream Van (min charge per full season)	£600.00 inc VAT
General Hirers/Circus/Funfair Deposit	£300.00 Exempt
Boot Fairs	Donation
TS Veteran Sea Cadets	£ 27.00 Exempt
Food Festival/Markets etc (per ops day)	£130.00 inc VAT
Regular Markets (10 or more bookings per day)	£120.00 inc VAT

Maude Community Centre – Main HallRegular User (6 or more bookings in 6 month period)

Excluding kitchen/bar facilities	per hour	£ 18.00 inc VAT
Including kitchen/bar facilities	per hour	£ 22.00 inc VAT

Regular User (Charity/Not for Profit)

Excluding kitchen/bar facilities	per hour	£ 13.00 inc VAT
Including kitchen/bar facilities	per hour	£ 18.00 inc VAT

Casual Bookings

Excluding kitchen/bar facilities	per hour	£ 20.00 inc VAT
Including kitchen/bar facilities	per hour	£ 24.00 inc VAT

Casual Bookings (Charity/Not for Profit)

Excluding kitchen/bar facilities	per hour	£ 15.00 inc VAT
Including kitchen/bar facilities	per hour	£ 20.00 inc VAT

NRFC/NRCC Rates

Excluding kitchen/bar facilities	per hour	£ 8.00 inc VAT
Including kitchen/bar facilities	per hour	£ 10.00 inc VAT

Damage/Excess Cleaning Deposit £150.00 Exempt

Crockery/Cutlery Package (150 place Settings) £ 40.00 inc VAT

Conference Package £ 40.00 inc VAT
(PA System, Projector/Screen, Flip Chart,
Tea/Coffee/Milk/Sugar)

Maude Community Centre – Sports Pavilion / Changing FacilitiesChanging Rooms/Toilets/Clubroom (Excluding Bar)

Per Hour	£ 15.00 inc VAT
Per Hour – Charity/Not for Profit	£ 11.00 inc VAT
Daily Rate Max 8 hours Chargeable – Per Day	£120.00 inc VAT
Per Day – Charity/Not for Profit	£ 88.00 inc VAT

Maude Community Centre – Imbert Room inc Kitchen / Toilets

Casual Bookings	Per Hour	£ 15.00 inc VAT
Casual Bookings – Charity/Not for Profit		£ 11.00 inc VAT

Land in Church Road (Coney Banks)

364 Day Agreement - Grazing (effective 1 st Apr – 30 th Mar)	£675.00 Zero
364 Day Agreement – Beekeeping (Peppercorn Rent)	£ 5.00 Exempt

Pavement User Agreement Fees

Multiple Items Street Furniture (tables/chairs)	£ 52.00 inc VAT
Single display table/unit	£ 7.00 inc VAT
Single advertising board	£ 2.00 inc VAT

Pavement User Application Fee

Per Application	£ 17.50 inc VAT
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Southlands Almshouse Charity

Use of Town Hall - Per Annum	£163.00 Exempt
Admin - Per Annum	£ 65.00 inc VAT
Photocopying - Per Sheet	£ 0.13 inc VAT

St. Martin's Field Charity – Photocopying

Per sheet	£ 0.13 inc VAT
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Requests made under FOI Act which are estimated to take up to 18 hours to complete

Photocopying charge only per page – fixed charge	£ 0.12 inc VAT
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Requests made under FOI Act which are estimated to take in excess of 18 hours to complete

Per hour - inclusive of photocopying	£ 30.00 inc VAT
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Town Hall House Rent (Gross)

Per calendar month w.e.f. August 2025	£850.00 Exempt
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Mileage

Per mile	£ 0.45 Exempt
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New Romney Bowls Club – re Loan of Bell

Per 3 years (due for renewal April 2027)	£ 6.00 inc VAT
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Civic Events Fees – Applicable to Sergeants and Admin Staff who are obliged to attend Civic Events outside normal working hours

Per hour £ 18.00 Exempt/OTS

Corporate Debt Policy

Nominal Charge re clearance works in excess of clearance deposit held – Per hour £ 17.00 Exempt/OTS

402/2026-27 **FINANCE & GENERAL PURPOSES COMMITTEE BUDGET 2026-27**

(i) Prior to discussing the Finance and General Purposes Committee's budgetary requirements for the 2026-2027 financial year in depth, consideration was given to potential opportunities for reducing the impact of rising costs to the Council and it was:

(a)

PROPOSED BY: Councillor Peacock

SECONDED BY: Councillor Terry

UNANIMOUSLY RECOMMENDED – that, noting the imminent opening of a new public toilet facility at the Coast Drive Car Park, the Town Council close down the public toilets at The Greens, saving approximately £8,000.00 in 2026-27 to assist in off-setting increased expenditure in other budgetary areas.

(b)

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that the sum of £4,000.00 be vired from the Youth Council Reserve Fund to the Play and Miscellaneous Equipment Reserve Fund.

(ii) Having then duly considered the budget requirement for the Finance & General Purposes Committee for 2026-27, it was:

PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Hiscock

RESOLVED UNANIMOUSLY – that the Finance and General Purposes Committee draft budgetary requirement for 2026-27, as summarised below, in the total amount of £217,610.00 be presented to Full Council at the meeting of the Council scheduled to take place on 12th January 2026 for formal approval.

Expenditure	£
Town Hall	17,152.00
Town Hall House	3,240.00
Assembly Rooms	6,896.00
MCC Annexe	7,236.00
MCC (C Hall, Pavilion & Sports Field)	28,192.00
Fairfield Road Recreation Ground	3,780.00
The Greens	4,622.00
Flagstaff Land (Princess Diana Memorial Garden)	1,089.00
Allotments	1,600.00
Land at Coney Banks	50.00
Wayleaves	0.00
Garden of Remembrance	250.00
Town Square (Cinque Ports Place)	50.00
Administration & Miscellaneous (inc PWLB repayments)	127,906.00
Other (inc Reserve Fund contributions and contingency)	62,200.00
Total F&GP Expenditure	264,263.00

Income	£
Town Hall	50.00
Town Hall House	10,000.00
Assembly Rooms	200.00
MCC Annexe	10,918.00
MCC (C Hall, Pavilion & Sports Field)	10,120.00
Fairfield Road Recreation Ground	0.00
The Greens	10,765.00
Flagstaff Land (Princess Diana Memorial Garden)	0.00
Allotments	2,808.00
Land at Coney Banks	675.00
Wayleaves	60.00
Garden of Remembrance	0.00
Town Square (Cinque Ports Place)	43.00
Administration & Miscellaneous	1,014.00
Other	0.00
Total F&GP Income	46,653.00
Net Expenditure	217,610.00

403/2025-26 **COMMITTEE BUDGETS 2026-27**

Having duly considered proposed 2026-27 budgetary requirements for remaining Town Council Committees, it was:

PROPOSED BY: Councillor Davies
SECONDED BY: Councillor Rivers

RESOLVED UNANIMOUSLY – that the draft budgetary requirement for 2026-27 in respect of all remaining Town Council Committees, in the total amount of £291,513.00, be presented to Full Council for formal approval at the meeting of the Council scheduled to take place on 12th January 2026.

Draft 2026-27 budgetary requirements for Town Council Committees were, therefore, as follows:

Committee	£
Personnel Committee	291,013.00
Planning Committee	250.00
Health & Wellbeing Committee	250.00
Finance & General Purposes Committee	217,610.00

404/2025-26 TOWN COUNCIL BUDGETARY REQUIREMENT FOR 2026-27

Having duly considered the Town Council's overall budgetary requirement for 2026-2027, it was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY - that the draft Town Council Budget for 2026-2027, totalling £509,123.00, be presented to Full Council for formal approval at the meeting of the Council scheduled to take place on 12th January 2026.

2026-27 Budget Implications	£
Draft Precept Requirement for consideration	£509,123.00

The Chairman thanked those present for their attendance and participation and the meeting then concluded **@8.38PM**.

NB: All documents referred to herein are available at the Town Hall for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the Town Clerk

AGENDA ITEM 8 (i)

06/01/2026

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New Romney Town Council Current Year

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Detailed Income & Expenditure by Budget Heading 06/01/2026

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Staff Costs							
1085 Capital Deposit Interest	0	1,000	1,000			0.0%	
Staff Costs :- Income	0	1,000	1,000			0.0%	0
4000 Clerical Salaries & ER Pen/NI	93,563	142,500	48,937	48,937		65.7%	
4005 Manual Salaries & ER Pen/NI	51,349	74,300	22,951	22,951		69.1%	7,111
4020 Civic Salaries & ER Pen/NI	1,411	3,000	1,589	1,589		47.0%	
4030 Capital Project Staffing	0	1,000	1,000	1,000		0.0%	
4035 Emergency Staffing	0	1,100	1,100	1,100		0.0%	
4055 Eye Tests	30	200	170	170		15.0%	
4065 Rec & Train Res Fund Cont 330	0	2,000	2,000	2,000		0.0%	
4067 Rec & Train Res Fund Exp	445	0	(445)	(445)		0.0%	445
4080 Staff Prov Res Fund Cont 345	0	1,000	1,000	1,000		0.0%	
4085 Pens/Gratuity Res Fun Cont 328	0	3,000	3,000	3,000		0.0%	
Staff Costs :- Indirect Expenditure	146,797	228,100	81,303	0	81,303	64.4%	7,556
Net Income over Expenditure							
6000 plus Transfer from EMR	7,556	0	(7,556)				
Movement to/(from) Gen Reserve							
200 Town Hall							
1010 Rental Income	0	156	156			0.0%	
1999 Miscellaneous Inc	0	52	52			0.0%	
Town Hall :- Income	0	208	208			0.0%	0
4100 Non-domestic Rates	5,764	6,052	288	288		95.2%	
4106 Waste	120	0	(120)	(120)		0.0%	
4110 Water Rates-Supply/Waste water	237	300	63	63		79.0%	
4115 Electricity	1,032	2,500	1,468	1,468		41.3%	
4120 Gas	583	1,700	1,117	1,117		34.3%	
4125 Cleaning/Hygiene Supplies	0	125	125	125		0.0%	
4130 First Aid Supplies	11	55	44	44		19.1%	
4140 Repairs & Maintenance	1,999	2,000	1	1		99.9%	
4142 Stairlift Service Contract	1,346	500	(846)	(846)		269.3%	
4143 Annual Boiler Service	0	85	85	85		0.0%	
4145 Fire Safety Equipment Maint	134	154	20	20		87.0%	
4150 Window Boxes	94	110	16	16		85.1%	
4155 Tree Inspection/Surgery	48	450	403	403		10.6%	
4160 PAT Testing	166	88	(78)	(78)		188.6%	
4161 Town Hall Alarm System	1,987	837	(1,150)	(1,150)		237.4%	
4165 Roof R/W Goods Inspections	0	2,004	2,004	2,004		0.0%	

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New Romney Town Council Current Year

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Detailed Income & Expenditure by Budget Heading 06/01/2026

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4320 Phone/Internet	274	0	(274)		(274)	0.0%	
Town Hall :- Indirect Expenditure	13,794	16,960	3,166	0	3,166	81.3%	0
Net Income over Expenditure	(13,794)	(16,752)	(2,958)				
<u>205 Town Hall House</u>							
1010 Rental Income	6,200	9,400	3,200			66.0%	
Town Hall House :- Income	6,200	9,400	3,200			66.0%	0
4140 Repairs & Maintenance	944	2,500	1,556	1,556		37.8%	
4145 Fire Safety Equipment Maint	18	65	47	47		27.4%	
4165 Roof R/W Goods Inspections	0	396	396	396		0.0%	
4185 Landlords Gas Certificate	0	102	102	102		0.0%	
4362 Management Fees	558	846	288	288		66.0%	
Town Hall House :- Indirect Expenditure	1,520	3,909	2,389	0	2,389	38.9%	0
Net Income over Expenditure	4,680	5,491	811				
<u>210 Assembly Rooms</u>							
1000 Hire Fees	820	0	(820)			0.0%	
Assembly Rooms :- Income	820	0	(820)				0
4100 Non-domestic Rates	1,397	1,834	438	438		76.1%	
4110 Water Rates-Supply/Waste water	229	295	66	66		77.7%	
4115 Electricity	691	1,350	659	659		51.2%	
4120 Gas	774	1,200	426	426		64.5%	
4125 Cleaning/Hygiene Supplies	0	100	100	100		0.0%	
4130 First Aid Supplies	0	25	25	25		0.0%	
4140 Repairs & Maintenance	513	1,500	987	987		34.2%	
4145 Fire Safety Equipment Maint	478	72	(406)	(406)		664.2%	
4155 Tree Inspection/Surgery	95	310	215	215		30.6%	
4160 PAT Testing	8	44	36	36		18.2%	
4165 Roof R/W Goods Inspections	0	376	376	376		0.0%	
4185 Landlords Gas Certificate	0	102	102	102		0.0%	
4316 PPL/PRS Licences	0	25	25	25		0.0%	
Assembly Rooms :- Indirect Expenditure	4,185	7,233	3,048	0	3,048	57.9%	0
Net Income over Expenditure	(3,365)	(7,233)	(3,868)				
<u>215 Community Hall</u>							
1000 Hire Fees	5,513	0	(5,513)			0.0%	
1010 Rental Income	1,650	0	(1,650)			0.0%	
Community Hall :- Income	7,163	0	(7,163)				0
Net Income	7,163	0	(7,163)				

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New Romney Town Council Current Year

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Detailed Income & Expenditure by Budget Heading 06/01/2026

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
220 Sports Field & Maude Pavilion							
4110 Water Rates-Supply/Waste water	(17)	0	17		17	0.0%	
4140 Repairs & Maintenance	15	0	(15)		(15)	0.0%	
4155 Tree Inspection/Surgery	190	0	(190)		(190)	0.0%	
4190 Herbicide Spraying	933	0	(933)		(933)	0.0%	
4361 Miscellaneous Exp	900	0	(900)		(900)	0.0%	
Sports Field & Maude Pavilion :- Indirect Expenditure	2,021	0	(2,021)	0	(2,021)		0
Net Expenditure	(2,021)	0	2,021				
221 Maude Community Centre							
1000 Hire Fees	100	0	(100)			0.0%	
1010 Rental Income	200	1,800	1,600			11.1%	
Maude Community Centre :- Income	300	1,800	1,500			16.7%	0
4106 Waste	87	0	(87)		(87)	0.0%	
4110 Water Rates-Supply/Waste water	528	0	(528)		(528)	0.0%	
4115 Electricity	10,191	0	(10,191)		(10,191)	0.0%	5,512
4125 Cleaning/Hygiene Supplies	751	0	(751)		(751)	0.0%	
4130 First Aid Supplies	106	0	(106)		(106)	0.0%	106
4140 Repairs & Maintenance	491	0	(491)		(491)	0.0%	
4145 Fire Safety Equipment Maint	1,160	0	(1,160)		(1,160)	0.0%	150
4160 PAT Testing	70	0	(70)		(70)	0.0%	
4180 Grounds Maintenance	280	0	(280)		(280)	0.0%	
4320 Phone/Internet	398	0	(398)		(398)	0.0%	
4361 Miscellaneous Exp	17,937	0	(17,937)		(17,937)	0.0%	15,592
Maude Community Centre :- Indirect Expenditure	32,000	0	(32,000)	0	(32,000)		21,360
Net Income over Expenditure	(31,700)	1,800	33,500				
6000 plus Transfer from EMR	21,360	0	(21,360)				
Movement to/(from) Gen Reserve	(10,339)	1,800	12,139				
222 Maude Community Centre Annex							
1010 Rental Income	3,000	7,600	4,600			39.5%	
1050 Utilities Recharges	973	0	(973)			0.0%	
Maude Community Centre Annex :- Income	3,973	7,600	3,627			52.3%	0
4108 Non Dom Rates Contribution	0	458	458		458	0.0%	
4109 Utilities Contribution	0	400	400		400	0.0%	
4115 Electricity	2,046	0	(2,046)		(2,046)	0.0%	

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New Romney Town Council Current Year
Detailed Income & Expenditure by Budget Heading 06/01/2026

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Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4140 Repairs & Maintenance	121	500	379		379	24.2%	
4145 Fire Safety Equipment Maint	757	0	(757)		(757)	0.0%	
4160 PAT Testing	84	0	(84)		(84)	0.0%	
4165 Roof R/W Goods Inspections	0	200	200		200	0.0%	
4320 Phone/Internet	336	0	(336)		(336)	0.0%	
4361 Miscellaneous Exp	1,812	0	(1,812)		(1,812)	0.0%	1,789
Maude Community Centre Annexe :- Indirect Expenditure	5,155	1,558	(3,597)	0	(3,597)	330.9%	1,789
Net Income over Expenditure	(1,183)	6,042	7,225				
6000 plus Transfer from EMR	1,789	0	(1,789)				
Movement to/(from) Gen Reserve	607	6,042	5,435				
<u>225 Fairfield Road Rec Ground</u>							
4140 Repairs & Maintenance	0	500	500		500	0.0%	
4155 Tree Inspection/Surgery	95	600	505		505	15.8%	
4180 Grounds Maintenance	1,120	1,680	560		560	66.7%	
4195 Play Gym Maintenance	102	1,000	898		898	10.2%	
Fairfield Road Rec Ground :- Indirect Expenditure	1,317	3,780	2,463	0	2,463	34.8%	0
Net Expenditure	(1,317)	(3,780)	(2,463)				
<u>230 The Greens</u>							
1000 Hire Fees	2,611	0	(2,611)			0.0%	
1100 Hut & Winch Site Rents	8,113	8,290	177			97.9%	
1105 Sea Cadets Rent	0	25	25			0.0%	
1120 Ice Cream Van/Food Vendors	400	400	0			100.0%	
1125 Market	0	1,000	1,000			0.0%	
The Greens :- Income	11,124	9,715	(1,409)			114.5%	0
4110 Water Rates-Supply/Waste water	815	706	(109)		(109)	115.4%	
4140 Repairs & Maintenance	523	1,000	477		477	52.3%	
4180 Grounds Maintenance	1,560	2,340	780		780	66.7%	
4195 Play Gym Maintenance	203	1,500	1,297		1,297	13.5%	
4210 Toilet Block	7,412	7,607	195		195	97.4%	
The Greens :- Indirect Expenditure	10,512	13,153	2,641	0	2,641	79.9%	0
Net Income over Expenditure	612	(3,438)	(4,050)				
<u>235 Flagstaff Land</u>							
4110 Water Rates-Supply/Waste water	(249)	0	249		249	0.0%	

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New Romney Town Council Current Year
Detailed Income & Expenditure by Budget Heading 06/01/2026

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Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4140 Repairs & Maintenance	0	100	100		100	0.0%	
4155 Tree Inspection/Surgery	95	200	105		105	47.5%	
4180 Grounds Maintenance	505	794	289		289	63.6%	
Flagstaff Land :- Indirect Expenditure	351	1,094	743	0	743	32.1%	0
Net Expenditure	(351)	(1,094)	(743)				
240 Allotments							
1200 Plot Rents (Not inc. deposits)	2,787	2,383	(404)			117.0%	
Allotments :- Income	2,787	2,383	(404)			117.0%	0
4110 Water Rates-Supply/Waste water	242	600	358		358	40.4%	
4140 Repairs & Maintenance	115	500	385		385	23.0%	
4155 Tree Inspection/Surgery	0	200	200		200	0.0%	
4181 Ditch Management	0	500	500		500	0.0%	
Allotments :- Indirect Expenditure	357	1,800	1,443	0	1,443	19.8%	0
Net Income over Expenditure	2,430	583	(1,847)				
245 Land at Coney Banks							
1250 Grazing Rent	0	624	624			0.0%	
Land at Coney Banks :- Income	0	624	624			0.0%	0
4200 Expenditure	0	50	50		50	0.0%	
Land at Coney Banks :- Indirect Expenditure	0	50	50	0	50	0.0%	0
Net Income over Expenditure	0	574	574				
250 Wayleaves							
1999 Miscellaneous Inc	0	60	60			0.0%	
Wayleaves :- Income	0	60	60			0.0%	0
Net Income	0	60	60				
255 Garden of Remembrance							
4140 Repairs & Maintenance	0	100	100		100	0.0%	
4180 Grounds Maintenance	0	200	200		200	0.0%	
Garden of Remembrance :- Indirect Expenditure	0	300	300	0	300	0.0%	0
Net Expenditure	0	(300)	(300)				

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	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
260 Town Square (Cinque Ports Plc)							
1999 Miscellaneous Inc	0	41	41			0.0%	
Town Square (Cinque Ports Plc) :- Income	0	41	41			0.0%	0
4140 Repairs & Maintenance	0	80	80		80	0.0%	
Town Square (Cinque Ports Plc) :- Indirect Expenditure	0	80	80	0	80	0.0%	0
Net Income over Expenditure	0	(39)	(39)				
270 Street Furniture (Non TC Land)							
4500 High St Planter - Maintenance	177	165	(12)		(12)	107.1%	
Street Furniture (Non TC Land) :- Indirect Expenditure	177	165	(12)	0	(12)	107.1%	0
Net Expenditure	(177)	(165)	12				
275 Administration & Miscellaneous							
1080 Bank & Investment Interest	7,584	5,000	(2,584)			151.7%	6,891
1090 CIL Receipts	30,620	0	(30,620)			0.0%	30,620
1999 Miscellaneous Inc	88,437	14	(88,423)			631691.4	87,231
Administration & Miscellaneous :- Income	126,641	5,014	(121,627)			2525.7%	124,741
4106 Waste	483	900	417		417	53.7%	
4300 Insurance	9,419	7,500	(1,919)		(1,919)	125.6%	
4305 Bank Charges	329	550	221		221	59.8%	
4310 PWLB Capital Payment	3,999	7,595	3,596		3,596	52.6%	
4311 PWLB Interest Payment	25,949	52,300	26,351		26,351	49.6%	
4315 Subscriptions	3,731	5,231	1,500		1,500	71.3%	
4320 Phone/Internet	1,487	2,374	887		887	62.6%	
4325 IT Support & Equipment Maint	15,590	12,000	(3,590)		(3,590)	129.9%	520
4330 L&P CHSPP	26,207	0	(26,207)		(26,207)	0.0%	26,207
4331 Maude Community Centre - D&B	909,346	0	(909,346)		(909,346)	0.0%	909,346
4332 Maude Community Centre - FF&E	3,878	0	(3,878)		(3,878)	0.0%	3,878
4335 Legal & Professional General	60,306	10,000	(50,306)		(50,306)	603.1%	59,756
4340 Donations STMFC	3,000	3,000	0		0	100.0%	
4345 Donations (Other)	2,600	4,500	1,900		1,900	57.8%	
4350 Payroll Outsourcing	293	525	232		232	55.8%	
4355 Small Tools & Consumables	499	1,500	1,001		1,001	33.2%	
4356 Workwear/PPE	572	350	(222)		(222)	163.5%	
4360 Miscellaneous Exp	957	6,500	5,543		5,543	14.7%	233
4361 Miscellaneous Exp	3	0	(3)		(3)	0.0%	

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Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4364 Business Mileage	337	750	413		413	44.9%	
4365 Public Clock	2,514	300	(2,214)	(2,214)	838.1%	1,972	
4370 Postage	164	450	286	286	36.5%		
4375 Office Equipment	2,460	2,000	(460)	(460)	123.0%		
4380 Printing and Stationery	339	750	412	412	45.1%		
4384 Town Council Events	3,230	0	(3,230)	(3,230)	0.0%	3,111	
4385 Mayor's Allowance	3,188	4,500	1,312	1,312	70.8%	175	
4390 Councillor Training	0	4,000	4,000	4,000	0.0%		
4395 Recruitment & Training (330)	530	0	(530)	(530)	0.0%	530	
4400 Caretakers Vehicle	5,041	5,000	(41)	(41)	100.8%		
Administration & Miscellaneous :- Indirect Expenditure	1,086,449	132,575	(953,874)	0	(953,874)	819.5%	1,005,729
Net Income over Expenditure	(959,808)	(127,561)	832,247				
6000 plus Transfer from EMR	1,005,729	0	(1,005,729)				
6001 less Transfer to EMR	124,741	0	(124,741)				
Movement to/(from) Gen Reserve	(78,821)	(127,561)	(48,740)				
<u>280 Other</u>							
1999 Miscellaneous Inc	29,778	0	(29,778)		0.0%	26,500	
Other :- Income	29,778	0	(29,778)				26,500
4140 Repairs & Maintenance	4	0	(4)	(4)	0.0%		
4141 Festive Lighting	38	0	(38)	(38)	0.0%	38	
4167 CIL Expenditure	30,000	0	(30,000)	(30,000)	0.0%	30,000	
4361 Miscellaneous Exp	5,120	0	(5,120)	(5,120)	0.0%	5,400	
4605 Contingency	0	10,000	10,000	10,000	0.0%		
4610 Festivities Res Fund Cont 323	167	3,000	2,833	2,833	5.6%	167	
4615 Fest Lighting Res Fun Cont 336	0	750	750	750	0.0%		
4620 T C Election Res Fund Cont 331	0	4,000	4,000	4,000	0.0%		
4625 Build Rep/Res Res Fun Cont 320	0	8,500	8,500	8,500	0.0%		
4630 Non Ann Maint Res Fun Cont 334	0	4,000	4,000	4,000	0.0%		
4635 Uniform Reserve Fund Cont 335	0	200	200	200	0.0%		
4640 Confederation Res Fun Cont 322	0	200	200	200	0.0%		
4645 Boilers C H Res Fund Cont 343	0	1,000	1,000	1,000	0.0%		
4650 T H Stairlift Res Fund Con 338	0	1,500	1,500	1,500	0.0%		
4655 Capital Res Fund Cont 321	0	1,000	1,000	1,000	0.0%		
4660 Fac Mgmt Res Fun Cont 344	0	1,000	1,000	1,000	0.0%		
4670 Play & Msc Eq Res Fun Cont 326	0	8,000	8,000	8,000	0.0%		
4680 ICT Replace Res Fund Cont 348	0	2,000	2,000	2,000	0.0%		
4690 Strat Plan Res Fund Cont 361	0	10,000	10,000	10,000	0.0%		

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New Romney Town Council Current Year
Detailed Income & Expenditure by Budget Heading 06/01/2026

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Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4695 HIP Res Fund Cont 362	0	1,000	1,000		1,000	0.0%	
Other :- Indirect Expenditure	35,329	56,150	20,821	0	20,821	62.9%	35,605
Net Income over Expenditure	(5,551)	(56,150)	(50,599)				
6000 plus Transfer from EMR	35,605	0	(35,605)				
6001 less Transfer to EMR	26,500	0	(26,500)				
Movement to/(from) Gen Reserve	3,554	(56,150)	(59,704)				
<u>285 Precept</u>							
1076 Precept	429,562	429,562	0			100.0%	
Precept :- Income	429,562	429,562	0			100.0%	0
Net Income	429,562	429,562	0				
<u>300 Planning Committee</u>							
4700 Planning Committee Costs	0	250	250		250	0.0%	
Planning Committee :- Indirect Expenditure	0	250	250	0	250	0.0%	0
Net Expenditure	0	(250)	(250)				
<u>400 Health & Wellbeing Committee</u>							
4705 Health & Wellbeing Committee	0	250	250		250	0.0%	
Health & Wellbeing Committee :- Indirect Expenditure	0	250	250	0	250	0.0%	0
Net Expenditure	0	(250)	(250)				
Grand Totals:- Income	618,347	467,407	(150,940)			132.3%	
Expenditure	1,339,963	467,407	(872,556)	0	(872,556)	286.7%	
Net Income over Expenditure	(721,616)	0	721,616				
plus Transfer from EMR	1,072,040	0	(1,072,040)				
less Transfer to EMR	151,241	0	(151,241)				
Movement to/(from) Gen Reserve	199,182	0	(199,182)				

New Romney Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)

		Last Year		Current Year				Next Year		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>100</u>	<u>Staff Costs</u>									
	Total Income	7,500	0	1,000	0	0	0	0	0	0
	Overhead Expenditure	191,000	176,335	228,100	146,797	0	0	0	0	0
	100 Net Income over Expenditure	-183,500	-176,335	-227,100	-146,797	0	0	0	0	0
6000	plus Transfer from EMR	0	4,502	0	7,556	0	0	0	0	0
	Movement to/(from) Gen Reserve	(183,500)	(171,833)	(227,100)	(139,240)	0		0		
<u>200</u>	<u>Town Hall</u>									
	Total Income	200	150	208	0	0	0	0	0	0
	Overhead Expenditure	17,160	14,142	16,960	13,794	0	0	0	0	0
	Movement to/(from) Gen Reserve	(16,960)	(13,992)	(16,752)	(13,794)	0		0		
<u>205</u>	<u>Town Hall House</u>									
	Total Income	8,850	8,800	9,400	6,200	0	0	0	0	0
	Overhead Expenditure	3,807	2,002	3,909	1,520	0	0	0	0	0
	Movement to/(from) Gen Reserve	5,043	6,798	5,491	4,680	0		0		
<u>210</u>	<u>Assembly Rooms</u>									
	Total Income	2,000	1,383	0	820	0	0	0	0	0
	Overhead Expenditure	7,815	50,237	7,233	4,185	0	0	0	0	0
	210 Net Income over Expenditure	-5,815	-48,854	-7,233	-3,365	0	0	0	0	0
6000	plus Transfer from EMR	0	38,400	0	0	0	0	0	0	0

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		Last Year		Current Year				Next Year		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
		(5,815)	(10,454)	(7,233)	(3,365)	0		0		
	Movement to/(from) Gen Reserve									
<u>215</u>	<u>Community Hall</u>									
	Total Income	6,600	6,600	0	7,163	0	0	0	0	0
	Overhead Expenditure	1,952	321	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	4,648	6,279	0	7,163	0		0		
<u>220</u>	<u>Sports Field & Maude Pavilion</u>									
	Total Income	1,440	130	0	0	0	0	0	0	0
	Overhead Expenditure	2,369	29,797	0	2,021	0	0	0	0	0
	220 Net Income over Expenditure	-929	-29,667	0	-2,021	0	0	0	0	0
6000	plus Transfer from EMR	0	26,324	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(929)	(3,343)	0	(2,021)	0		0		
<u>221</u>	<u>Maude Community Centre</u>									
	Total Income	0	0	1,800	300	0	0	0	0	0
	Overhead Expenditure	0	1,215	0	32,000	0	0	0	0	0
	221 Net Income over Expenditure	0	-1,215	1,800	-31,700	0	0	0	0	0
6000	plus Transfer from EMR	0	0	0	21,360	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	(1,215)	1,800	(10,339)	0		0		
<u>222</u>	<u>Maude Community Centre Annexe</u>									
	Total Income	0	0	7,600	3,973	0	0	0	0	0

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New Romney Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Overhead Expenditure	0	469	1,558	5,155	0	0	0	0	0
	222 Net Income over Expenditure	0	-469	6,042	-1,183	0	0	0	0	0
6000	plus Transfer from EMR	0	0	0	1,789	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	(469)	6,042	607	0	0	0	0	0
<u>225</u>	<u>Fairfield Road Rec Ground</u>									
	Total Income	0	2	0	0	0	0	0	0	0
	Overhead Expenditure	3,980	3,179	3,780	1,317	0	0	0	0	0
	Movement to/(from) Gen Reserve	(3,980)	(3,177)	(3,780)	(1,317)	0	0	0	0	0
<u>230</u>	<u>The Greens</u>									
	Total Income	8,650	10,963	9,715	11,124	0	0	0	0	0
	Overhead Expenditure	13,531	20,396	13,153	10,512	0	0	0	0	0
	230 Net Income over Expenditure	-4,881	-9,433	-3,438	612	0	0	0	0	0
6000	plus Transfer from EMR	0	7,973	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(4,881)	(1,460)	(3,438)	612	0	0	0	0	0
<u>235</u>	<u>Flagstaff Land</u>									
	Overhead Expenditure	1,044	2,326	1,094	351	0	0	0	0	0
	Movement to/(from) Gen Reserve	(1,044)	(2,326)	(1,094)	(351)	0	0	0	0	0
<u>240</u>	<u>Allotments</u>									
	Total Income	2,500	2,645	2,383	2,787	0	0	0	0	0

Continued on next page

				Last Year				Current Year			Next Year		
				Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
		Overhead Expenditure		2,960	1,135	1,800	357	0	0	0	0	0	
	Movement to/(from) Gen Reserve			(460)	1,510	583	2,430	0		0			
<u>245</u>	<u>Land at Coney Banks</u>												
	Total Income			600	600	624	0	0	0	0	0	0	
	Overhead Expenditure			50	0	50	0	0	0	0	0	0	
	Movement to/(from) Gen Reserve			550	600	574	0	0		0			
<u>250</u>	<u>Wayleaves</u>												
	Total Income			60	0	60	0	0	0	0	0	0	
	Movement to/(from) Gen Reserve			60	0	60	0	0		0			
<u>255</u>	<u>Garden of Remembrance</u>												
	Total Income			0	1	0	0	0	0	0	0	0	
	Overhead Expenditure			300	26	300	0	0	0	0	0	0	
	Movement to/(from) Gen Reserve			(300)	(25)	(300)	0	0		0			
<u>260</u>	<u>Town Square (Cinque Ports Plc)</u>												
	Total Income			80	40	41	0	0	0	0	0	0	
	Overhead Expenditure			80	0	80	0	0	0	0	0	0	
	Movement to/(from) Gen Reserve			0	40	(39)	0	0		0			
<u>270</u>	<u>Street Furniture (Non TC Land)</u>												
	Overhead Expenditure			120	4,256	165	177	0	0	0	0	0	

Continued on next page

		Last Year		Current Year				Next Year		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6000	plus Transfer from EMR	0	4,101	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(120)	(156)	(165)	(177)	0		0		
<u>275</u>	<u>Administration & Miscellaneous</u>									
	Total Income	10,008	59,849	5,014	126,641	0	0	0	0	0
	Overhead Expenditure	122,372	2,675,639	132,575	1,086,449	0	0	0	0	0
	275 Net Income over Expenditure	-112,364	-2,615,790	-127,561	-959,808	0	0	0	0	0
6000	plus Transfer from EMR	0	2,551,481	0	1,005,729	0	0	0	0	0
6001	less Transfer to EMR	0	55,945	0	124,741	0	0	0	0	0
	Movement to/(from) Gen Reserve	(112,364)	(120,254)	(127,561)	(78,821)	0		0		
<u>280</u>	<u>Other</u>									
	Total Income	0	788,224	0	29,778	0	0	0	0	0
	Overhead Expenditure	76,400	24,158	56,150	35,329	0	0	0	0	0
	280 Net Income over Expenditure	-76,400	764,066	-56,150	-5,551	0	0	0	0	0
6000	plus Transfer from EMR	0	8,157	0	35,605	0	0	0	0	0
6001	less Transfer to EMR	0	785,077	0	26,500	0	0	0	0	0
	Movement to/(from) Gen Reserve	(76,400)	(12,854)	(56,150)	3,554	0		0		
<u>285</u>	<u>Precept</u>									
	Total Income	396,952	396,952	429,562	429,562	0	0	0	0	0
	Movement to/(from) Gen Reserve	396,952	396,952	429,562	429,562	0		0		
<u>300</u>	<u>Planning Committee</u>									

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		Last Year		Current Year				Next Year		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6000	Overhead Expenditure	250	4,124	250	0	0	0	0	0	0
	plus Transfer from EMR	0	3,000	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(250)	(1,124)	(250)	0	0		0		
<u>400</u>	<u>Health & Wellbeing Committee</u>									
	Overhead Expenditure	250	0	250	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(250)	0	(250)	0	0		0		
	Total Budget Income	445,440	1,276,339	467,407	618,347	0	0	0	0	0
	Expenditure	445,440	3,009,756	467,407	1,339,963	0	0	0	0	0
	Net Income over Expenditure	0	-1,733,418	0	-721,616	0	0	0	0	0
	plus Transfer from EMR	0	2,643,938	0	1,072,040	0	0	0	0	0
	less Transfer to EMR	0	841,022	0	151,241	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	69,498	0	199,182	0		0		

Payments Approved Under Financial Regs, SPAA and/or Delegated Authority - F&GP Meeting 21st January 2026										
Date	Supplier/Contractor	Description		Funding Source	Net	VAT	Total			
1.10.25	Amazon	Wall clock		MCC - Misc - Budget	£ 23.74	£ 4.75	£ 28.49	TC	SDA FR	Routine business/everyday running
8.10.25	Amazon	External hard drive		Office Equipment - Budget	£ 22.48	£ 4.49	£ 26.97	TC	SDA FR	Routine business/everyday running
15.10.25	Amazon	PA setup		Office Equipment - Budget	£ 29.70	£ 5.94	£ 35.64	TC	SDA FR	Routine business/everyday running
15.10.25	Amazon	PA setup		Office Equipment - Budget	£ 6.02	£ 1.21	£ 7.23	TC	SDA FR	Routine business/everyday running
15.10.25	Amazon	PA setup		Office Equipment - Budget	£ 12.46	£ 2.50	£ 14.96	TC	SDA FR	Routine business/everyday running
15.10.25	Amazon	PA setup		Office Equipment - Budget	£ 125.37	£ 25.08	£ 150.45	TC	SDA FR	Routine business/everyday running
15.10.25	Amazon	PA setup		Office Equipment - Budget	£ 5.35	£ 1.07	£ 6.42	TC	SDA FR	Routine business/everyday running
16.10.25	Amazon	Work trousers		PPE/Workwear - Budget	£ 56.24	£ 11.26	£ 67.50	TC	SDA FR	Routine business/everyday running
16.10.25	Amazon	Baby change unit		MCC - Misc - Budget	£ 116.66	£ 23.33	£ 139.99	TC	SDA FR	Routine business/everyday running
16.10.25	Amazon	Signage		MCC - Misc - Budget	£ 2.91	£ 0.58	£ 3.49	TC	SDA FR	Routine business/everyday running
21.10.25	Amazon	Door mats		MCC - Misc - Budget	£ 36.24	£ 7.25	£ 43.49	TC	SDA FR	Routine business/everyday running
21.10.25	Amazon	Phone case		Office Equipment - Budget	£ 6.32	£ 1.26	£ 7.58	TC	SDA FR	Routine business/everyday running
28.10.25	Amazon	Christmas tree		MCC - Misc - Budget	£ 20.65	£ 4.13	£ 24.78	TC	SDA FR	Routine business/everyday running
29.10.25	Amazon	Laminator		Office Equipment - Budget	£ 25.39	£ 5.08	£ 30.47	TC	SDA FR	Routine business/everyday running
29.10.25	Amazon	Christmas tree		MCC - Misc - Budget	£ 108.32	£ 21.66	£ 129.98	TC	SDA FR	Routine business/everyday running
30.10.25	Amazon	Door mats		MCC - Misc - Budget	£ 72.48	£ 14.50	£ 86.98	TC	SDA FR	Routine business/everyday running
26.11.25	B E Ames	Removal/disposal u/s bench		The Greens - R&M - Budget	£ 150.00	£ 30.00	£ 180.00	TC	SDA FR	Health & Safety
3.12.25	BILT	Sand		Admin & Misc - Budget	£ 19.12	£ 3.82	£ 22.94	TC	SDA FR	Routine business/everyday running
22.12.25	British Gas	Gas		Assembly Rooms - Gas - Budget	£ 481.77	£ 24.08	£ 505.85	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
20.11.25	British Gas	Gas		Assembly Rooms - Gas - Budget	£ 136.02	£ 6.80	£ 142.82	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
9.12.25	British Gas	Gas		Town Hall - Gas - Budget	£ 190.08	£ 9.50	£ 199.58	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
11.11.25	British Gas	Gas		Town Hall - Gas - Budget	£ 102.95	£ 5.14	£ 108.09	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
3.12.25	Broxap Ltd	Grit bin		MCC - Misc - Budget	£ 243.00	£ 48.60	£ 291.60	TC	SDA FR	Routine business/everyday running
25.11.25	Business Stream	Drainage		Town Hall - Water - Budget	£ 6.74	£ -	£ 6.74	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
18.11.25	Business Stream	Drainage		Town Hall - Water - Budget	£ 49.28	£ -	£ 49.28	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
18.10.25	Business Stream	Drainage		Toilets - Water - Budget	£ 166.24	£ -	£ 166.24	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
4.11.25	Castle Water	Water supply		MCC - Water - Budget	£ 43.64	£ 8.68	£ 52.32	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
5.11.25	Castle Water	Water supply		Assembly Rooms - Water - Budget	£ 19.61	£ -	£ 19.61	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
24.11.25	Castle Water	Water supply		The Greens - Toilets - Water - Budget	£ 138.52	£ 27.70	£ 166.22	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
4.11.25	Castle Water	Water supply		The Greens - Toilets - Water - Budget	£ 36.43	£ 7.29	£ 43.72	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
10.11.25	Castle Water	Water supply		The Greens - Fountain - Water - Budget	£ 0.98	£ -	£ 0.98	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
5.11.25	Castle Water	Water supply		The Greens - Fountain - Water - Budget	£ 7.59	£ -	£ 7.59	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
7.11.25	Castle Water	Water supply		Allotments - Water - Budget	£ 22.01	£ 4.40	£ 26.41	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
7.10.25	Castle Water	Water supply		Allotments - Water - Budget	£ 19.37	£ 3.87	£ 23.24	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
5.11.25	Castle Water	Water supply		Town Hall - Water - Budget	£ 14.80	£ -	£ 14.80	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
29.10.25	Chubb Fire & Security Ltd	Town Hall - Alarm system		Town Hall - Budget	£ 1,134.18	£ 226.83	£ 1,361.01	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
18.12.25	City of Canterbury Brass Band	Xmas concert band		Festivities Reserve Fund	£ 175.00	£ -	£ 175.00	TC	SDA FR	Routine business/everyday running
20.10.25	City Company Seals	Red legal seals		Printing & Stationery - Budget	£ 32.50	£ 6.50	£ 39.00	TC	SDA FR	Routine business/everyday running
21.10.25	Clicked Tech Ltd	Samsung galaxy		Office Equipment - Budget	£ 107.50	£ 21.50	£ 129.00	TC	SDA FR	Routine business/everyday running
3.9.25	M Coleman	Weed killing/tree trimming		MCC - Grounds Maintenance - Budget	£ 280.00	£ 56.00	£ 336.00	TC	SDA FR	Routine business/everyday running
15.10.25	Crownshop Ltd	PA setup		Office Equipment - Budget	£ 7.26	£ 1.45	£ 8.71	TC	SDA FR	Routine business/everyday running

18.12.25	Danielles Kitchen		Xmas reception		Mayor's Allowance		£ 1,044.00	£ -	£ 1,044.00	TC	SDA FR	Payable from Mayor's Allowance	
11.12.25	EDF Energy		Electricity		Facilities Management Reserve Fund		£ 1,612.51	£ 322.50	£ 1,935.01	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
1.12.25	EDF Energy		Electricity		Town Hall - Electricity - Budget		£ 135.72	£ 6.79	£ 142.51	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
3.11.25	EDF Energy		Electricity		Town Hall - Electricity - Budget		£ 113.64	£ 5.68	£ 119.32	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
2.12.25	EDF Energy		Electricity		Assembly Rooms - Electricity - Budget		£ 85.23	£ 4.26	£ 89.49	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
3.11.25	EDF Energy		Electricity		Assembly Rooms - Electricity - Budget		£ 72.28	£ 3.61	£ 75.89	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
2.12.25	EDF Energy		Electricity		MCC Annexe - Electricity		£ 471.09	£ 94.22	£ 565.31	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
3.11.25	EDF Energy		Electricity		MCC Annexe - Electricity		£ 455.41	£ 91.08	£ 546.49	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
6.8.25	Euroloos Ltd		Portaloos		Admin & Misc - Budget		£ 120.00	£ 24.00	£ 144.00	TC	SDA FR	Health & Safety	
8.11.25	FH&DC		Non domestic rates		A Rooms - Non Domestic Rates - Budget		£ 175.00	£ -	£ 175.00	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
8.11.25	FH&DC		Non domestic rates		T Hall - Non Domestic Rates - Budget		£ 720.00	£ -	£ 720.00	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
10.12.25	GeoXphere Ltd		Subscription		Subscription - Budget		£ 150.00	£ 30.00	£ 180.00	TC	SDA FR	Routine business/everyday running	
19.11.25	Glasdon UK Ltd		Litter bins		Facilities Management Reserve Fund		£ 980.36	£ 196.07	£ 1,176.43	TC	SDA FR	Routine business/everyday running	
12.11.25	HCI Data Ltd		Domain name		IT Support/Phone & Internet - Budget		£ 95.00	£ 19.00	£ 114.00	TC	SDA FR	Routine business/everyday running	
4.11.25	Hobbs Parker		Management fees		Management Fees - Budget		£ 72.00	£ 14.40	£ 86.40	TC	SDA FR	Routine business/everyday running	
2.10.25	Hobbs Parker		Management fees		Management Fees - Budget		£ 72.00	£ 14.40	£ 86.40	TC	SDA FR	Routine business/everyday running	
4.11.25	Invicta Arboriculture		Tree inspections		Departmental Budgets		£ 522.50	£ -	£ 522.50	TC	SDA FR	Health & Safety	
12.11.25	KALC		Clerks conference - CN & TM		Recruitment & Training Reserve Fund		£ 140.00	£ 28.00	£ 168.00	TC	SDA FR	Routine business/everyday running	
3.12.25	KALC		Training - JR		Recruitment & Training Reserve Fund		£ 70.00	£ 14.00	£ 84.00	TC	SDA FR	Routine business/everyday running	
8.10.25	KCC		Festive lighting permit		Festive Lighting Reserve Fund		£ 41.00	£ -	£ 41.00	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
3.12.25	KCC		Printer/copiers		Office Equipment - Budget		£ 100.17	£ 20.03	£ 120.20	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
26.11.25	KM Media Group Ltd		Licence advertising		MCC - Misc - Budget		£ 244.00	£ 48.80	£ 292.80	TC	SDA FR	Routine business/everyday running	
18.12.25	Marshpat		PAT testing		Departmental Budgets		£ 328.00	£ -	£ 328.00	TC	SDA FR	Routine business/everyday running	
18.12.25	MPR IT Solutions Ltd		IT support/VOIP phone system		IT Support/Phone & Internet - Budget		£ 427.00	£ 85.40	£ 512.40	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
19.11.25	MPR IT Solutions Ltd		IT support/VOIP phone system		IT Support/Phone & Internet - Budget		£ 427.00	£ 85.40	£ 512.40	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
3.12.25	Reimbursement		Xmas reception		Festivities Reserve Fund		£ 118.43	£ -	£ 118.43	TC	SDA FR	Routine business/everyday running	
18.12.25	Newline Essex Ltd		Cleaning mats		MCC - Cleaning & Hygiene - Budget		£ 14.70	£ 2.94	£ 17.64	TC	SDA FR	Routine business/everyday running	
19.11.25	Newline Essex Ltd		Cleaning mats		MCC - Cleaning & Hygiene - Budget		£ 123.04	£ 24.61	£ 147.65	TC	SDA FR	Routine business/everyday running	
26.11.25	NRIB		Horticultural works		Departmental Budgets		£ 79.29	£ -	£ 79.29	TC	SDA FR	Routine business/everyday running	
26.11.25	NRIB		Horticultural works		Departmental Budgets		£ 32.47	£ -	£ 32.47	TC	SPAA	Routine business/everyday running	
26.11.25	PPL/PRS		Licence		MCC - Misc - Budget		£ 161.64	£ 32.32	£ 193.96	TC	SDA FR	Minute Ref: 663/2024-25(ii)(a)	
18.12.25	Quality Drawing Services Ltd		Fire evac plans		Facilities Management Reserve Fund		£ 616.00	£ 123.20	£ 739.20	TC	SPAA	Health & Safety	
12.11.25	Rolfes DIY LLP		R&M mats/s tools & cons/PPE		Departmental Budgets		£ 158.71	£ 31.74	£ 190.45	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
28.11.25	RossLeonFlint		Signage		MCC - Misc - Budget		£ 19.18	£ -	£ 19.18	TC	SDA FR	Routine business/everyday running	
18.12.25	Reimbursement		Xmas concert		Festivities Reserve Fund		£ 138.44	£ -	£ 138.44	TC	SDA FR	Routine business/everyday running	
12.11.25	Reimbursement		Xmas decorations		MCC - Misc - Budget		£ 91.45	£ 17.55	£ 109.00	TC	SDA FR	Routine business/everyday running	
10.12.25	SH Bureau Ltd		Payroll outsourcing		Payroll Outsourcing - Budget		£ 129.15	£ 25.83	£ 154.98	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
14.10.25	ShoeStation Direct Ltd		Work trousers		PPE/Workwear - Budget		£ 48.32	£ 9.66	£ 57.98	TC	SDA FR	Routine business/everyday running	
19.11.25	Specialised Canvas Services		Union flag		Admin & Misc - Budget		£ 98.49	£ 19.70	£ 118.19	TC	SDA FR	Routine business/everyday running	
12.11.25	Spy Alarms Ltd		CCTV		Town Hall - Budget		£ 126.00	£ 25.20	£ 151.20	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
27.10.25	SSP Direct		Signage		MCC - Misc - Budget		£ 61.05	£ 12.21	£ 73.26	TC	SDA FR	Routine business/everyday running	
12.11.25	SSP Direct		Signage		MCC - Misc - Budget		£ 44.85	£ 8.97	£ 53.82	TC	SDA FR	Routine business/everyday running	
10.12.25	Stationery Express UK Ltd		Civic xmas cards		Mayor's Allowance		£ 57.29	£ 11.46	£ 68.75	TC	SDA FR	Routine business/everyday running	
12.11.25	Steve Marsh Designs Ltd		Signage		Facilities Management Reserve Fund		£ 73.00	£ 14.60	£ 87.60	TC	SDA FR	Routine business/everyday running	
18.12.25	Three		Mobile contracts		Phone/Internet - Budget		£ 35.87	£ 7.17	£ 43.04	TC	SDA FR	Routine business/everyday running	

18.11.25	Three		Mobile contracts	Phone/Internet - Budget	£ 40.61	£ 8.12	£ 48.73	TC	SDA FR	Routine business/everyday running	
17.12.25	Trooli		MCC Annexe - Internet	MCC Annexe - Phone/Internet - Budget	£ 45.83	£ 9.17	£ 55.00	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
19.11.25	Trooli		MCC Annexe - Internet	MCC Annexe - Phone/Internet - Budget	£ 45.83	£ 9.17	£ 55.00	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
17.12.25	Trooli		Town Hall - Internet	Phone/Internet - Budget	£ 40.00	£ 8.00	£ 48.00	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
19.11.25	Trooli		Town Hall - Internet	Phone/Internet - Budget	£ 40.00	£ 8.00	£ 48.00	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
17.12.25	Trooli		MCC - Internet	MCC - Phone/Internet - Budget	£ 49.16	£ 9.83	£ 58.99	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
19.11.25	Trooli		MCC - Internet	MCC - Phone/Internet - Budget	£ 49.16	£ 9.83	£ 58.99	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
31.12.25	Veolia		Waste	MCC - Waste - Budget	£ 35.88	£ 7.18	£ 43.06	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
30.11.25	Veolia		Waste	MCC - Waste - Budget	£ 35.88	£ 7.18	£ 43.06	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
31.10.25	Veolia		Waste	MCC - Waste - Budget	£ 15.00	£ 3.00	£ 18.00	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
31.12.25	Veolia		Waste	TH - Waste - Budget	£ 57.88	£ 11.58	£ 69.46	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
30.11.25	Veolia		Waste	TH - Waste - Budget	£ 57.88	£ 11.58	£ 69.46	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
31.10.25	Veolia		Waste	TH - Waste - Budget	£ 62.08	£ 12.42	£ 74.50	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
28.10.25	We Remove & Store Ltd		Storage boxes	Office Equipment - Budget	£ 70.82	£ 14.17	£ 84.99	TC	SDA FR	Routine business/everyday running	
4.11.25	Amazon		Leaf blower	Small Tools/Consumables - Budget	£ 57.49	£ 11.50	£ 68.99	TC	SDA FR	Routine business/everyday running	
10.11.25	Amazon		Safety boots	PPE/Workwear - Budget	£ 41.65	£ 8.33	£ 49.98	TC	SDA FR	Routine business/everyday running	
10.11.25	Amazon		Office chair	Offce Equipment - Budget	£ 30.82	£ 6.16	£ 36.98	TC	SDA FR	Routine business/everyday running	
10.11.25	Amazon		Work trousers	PPE/Workwear - Budget	£ 46.73	£ 9.34	£ 56.07	TC	SDA FR	Routine business/everyday running	
12.11.25	Amazon		I Pad	Offce Equipment - Budget	£ 251.25	£ 50.25	£ 301.50	TC	SDA FR	Routine business/everyday running	
12.11.25	Amazon		I Pad case	Offce Equipment - Budget	£ 8.98	£ 1.80	£ 10.78	TC	SDA FR	Routine business/everyday running	
17.11.25	Amazon		FB14 padlock	Facilities Management Reserve Fund	£ 33.24	£ 6.64	£ 39.88	TC	SDA FR	Routine business/everyday running	
20.11.25	Amazon		Mailbox	Facilities Management Reserve Fund	£ 27.10	£ 5.43	£ 32.53	TC	SDA FR	Routine business/everyday running	
20.11.25	Amazon		Xmas tree	MCC - Misc - Budget	-£ 108.32	-£ 21.66	-£ 129.98	TC	SDA FR	Routine business/everyday running	
20.11.26	Argos		Xmas tree	MCC - Misc - Budget	£ 104.00	£ -	£ 104.00	TC	SDA FR	Routine business/everyday running	
26.11.25	Amazon		Raffe tickets	Mayors Allowance	£ 15.74	£ 3.15	£ 18.89	TC	SDA FR	Payable from Mayor's Allowance	
27.11.25	NDP Traders Ltd		Blu Tack	Printing & Stationery - Budget	£ 4.25	£ -	£ 4.25	TC	SDA FR	Routine business/everyday running	
1.12.25	SLCC		Membership	Subscriptions - Budget	£ 315.00	£ -	£ 315.00	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)	
1.12.25	Amazon		Disposable tablecloths	Festivities Reserve Fund	£ 14.87	£ 2.96	£ 17.83	TC	SDA FR	Routine business/everyday running	
2.12.25	Amazon		Hot water urn	MCC - Misc - Budget	£ 57.48	£ 11.50	£ 68.98	TC	SDA FR	Routine business/everyday running	
9.12.25	Amazon		A4 paper	Printing & Stationery - Budget	£ 17.99	£ 3.60	£ 21.59	TC	SDA FR	Routine business/everyday running	
9.12.25	Amazon		A4 paper	Printing & Stationery - Budget	£ 17.99	£ 3.60	£ 21.59	TC	SDA FR	Routine business/everyday running	
9.12.25	Amazon		A4 paper	Printing & Stationery - Budget	£ 17.99	£ 3.60	£ 21.59	TC	SDA FR	Routine business/everyday running	
9.12.25	Amazon		A4 paper	Printing & Stationery - Budget	£ 17.99	£ 3.60	£ 21.59	TC	SDA FR	Routine business/everyday running	
11.12.25	GOV.UK		Road tax	Caretakers Vehicle - Budget	£ 347.50	£ -	£ 347.50	TC	SDA FR	Routine business/everyday running	
15.12.25	Net Salaries/B Mileage		Month 9	Personnel/A&M - Budgets	£ 13,884.08	£ -	£ 13,884.08	TC+C	SDA FR	Routine business/everyday running	
18.12.25	Kent Pension Fund		Pension contributions M8	Personnel - Budgets	£ 4,656.67	£ -	£ 4,656.67	TC+C	SDA FR	Routine business/everyday running	
12.11.25	Kent Pension Fund		Pension contributions M7	Personnel - Budgets	£ 4,503.67	£ -	£ 4,503.67	TC+C	SDA FR	Routine business/everyday running	
18.12.25	Kent Pension Fund		Pension contributions M8	Personnel - Budgets	£ 3,628.95	£ -	£ 3,628.95	TC+C	SDA FR	Routine business/everyday running	
18.12.25	HMR&C		Stat dедctions/contributions M8	Personnel - Budgets	£ 3,628.95	£ -	£ 3,628.95	TC+C	SDA FR	Routine business/everyday running	
12.11.25	HMR&C		Stat dедctions/contributions M7	Personnel - Budgets	£ 3,780.99	£ -	£ 3,780.99	TC+C	SDA FR	Routine business/everyday running	
11.12.25	Cash		Petty cash	Petty Cash & Postage- Budget	£ 300.00	£ -	£ 300.00	TC+C	SDA FR	Routine business/everyday running	
					£ 51,505.26	£ 2,340.08	£ 53,845.34				

AGENDA ITEM 8 (iii)

NRTC – Schedule of Transfers Between Town Council Bank Accounts

15/12/25 – Trf Unity Trust to Lloyds Current Account -	£150,000 -	RFO
		Chairman & Chairman F&GP
18/12/25 – Trf Lloyds Instant Access to Lloyds Current Account -£100,000 –		RFO
		Chairman & Deputy Mayor

RFO's Report – F&GP Meeting on 21st January 2026

Actions completed since the F&GP Committee meeting held on 19th November 2025:

1. £30,000.00 of 2025/2026 CIL receipts was allocated to support the Town Council's HIP Plan for Zones 1 & 2 (*Minute Ref: 356/2025-26 refers*). *NB: The invoice from KCC in respect of these works has been paid.*
2. The applicant from the informal tennis group has been advised that their grant funding request has been declined (*Minute Ref: 358/2025-26(i) refers*).
3. Following their confirming acceptance of the award, the payment of grant funding to Romney Marsh Community Hub – Memory Cafes has been made (*Minute Ref: 358-2025-26(ii)(a) refers*).
4. Following their confirming acceptance of the award, the payment of grant funding to Light Up New Romney has been made (*Minute Ref: 358/2025-26(iii) (b) refers*).
5. An order was placed in respect of a one-year service contract for the platform lift at the Maude Community Centre (*Minute Ref: 359/2025-26(i)(b) refers*).
6. An order was placed in respect of construction of a secure storage area at the Maude Community Centre (*Minute Ref: 359/2025-26(ii)(b) refers*).
7. An order was placed in respect of installation of internal door locks at the Maude Community Centre Annexe (*Minute Ref: 359/2025-26(iii)(b) refers*).
8. An order was placed in respect of extending the central heating system at the Town Hall (*Minute Ref: 359/2025-26(iv)(b) refers*).

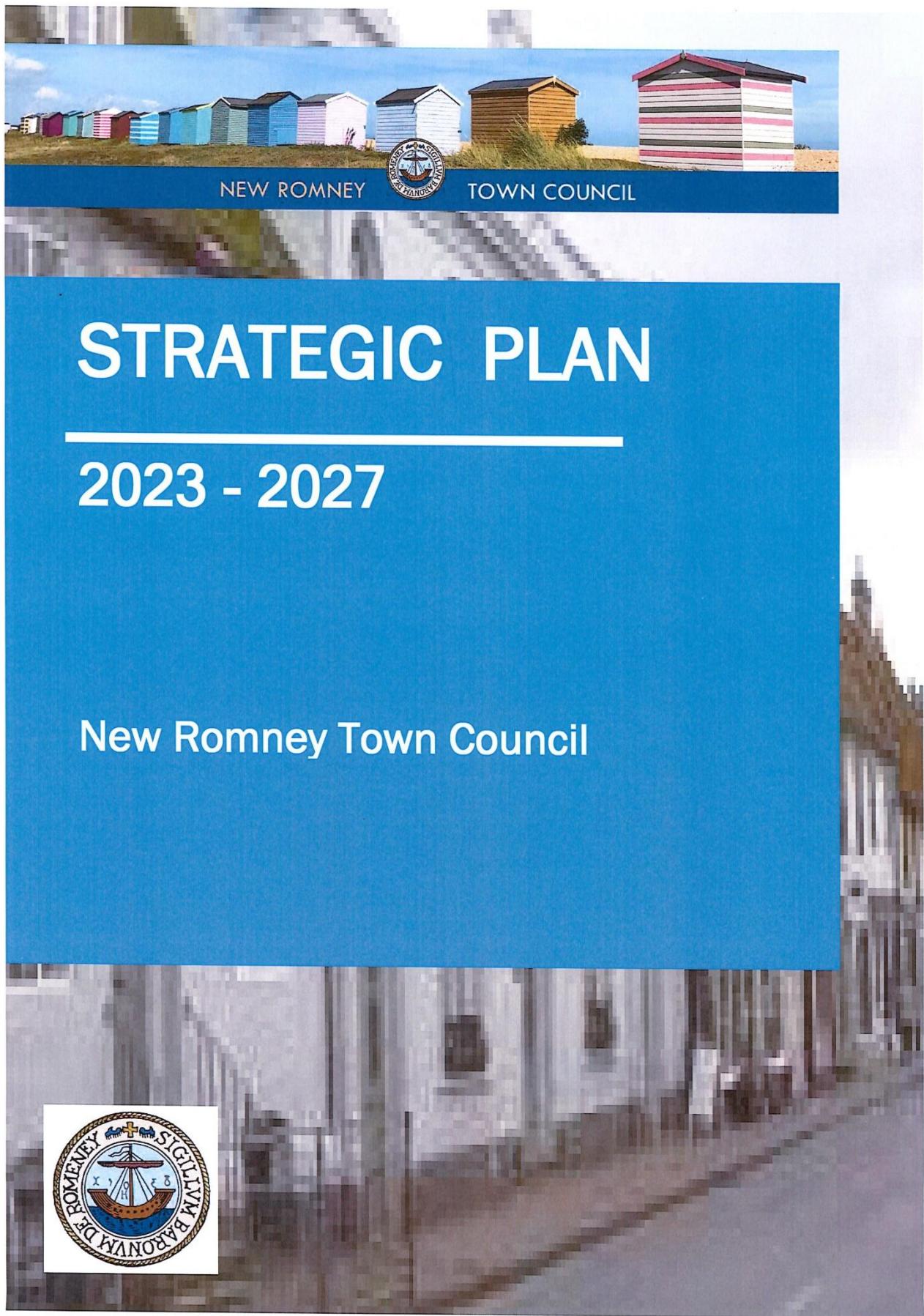
Other Matters of Report:

None.

This concludes my report – RFO 7th January 2026

CIL Statement 7th January 2026

NRTC CIL Invoiced 2020/2021	£12,282.47
Expenditure	
3G Football Pitch – Grant Funding	<u>£10,000.00</u>
Balance of 2020/2021 CIL Held	<u>£ 2,282.47</u>
Less Allocated Funds	<u>£ 2,282.47</u>
Available Balance of 2020/2021 CIL	<u>£ 0.00</u>
NRTC CIL Invoiced 2021/2022	£ 0.00
NRTC CIL Invoiced 2022/2023	£ 0.00
NRTC CIL Invoiced 2023/2024	£14,048.32
Expenditure	
MCC F&F and Rubber Crumb Surfacing	<u>£14,048.32</u>
Balance of 2023/2024 CIL Held	<u>£ 0.00</u>
Less Allocated Funds	<u>£ 0.00</u>
Available Balance of 2023/2024 CIL	<u>£ 0.00</u>
NRTC CIL Invoiced 2024/2025	£16,872.72
Expenditure	
MCC F&F and Rubber Crumb Surfacing	<u>£15,951.68</u>
Balance of 2024/2025 CIL Held	<u>£ 921.04</u>
Less Allocated Funds	<u>£ 0.00</u>
Available Balance of 2024/2025 CIL	<u>£ 921.04</u>
NRTC CIL Invoiced 2025/2026	£30,619.51
Expenditure	
Balance of 2025/2026 CIL held	<u>£30,000.00</u>
Less Allocated Funds	<u>£ 619.51</u>
Available Balance of 2025/2026 CIL	<u>£ 619.51</u>
Total CIL Held	<u>£ 1,540.55</u>



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4 Our Strategy

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7 Planning, Highways & Environment

10 Recreation & Amenities

12 Health & Wellbeing

13 Town & Community

Foreword

Welcome to New Romney Town Council's Strategic Plan. The Plan describes the Council's vision, what we are trying to achieve during the current Term of Office and what our objectives and key priorities are between now and 2027.



*The Right Worshipful the Mayor of New Romney,
Councillor John Rivers
July 2023*

The Strategic Plan explains clearly to Councillors, staff, residents, businesses, and our partners exactly what the Council aims to achieve between now and the next election. New Romney Town Council is an ambitious Council and, as Members, we are all committed to helping make New Romney, Littlestone and Greatstone (*now called 'New Romney' in this report*) a better place to live, work and visit.

This document will help to ensure that the Council continues to focus on delivering excellent, value for money services for the Town and its residents.

This Strategic Plan sets out the Council's overall vision - which is to continually work on improving the quality of life for all residents, improving our local environment, conserving and promoting the Town's heritage and retaining financial security.

The overarching Strategy is underpinned by 11 Corporate Priorities supported by 52 Key Objectives. The Corporate Plan will be reviewed annually and updates on the Council's achievements will be reported at the Annual Town Meeting.

The Council will ensure that adequate resources (financial, staffing, training, equipment etc) are made available to achieve the Objectives detailed within this Plan.

New Romney Town Council Strategic Plan

To continually work on improving the quality of life for all residents, improving our local environment, conserving and promoting the Town's heritage and retaining financial security.

Our overarching Strategy is underpinned by the following:

- 5 Areas of Focus
- These include 13 Strategic Priorities
- These are supported by 53 Key Objectives
- Each Objective will be progressed and monitored by the relevant Council Committee

1. *Financial Management*

- To develop and manage a sustainable budget which maximises use of Town Council assets, optimises revenue streams and provides optimum spending opportunities whilst maintaining financial security and recognising the impact on residents

2. *Planning, Highways & Environment*

- To ensure that New Romney (see above) can develop economically whilst safeguarding its natural environment
- To optimise the ability for people and goods to move around the Town safely and in a more environmentally friendly manner
- To keep New Romney clean and pleasant for residents and visitors alike

3. *Recreation & Amenities*

- To optimise and encourage the use of all local sports, play and exercise facilities
- To maintain and improve a range of amenities and services to support a good quality of life in New Romney's Wards

4. *Health & Wellbeing*

- To develop and maintain a community infrastructure in New Romney that nurtures a safe, supportive and inclusive place to live, work and visit

5. *Town & Community*

- To develop and maintain a community infrastructure in New Romney that nurtures a safe, supportive and inclusive place to live, work and visit
- To support local businesses and economic development in New Romney
- To effectively communicate, consult and engage with our residents, partners, employees, local businesses, visitors and other public sector organisations (eg local authorities, health and education)
- To make sure that New Romney continues to attract tourists to the area
- To actively promote the arts and culture in New Romney
- To maintain and improve a range of amenities and services to support a good quality of life in New Romney

1. Financial Management

To develop and manage a sustainable budget which maximises use of Town Council assets, optimises revenue streams and provides optimum spending opportunities whilst maintaining financial security

Objectives	Committee	Start	Complete
FM1: Review and update Rolling Maintenance Plan to assist in Maintaining optimum property values of NR properties	F&GP	2023-24	Commenced: Review and Update by Finance Officers currently in hand. Updated document to be presented to F&GP Committee By end March 2026
FM2: Undertake review of revenue streams and develop a plan to optimise income with which to support longer-term spending options whilst retaining financial security. To investigate funding and grants available to the Town Council	F&GP	2023-24 2026-27	Not Yet Commenced: Deferred to 2026-27 Due to take into Account potential Impact of Local Government Reorganisation

2. Planning, Highways & Environment

To ensure New Romney can develop economically whilst safeguarding its natural beauty

Objectives	Committee	Start	Complete
PHE 1: Carry out a wants / needs survey re local new build developments to understand local housing needs and the impact on the Town from new developments with a vision of using the data to influence local planning outcomes	Planning & Environment	2023-24	Commenced: Train and Explain Public Engagement To be organised in 2026 to educate Public about the Planning Process Prior to ensuing Consultation Questionnaire.
PHE 2: Develop and adopt a Policy Statement / Planning Protocol identifying the Town Council's commitment to preserving local open spaces	Full Council	2023-24	COMPLETED – POLICY APPROVED & ADOPTED SEPT 2024

2. Planning, Highways & Environment

*To ensure New Romney remains
a clean and pleasant place to
live, work and visit*

Objectives	Committee	Start	Complete
PHE 3: Establish a process by which NRTC receives regular feedback re local air quality monitoring	Planning & Environment	2023-24	COMPLETED Information being Received Routinely on annual Basis.
PHE 4: Complete the upgrade of NRTC waste disposal contracts and waste receptacles at New Romney Town Hall and Assembly Rooms to facilitate waste recycling	F&GP	2024-25	COMPLETED Re-cycling bins in-Situ at Town Hall and waste disposal contract upgraded for re-cycling collection
PHE 5: Complete Area Action Plans for all NRTC open spaces linked to the adopted Environment Policy	Planning & Environment	2024-25	OVERDUE Clarification Required to be Sought from Working Party Chairman
PHE 6: Re-distribute trees from NRTC tree nursery for planting appropriately around the parish	Planning & Environment	2025-26 2026-27	Re-scheduled Awaiting growth to Adequate maturity.
PHE 7: Identify potential areas of NRTC Land for re-wilding and consult local residents on proposals	Planning & Environment	2025-26 2026-27	Re-Scheduled To take into Consideration Land assets following LG Reorganisation
PHE 8: Investigate potential for Supporting local up-cycling and re-cycling projects and organisations	Planning & Environment	2026-27	COMPLETED Implemented by KCC at Mountfield Road Recycling Centre

2. Planning, Highways & Environment

To optimise the movement of people and goods around the Town safely and in a more environmentally friendly manner

Objectives	Committee	Start	Complete
PHE 9: Identify and secure funding to implement the New Romney Parish Highways Improvement Plan	Planning & Environment	<u>2023-27</u>	PHASE 1 COMPLETED Phase 2 Commenced CIL funds to be allocated By F&GP Committee ON-GOING
PHE 10: Implement 20MPH zones within the Parish as identified within the New Romney Parish Highways Improvement Plan	Planning & Environment	<u>2023-27</u>	PHASE 1 COMPLETED PHASE 2 IN HAND CIL funds to be allocated By F&GP Committee ON-GOING
PHE 11: Implement improvements to junction of Ashford Road / New Romney High Street as identified within the New Romney Parish Highways Improvement Plan	Planning & Environment	<u>2024-25</u>	Commenced: Works approved by Kent Highways and identified in Pentland Homes Improvements to Highways in vicinity of residential development ON-GOING
PHE 12: Continue negotiations with FHDC Re adopting one of the two town centre car parks with a vision of utilising revenue to support funding of local improvements	Full Council	<u>2025-26</u>	Commenced: In discussion Under LG Reorganisation Programme ON-GOING
PHE 13: Lobby Government and KCC for improved local public transport. Investigate links with other Councillors (Parish, District, and County) to consider a Community Bus service with links to hospitals and other major sites/venues	Full Council	<u>2023-24</u>	COMPLETED – COMMUNITY TRANSPORT SERVICE IN PLACE

*To optimise and encourage use of
all Town Council sports, play and
exercise facilities*

Objectives	Committee	Start	Complete
RA 1: Provide more varied outdoor play equipment for children	Full Council	2024-25 2026-27	Re-Scheduled Town Clerk / RFO To prepare Consultation with St. Nicholas Academy Spring 2026
RA 2: Seek and secure funding to expand the New Romney Skate Park	Full Council	2025-26	Put on hold - Consider following Local Government Reorganisation
RA 3: Complete adoption of Station Road Area and secure funding to upgrade the equipment on the rear half of the site	Full Council	2024-25	Commenced: In discussion Under LG Reorganisation Programme ON-GOING

3. Recreation & Amenities

To maintain and improve a range of amenities and services to support a good quality of life in New Romney

Objectives	Committee	Start	Complete
RA 4: Provide picnic benches at Perimeter of St Martin's Field	F&GP	2024-25	Paused: Put on hold due To police advice Re anti-social Behaviour
RA 5: Replace planters around perimeter of St Martin's Field with self-watering planters	F&GP	2024-25	COMPLETED – PLANTERS IN PLACE
RA 6: Prepare a development plan and secure funding to upgrade The Greens as a Destination Coastal Park for play and recreation (eg addition of petanque strip, crazy golf, themed adventure playground, further picnic benches)	Full Council	2025-26 2026-27	Re-scheduled – To be considered Following Local Government Reorganisation
RA 7: Seek and secure funding or loan/ Lease project to provide a NRTC Caretaker van to improve safety and efficiency in maintaining Town Council lands and premises	Full Council	2024-25	COMPLETED – VAN PURCHASED
RA 8: Deliver the completed Community Hall, Sports Pavilion and Nursery project	Full Council	2025-26	COMPLETED – MAUDE COMMUNITY CENTRE NOW OPEN
RA 9: Refurbish or replace railings at The Greens, Littlestone and install inset safety barriers at all pedestrian access points	Full Council	2025-26	Commenced Refurbishment on-going (Posts and rails being replaced in accordance with condition priority)

4. Health & Wellbeing

To develop a community infrastructure in New Romney that nurtures a safe, supportive and inclusive place to live, work and visit

Objectives	Committee	Start	Complete
HW 1: Provide Dementia Awareness training for all New Romney Town Council Members and Staff	Full Council	2023-24	COMPLETED Several rounds of Training provided
HW 2: Complete all remaining criteria to be accredited as a Dementia Friendly Council	Full Council	2023-24	Commenced: Clerk to review remaining criteria ON-GOING
HW 3: Continue adaptations to New Romney Town Hall and Assembly Rooms to make them more dementia friendly (upgrade Town Hall lighting / repaint door frames in both buildings in contrasting colour in line with rolling maintenance programme)	F&GP	2024-25	Commenced: Décor-related changes undertaken in line with rolling maintenance programme ON-GOING
HW 4: Support Primary Care Network with sharing of healthcare communications and provision of additional building space for delivery of healthcare services	Health & Wellbeing	2024-25	COMPLETED: Health & Wellbeing Committee established and opportunities for assisting with communicating local healthcare matters discussed via this committee ON-GOING
HW 5: Expand links on NRTC website to include details of more local support organisations	Health & Wellbeing	2024-25	COMPLETED: Additional appropriate links to local support organisations added to NRTC website as they are identified ON-GOING

5. Town & Community

To develop a community infrastructure in New Romney that nurtures a safe, supportive and inclusive place to live, work and visit

Objectives	Committee	Start	Complete
TC 1: Lobby Government/KCC/Kent Police to re-establish a visible local police presence and to retain KCC Community Wardens	Full Council	2023-24	OUTDATED – WITHDRAWN KCC Community Wardens Team stood down prior to adoption of this Strategic Plan; named Kent Police Officer for local area already established
TC 2: Create disabled parking bay(s) on NRTC land at the end of The Greens, Littlestone to improve accessibility of this open recreational space	Full Council	2026-27	
TC 3: Provide funding support for the retention of local youth club provision	F&GP	2025-26	WITHDRAWN – No youth club to Support financially
TC 4: Organise a Community Service event to publicise what is on offer to local residents in terms of volunteer support and services	Health & Wellbeing	2024-25 2026-27	Re-scheduled and Amended: NRTC to man a table at RMCH Community Service Event to promote NRTC as source of Resident support
TC 5: Establish a Youth Council to engage and respond to the needs of local young people	Full Council	2024-25	Commenced: Youth Council Constitution adopted. ON-GOING – TO BE RE-VISITED

5. Town & Community

To support local businesses and encourage economic development in New Romney

Objectives	Committee	Start	Complete
TC 6: Install an electronic information board in the Town Centre area to promote the Town and advertise local businesses with a vision of generating additional revenue from advertising	F&GP	2025-26	WITHDRAWN – Not viable as Existing competition In High Street (2 already in Place)
TC 7: Develop a plan for increased use of St. Martin's Field, and the Greens, for community events with a long term vision of establishing a community events calendar (eg to include annual community picnic, annual Armed Services Day event, annual Pride event etc) or a New Romney Festival Week	Full Council	2024-25 2026-27	Re-scheduled and Amended – Increase existing events To include Annual Community Picnic Commencing Spring 2027

5. Town & Community

To effectively communicate, consult and engage with our residents, partners, employees, local businesses, visitors and the public sector (eg local authorities, health and education)

Objectives	Committee	Start	Complete
TC 8: Return Council meetings to the Town Hall Council Chamber and revert to Monday evening meetings to reduce clashes with District Council meetings	Full Council	2023-24	COMPLETED Council Chamber Available for meetings – Regular use hindered by lack of heating; in hand
TC 9: Routinely publish links to details of local planning applications on NRTC social media	Planning & Environment	2023-24	COMPLETED On-going practice now established to highlight local planning apps via NRTC social media
TC 10: Establish a policy of submitting regular monthly articles for publication in Romney Marsh Community Ad magazine which is delivered directly to every local household	Full Council	2023-24	COMPLETED Policy of utilising monthly Community Ad publication for publicising NRTC activity established and implemented
TC 11: Create video recordings of all Civic Services and Ceremonies for publication on Town Council social media to increase civic engagement	Full Council	2024-25	COMPLETED Commenced with Recordings of D-Day 80 events posted on NRTC social media. ON-GOING
TC 12: To establish other social media means by which we make the Council more accessible and engaging	Full Council	2024-25	COMPLETED Options investigated & not feasible at present

5. Town & Community

To effectively communicate, consult and engage with our residents, partners, employees, local businesses, visitors and the public sector (eg local authorities, health and education)

Objectives	Committee	Start	Complete
TC 13: Re-instate Town Centre NRTC noticeboard in High Street	F&GP	2024-25	COMPLETED Noticeboard Installed in High Street
TC 14: Develop and adopt Policy Statement that places an expectation on Town Council Members to attend Civic Services and Ceremonies / Town Council events to (i) demonstrate commitment to the Town and its residents and (ii) engage with members of the community and increase visibility of the Council	Full Council	2024-25	COMPLETED – POLICY APPROVED & ADOPTED

5. Town & Community

To make sure that New Romney continues to attract tourists to the area

Objectives	Committee	Start	Complete
TC 15: Complete and publicise (via NRTC website/social media and leaflets) the Town Trail	F&GP	2024-25	COMPLETED Installation of Town Trail completed; Leaflets received And distributed.
TC 16: Develop a Policy for utilisation of The Cinque Ports brand	Full Council	2024-25 2026-27	Re-scheduled & Commenced: Clerk to adapt existing Policy for NRTC. Cinque Ports Crest to be added to all forma docs and press/ publicity materials
TC 17: Replace Town signage at entry points to the Town ('Welcome' gates with crest / reference to 'Ancient Cinque Port Town')	Planning & Environment F&GP/ Full Council	2024-25 2026-27	Re-scheduled & Commenced: Cost estimates sought - provision subject to CIL funding availability
TC 18: Prepare a Business Plan for potential provision of a summer tourist road train	Full Council	2025-26	WITHDRAWN – Not feasible at the current time; staff focus on Local Government Reorganisation
TC 19: See RA6 (P11) Upgrade of The Greens as a Destination Coastal Park	Full Council	2025-26 2026-27	Re-scheduled To consider following Local Government Reorganisation

5. Town & Community

*To promote the arts and culture
in New Romney*

Objectives	Committee	Start	Complete
TC 20: Actively promote established local events on NRTC website and social media (eg JAM on the Marsh, New Romney Country Fayre, Light Up New Romney)	Full Council	2023-24	COMPLETED All established local events are Actively promoted via NRTC website and social media page
TC 21: Install a Town Sign in the Town Centre/historic centre of the Town to Identify with the Town's history	Full Council	2024-25	Commenced: Cost estimates sought

5. Town & Community

To maintain and improve a range of amenities and services to support a good quality of life in New Romney

Objectives	Committee	Start	Complete
TC 22: Lobby FHDC to re-develop the Disused play area in Dagleish Close	Full Council	2025-26	WITHDRAWN Outdated due to FHDC Play Strategy
TC 23: Undertake a post-community hall project review of NRTC buildings use	F&GP	2026-27	Commenced: Project review meetin Date currently being Arranged with project Management team
TC 24: Install 2x Town benches (currently In storage) in New Romney High Street	F&GP	2024-25	COMPLETED – 2X BENCHES NOW IN SITU
TC 25: Re-develop the toilet block on The Greens, Littlestone, to provide a café facility with external public toilet(s) and generate revenue to support local improvements	Full Council	2026-27	Commenced: Discussion opened With Interested party and Natural England

Contact

For more information, or if you have any questions regarding the Corporate Plan, please contact:

Town Clerk
Tel: 01797 362348
Email: town.clerk@newromney-tc.gov.uk

New Romney Town Council
Town Clerk's Office
Town Hall
High Street
New Romney
Kent
TN28 8BT

www.newromney-tc.gov.uk



New Romney Town Council

REDACTED

NEW ROMNEY TOWN COUNCIL
GRANT APPLICATION FORM



Please read the Town Council's Policy for awarding grants and Guidelines to Applicants before completing this form. You may use a continuation sheet if necessary.

Name and Address of Applicant:

Charing, Ashford, Kent Tel: [REDACTED] Email: [REDACTED]@jamconcert.org

Organisation – please state whether local, regional, national or charitable body (Charity No.)
John Armitage Memorial Trust (aka JAM) Registered Charity No. 1096150

If applicable:

Total Membership: N/A Target Age Group: All ages of our community

Summary of scheme, event or project /-plan, and its outcome

Responding to 2025's positive feedback, JAM wants to continue its community-benefitting activities for New Romney communities by bringing year-round singing, art, sixth form futures development and local volunteering opportunities. This ongoing commitment will benefit over 3,350 people with workshops, performances, exhibitions and work experience including JAM on the Move, 2026 (JOTM 26).

JAM's activities over 2020 will be as follows:

Romney Marsh Conservancy

Romney Marsh Community Hub Activities
Earlier in 2025, numbers were dwindling for the weekly **Sunflower Singing** at the RMCH; now it is proving to be very popular. Numbers are continuing to increase after successful JAM fundraising in 2025 meant we were able to remove the weekly attendance costs. For 2026, we want to build on 2025, continuing free Sunflower Singing to enable all who wish to join the group able to do so, encourage more to join and flourish.

In 2026, vocal coach, [REDACTED] will return to lead weekly Sunflower Singing. Working towards 3 public performances across the year; 2 community concerts with professional musicians in spring and winter 2026 and as part of our JAM on the Marsh 2026 programme. The three public performances will be inspirational for all taking part in skills development, community cohesion, spirit and acceptance. We anticipate packed venues for each performance, bringing together families, siblings and general public, swelling community pride and well-being.

2025 feedback from Sunflower Singers

- *Singing is so good for my mental health – inspiring, unique, fun.*
- *It gave me confidence because there was a young boy who sang a solo. I realised that I could do the same if I practiced hard enough, and I could see what could be achieved with hard work.*
- *So beneficial for my Dad; positive and collaborative. So beneficial for me - bringing our local community together!*

Recommended by F&GP Committee: 24/09/2012
Ratified: 08/10/2012
Last Reviewed: 12th April 2023

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Our four 4-week **Community Art Workshops** were all fully booked in 2025. With our growing database of artists hoping JAM will bring more, in 2026 we want to build on this momentum with four new art projects. Each will take place every week for four weeks in April, June, August and October, led by an established artist, boosting skills, purpose and sociability. The art themes for 2026 are based on participant surveys and feedback:

April: Lino Printing

June: Drawing in charcoal, pastel and colour pencils

August: Small-scale sculpture using textiles, paper and chicken wire

October: Night sky photography

The art from each project will be exhibited at the Romney Marsh Community Hub before moving to the Romney Marsh Leisure Centre, catching people's eye where they do not expect it and boosting community art engagement. New in 2026, the community art will also be displayed during JAM on the Marsh for our events audience to enjoy.

The regular community art exhibitions will create a sense of pride and accomplishment for the artists, for all to admire throughout the year. They will bring people together to create community connections and enjoy local creativity in welcoming and familiar spaces.

2025 Art and Exhibition Projects Feedback:

- *I began the 4 weeks thinking there is no way I can do this and walked away being proud of what I produced and achieved!*
- *I embarked on these workshops during a difficult time in my life, and these mood-lifting sessions took my mind off things for the most part.*
- *The experience of interacting with total strangers helps to lessen the isolation of old age.*
- *I'm usually anxious about going to new places - I don't sleep well before and wish I could stay at home - but of course the more you do it the easier it becomes. After the first week I was really looking forward to the next session.*
- *It's good for my mental wellbeing to go somewhere local with local people and engage in exciting, shared experiences.*
- *I've never had any of my work shown, not even at school. To walk in here and see my art on the wall as part of a proper exhibition, and people enjoying it, is tremendous!*
- *Visitors love these exhibitions. We definitely noticed an increase in footfall when they are on so they're a great way to bring people together.*

Marsh Academy Sixth Form Career Development:

Recognising the lack of employment opportunities within the Romney Marsh, we launched a new initiative with The Marsh Academy Secondary School in 2025 to provide otherwise non-existent futures development.

JAM presented to 150 students with those interested writing applications, personal statements and why they want work experience with JAM. Shortlisted applicants were interviewed by JAM and three students joined us for work experience during JAM on the Marsh 2025, learning skills in sound engineering, photography and front of house at various events. From the survey feedback, the students said JAM's work experience has expanded their horizons and they will use the work experience for entry into college and work in the same field.

Resulting from the positive feedback, we have been asked to continue this futures development programme in 2026. From presentation to experience, our collaboration will broaden skills, experience, ambition and career horizons, which can be added to their CVs, helping to secure employment or further education in the UK's £125Bn creative industry.

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Recommended by F&GP Committee: 24/09/2012

Ratified: 08/10/2012

Last Reviewed: 12th April 2023

Feedback: 2025 Marsh Academy Sixth Form Career Development

- *"JAM's work experience was brilliant. I learned loads about sound and it made me feel like I could actually do this as a career. It's honestly given me so much confidence."*
- *"Opportunities for teenagers to get local work-experience and employment-hope are really limited. JAM offers something completely new and engaging for them."* (Marsh Academy Head of Futures)

Volunteer Engagement

Local volunteers are a critical part of our yearly activity. JAM would like to continue involving them, typically elderly, to help with essential year-round delivery including local coordination, insight and promotion, as well as front of house at events. In 2026, we plan to involve 105 volunteers, driving purpose, keeping active and boosting community pride.

- *"It was wonderful to be part of the team, welcome guests and see the community joy."* (First-time volunteer)
- *"Being involved then looking forward to the next JOTM lifts my soul. I spread the JOTM word all year round; it is the highlight of my year!"* (Local volunteer, aged 66)

How many people in the Town and / or Coast Ward of New Romney will benefit from the scheme / event / project?

With your support, JAM will deliver the following free community activities, enabling well-being across all ages and our Town and Coast Wards of New Romney to flourish and thrive. Each performance and exhibition will raise further awareness of our activities, driving participation and new beneficiaries:

- **Community Singing with the Sunflower Singers:** Weekly sessions from March 2026, with three public performances during the year, enabling **1,020 people** to unite in song.
- **Romney Marsh Community Hub Art Project:** four, four-week projects in April, June, August and October, enjoyed by a minimum of **240 people** in our older community, thus boosting skills, sociability and achievement.
- **Art Exhibitions:** at the Romney Marsh Community Hub, Marsh Academy Leisure Centre and part of JAM on the Marsh 2026 events, which will be enjoyed by a further **1,800 people**.
- **Marsh Academy Work Experience and Futures Development:** Presentation, job application, interview and experience involving upper and lower 6th form students. This will provide unique benefit to at least **185 students**.
- **Volunteer Engagement: 105 local residents**, providing essential help with planning, coordination, promotion and at events.

In total, we anticipate **3,350 people** benefitting from our programme of community activities in 2026.

What is the estimated overall cost of the scheme / event / project? £20,476 (see attached budget)

How much are you applying for from New Romney Town Council? £1,500 towards vocal tutor costs for Community Singing

Where is the remaining funding to come from?

We have secured £13,425 (66%) of funding for this project from a range of sources including JAM supporters, Ward councillors, grants and In Kind support.

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Recommended by F&GP Committee: 24/09/2012

Ratified: 08/10/2012

Last Reviewed: 12th April 2023

Have you applied to other bodies for funding? If yes, please give details:

Yes. JAM is a not-for-profit charity (registered number 1096150), fundraising to cover expenditure and remaining in credit always, in accordance with Charity Commission requirements. Since 2014, when JAM began its commitment to Romney Marsh, it has successfully fundraised through a multi-stream income strategy of Private Trusts and Foundations, Public Funding, Local Council, JAM Supporters (private donors), Crowdfunding, Corporate Sponsorship, Earned Income (ticket sales, programme donations), Artistic Partnerships and In-Kind. To date, funders have included Garfield Weston and Kent Community Foundations, Roger de Haan Charitable Trust, Colyer-Fergusson Charitable Trust, Arts Council England, National Lottery Reaching Communities, Social Enterprise Kent, Big Give and local councillor support.

With 12 years of successful track-record in fundraising, JAM is confident of securing the balance to raise for our programme of activities and events each year. Given the economic climate, JAM always applies for more than needed, concluding with sufficient funds for Trustees approval to go ahead with activities. If, however, sufficient funds are not raised, we will adjust activities accordingly to remain financial stable

We are submitting applications to the following to help fund JAM activities and JOTM26:

Arts Council England

Roger De Haan Charitable Trust

Kent Community Foundation

KCC Combined Members Fund

Garfield Weston Foundation

Will your scheme / event / project have an impact on crime and disorder in the area? If yes, please indicate how you / your organisation will assist the Town Council to reduce this impact?

The National Centre for Creative Health confirms cultural engagement has highly beneficial impact on mental health, progression and well-being. This project will not have a direct impact on crime or disorder. However, it addresses the lack of opportunity for New Romney residents to participate and benefit from life-enriching arts and culture, and its personal, social, academic benefits and career potential.

This project will have positive impact on all ages of New Romney's community, driving skills, experiences, inclusion and community cohesion; improving mental health and well-being. It will nurture aspiration, ambition, attainment and interests. Supporting F&HDC Corporate Plan, through this project we will Create Tomorrow Together.

I have enclosed the following supporting information (please tick):

- Copies of latest bank / building society / other investment account statements
- Copies of quotations / estimates if applicable; see *budget & vocal tutor past invoice*
- Evidence of any other secured funding
- A copy of latest audited or independently examined accounts (organisations)

I certify that the above information is correct to the best of my knowledge.

Signed:

Date: 15/12/2025

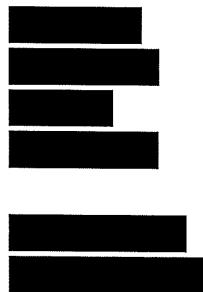
Position (e.g. Chair, leader) Administrator

Recommended by F&GP Committee: 24/09/2012

Ratified: 08/10/2012

Last Reviewed: 12th April 2023

M.COLEMAN ARBORICULTURAL SERVICE



Mowing/ Fencing/Turfing
(Commercial & Domestic)
Chestnut Products,
Licensed Sprayer
Hedges & Tree Works

FAIRFIELD Road REC

New romney Town Hall
Town Clerks Office
High Street
New Romney
Kent

Date: 01/12/2025

With reference to your recent request, I now have pleasure in submitting my quotation,

Ref: Tree Works

To carry out tree works as per your report to inc:

Please see your report for corresponding tree numbers and details

T1: London Plane: Raise the north facing canopy of the tree to 6m above the ground level.

T2:Norway Maple: Reduce the length of all north facing lateral branches by a max of two meters to remove encroachment from over the adjacent highway.

T3:Norway Maple: Reduce the length of all north facing lateral branches by a max of two meters to remove encroachment from over the adjacent highway.

FOR THE SUM OF	£850.00
VAT	£170.00

TOTAL	£1030.00
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Should you have any questions regarding the above please do not hesitate to contact us.

Many Thanks'
Mark Coleman

Trees r us Ltd

103
greatstone
KT
TN288NZ
[REDACTED]

VAT Registration No.: 811410387

Estimate

ADDRESS

[REDACTED]
Facilities and Communications Clerk ,New Romney Council ,Town Hall High Street Kent TN28 8BT

ESTIMATE
DATE

1861
08/12/2025

DATE	ACTIVITY	DESCRIPTION	VAT	QTY	RATE	AMOUNT
08/12/2025	Tree surgery /Pruning	Carry out tree surgery to trees on the boundary to Fairfield Recreation ground to agreed specifications to T1, T2,& T3 all branches to be chipped & removed . leaving site & highway clean & tidy .	20.0% S	1	300.00	300.00
						SUBTOTAL
						300.00
						VAT TOTAL
						60.00
						TOTAL
						£360.00

VAT SUMMARY

RATE	VAT	NET
VAT @ 20%	60.00	300.00

Accepted By

Accepted Date

Please make Bacs payment to Trees r us Ltd
Sort code 200262 Account no 03356671
or make cheque payable to Trees r us Ltd
& send to Trees r us Ltd No 103 Meehan Road ,Greatstone Kent TN28 8NZ.
Page 1 of 1



www.landscapeservices.co.uk
LS.office@csltd.org.uk
01622 236 655

Date: 01/12/2025

Quotation: #QUO00477

Manager: [REDACTED]

Valid for 30 days from date above.

Your quote from Landscape Services!

Thank you for allowing us the opportunity to quote our services for your site. Please find below a detailed quote confirming the requirements, costs and recommended frequencies for the work discussed. We will require a response either in writing or via the customer portal (where provided).

Landscape Services is both CHAS and BALI accredited, and compliant in ISO 9001 and 14001. All staff undertake DBS checks and are fully conversant with working in and around organisations working with vulnerable and/or young persons.

If you have any questions or would like to discuss further, please don't hesitate to contact us. This quotation is dependent on availability of plant and materials and subject to our standard Terms and Conditions. You can find a copy of our T&Cs here: www.landscapeservices.co.uk/terms-and-conditions.

Please note, in relation to any tree works:

It is essential that any trees covered by a Tree Protection Order (TPO) or which reside within a Conservation Area undergo the required checks; this will need to be established before work commences, or prior planning permission given. There will be an automatic charge of £150 for Landscape Services to do the necessary checks; failure to do so could result in a fine of up to £20,000 for all parties involved.

Customer Details	Site Details
New Romney Town Council Mountfield Road New Romney Kent, England TN28 8LH	New Romney - Mountfield Road FAIRFIELD ROAD REC Mountfield Road New Romney Kent, England TN28 8LH

Description

Carry out works from the provided tree survey

Your quote	Total (Ex VAT)
LS-T2 Prune trees - Carry out works as instructed by the clients 3rd party tree report.	£960.00

Sub Total:	£960.00
VAT Amount:	£192.00
Total Including VAT:	£1,152.00