

Cinque Port Town of New Romney



Mrs C. Newcombe
Town Clerk

Town Clerk's Office
Town Hall
New Romney
Kent TN28 8BT

Tel: New Romney 01797 362348

Ref: CN/3005

6th October 2025

Dear Councillor,

**SUMMONS TO ATTEND A MEETING OF NEW ROMNEY TOWN COUNCIL,
TO BE HELD IN THE ASSEMBLY ROOMS, CHURCH APPROACH, NEW
ROMNEY, ON MONDAY 13TH OCTOBER 2025 AT 6.45PM.**

You are hereby summoned to attend the above-mentioned meeting of New Romney Town Council to consider the under-mentioned business.

Yours sincerely,

C. Newcombe

Mrs C Newcombe
Town Clerk

Email: town.clerk@newromney-tc.gov.uk

PLEASE NOTE: *The afore-mentioned meeting will commence at 6.45pm.*

Members of Public are welcome to join this meeting.

Anyone displaying any symptoms of Covid-19 should NOT attend the meeting.

PUBLIC PARTICIPATION AT TOWN COUNCIL MEETINGS

1. Who can participate in a New Romney Town Council meeting?

Members of the Public and Press may attend this Council meeting, except at such times as certain sensitive personal, legal or contractual matters may be considered in private and confidential session, when Members of the Public will be required to leave the meeting.

A maximum of THREE members of public may also participate by submitting a question at a meeting. The question must relate to a matter affecting the parish of New Romney and/or its residents. Each submission must last no longer than 3 minutes in total.

Any such question should be delivered to the Council by way of a written statement submitted by email by midday on the day of the Council meeting - to be read out during the meeting. The question submitted should be mindful of the 3 minute speaking time available. The reading of the question will allow for any mid-sentence delivery to be completed before being stopped at the three minute deadline. If any Member of Public does not have access to email, a question can be submitted by email by a representative on their behalf.

Any such questions should be emailed to: town.clerk@newromney-tc.gov.uk by midday on the day of the Council meeting.

2. How and when do I have to let the council know that I want to participate?

You will need to give written notice (via email or post) that you would like to participate by 3pm on the **Wednesday** before the meeting, providing your name and contact details and a summary of what your question subject will be. No late notifications can be accepted.

3. What happens if more than three local residents want to participate by submitting questions to the Council?

The system will operate on the basis of “first come, first served” as identified by the Clerk. You will be notified as soon as possible after your ‘notification of wish to participate’ has been received as to whether or not you will be able to participate (by reading out your submission).

4. What will happen at the Council meeting?

Your question will be read aloud during the agenda item: Public Questions. If it is possible for the Chairman to provide a response to your question at the meeting, he/she will do so. If it is not possible to provide a response at that time, a response will be provided in writing – usually within 28 days of the meeting taking place.

Agendas and reports for meetings will be available at least 3 working days and usually 7 weekdays before the date of the meeting on the Town Council website. Any supplementary sheets will be available the day before the meeting and can be viewed at www.newromney-tc.gov.uk

THE LAWS OF LIBEL AND SLANDER

- These laws are very strict.
- If, in public, you say something about a person that is not true, even if you believe it to be true, you may be sued and have to pay compensation. Therefore, you need to be very careful about any criticism you wish to make of people in any written submission.
- Councillors are able to speak more freely and bluntly while in Council or Committee meetings than members of the public.
- You, as a member of the public, do not have the same protection.

**FULL COUNCIL MEETING
MONDAY 13TH OCTOBER 2025 AT 6.45PM**

PRAYERS led by the Mayor's Chaplain

AGENDA

1. APOLOGIES:

To receive and note the apologies of councillors unable to attend.

2. DISPENSATION TO PARTICIPATE:

To receive and note any applications granted by the Town Clerk, on behalf of the Town Council, for dispensation to participate in Meetings of New Romney Town Council.

3. DECLARATIONS OF INTEREST:

Councillors to declare any Disclosable Pecuniary Interests or Other Significant or Personal Interests they may have in items on the agenda this evening.

4. REPORT OF THE KENT COUNTY COUNCILLOR (Encs*):

To receive the report of the County Councillor for Romney Marsh (who is requested to provide a written copy of the report ahead of the meeting for publication within the electronic meeting agenda).

5. REPORTS OF FOLKESTONE & HYTHE DISTRICT COUNCILLORS (Encs*):

To receive the reports of the District Councillors for New Romney (who are each requested to provide a written copy of the relevant report ahead of the meeting for publication within the electronic meeting agenda).

6. ADJOURNMENT OF MEETING:

To consider formal adjournment of the meeting of the Council for a maximum period of fifteen minutes to allow for an allocated public session.

7. PUBLIC QUESTIONS:

Members of the public may put questions to the Chairman of the Council for a period of fifteen minutes regarding matters to do with the town of New Romney and its coastal areas of Littlestone and Greatstone, including items on the agenda. Any Councillors who have declared an "Other Significant Interest" in matters to be discussed at this meeting will also have the opportunity to speak within the session set aside for public participation, in accordance

with the Town Council's Code of Conduct Item 5(3)(b), which reads as follows:

“ Where you have an Other Significant Interest in any business of the Authority, you may... make representations, answer questions or give evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose.”

8. RE-CONVENING OF MEETING:

To formally re-convene the meeting of the Council.

9. MINUTES (Encs*):

To approve the minutes of the **Full Council Meeting** held on **8th September 2025** (Attached hereto*).

10. MAYOR'S REPORT AND COMMUNICATIONS (Encs*):

To receive and note the report of the Mayor:

- (i) Mayor's Civic Function List.
- (ii) Any Communications received by or for the Mayor

11. TOWN CLERK'S REPORT (Encs*):

To receive and note the report of the Town Clerk (Attached hereto*).

12. STANDING ORDER No.14:

The Mayor to consider any questions raised by Councillors about any business of the Council other than such business as has been listed specifically within the agenda, of which proper notice has been given (three working days minimum).

13. STANDING COMMITTEES (Encs*):

To receive and note the minutes of the following Standing Committee meetings and resolutions detailed therein and to ratify any recommendations also detailed therein, if required:

(i) Health & Wellbeing Committee

Meeting held on 2nd September 2025

(ii) Planning & Environment Committee

(a) Meeting held on 10th September 2025

(b) Meeting held on 8th October 2025 (To follow*)

(iii) Personnel Committee

(a) Meeting held on 24th September 2025

(b) Meeting held on 8th October 2025 (To follow*)

14. RFO'S FINANCIAL REPORTS FOR 2025-26 (Encs*):

To consider final payments and receipts and bank reconciliations for July 2025 and August 2025, if available. (Attached hereto*)

15. COUNCIL REPRESENTATIVES' REPORTS:

To receive and note any **written reports of Representatives on Outside Bodies**, and from Councillors who have attended other meetings or fixtures on behalf of New Romney Town Council since the last ordinary meeting of the Council, if available.

16. CAPITAL PROJECTS REPORT:

(i) To receive and note the report on Capital Projects currently being undertaken, if available, and take any such action as may be deemed necessary thereon and / or consider any recommendations made therein.

- Maude Community Centre Project – Not available*

(ii) To receive and note the Maude Community Centre Project Financial Update Report, if available. (Not available*)

17. PERSONNEL COMMITTEE MEMBERSHIP:

To appoint a replacement Member of the Personnel Committee due to a recent resignation from the Committee.

18. KALC COMMUNITY AWARD SCHEME (Encs*):

To consider adopting the KALC Community Award Scheme 2026.

19. MAUDE COMMUNITY CENTRE MOSAICS (Encs*):

To consider proposal for Community Mosaic Artwork Project for the Maude Community Centre.

20. MAUDE COMMUNITY CENTRE USE (Encs*):

(i) To approve use of the Maude Community Centre Hall for a limited number of Mayoral Charity Events per annum (See report appended hereto*).

(ii) To review preferential Sports Club rates for hire of the Maude Pavilion (See report appended hereto*).

21. EXCLUSION OF PUBLIC AND PRESS:

To consider exclusion of public and press in accordance with Standing Order No.34 (a), which states that *'in view of the special and confidential*

nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded [from the meeting] and they are instructed to withdraw' due to the fact that the following agenda items relate to legal matters.

22. ON-GOING MATTERS:

To consider any updates or additional information and/or progress on any on-going legal matters (Confidential report to follow if appropriate) and to take any action thereon as may be deemed necessary.

- Maude Community Centre (formerly CHSPN) s106 Agreement

23. PERSONNEL MATTERS:

To receive and note any report regarding Personnel Matters (Confidential report to follow if appropriate) and take any such action as may be deemed necessary thereon.

- Code of Conduct complaint

24. LAND AND TENANCY MATTERS:

To consider matters pertaining to Town Council Land and Tenancies (confidential report to follow* if appropriate) and take any such action as may be deemed necessary thereon.

25. CONCLUSION OF PRIVATE SESSION:

To consider concluding private session, if appropriate.

NB: Reports or notes of the Personnel Panel will be considered as Private & Confidential as they concern staff matters; and all legal information, documents, agreements or reports may be considered likewise. Other items may be considered as private and confidential if the Town Council deems that it is in the public interest to do so.

Town Clerk – 6th October 2025

AGENDA ITEM 4

COUNTY COUNCILLOR REPORT – NRTC FULL COUNCIL MTG 13TH OCTOBER 2025.

Report Awaited.

DISTRICT COUNCILLOR REPORT – NRTC FULL COUNCIL MTG 13th OCTOBER 2025.

Since my last NRTC Full Council report I have attended the following FHDC Council meetings.

FHDC Full Council – 1 meeting 2/10/2025.

Overview and Scrutiny Committee – 1 meeting 30/09/2025.

Finance and Resources Scrutiny Sub-Committee – 1 meeting 23/09/25.

Oportunitas – 1 meeting 24/09/2025.

Planning and Licensing Committee – 1 meeting – 9/09/25.

Nuclear Legacy Advisory Forum (NuLEAF) - 1 meeting 10/09/25.

FHDC /Joint Parish Council – 1 meeting 11/09/2025.

Romney Marsh Partnership – 1 Board meeting 2/10/2025.

Southern Water – Folkestone, Hythe & Romney Marsh Steering Group – next meeting in November.

FHDC Member training – Budget setting – 23/09/2025.

Coast Drive Destination Project – Site meeting 30/09/2025.

FHDC Planning and Licensing Committee meetings.

There were no planning applications for New Romney at this meeting.

Rural England Prosperity Fund.

The Rural England Prosperity Fund (REPF) Grant Scheme is now open for applications!

To find out more about the fund, eligibility criteria and how to apply, please visit the dedicated section on Folkestone Works:

[Rural England Prosperity Fund 2025 - Folkestone Works](#)

Folkestone and Hythe District Council – Communications.

Local Government Reorganisation

Leaders of councils in Kent and Medway have asked advisors KPMG to look in more detail at two options for unitary councils and the areas they should cover.

The options are:

- Three unitary councils consisting of Folkestone and Hythe, Ashford, Canterbury, Thanet and Dover in the east; Dartford, Gravesham, Medway and Swale in the north and Sevenoaks, Tonbridge and Malling, Maidstone and Tunbridge Wells in the west.
- Four unitary councils consisting of Folkestone and Hythe, Ashford and Swale in the middle of Kent; Dartford, Gravesham and Medway in the north; Sevenoaks, Tonbridge and Malling, Maidstone and Tunbridge Wells in the west and Canterbury, Thanet and Dover in the east.

KPMG's work is being paid for from central government money set aside to deliver local government reorganisation in Kent and Medway.

Some councils are funding their own business plans for three alternative options. A single unitary authority is being promoted by Kent County Council; a four unitary option promoted by Medway and dividing the district with Hythe and Romney Marsh in a mid-Kent unitary and Folkestone in an east Kent unitary. A five unitary proposal has also been put forward by Gravesham and Dartford, placing the Folkestone and Hythe district with Ashford and Dover.

Folkestone and Hythe councillors will meet as a full council on 19 November to discuss the options and a preferred option will then be agreed on the same day by the council's Cabinet.

Business plans for unitary proposals must be submitted to the Ministry of Housing, Communities and Local Government by 28 November. It is expected that MHCLG will indicate its preferred option in early 2026. Public consultation will follow and the final decision made by government during summer 2026. The new Kent authorities become operational in April 2028.

Bus shelters

Bus shelters across the district are undergoing an upgrade with better protection, improved seating, reinforced windows and digital screens.

The overhaul of bus stops includes the installation of 37 new shelters along bus routes in Folkestone, Hythe and the Romney Marsh.

Bauer Media Outdoor UK has been contracted to complete the scheme and will oversee maintenance of the bus shelters as well as manage advertising at select locations agreed by the council.

Consultations

The consultation inviting input on the proposed Council Tax Reduction scheme is open until 26 October.

The scheme aims to help working age people on low incomes to pay their Council Tax. Find out more about the proposals here [Consultation proposals/background information](#) and the online survey can be found via this [link](#).

Consultations on changes to parking and traffic regulations can be found on the council website [Parking – Folkestone & Hythe District Council](#)

Current ones include proposals to change a number of waiting restrictions on Folkestone sea front and a loading ban at the lower end of Radnor Cliff in Sandgate.

Folkestone and Hythe District Council meeting – 1st October 2025.

Agenda item 5 was a petition.

An E-petition titled “Stop industrial-scale solar sprawl on Romney Marsh” was received and had a total of 414 signatures.

I Seconded the proposal to put the petition to the Overview and Scrutiny Committee, which was voted for unanimously by the Council.

My statement supporting the petition was as follows:

“Romney Marsh has been the centre of Carbon Free Generation for over 60 years, with two nuclear stations at Dungeness, the largest onshore wind farm in the South of England at Little Cheyne Court and the first solar farm in Kent at Sycamore Farm.

The proposed large scale solar farm developments by Shepway EP, South Kent EP and South Brooks EP are proposed to take 10% of the agricultural land on Romney Marsh. FHDC policy CC6 precludes solar farm development on “the best and most versatile agricultural land” and development on such land is also precluded in Policy HW3. Our Green Infrastructure Strategy (GIS) Map identifies the above areas of Romney Marsh as being “best and most versatile”. Many of these sites are also adjacent to Sites of Special Scientific Interest and the final cable connections at Dungeness will have to cross the SSSI.

The impact on Romney Marsh Infrastructure will be significant. The cable tunnels linking these dispersed sites will themselves be significant engineering structures, connecting the sites to the 400,000v sub-station at Dungeness. They will cross the A259, the A2075 and many smaller roads across the Marsh. The Construction traffic will also be hugely impactful on the towns and villages across the Marsh.

These schemes will also result in thousands of square metres of concrete being poured on this high-grade agricultural land, with a consequential impact on drainage. The schemes will directly impact the New Sewer, Wallingham Sewer, Jurys Gap Sewer and White Kemp Sewer, all of which are significant rivers which manage drainage across the Marsh.

Let us be clear Chair, the proposed Battery Storage systems play no part whatsoever in Carbon Free Generation but are merely proposed to make these schemes financially viable, whilst introducing a significant fire risk and potential land contamination should a fire occur.

If these schemes are inadequately conceived and executed, they will impact the drainage, agriculture, environment and ecology of the Marsh, resulting in catastrophic and irreversible damage to the very fabric which has made Romney Marsh such a unique place.

I also asked the Leader a question on the bathing water results at Littlestone, see below.

“Would the Leader convene an emergency meeting with the Environment Agency, Southern Water, Tony Vaughan (MP) and a senior government leader on the environmental crisis that has led to a thirty-fold increase in the level of harmful bacteria in the bathing water at Littlestone? In the last three weeks, the readings of EColi in the bathing water have been 4700, 1600 and 4200, with IE readings at 1100, 2200, and 1700. The question that has to be asked is: What level of environmental catastrophe has occurred, that has resulted in our bathing waters becoming so polluted? These are the highest readings of any designated bathing water in England. The response from Southern Water is that you can expect higher readings when you have higher rainfall events. This is not acceptable and the worrying aspect of this is that St Marys Bay, Dymchurch and Sunny Sands have all seen higher levels of pollution in recent weeks and the EA have issued Pollution Warnings for some of these beaches in the same timeframe”.

The meeting agenda, minutes and webcast can be seen via the link below:

<https://folkestone-hythe.moderngov.co.uk/mgCommitteeDetails.aspx?ID=122>

Romney Marsh Partnership – Board meeting 2nd October 2025.

The agenda included:

1. Welcome, introductions & Apologies – welcomed Nicola Adam from The Nest to the RMP.
2. Minutes of previous meeting – agreed as accurate.
3. Economic Appraisal Update & Stakeholder Engagement discussions – the FHDC RMP Officer led a discussion on the development of the RMP Economic Plan and all Board Members contributed their input to the discussion.
4. Roundtable updates – all Members provided an update on the activities of their organisations. One notable update from the Romney Marsh Community Hub was on the success of the Romney Marsh Bee, which now has 343 members, a great achievement.

Coastal Destination Project – site meeting – 30/09/2025.

The site meeting with FHDC and Walkers Construction was led by the originator of the project, the FHDC Director of Assets and Operations. Following a walkdown of the site it was confirmed that the Contract Completion date was 25th October 2025.

The FHDC Legal Advisor confirmed that ALL of the Beach Huts had been let and the Concession would be going out to tender by the end of October.

The waiting list for the Beach huts is full and has now closed.

Overview and Scrutiny Meeting – 30/09/2025.

The agenda included the following:

Cabinet Member update.

From Councillor Jeremy Speakman, the Cabinet Member for Waste, Street Cleansing, and Corporate Health & Safety.

I took the opportunity of raising the cleanliness of New Romney High Street and the comments from local residents on weed clearing.

Waste and Recycling Reforms

The Overview and Scrutiny Committee received a presentation providing members with an update on waste and recycling reforms.

Devolution and Local Government Reorganisation

The Overview and Scrutiny Committee received a presentation which provided an update on the proposals and timeline for Local Government Reorganisation in Kent.

See link below for full OSC minutes and presentations:

<https://folkestone-hythe.moderngov.co.uk/mgCommitteeDetails.aspx?ID=437>

Finance and Resources Scrutiny Sub-Committee – meeting 23/09/25.

The agenda covered the following items:

Q1 Performance Report 2025/26

General Fund Revenue Budget Monitoring - 1st quarter (Q1) 2025/26

Draft General Fund Capital Programme Budget Monitoring 2025/26 - 1st Quarter (Q1) 2025/26

HRA Budget Monitoring Q1 2025/26

Treasury Management Annual Report 2024-25

Treasury Management Monitoring 2025/26 - Q1

Draft Budget Strategy 2026/27

The reports and presentations can be seen in full, following the link below:

<https://folkestone-hythe.moderngov.co.uk/mgCommitteeDetails.aspx?ID=504>

FHDC /Joint Parish Council meeting 11/09/2025.

The agenda included;

Asset Management Strategy

Local Government Reorganisation update.

Solar Farms - Members received an update on F&HDC's position on solar farms within the District. Background information can be found at:

<https://www.folkestone-hythe.gov.uk/planning/romney-marsh-solar-farm-planning-applications>

The presentations can be found on the link below:

<https://folkestone-hythe.moderngov.co.uk/mgCommitteeDetails.aspx?ID=143>

Nuclear Legacy Advisory Forum (NuLEAF) meeting 10/09/25.

At the quarterly NuLEAF Steering Group meeting I was elected Vice-Chairman for 2025/26.

Local Resident Concerns.

I am currently dealing with 5 planning/enforcement cases, a number of housing issues, highways issues, parking, tree maintenance and surface drainage/waste-water (sewage) issues.

Ward Grant Applications.

I have received several requests for Ward Grants from organisations across the district. We are allocated up to £3,000 to be distributed over a 12-month period.

Organisation	Reason	Grant Allocation	Remaining
New Romney Country Fayre	Biggest free event on Romney Marsh and a Community Event Revitalising Community Spirit.	£500	£2,2,500
Strange Cargo	Support for Charivari Community Carnival.	£150	£2,350
New Romney In Bloom	Support for work in West Street Car Park, New Romney	£150	£2,200
Strange Cargo	Support for Marsh Academy students to take part in Charivari Carnival.	£100	£2,100
Litter Picking Watch Romney Marsh	Purchase of materials and PPE for graffiti removal around the Marsh	£150	£1,950
Light Up New Romney	Street entertainment for LUNR Parade	£400	1,550

FHDC Councillor Paul Thomas – 5th October 2025

MINUTES
of
A Meeting of New Romney Town Council
Held in the Assembly Rooms, New Romney
on Monday 8th September 2025
Commencing at 6.45pm

PRESENT: The Right Worshipful the Mayor of New Romney,
Councillor John Rivers

Town Ward:

Councillors: P Carey, J Houston and W D Wimble

Coast Ward:

Councillors: P Thomas, P Coe, J Hiscock, K Terry, S O' Hare,
A Meredith and P Peacock

In Attendance:

Town Clerk - Mrs C Newcombe

IN THE CHAIR

The Mayor – Councillor J Rivers

The Mayor's Chaplain was not present, having conveyed apologies for absence prior to the meeting.

The formal business of the meeting commenced **@6.45PM.**

216/2025-26 APOLOGIES FOR ABSENCE

Apologies for absence were received and noted, as follows:

Councillor J Houston	-	for personal reasons
Councillor Rev Cn S McLachlan	-	for personal reasons
Councillor S Hodges	-	for personal reasons
Councillor L Phillips	-	due to a work commitment

217/2025-26 DISPENSATION TO PARTICIPATE

No new applications for Dispensation to Participate had been processed by the Town Clerk.

218/2025-26 DECLARATIONS OF INTEREST

@6.45PM Councillor Hiscock declared a Personal Interest in respect of Town Council finance reports due to her employment of a contractor who is also employed by the Town Council. (Minute Ref: 229/2025-26 refers)

Councillor Wimble declared a Personal Interest in respect of the matter of a Code of Conduct Complaint in which he was identified. (Minute Ref: 237/2025-26 refers)

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219/2025-26 **REPORT OF THE KENT COUNTY COUNCILLOR**

The report of the KCC Councillor was not available on this occasion.

220/2025-26 **REPORTS OF THE DISTRICT COUNCILLORS**

FHDC Councillor Thomas' report, which included details of meetings attended, updates regarding current District Council business and the future of the Romney Marsh Visitor Centre, as well as details of grant funding awarded to date, was duly received and noted.

221/2025-26 **ADJOURNMENT OF MEETING**

It was not necessary to adjourn the meeting as no public questions or statements had been received in writing.

222/2025-26 **PUBLIC QUESTIONS**

None.

223/2025-26 **RE-CONVENING OF MEETING**

Not applicable.

224/2025-26 **MINUTES**

The Chairman presented the minutes of the **Full Council Meeting** held on **11th August 2025**, copies of which had been previously circulated to all Councillors, and it was:

PROPOSED BY: Councillor Carey

SECONDED BY: Councillor Meredith

RESOLVED UNANIMOUSLY – that the minutes of the Full Council Meeting held on 11th August 2025 be approved and signed as a true and correct record.

The Chairman subsequently signed the afore-mentioned minutes.

225/2025-26 **MAYOR'S REPORT AND COMMUNICATIONS**

The Mayor's report regarding civic engagements attended since the last meeting was duly received and noted.

226/2025-26 **TOWN CLERK'S REPORT**

The Town Clerk's report was received and noted and read as under:

MEETING OF FULL COUNCIL – 8TH SEPTEMBER 2025
TOWN CLERK'S REPORT

Actions completed since the Full Council meeting held on 11th August 2025:

- 1) The clean copy of the lease for the Maude Community Centre Ground Floor Sports Pavilion, as amended in accordance with the recent resolution of the Town Council, is currently awaited from the Town Council's solicitor.

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The associated press release regarding issue of the afore-mentioned lease will be duly published following exchange and completion.

Additional Items of Report:

- 1) Additional information has, this week, been requested from the external auditor due to the fact that the Council's income or expenditure exceeded £2 million in 2024-25. The required information has been submitted to the auditor, as requested.

Town Clerk

1st September 2025

227/2025-26 [STANDING ORDER NO.14](#)

No questions had been submitted in accordance with Standing Order 14.

228/2025-26 [STANDING COMMITTEES](#)

(i) Councillor Terry presented the minutes of the **Planning & Environment Committee** meeting held on **13th August 2025**, which were duly received and noted.

(ii) The minutes of the **Health & Wellbeing Committee** meeting held on **2nd September 2025** were not yet available.

229/2025-26 [RFO'S FINANCIAL REPORTS FOR 2025-26](#)

The RFO presented final payments and receipts and final bank reconciliation for the month of **June 2026**, which were duly received and noted and it was:

PROPOSED BY: Councillor Thomas

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that the finance reports for the month of June 2025 be hereby received and approved.

Payments and receipts for the month of **June 2025** being in the amounts as detailed below:

	Receipts:	Payments:
NatWest Current Account	£1,479.30	£1,479.30
Unity Trust Current Account:	£54,137.50	£103,198.74
Lloyds Bank Business Account:	£601,351.83	£499,152.69
NatWest Business Reserve Account:	£1,537.93	£520.60
Petty Cash:	£0.00	£59.93

Lloyds Bank Corporate Card:	£1,626.13	£1,079.28
Lloyds Bank Instant Access O/L Saver:	£627.54	£500,000.00
NSIB:	£0.00	£0.00

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230/2025-26 **COUNCIL REPRESENTATIVES REPORTS**

None.

231/2025-26 **CAPITAL PROJECTS REPORT**

(i) The Maude Community Centre Project Update Report was duly received and noted.

(ii) The Maude Community Centre Project Financial Update Report was not available on this occasion due to the close proximity of the scheduled post-project review meeting, for which a final cost report is in preparation.

232/2025-26 **REVIEW OF NRTC STRATEGIC PLAN 2023-27**

The NRTC Strategic Plan 2023-27, as updated to identify the current status of objectives detailed therein, was duly received and noted.

233/2025-26 **UPDATE OF NRTC WEBSITE AND GOV.UK DOMAIN**

The Chairman's report regarding requirements for updating the Town Council's website offer and gov.uk domain provision was duly received and noted and it was:

(i)

PROPOSED BY: Councillor Wimble

SECONDED BY: Councillor Terry

RESOLVED UNANIMOUSLY – that (a) Standing Orders be waived to allow the Council to consider a single quotation for website upgrade and gov.uk domain provision due to the specialist nature of the service required and (b) the quotation in the amount of £999.00 plus VAT for initial website set-up, transfer of documents and year one on-costs, including gov.uk domain name provision, together with subsequent on-costs in the approximate amount of £400 per annum be hereby accepted.*

*AUBERGINE 262 Ltd was, therefore, awarded the afore-mentioned service contract.

(ii)

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Peacock

RESOLVED UNANIMOUSLY – that a budget in the maximum amount of £2,500.00 for the afore-mentioned year one IT services be hereby approved; to be funded from the IT Support and Management Budget.

234/2025-26 **COUNCILLOR SURGERIES**

Having duly considered a proposal for a revised ‘coffee morning’ format for monthly NRTC Councillor Surgeries, to be held at the new Maude Community Centre, it was:

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PROPOSED BY: Councillor Terry
SECONDED BY: Councillor O’Hare

RESOLVED UNANIMOUSLY – that NRTC Councillor Surgeries be hereby moved to a combined ‘Community Coffee Morning / NRTC Councillor Surgery’ format, to be held in the Maude Community Centre and hosted by Town Council Members, with sundry refreshment costs to be funded from the Miscellaneous Expenses Budget.

235/2025-26 **EXCLUSION OF PUBLIC AND PRESS**

@7.25PM having duly considered the nature of matters to be discussed, it was:

PROPOSED BY: Councillor Rivers
SECONDED BY: Councillor Meredith

RESOLVED UNANIMOUSLY – that due to the nature of information about to be considered, which might serve to disclose sensitive legal information or sensitive personal data relating to one or more individuals, it is advisable in the public interest that the Public and Press be temporarily excluded and they are now instructed to withdraw.

There were no members of press or public in attendance.

236/2025-26 **ON-GOING MATTERS**

The Clerk provided a brief verbal update on a matter relating to a s106 Agreement pertaining to the Maude Community Centre project. This information was duly received and noted.

237/2025-26 **PERSONNEL MATTERS**

Having duly considered a Code of Conduct Complaint that had been submitted by a member of public and, having considered the response of the relevant party, it was:

PROPOSED BY: Councillor Rivers
SECONDED BY: Councillor Houston

RESOLVED – that New Romney Town Council hereby instructs Councillor Wimble to update his Town Council DPI form (Record of

Disclosable Pecuniary Interests)* to include Marsh Media Ltd, Aquium Ltd and Membership of Kent County Council by end of September 2025.

*To be submitted to the District Council Monitoring Officer

It was noted that, following confirmation that the afore-mentioned action had been completed, the Clerk would communicate with the complainant to formally advise that this matter has been concluded.

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238/2025-26 **LAND AND TENANCY MATTERS**

The Clerk confirmed that there was nothing to report under this agenda item.

239/2025-26 **CONCLUSION OF PRIVATE SESSION**

@7.39PM it was:

PROPOSED BY: Councillor Wimble

SECONDED BY: Councillor Peacock

RESOLVED UNANIMOUSLY that the private session be hereby Concluded.

The Chairman thanked those present for their attendance and the meeting concluded **@7.40PM.**

NB: All documents referred to herein are available at the Town Hall for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the Town Clerk

MAYOR'S CIVIC FUNCTION LIST

Events attended since the September 2025 meeting of Full Council

1. Tuesday 9th September 2025 – Air Ambulance Tour, Rochester *
2. Friday 12th September 2025 – Unveiling Bench in New Romney
3. Saturday 13th September 2025 – Mayor of Folkestone: Charity Afternoon Tea *
4. Tuesday 16th September 2025 – RHDR – My Mayoral event *
5. Friday 19th September 2025 – ‘Cosmic Jam’ – NRAD Production *
6. Sunday 21st September 2025 – Tenterden Civic Service *
7. Tuesday 23rd September 2025 – Brenzett Primary School
8. Friday 26th September 2025 – Macmillan Coffee Afternoon, Maude *
9. Saturday 27th September 2025 – Confederation Speaker's Day - Hastings *
10. Thursday 9th October 2025 – The Marsh Rotary Club
11. Saturday 11th October 2025 – Brass Academy at St Nicholas Church *

* Accompanied by the Mayoress.

MEETING OF FULL COUNCIL – 8TH SEPTEMBER 2025 TOWN CLERK'S REPORT

Actions completed since the Full Council meeting held on 11th August 2025

- 1) The clean copy of the lease for the **Maude Community Centre Ground Floor Sports Pavilion**, as amended in accordance with the recent resolution of the Town Council, has been passed to the Sports Club for signing. Its return for exchange and completion is still currently awaited.

Additional Items of Report:

- 1) The Council has been advised that the **notice of conclusion of external audit**, which is currently awaited by the Town Council and which is required to be published by end September 2025 is unlikely to be received by that deadline. The government appointed auditor has advised that, in such instance, the Council should publish on its website a notification to state that it has not been possible to publish the notice by the deadline as it has not been received from the auditor. This action has been completed on behalf of the Town Council and the link to the statement has been published on social media.
- 2) Damage has been sustained to one changing room fire door in the **Maude Pavilion** whilst let to the sports club. A quotation has been requested for supply and installation of a replacement door and the Sports Club has been advised that it will be held responsible for all associated costs. This point has been acknowledged by representatives of the Sports Club.
- 3) A further vehicular incident has occurred in the **Maude Community Centre Car Park**, in which a large van reversed into the Blue Badge Parking sign and knocked the post out of the ground.
- 4) It would appear that a vehicle has driven up and over the bank adjacent the **Maude Community Centre Car Park** Entrance Drive, presumably to avoid the height barrier. This area is due to be planted out and New Romney in Bloom is preparing for the first phase of planting. However, it may be necessary to consider installing a number of bollards along the front perimeter of the car park.

MINUTES
Of
A Meeting of New Romney Town Council's
Health & Wellbeing Committee
Held in the Assembly Rooms, New Romney
on Tuesday 2nd September 2025
Commencing at 10.00am

PRESENT: Councillors J Rivers, J Hiscock, J Davies, P Coe, P Thomas
P Carey
CEO - The Community Hub
NHS Representatives: 3
Member of Public - 1

In the Chair: Councillor J Rivers

In Attendance: Mayor's Secretary – Mrs J Vicary

208/2025-26 **APOLOGIES FOR ABSENCE**

Apologies were received and noted, as follows:

Rev Cn S McLachlan – For personal reasons
2x NHS Representatives - For personal reasons

209/2025-26 **DISPENSATION TO PARTICIPATE**

No new requests for Dispensation to Participate had been processed by the Town Clerk.

210/2025-26 **DECLARATIONS OF INTEREST**

None.

211/2025-26 **MINUTES**

The Chairman presented the minutes of the Health & Wellbeing Committee meeting held on 20th May 2025, which were duly received and noted and it was:

PROPOSED BY: Councillor Coe
SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY – that the minutes of the Health & Wellbeing Committee meeting held on 20th May 2025 be hereby approved as a true and correct record.

212/2025-26 **NEW ROMNEY NHS PROVISION:**

No updates.

213/2025-26 **LOCAL HEALTH & WELLBEING NEEDS AND ISSUES (ENCS*):**

(i) The Committee discussed Changes to the Government's 10yr plan for Community Diagnostic Centres, noting that the details indicate a better fit for the Romney Marsh. A proposed New NHS Operating Model was also reviewed and it was noted that it appeared to be clearer and more strategic than the current operating model. Discussion ensued regarding the common problems associated with the current levels of service and it was agreed that the local GP Surgery representatives would provide the Town Council with a comprehensive list of services before the next meeting of the Health and Wellbeing Committee, which is scheduled to be held on 25th November 2025.

(ii) The Committee compared an extract of NHS aims for local healthcare provision with the current NRTC document, 'Making a Case for a New Romney Medical Centre', noting good links that support the progression of this campaign.

It was noted that staff at the local GP surgeries indicated a preference for the GP surgeries to remain and additional services to be provided at any new Community Diagnostic Centre.

It was again agreed that any successes of the local GP surgeries should be published and it was requested that details of any successes be provided to the Town Council by local Practice Managers before the 18th October 2025 for publication on the Town Council website.

The Committee Chairman reported that he would continue to push forward with arranging a meeting with the ICB and the local MP, the outcome of which would be reported back to the Committee.

A draft press release was also presented for discussion and its content was duly considered and commented on. It was noted that the shorter version on P22 of the agenda was preferred for publication in due course, subject to formal resolution.

214/2025-26 **EXCLUSION OF PUBLIC AND PRESS:**

Not applicable

215/2025-26 **CONCLUSION OF PRIVATE SESSION:**

Not applicable

The Chairman thanked those present for their attendance and the meeting concluded **@11.10AM**

NB: All documents referred to herein are available for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the Mayor's Secretary

MINUTES
of
A Meeting of the Planning and Environment Committee
Held in the Assembly Rooms, Church Approach, New Romney
on 10th September 2025
Commencing at 6.45pm

PRESENT:

Councillors: K Terry, S O'Hare, P Coe, J Rivers, P Carey, and J Houston.

In the Chair: Councillor K Terry

In Attendance: Planning Clerk - Miss S Walmsley
 Members of public - x 6

240/2025-26 **APOLOGIES FOR ABSENCE**

Apologies for absence were received and noted, as follows:

Councillor Davies – personal reasons.

241/2025-26 **DISPENSATION TO PARTICIPATE**

No new applications for Dispensation to Participate had been received.

242/2025-26 **DECLARATIONS OF INTEREST**

No declaration of interest had been received.

243/2025-26 **ADJOURNMENT OF MEETING**

It was not necessary to adjourn the meeting as no questions had been received in writing.

244/2025-26 **PUBLIC QUESTIONS**

None received.

245/2025-26 **RE-CONVENING OF MEETING**

Not applicable.

246/2025-26 **MINUTES****Minutes of the Meeting Held on 13th August 2025**

The Chairman presented the **Minutes of the Planning and Environment Committee Meeting Held on 13th August 2025**, a copy of which had been previously circulated to all Councillors.

Having duly considered the afore-mentioned minutes, it was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor O'Hare

RESOLVED – that the Minutes of the Planning and Environment Committee Meeting held on 13th August 2025 be approved and subsequently signed as a true and correct record. Councillor Houston abstained as had not been at the meeting.

91

247/2025-26 **PLANNING CLERK'S REPORT**

The Planning Clerk's report, which included information about the land adjoining the allotment gardens and application 25/1568/FH was duly received and noted.

248/2025-26 **SCHEDULE OF PLANNING APPLICATIONS**

It was

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Houston

RESOLVED UNANIMOUSLY – that NRTC Planning and Environment Committee comments, including those comments relating to additional planning applications received after publication of the agenda for this meeting, be submitted to FHDC Planning Department:

Application No

Location and Description

(i) [25/1474/FH/CON](#)

Land adjoining 39, Victoria Road
West, Littlestone

Approval of details pursuant to
condition 6 (construction method statement)
of planning permission [21/1548/FH](#).

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

**Received and Noted
NRTC – NO COMMENT**

(ii) [25/1479/FH/CON](#)

Land adjoining 39, Victoria Road
West, Littlestone

Approval of details pursuant to condition 11
(programme of archaeological work) of
planning permission [21/1548/FH](#).

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

**Received and Noted
NRTC – NO COMMENT**

(iii) [25/1482/FH/CON](#)

Land adjoining 39, Victoria Road
West, Littlestone

Approval of details pursuant to condition 24
(roads & footways) of planning permission
21/1548/FH.

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

Received and Noted

NRTC- NO COMMENT

(iv) [25/1568/FH](#)

64 St Nicholas Road, Littlestone, New
Romney TN28 8QA

Erection of conservatory and Garage.

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

NO OBJECTION

4

0

2

(v) [25/1623/FH](#)

7 Orchard Drive, Littlestone, New
Romney, TN28 8SE

Works to trees the subject of TPO No. 04 of
1995 T1, T2, T3, T4 & T5 5 Beech Trees
reduce height by 4.5m in height, T5 to also
remove lowest branch.

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

NO OBJECTION

6

0

0

(vi) [25/1614/FH](#)The Plough Inn, Dymchurch Road,
New Romney, TN28 8UF

Change of use to two residential dwellings.

RECOMMENDATION**Voting:****For Application:****NO OBJECTION****6****Against Application:****0****Abstained:****0**(vii) [25/1608/FH](#)49 Coast Drive, Greatstone, New
Romney, TN28 8NXDemolition of existing dwelling and
outbuilding and erection of replacement
self-build dwelling with driveway, perimeter
fencing and exterior patio area.**RECOMMENDATION****Voting:****For Application:****NO OBJECTION****6****Against Application:****0****Abstained:****0**

@ 19:23 x3 further members of the public entered The Assembly Rooms to observe the meeting.

Additional Items Received(i) [25/1631/FH](#)Cranmore, Church Road, New
Romney, TN28 8EYVariation of condition 7 (staff and resident
ratio) of planning permission Y15/0907/SH
to allow a maximum of 6 residents and 8
members of staff.**RECOMMENDATION****Voting:****For Application:****NO OBJECTION****5****Against Application:****0****Abstained:****1**

249/2025-26 **SCHEDULE OF LICENCE APPLICATIONS**

There were no licence applications for consideration.

250/2025-26 **FOLKESTONE & HYTHE DISTRICT COUNCIL REPORTS/ DECISIONS/MATTERS**

A schedule of delegated decisions of Folkestone & Hythe District Council Planning Department for the periods ending of 10th August 2025, 17th August 2025 and 28th August 2025 were duly received and noted.

251/2025-26 **ENVIRONMENTAL MATTERS**

The Kent & Medway Air Quality Forecast for Wednesday 10th September 2025 which had previously been circulated to all Committee was duly received and noted.

252/2025-26 **REPORTS FROM WORKING PARTIES**

The Parish Highway Improvement Plan working party reported that there had been some resident concerns raised that the Lydd Road is still very dangerous as cars are parking on the double yellow lines and the pavements, forcing pedestrians into the main road. And, as a result it was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Terry

RESOLVED UNANIMOUSLY - that the Planning Clerk contact FHDC to request evening traffic enforcement monitoring of the double yellow lines on the Lydd Road and surrounding roads as it is still a very dangerous road, pedestrians are being forced into the main road to get around the illegally parked cars.

253/2025-26 **RESIDENT ENQUIRY 37 HIGH STREET COSTA COFFEE**

The Planning and Environment Committee had received resident enquires pertaining to the decline in the condition of Grade II listed building 37 High Street, New Romney currently leased to Costa coffee.

Work has begun on the building, However the workmanship has been reported as substandard for a grade II listed building, and as a result it was:

PROPOSED BY: Councillor Terry

SECONDED BY: Councillor O'Hare

RESOLVED UNANIMOUSLY- that the Planning Clerk contact FHDC planning building control, councillor P Thomas and the Heritage Officer to check the quality of the work being undertaken front and back at Costa coffee, Grade II listed building.

The chairman thanked the committee, and the meeting concluded **@ 7:38PM.**

Minutes prepared by the Planning Clerk.

MINUTES
Of
A Meeting of New Romney Town Council's Personnel Committee
Held in the Assembly Rooms, New Romney
on Wednesday 24th September 2025
Commencing at 10.00am

PRESENT: Councillors P Coe, P Thomas, J Rivers and
P Peacock

In the Chair: Councillor P Thomas

In Attendance: Town Clerk - Mrs C Newcombe

The Business of the meeting commenced at 10.00am.

254/2025-26 **APOLOGIES FOR ABSENCE**
None.

255/2025-26 **DISPENSATION TO PARTICIPATE**
No new requests for Dispensation to Participate had been processed by the
Town Clerk.

256/2025-26 **DECLARATIONS OF INTEREST**
None.

257/2025-26 **MINUTES**
Having duly considered the minutes of the Personnel Committee meeting held
on 25th June 2025, copies of which had been previously circulated to Members
of the Personnel Committee, it was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Peacock

**RESOLVED – that the minutes of the Personnel Committee meeting held
on 25th June 2025 be signed as a true and correct record.**

Councillor Rivers abstained from voting as he had not been present at the
afore-mentioned meeting.

The afore-mentioned minutes were subsequently signed by the Chairman.

258/2025-26 **CLERK'S REPORT**
The Clerk's report was duly received and noted.

259/2025-26 **FINANCIAL MATTERS**

The updated Personnel Budget Comparison Report 2025-26 was duly received and noted.

260/2025-26 **EXCLUSION OF PUBLIC AND PRESS**

@10.04AM, having considered the nature of matters to be discussed under Agenda Item 8 and, in view of the fact that personal information that may identify one or more individuals was to be discussed, it was, in accordance with the Public Bodies (Admission to Meetings) Act 1960:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Peacock

RESOLVED UNANIMOUSLY – that ‘in view of the special and confidential nature of the business about to be transacted, it is advisable in the public interest that the Public and Press be temporarily excluded and they are now instructed to withdraw.’

NB: There were no members of press or public present at that time.

261/2025-26 **STAFF MATTERS****(i) Councillor / Staff Protocols**

It was confirmed that there were no relevant matters of report on this occasion.

(ii) Staff Succession Planning

The Personnel Committee duly considered the Town Clerk’s confidential report regarding succession planning and associated publicly published documents which had been previously circulated to Committee Members, and it was agreed that the Clerk would further develop the discussion paper for presentation to the Council. However, having given consideration to the aforementioned supplementary papers, it was agreed that there was a more immediate need to consider internal reorganisation to accommodate an additional part-time member of the clerical team on a permanent basis. It was also noted that the Council was required by its Pension Provider to adopt a Policy on Employer Pensions Discretions and Flexible Retirement. Having considered these specific matters, it was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that (a) subject to approval of associated budget requirement within the approved NRTC budget for 2026-27, a permanent part-time Admin Clerk be appointed through internal reorganisation, commencing at salary point SP18 on salary scale SP18-SP21 for 12 hours per week plus, initially, 3 additional paid training hours* per week [*requirement for additional training hours to be periodically reviewed by the Personnel Committee], commencing 26th March 2026 and that (b) the Personnel Committee hereby recommends that the Employer Pensions Discretions Policy and Policy on Flexible Retirement, as presented, be approved by Full Council and adopted with immediate effect.

262/2025-26 **CONCLUSION OF PRIVATE SESSION**

@10.44AM, it was:

PROPOSED BY: Councillor Peacock

SECONDED BY: Councillor Thomas

RESOLVED UNANIMOUSLY – that the private and confidential session be hereby concluded.

The Chairman thanked those present for their attendance and participation and the meeting then concluded **@10.44AM**.

NB: All documents referred to herein are available for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the Town Clerk



APPENDIX

NEW ROMNEY TOWN COUNCIL EMPLOYER PENSIONS DISCRETIONS POLICY AND POLICY ON FLEXIBLE RETIREMENT



The LGPS Regulations 2013 and The LGPS Regulations 2014 (Transitional Provisions and Savings) and The LGPS Regulations 2008 (Benefits, Membership and Contributions) (as at 14 May 2018)

Employer name: NEW ROMNEY TOWN COUNCIL

Policy effective from:

This Policy will be subject to review from time to time. Affected employees will be notified of any subsequent change to this Policy.

Mandatory LGPS 2013 and 2014 discretions

Power of employing authority to grant additional pension Regulation R31

An employer can choose to grant extra annual pension* (at full cost to themselves) to:

- an active member; or
- to a member, within 6 months of leaving, whose employment was terminated on the grounds of redundancy or business efficiency

*(Current maximum additional pension allowed is £6,822 (figure at 1 April 2018))

NEW ROMNEY TOWN COUNCIL DECISION:

New Romney Town Council will not normally exercise the discretion to grant additional pension.

Shared Cost Additional Pension Scheme

Regulation R16 (2) (e) and R16 (4) (d)

Where an active member wishes to purchase extra annual pension by making additional pension contributions (APCs)*, an employer can choose to voluntarily contribute towards the cost of purchasing that extra pension via a shared cost additional pension contribution (SCAPC)

*(Current maximum additional pension allowed is £6,822 (figure at 1 April 2018))

NOTE: this discretion does not relate to cases where a member has a period of authorised unpaid leave of absence and elects within 30 days of return to work (or such a longer period as the Scheme employer may allow) to pay a SCAPC to cover the amount of pension 'lost' during that period of absence. That is because, in those cases, the Scheme employer must contribute 2/3rds of the cost to a SCAPC; there is no discretion [regulation 15(5) of the LGPS Regulations 2013].

NEW ROMNEY TOWN COUNCIL DECISION:

New Romney Town Council will not enter into a Shared Cost Additional Pension Contribution contract to count towards a member's APC purchase.

Flexible Retirement Regulation R30 (6) and TP11 (2)

Under the regulations, once an employee reaches age 55, they may remain in employment and draw their retirement benefits.

However, there are certain conditions that must be met:

- a) The employer must agree to the release of the pension.
- b) The employee must reduce either their hours, and/or their grade. (The specific reduction required is not set out in the regulations, but instead must be determined by the employer, whom must specify the requirements within their flexible retirement policy).

In such cases, pension benefits will be reduced in accordance with actuarial tables unless the employer waives reduction on compassionate grounds or a member has protected rights.

If flexible retirement is permitted, the employer will need to publish a Flexible Retirement Policy.

NEW ROMNEY TOWN COUNCIL DECISION:

New Romney Town Council will take all reasonable steps to accommodate an employee's request for Flexible Retirement where an employee is aged between 60 and NPA (Normal Pension Age).

The Council will consider waiving a reduction to pension benefits only where flexibility will enable the Council to retain key skills within a critical service area (subject also to the agreement of Kent Pension Fund)

The Council will not consider requests where an employee is aged between 55 and 60.

Waiving of actuarial reduction

Regulation R30 (8) , TP3 (1), TPSch2, Para 2(1), B30 (5) and B30 (A) (5)

Employers have the power to waive, on compassionate grounds, the actuarial reduction (in whole or part) applied to members' benefits paid on the grounds of flexible retirement. Employers may also waive, on compassionate grounds, the actuarial reduction (in whole or part) applied to members' benefits for deferred members and suspended tier 3 ill health pensioners who elect to draw benefits on or after age 60 and before normal pension age. Employers also have the power to waive, in whole or in part, the actuarial reduction applied to active members' benefits when a member chooses to voluntarily draw benefits on or after age 55 before age 60 and on or after age 60 and before Normal Pension Age (NPA).

NEW ROMNEY TOWN COUNCIL DECISION:

New Romney Town Council will only consider waiving a reduction to pension benefits in the event of Flexible Retirement where flexibility will enable the Council to retain key skills within a critical service area (subject also to the agreement of Kent Pension Fund).

The Council will not waive the actuarial reduction applied to deferred member's benefit requests, suspended tier 3 ill health pensioners or active members who retire voluntarily and draw benefits from age 55 to Normal Pension Age.

Power of employing authority to 'switch on' the 85 year rule (excludes flexible retirement) upon the voluntary early payment of benefits. TP1(1)(c) Sch2

The 85-year rule does not (other than on flexible retirement) automatically fully apply to members who would otherwise be subject to it and who choose to voluntarily draw their benefits on or after age 55 and before age 60.

An employer can therefore choose whether to switch on the 85-year rule for members:

1. who voluntarily draw their benefits on or after age 55 and before age 60 and,
2. former members who ceased active membership between 1 April 2008 and 31 March 2014 and choose to voluntarily draw their suspended tier 3 ill health pension (on or after 14 May 2018) on or after age 55 and before age 60.
3. former members who ceased active membership between 1 April 1998 and 31 March 2014) and elect for voluntary early payment of any deferred benefits

NEW ROMNEY TOWN COUNCIL DECISION:

New Romney Town Council will not 'switch on' the 85 year rule for current or former members who voluntarily draw their pension benefits early.

Non-Mandatory/Recommended LGPS 2013 and 2014 discretions

Regulation R17 (1) and TP15 (1) (d) and A25 (3) and definition of SCAVC in R Sch 1

Shared Cost Additional Voluntary Contribution Arrangement

An employer can choose to pay for or contribute towards a member's Additional Voluntary Contribution via a shared cost arrangement (SCAVC). An employer will also need to decide how much, and in what circumstances to contribute to a SCAVC arrangement.

NEW ROMNEY TOWN COUNCIL DECISION:

New Romney Town Council will not currently contribute to a member's Shared Cost Additional Voluntary Contribution arrangement.

Further Non-Mandatory discretions

Reg 16(16) - An employer can extend the 30-day deadline for a member to elect for a SCAPC upon return from a period of absence from work with permission with no pensionable pay (otherwise than because of illness or injury, relevant child-related leave or reserve forces service leave).

Reg 22(7) and (8) - Whether to extend the 12-month time limit for a member to elect not to aggregate post 31 March 2014 (or combinations of pre-April 2014 and post March 2014) deferred benefits.

Reg 27 of the LGPS (Amendment) Regs 2018 - Whether to extend the 12-month option period for a member to elect to aggregate pre-1 April 2014 deferred benefits.

R100 (6) - Extend normal time limit for acceptance of a transfer value beyond 12 months from joining the LGPS

R9(1) and R9(3) - Determine rate of employees' contributions and when the contribution rate will be assessed

NEW ROMNEY TOWN COUNCIL DECISIONS:

Reg 16(16) – New Romney Town Council will not extend the 30-day deadline upon return from a period of absence allowing for a member to elect for a SCAPC.

Reg 22(7) and (8) – New Romney Town Council will not extend the 12-month time limit.

Reg 27 of the LGPS (Amendment) Regs 2018 - New Romney Town Council will not extend the 12-month option period except in exceptional circumstances.

R100 (6) – New Romney Town Council will consider member requests for the acceptance of transfer values on an individual basis.

R9(1) and R9(3) – New Romney Town Council will assess and determine an employee's contribution rate on a regular basis (at least annually).

Flexible Retirement Additional Policy

Flexible Retirement (Regulation R30 (6) and TP11 (2))

You will need to consider:

1. The minimum reduction in hours or grade required.
2. Whether the employee should commit to a reduction in hours or grade for a minimum period.
3. Whether the employee should commit to remaining in employment with the employer for a minimum period

You should also state; -

1. Whether, in addition to the benefits the member has accrued prior to 1 April 2008 (which the member must draw) to permit the member to choose to draw;
 - All, part, or none of the benefits they accrued after 31 March 2008 and before 1 April 2014 and/or,
 - All, part, or none of the benefits accrued after 31 March 2014, and,
 - Whether to waive, in whole, or in part, any actuarial reduction which would normally be applied to the benefits for Flexible retirement taken before normal retirement age.

NEW ROMNEY TOWN COUNCIL POLICY ON FLEXIBLE RETIREMENT

1. The minimum recommended reduction in hours is 40%, however, reductions of 20% will also be considered if flexibility will enable the Council to retain key skills within a critical service area OR a 20% reduction in hours is combined with a reduction in grade.
Alternatively, the minimum reduction in grade is one full grade.
2. The employee must commit to a permanent reduction in hours or grade.

3. The employee must commit to remaining in employment for a minimum period of 1 year, however, the Council can terminate that employment prior to the 1 year deadline.
 - New Romney Town Council will permit Flexible Retiree's to draw all of their benefits accrued after 31 March 2008 and before 1 April 2014, if applicable.
 - The Council will permit members to draw all of their benefits accrued after 31 March 2014.
 - The Council will not waive, in whole, or in part, any actuarial reduction which would normally be applied to benefits taken before NRA except in exceptional circumstances (ie New Romney Town Council will only consider waiving a reduction to pension benefits in the event of Flexible Retirement where flexibility will enable the Council to retain key skills within a critical service area (subject also to the agreement of Kent Pension Fund)).

END

New Romney Town Council Current Year

Bank - Cash and Investment Reconciliation as at 31 July 2025

<u>Confirmed Bank & Investment Balances</u>		
<u>Bank Statement Balances</u>		
31/07/2025	Nat West Current A/c	500.00
31/07/2025	Unity Trust A/c	114,640.34
31/07/2025	Lloyds Bank Business A/c	133,969.93
31/07/2025	Nat West Business Reserve A/c	64,220.19
31/07/2025	Petty Cash	167.88
31/07/2025	Corporate Card	0.00
31/07/2025	Lloyds Bank I/A Online Saver	353,614.00
		667,112.34
<u>Other Cash & Bank Balances</u>		
		10,453.00
		677,565.34
<u>Unpresented Payments</u>		
		1,070.15
		676,495.19
<u>Receipts not on Bank Statement</u>		
		0.00
<u>Closing Balance</u>		676,495.19
<u>All Cash & Bank Accounts</u>		
1	Nat West Current A/c	500.00
2	Unity Trust Current A/c	114,640.34
3	Lloyds Bank Business A/c	133,969.93
4	Nat West Business Reserve A/c	64,220.19
5	Petty Cash	167.88
6	Corporate Card	-1,070.15
7	Lloyds Bank I/A Online Saver	353,614.00
	Other Cash & Bank Balances	10,453.00
	Total Cash & Bank Balances	676,495.19

Date: 03/09/2025

New Romney Town Council Current Year

Page: 84

Time: 14:32

Cashbook 1

User: T.MORRIS

Nat West Current A/c

For Month No: 4

Receipts for Month 4

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		500.00					500.00	
FP CREDIT	Banked: 03/07/2025	669.00						
FP CREDIT	Hobbs Parker	669.00		-13.50	1010	205	750.00	Hobbs Parker - THH - Rent
					4362	205	-67.50	Hobbs Parker - THH - Fees
FP CREDIT	Banked: 04/07/2025	550.00						
FP CREDIT	BABYSEASHELLS LTD	550.00		91.67	1010	222	458.33	Baby Seashells - Annexe - Rent
	Banked: 16/07/2025	209.40						
TRANSFER	Nat West Business Reserve A/c	209.40			215		209.40	AUTO TRANSFER
	Banked: 17/07/2025	31.39						
TRANSFER	Nat West Business Reserve A/c	31.39			215		31.39	AUTO TRANSFER
	Banked: 18/07/2025	19.51						
TRANSFER	Nat West Business Reserve A/c	19.51			215		19.51	AUTO TRANSFER
Total Receipts for Month		1,479.30	0.00	78.17			1,401.13	
Cashbook Totals		1,979.30	0.00	78.17			1,901.13	

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Cashbook 1

User: T.MORRIS

Nat West Current A/c

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/07/2025	Nat West Business Reserve A/c	TRANSFER	76.67			215		76.67	CORRECTION
01/07/2025	Nat West Business Reserve A/c	TRANSFER	132.73			215		132.73	CORRECTION
03/07/2025	Nat West Business Reserve A/c	TRANSFER	669.00			215		669.00	AUTO TRANSFER
03/07/2025	Nat West Business Reserve A/c	TRANSFER	31.39			215		31.39	CORRECTION
04/07/2025	Nat West Business Reserve A/c	TRANSFER	550.00			215		550.00	AUTO TRANSFER
04/07/2025	Nat West Business Reserve A/c	TRANSFER	12.16			215		12.16	CORRECTION
04/07/2025	Nat West Business Reserve A/c	TRANSFER	7.35			215		7.35	CORRECTION
Total Payments for Month			1,479.30	0.00	0.00			1,479.30	
Balance Carried Fwd			500.00						
Cashbook Totals			1,979.30	0.00	0.00			1,979.30	

Date: 03/09/2025

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Cashbook 2

User: T.MORRIS

Unity Trust Current A/c

For Month No: 4

Receipts for Month 4

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
-------------	---------------	-----------------	-----------	-------	-----	--------	----------	--------------------

Balance Brought Fwd : 163,701.58

163,701.58

CREDIT Banked: 09/07/2025 54,137.50

CREDIT HMRC 54,137.50

105

54,137.50 HMRC - VAT M2

Total Receipts for Month 54,137.50

0.00

0.00

54,137.50

Cashbook Totals 217,839.08

0.00

0.00

217,839.08

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Cashbook 2

User: T.MORRIS

Unity Trust Current A/c

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
08/07/2025	Three	D/D	40.78	40.78		500			Three-Work Mobiles CN PM
10/07/2025	Lloyds Bank Business A/c	TRANSFER	100,000.00			210		100,000.00	T/F - UTB 300069 to lloyds
16/07/2025	Corporate Card	TRANSFER	1,626.13			220		1,626.13	Corporate Card
17/07/2025	Castle Water Ltd	D/D 1	43.43	43.43		500			Castle-Gms WC-Water
28/07/2025	Folkestone & Hythe District Co	D/D 2	1,482.40	1,482.40		500			F&HDC- Toilet Block - Contract
31/07/2025	UTB	FEE	6.00			4305	275	6.00	UTB - Fee
Total Payments for Month			103,198.74	1,566.61	0.00			101,632.13	
Balance Carried Fwd			114,640.34						
Cashbook Totals			217,839.08	1,566.61	0.00			216,272.47	

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Cashbook 3

User: T.MORRIS

Lloyds Bank Business A/c

For Month No: 4

Receipts for Month 4

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		31,770.79					31,770.79	
FPI Banked: 01/07/2025		124.92						
	Sales Recpts Page 473	124.92	124.92		100			Sales Recpts Page 473
FPO Banked: 02/07/2025		-124.92						
	Sales Recpts Page 474	-124.92	-124.92		100			Sales Recpts Page 474
BGC Banked: 07/07/2025		28.01						
	BGC NSIB	28.01			1080	275	28.01	NSIB - Interest
FPI Banked: 08/07/2025		100.98						
	Sales Recpts Page 475	100.98	100.98		100			Sales Recpts Page 475
	Banked: 08/07/2025	250,000.00						
TRANSFER	Lloyds Bank I/A Online Saver	250,000.00			225		250,000.00	T/F - Lloyds IA OL - Lloyds
	Banked: 09/07/2025	250,000.00						
TRANSFER	Lloyds Bank I/A Online Saver	250,000.00			225		250,000.00	T/F Lloyds IA OL to Lloyds
	Banked: 10/07/2025	100,000.00						
TRANSFER	Unity Trust Current A/c	100,000.00			205		100,000.00	T/F - UTB 300069 to lloyds
FPI Banked: 14/07/2025		150.00						
	Sales Recpts Page 484	150.00	150.00		100			Sales Recpts Page 484
CORRECTION Banked: 14/07/2025		-150.00						
	Sales Recpts Page 488	-150.00	-150.00		100			Sales Recpts Page 488
FPI Banked: 14/07/2025		150.00						
FPI		150.00			566		150.00	MCC Damage Deposit
FPI Banked: 15/07/2025		124.92						
	Sales Recpts Page 476	124.92	124.92		100			Sales Recpts Page 476
FPI Banked: 17/07/2025		143.00						
	Sales Recpts Page 477	143.00	143.00		100			Sales Recpts Page 477
FPI Banked: 21/07/2025		207.00						
	Sales Recpts Page 478	207.00	207.00		100			Sales Recpts Page 478
FPI Banked: 21/07/2025		124.92						
	Sales Recpts Page 479	124.92	124.92		100			Sales Recpts Page 479
CORRECTION Banked: 21/07/2025		-75.00						
	Sales Recpts Page 489	-75.00	-75.00		100			Sales Recpts Page 489
FPI Banked: 21/07/2025		75.00						
FPI		75.00			566		75.00	MCC Damage Depo:
FPI Banked: 30/07/2025		143.00						
	Sales Recpts Page 480	143.00	143.00		100			Sales Recpts Page 480
FPI Banked: 30/07/2025		88.00						
	Sales Recpts Page 481	88.00	88.00		100			Sales Recpts Page 481
FPI Banked: 31/07/2025		66.00						

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Cashbook 3

User: T.MORRIS

Lloyds Bank Business A/c

For Month No: 4

Receipts for Month 4

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Sales Recpts Page 482	66.00	66.00		100			Sales Recpts Page 482
FPI Banked: 31/07/2025		176.00						
	Sales Recpts Page 483	176.00	176.00		100			Sales Recpts Page 483
Total Receipts for Month		601,351.83	1,098.82	0.00			600,253.01	
Cashbook Totals		633,122.62	1,098.82	0.00			632,023.80	

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Cashbook 3

User: T.MORRIS

Lloyds Bank Business A/c

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
02/07/2025	Satswana Ltd	FPO 1	600.00	600.00		500			DPO Service
02/07/2025	New Romney in Bloom	FPO	167.52			4500	270	113.84	New Romney in Bloom - Planting
						4150	200	53.68	New Romney in Bloom - Planting
08/07/2025	Folkestone & Hythe District Co	D/D 1	175.00	175.00		500			P/Ledger Electronic Payment
08/07/2025	Folkestone & Hythe District Co	D/D 2	720.00	720.00		500			P/Ledger Electronic Payment
08/07/2025	Kent Structures Ltd	FPO 2	100,000.00	100,000.00		500			P/Ledger Electronic Payment
08/07/2025	Kent Structures Ltd	FPO 3	100,000.00	100,000.00		500			P/Ledger Electronic Payment
09/07/2025	Kent Structures Ltd	FPO 4	100,000.00	100,000.00		500			P/Ledger Electronic Payment
09/07/2025	Kent Structures Ltd	PO 5	100,000.00	100,000.00		500			P/Ledger Electronic Payment
09/07/2025	British Gas	D/D 3	36.85	36.85		500			British Gas-Ass Rm-Gas
10/07/2025	Ashford Window Tints	FPO 5	945.72	945.72		500			As.Wind.Tints - MCC-Annexe
10/07/2025	BILT Building Merchants	FPO 6	26.64	26.64		500			Bilt-Grms-Postcrete
10/07/2025	Kent Structures Ltd	FPO 7	12,067.40	12,067.40		500			P/Ledger Electronic Payment
10/07/2025	Marsh Magazine	FPO 8	12.00	12.00		500			Marsh Message-Subs
10/07/2025	M Coleman Arborocultural Servi	FPO 9	476.40	476.40		500			M.Coleman-Grms- Gen Maint
10/07/2025		FPO	687.00		114.50	4361	221	572.50	- MCC - Bleed Kit
						344	0	-572.50	- MCC - Bleed Kit
						6000	221	572.50	- MCC - Bleed Kit
15/07/2025	Zurich Town & Parish	FPO 10	706.19	706.19		500			Zurich-NRTC-Vehicle Insurance
15/07/2025	Brunel Engraving Company	FPO 11	512.54	512.54		500			Brunel-MCC -General Signage
15/07/2025	Branch Fire & Safety LLP	fpo	1,212.48	1,212.48		500			Branch-MCC-Fire Safety Insp
15/07/2025	SALARIES	FPO	11,223.93			4000	100	7,782.97	SALARIES - M4
						4005	100	3,356.81	SALARIES - M4
						4020	100	54.00	SALARIES - M4
						4364	275	30.15	SALARIES - M4
15/07/2025	Kent Pension Fund	FPO	3,750.02			4000	100	2,428.85	KPF - M3
						4005	100	1,272.42	KPF - M3
						4020	100	48.75	KPF - M3
15/07/2025	HMRC	FPO	2,852.65			4000	100	1,839.36	HMRC - M3
						4005	100	1,013.29	HMRC - M3
18/07/2025	Castle Water	D/D 4	17.47	17.47		500			Castle-MCC-Water
18/07/2025	Lloyds Bank	PAY	15.24			4305	275	15.24	Lloyds Bank - Service Charges
22/07/2025	Business Stream	D/D 5	165.46	165.46		500			P/Ledger Electronic Payment
23/07/2025	A/C Number 0065778857	FPO 12	1,890.20	1,890.20		500			EDF-MCC-Electricity
23/07/2025	Hatfield Interiors Limited	FPO 13	44,613.25	44,613.25		500			Hatfield - MCC - FF&E
23/07/2025	Rolfes DIY LLP	FPO 1	298.82	298.82		500			Rolfes-S Tools&Cons

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Cashbook 3

User: T.MORRIS

Lloyds Bank Business A/c

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
23/07/2025	Foords Electrical Centre	FPO 2	699.99	699.99	500				Foords-MCC-Fridge Freezer
23/07/2025	Mayland Consult Ltd	FPO 3	987.50	987.50	500				Mayland-MCC-Prof Fees
23/07/2025	Guy Holloway Architects	FPO 4	2,100.00	2,100.00	500				Holloway-MCC-Architect Fees
23/07/2025	Hopkins	FPO 5	3,286.80	3,286.80	500				Hopkins-MCC Defib
23/07/2025		FPO	76.90		4384	275		76.90	MCC/VE Day 80
					323	0		-76.90	MCC/VE Day 80
					6000	275		76.90	MCC/VE Day 80
23/07/2025		FPO	114.04		4384	275		114.04	MCC/VE Day 80
					323	0		-114.04	MCC/VE Day 80
					6000	275		114.04	MCC/VE Day 80
28/07/2025	British Gas	D/D 1	34.57	34.57	500				British Gas-T.H.-Gas
28/07/2025	Veolia ES (UK) plc	D/D 2	74.50	74.50	500				Veolia - Refuse Collection
30/07/2025	B E Ames Ltd	FPO 6	376.80	376.80	500				Ames-AR.- R&M
30/07/2025	Ashford Concert Band	fpo 7	250.00	250.00	500				Ashford Band-MCC/VE Day 80
30/07/2025	Ashford Outside Catering	fpo 8	1,476.00	1,476.00	500				AOC-MCC/VE Day 80
30/07/2025	Euroloos Limited	fpo 9	308.60	308.60	500				Euroloo-Sports Fld-Euroloos
30/07/2025	Kent County Council	FPO 10	163.21	163.21	500				KCC-Printers/Copiers
30/07/2025	MPR IT Solutions Ltd	FPO 11	512.40	512.40	500				MPR-Voip System
30/07/2025	Synergy CPC LLP	FPO 12	4,575.60	4,575.60	500				Synergy-MCC - PM Fees
30/07/2025	Vision ICT Ltd	FPO 13	840.00	840.00	500				Vision-Website Hosting
31/07/2025	Trooli Ltd	D/D 3	48.00	48.00	500				P/Ledger Electronic Payment
31/07/2025	Trooli Ltd	D/D 4	55.00	55.00	500				P/Ledger Electronic Payment
Total Payments for Month			499,152.69	480,265.39	114.50			18,772.80	
Balance Carried Fwd			133,969.93						
Cashbook Totals			633,122.62	480,265.39	114.50			152,742.73	

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Cashbook 4

User: T.MORRIS

Nat West Business Reserve A/c

For Month No: 4

Receipts for Month 4

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		63,202.86					63,202.86	
	Banked: 01/07/2025	76.67						
TRANSFER	Nat West Current A/c	76.67			200		76.67	CORRECTION
	Banked: 01/07/2025	132.73						
TRANSFER	Nat West Current A/c	132.73			200		132.73	CORRECTION
	Banked: 03/07/2025	669.00						
TRANSFER	Nat West Current A/c	669.00			200		669.00	AUTO TRANSFER
	Banked: 03/07/2025	31.39						
TRANSFER	Nat West Current A/c	31.39			200		31.39	CORRECTION
	Banked: 04/07/2025	550.00						
TRANSFER	Nat West Current A/c	550.00			200		550.00	AUTO TRANSFER
	Banked: 04/07/2025	12.16						
TRANSFER	Nat West Current A/c	12.16			200		12.16	CORRECTION
	Banked: 04/07/2025	7.35						
TRANSFER	Nat West Current A/c	7.35			200		7.35	CORRECTION
INTEREST	Banked: 31/07/2025	58.63						
INTEREST	Nat West	58.63			1080	275	58.63	Nat West - Interest
Total Receipts for Month		1,537.93	0.00	0.00			1,537.93	
Cashbook Totals		64,740.79	0.00	0.00			64,740.79	

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Cashbook 4

User: T.MORRIS

Nat West Business Reserve A/c

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
16/07/2025	Nat West Current A/c	TRANSFER	209.40			200		209.40	AUTO TRANSFER
16/07/2025	EDF Energy - A-4BC718AD	D/D 1	76.67	76.67		500			EDF-Ass.Rms - Electricit
16/07/2025	EDF Energy - A473728D3	D/D 2	132.73	132.73		500			EDF-T.H.-Electricity
17/07/2025	Nat West Current A/c	TRANSFER	31.39			200		31.39	AUTO TRANSFER
17/07/2025	Castle Water Ltd	D/D 3	31.39	31.39		500			Castle - Ass Rms-Water
18/07/2025	Nat West Current A/c	TRANSFER	19.51			200		19.51	AUTO TRANSFER
18/07/2025	Castle Water Ltd	D/D 4	12.16	12.16		500			Castle-T.H.-Water
18/07/2025	Castle Water Ltd	D/D 5	7.35	7.35		500			Castle-Grms Fountain-Water
Total Payments for Month			520.60	260.30	0.00			260.30	
Balance Carried Fwd			64,220.19						
Cashbook Totals			64,740.79	260.30	0.00			64,480.49	

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New Romney Town Council Current Year

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Cashbook 5

User: T.MORRIS

Petty Cash

For Month No: 4

Receipts for Month 4

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		227.81					227.81	
Banked:		0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		227.81	0.00	0.00			227.81	

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Cashbook 5

User: T.MORRIS

Petty Cash

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
22/07/2025	Sainsbury's	P/C 012	15.00		2.50	4384	275	12.50	Sainsbury's - MCC/VE Day 80
						323	0	-12.50	Sainsbury's - MCC/VE Day 80
						6000	275	12.50	Sainsbury's - MCC/VE Day 80
23/07/2025	Amazon	P/C 013	34.95		5.82	4384	275	29.13	Amazon - MCC/VE Day 80
						323	0	-29.13	Amazon - MCC/VE Day 80
						6000	275	29.13	Amazon - MCC/VE Day 80
31/07/2025	Drive Motor Spares	P/C 014	9.98		1.66	4360	275	8.32	Drive MS - Van Cleaning Kit
Total Payments for Month			59.93	0.00	9.98			49.95	
Balance Carried Fwd			167.88						
Cashbook Totals			227.81	0.00	9.98			217.83	

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Cashbook 6

User: T.MORRIS

Corporate Card

For Month No: 4

Receipts for Month 4

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Banked: 16/07/2025		1,626.13						
TRANSFER	Unity Trust Current A/c	1,626.13			205		1,626.13	Corporate Card
Total Receipts for Month		1,626.13	0.00	0.00			1,626.13	
Balance Carried Fwd		1,070.15						
Cashbook Totals		2,696.28	0.00	0.00			2,696.28	

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Cashbook 6

User: T.MORRIS

Corporate Card

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :			1,617.00					1,617.00	
01/07/2025	Amazon	CORP CARD	6.13		1.02	4380	275	5.11	Amazon - Flipchart Markers
02/07/2025	Lloyds Bank	CORP CARD	3.00			4305	275	3.00	Lloyds Bank Fee - TM
02/07/2025	GAVGO LTD	CORP CARD	39.90		6.66	4361	221	33.24	Gavgo - MCC - Cupboard Locks
02/07/2025	Amazon	CORP CARD	14.75		2.46	4380	275	12.29	Amazon - Flipchart Pad
04/07/2025	Amazon	CORP CARD	31.58		5.26	4380	275	26.32	Amazon - Post-Its
04/07/2025	Amazon	CORP CARD	39.00		6.50	4361	221	32.50	Amazon - Chopping Boards
06/07/2025	Amazon	CORP CARD	18.63		3.11	4320	221	15.52	Amazon - Ethernet Cable
06/07/2025	Amazon	CORP CARD	13.72		2.29	4375	275	11.43	Amazon - Extension Lead
08/07/2025	Amazon	CORP CARD	6.49		1.08	4384	275	5.41	Amazon - MCC/VE Day 80
						323	0	-5.41	Amazon - MCC/VE Day 80
						6000	275	5.41	Amazon - MCC/VE Day 80
08/07/2025	Amazon	CORP CARD	4.49		0.75	4384	275	3.74	Amazon - MCC/VE Day 80
						323	0	-3.74	Amazon - MCC/VE Day 80
						6000	275	3.74	Amazon - MCC/VE Day 80
09/07/2025	LifeVac Europe Ltd	CORP CARD	184.68		30.78	4361	221	153.90	LifeVac - MCC - LifeVac Kit
						344	0	-153.90	LifeVac - MCC - LifeVac Kit
						6000	221	153.90	LifeVac - MCC - LifeVac Kit
10/07/2025	Amazon	CORP CARD	62.75		10.45	4361	221	52.30	Amazon - MCC - Fem Hyg Bins
11/07/2025	Amazon	CORP CARD	9.10		1.52	4125	221	7.58	Amazon - MCC - Rinse Aid
14/07/2025	Amazon	CORP CARD	12.95		2.16	4361	221	10.79	Amazon - MCC - Signage
14/07/2025	Amazon	CORP CARD	14.97		2.49	4125	221	12.48	Amazon - MCC - Broom
14/07/2025	DVLA	CORP CARD	192.25			4400	275	192.25	DVLA - Road Tax
16/07/2025	Andrew James Homewares Ltd	CORP CARD	137.94		22.98	4361	221	114.96	A James Homewares - MCC - Jugs
16/07/2025	Adobe Systems Ltd	CORP CARD	198.96			4325	275	198.96	Adobe - Acrobat Pro
29/07/2025	Amazon	CORP CARD	5.99		1.00	4361	221	4.99	Amazon - MCC - Break Glass Box
29/07/2025	Amazon	CORP CARD	5.96		0.99	4361	221	4.97	Amazon - MCC - Break Glass Box
31/07/2025	Amazon	CORP CARD	53.74		8.96	4361	221	44.78	Amazon - MCC - Safety Harness
31/07/2025	Amazon	CORP CARD	22.30		3.72	4361	221	18.58	Amazon - MCC - Keysafe
Total Payments for Month			1,079.28	0.00	114.18			965.10	
Cashbook Totals			2,696.28	0.00	114.18			2,582.10	

Date: 03/09/2025

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Cashbook 7

User: T.MORRIS

Lloyds Bank I/A Online Saver

For Month No: 4

Receipts for Month 4

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		852,986.46					852,986.46	
INTEREST	Banked: 09/07/2025	627.54						
INTEREST	Lloyds Bank	627.54			1080	275	627.54	Lloyds Bank - Interest
					337		627.54	Lloyds Bank - Interest
					6001	275	-627.54	Lloyds Bank - Interest

Total Receipts for Month	627.54	0.00	0.00	627.54
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Cashbook Totals	853,614.00	0.00	0.00	853,614.00
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Date: 03/09/2025

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Cashbook 7

User: T.MORRIS

Lloyds Bank I/A Online Saver

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
08/07/2025	Lloyds Bank Business A/c	TRANSFER	250,000.00			210		250,000.00	T/F - Lloyds IA OL - Lloyds
09/07/2025	Lloyds Bank Business A/c	TRANSFER	250,000.00			210		250,000.00	T/F Lloyds IA OL to Lloyds
Total Payments for Month			500,000.00	0.00	0.00			500,000.00	
Balance Carried Fwd			353,614.00						
Cashbook Totals			853,614.00	0.00	0.00			853,614.00	

New Romney Town Council Current Year

Bank - Cash and Investment Reconciliation as at 31 August 2025

<u>Confirmed Bank & Investment Balances</u>			
<u>Bank Statement Balances</u>			
31/08/2025	Nat West Current A/c	500.00	
31/08/2025	Unity Trust A/c	184,441.75	
31/08/2025	Lloyds Bank Business A/c	40,259.68	
31/08/2025	Nat West Business Reserve A/c	64,786.80	
31/08/2025	Petty Cash	65.10	
31/08/2025	Corporate Card	0.00	
31/08/2025	Lloyds Bank I/A Online Saver	353,869.76	
			643,923.09
<u>Other Cash & Bank Balances</u>			
			10,453.00
			654,376.09
<u>Unpresented Payments</u>			
			1,226.10
			653,149.99
<u>Receipts not on Bank Statement</u>			
			0.00
<u>Closing Balance</u>			
			653,149.99
<u>All Cash & Bank Accounts</u>			
1	Nat West Current A/c	500.00	
2	Unity Trust Current A/c	184,441.75	
3	Lloyds Bank Business A/c	40,259.68	
4	Nat West Business Reserve A/c	64,786.80	
5	Petty Cash	65.10	
6	Corporate Card	-1,226.10	
7	Lloyds Bank I/A Online Saver	353,869.76	
	Other Cash & Bank Balances	10,453.00	
	Total Cash & Bank Balances		653,149.99

Date: 17/09/2025

New Romney Town Council Current Year

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Cashbook 1

User: T.MORRIS

Nat West Current A/c

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		500.00					500.00	
FP CREDIT	Banked: 04/08/2025	550.00						
FP CREDIT	BABYSEASHELLS LTD	550.00		91.67	1010	222	458.33	Baby Seashells - Annexe - Rent
	Banked: 04/08/2025	202.84						
TRANSFER	Nat West Business Reserve A/c	202.84			215		202.84	AUTO TRANSFER CORRECTIO
FP CREDIT	Banked: 05/08/2025	713.60						
FP CREDIT	Hobbs Parker	713.60		-14.40	1010	205	800.00	Hobbs Parker - THH - Rent
					4362	205	-72.00	Hobbs Parker - THH - Fees
	Banked: 05/08/2025	713.60						
TRANSFER	Nat West Business Reserve A/c	713.60			215		713.60	AUTO TRANSFER CORRECTIO
	Banked: 19/08/2025	216.49						
TRANSFER	Nat West Business Reserve A/c	216.49			215		216.49	AUTO TRANSFER
	Banked: 20/08/2025	22.39						
TRANSFER	Nat West Business Reserve A/c	22.39			215		22.39	AUTO TRANSFER
	Banked: 21/08/2025	165.06						
TRANSFER	Nat West Business Reserve A/c	165.06			215		165.06	AUTO TRANSFER
Total Receipts for Month		2,583.98	0.00	77.27			2,506.71	
Cashbook Totals		3,083.98	0.00	77.27			3,006.71	

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Cashbook 1

User: T.MORRIS

Nat West Current A/c

For Month No: 5

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
04/08/2025	EDF - Energy A-B92B4781	D/D	347.16	347.16		500			EDF-MCC-Annexe-Electricity
04/08/2025	Nat West Business Reserve A/c	TRANSFER	202.84			215		202.84	AUTO TRANSFER
04/08/2025	Nat West Business Reserve A/c	TRANSFER	202.84			215		202.84	AUTO TRANSFER
05/08/2025	Nat West Business Reserve A/c	TRANSFER	713.60			215		713.60	AUTO TRANSFER
05/08/2025	Nat West Business Reserve A/c	TRANSFER	713.60			215		713.60	AUTO TRANSFER
19/08/2025	EDF Energy - A473728D3	D/D 1	136.40	136.40		500			EDF-T.H. - Electricity
19/08/2025	EDF Energy - A-4BC718AD	D/D 2	80.09	80.09		500			EDF-Ass Rms-Electricity
20/08/2025	Castle Water Ltd	D/D 3	14.80	14.80		500			Castle Water - T.Hall-Water
20/08/2025	Castle Water Ltd	D/D 5	7.59	7.59		500			Castle Water-Grns Fount-Water
21/08/2025	EDF - Energy A-B92B4781	D/D 6	165.06	165.06		500			EDF-MCC Annexe-Electricity
Total Payments for Month			2,583.98	751.10	0.00			1,832.88	
Balance Carried Fwd			500.00						
Cashbook Totals			3,083.98	751.10	0.00			2,332.88	

Date: 17/09/2025

New Romney Town Council Current Year

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Cashbook 2

User: T.MORRIS

Unity Trust Current A/c

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
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Balance Brought Fwd : 114,640.34

114,640.34

CREDIT Banked: 12/08/2025 72,694.05

CREDIT HMRC 72,694.05

105

72,694.05 HMRC - VAT M3

Total Receipts for Month 72,694.05

0.00

0.00

72,694.05

Cashbook Totals 187,334.39

0.00

0.00

187,334.39

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Cashbook 2

User: T.MORRIS

Unity Trust Current A/c

For Month No: 5

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
07/08/2025	Three	D/D	40.78	40.78		500			Three - Staff Mobiles- CN/PM
18/08/2025	Castle Water Limited	D/D 2	191.60	191.60		500			Castle Water-Allots- Water
18/08/2025	Corporate Card	TRANSFER	1,128.14			220		1,128.14	Corporate Card
19/08/2025	Castle Water Ltd	D/D 3	43.72	43.72		500			Castle Water-Grns WC- Water
26/08/2025	Folkestone & Hythe District Co	D/D 4	1,482.40	1,482.40		500			F&HDC- Toilet Block - Contract
31/08/2025	UTB	FEE	6.00			4305	275	6.00	UTB - Fee
Total Payments for Month			2,892.64	1,758.50	0.00			1,134.14	
Balance Carried Fwd			184,441.75						
Cashbook Totals			187,334.39	1,758.50	0.00			185,575.89	

Date: 17/09/2025

New Romney Town Council Current Year

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Cashbook 3

User: T.MORRIS

Lloyds Bank Business A/c

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		133,969.93					133,969.93	
FPI Banked: 04/08/2025		249.84						
	Sales Recpts Page 493	249.84	249.84		100			Sales Recpts Page 493
FPI Banked: 04/08/2025		285.00						
	Sales Recpts Page 497	285.00	285.00		100			Sales Recpts Page 497
BGC Banked: 05/08/2025		28.94						
	BGC NSIB	28.94			1080	275	28.94	NSIB - Interest
500143 Banked: 06/08/2025		274.92						
	Sales Recpts Page 498	274.92	274.92		100			Sales Recpts Page 498
TFR Banked: 08/08/2025		87,230.80						
	TFR Furley Page LLP	87,230.80			1999	275	87,230.80	Furley Page - FHDC - S106
					339		87,230.80	Furley Page - FHDC - S106
					6001	275	-87,230.80	Furley Page - FHDC - S106
FPI Banked: 12/08/2025		249.84						
	Sales Recpts Page 494	249.84	249.84		100			Sales Recpts Page 494
FPI Banked: 15/08/2025		150.00						
	FPI [REDACTED]	150.00			566		150.00	[REDACTED] MCC Damage Deposit
FPI Banked: 18/08/2025		44.00						
	Sales Recpts Page 501	44.00	44.00		100			Sales Recpts Page 501
FPI Banked: 18/08/2025		150.00						
	FPI [REDACTED]	150.00			566		150.00	[REDACTED] MCC Damage Dep
FPI Banked: 18/08/2025		66.00						
	Sales Recpts Page 502	66.00	66.00		100			Sales Recpts Page 502
500144 Banked: 19/08/2025		124.92						
	Sales Recpts Page 499	124.92	124.92		100			Sales Recpts Page 499
FPI Banked: 19/08/2025		88.00						
	Sales Recpts Page 503	88.00	88.00		100			Sales Recpts Page 503
FPI Banked: 19/08/2025		150.00						
	FPI [REDACTED]	150.00			566		150.00	[REDACTED] - MCC Damage Deposit
FPI Banked: 20/08/2025		576.00						
	Sales Recpts Page 495	576.00	576.00		100			Sales Recpts Page 495
FPI Banked: 22/08/2025		108.00						
	Sales Recpts Page 504	108.00	108.00		100			Sales Recpts Page 504
BGC Banked: 27/08/2025		64.96						
	Sales Recpts Page 496	64.96	64.96		100			Sales Recpts Page 496
FPI Banked: 28/08/2025		33.25						
	Sales Recpts Page 506	33.25	33.25		100			Sales Recpts Page 506
FPI Banked: 28/08/2025		262.50						
	Sales Recpts Page 507	262.50	262.50		100			Sales Recpts Page 507

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Cashbook 3

User: T.MORRIS

Lloyds Bank Business A/c

For Month No: 5

Total Receipts for Month	90,136.97	2,427.23	0.00	87,709.74
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Cashbook Totals	<u>224,106.90</u>	<u>2,427.23</u>	<u>0.00</u>	<u>221,679.67</u>
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New Romney Town Council Current Year

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Cashbook 3

User: T.MORRIS

Lloyds Bank Business A/c

For Month No: 5

Payments for Month 5

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/08/2025	Business Stream	D/D 1	162.15	162.15		500			Business Stream-Grns WC-Water
06/08/2025	Ashford Window Tints	FPO 1	623.75	623.75		500			Ashford Window Tints-MCC
06/08/2025	M Coleman Arborocultural Servi	FPO 2	476.40	476.40		500			P/Ledger Electronic Payment
06/08/2025	Euroloos Limited	FPO 3	144.00	144.00		500			Euroloos-Sp Fld-Portaloos
06/08/2025	Weed Management Ltd	FPO 4	1,119.84	1,119.84		500			Weed Mngmt-Herbicide-MCC
06/08/2025	Ashford Borough Council	FPO	130.00			4385	275	130.00	Ashford BC - Civic/charity Eve
06/08/2025	[REDACTED]	FPO	100.00			566		100.00	[REDACTED]/Persimmon A/R Dep Re
08/08/2025	British Gas	D/D 2	32.06	32.06		500			British Gas-Ass Rms-Gas
08/08/2025	Folkestone & Hythe District Co	D/D 3	175.00	175.00		500			P/Ledger Electronic Payment
08/08/2025	Folkestone & Hythe District Co	D/D 4	720.00	720.00		500			P/Ledger Electronic Payment
13/08/2025	Fire-Tech Systems Ltd	FPO 5	180.00	180.00		500			Fire-Tech-MCC-Alarm
13/08/2025	Kent Structures Ltd	FPO 6	47,447.49	47,447.49		500			P/Ledger Electronic Payment
13/08/2025	Playsafety Ltd	FPO 7	364.80	364.80		500			Playsafety-Grns-Rospa Insp
13/08/2025	Steve Marsh Designs Ltd	FPO 8	360.00	360.00		500			P/Ledger Electronic Payment
13/08/2025	Kent Structures Ltd	FPO 9	100,000.00	100,000.00		500			P/Ledger Electronic Payment
13/08/2025	SALARIES	FPI	11,413.41			4000	100	7,910.75	SALARIES - M5
						4005	100	3,356.81	SALARIES - M5
						4020	100	131.00	SALARIES - M5
						4364	275	14.85	SALARIES - M5
13/08/2025	Kent Pension Fund	FPI	3,756.34			4000	100	2,476.71	KPF - M4
						4005	100	1,272.42	KPF - M4
						4020	100	7.21	KPF - M4
13/08/2025	HMRC	FPI	2,935.09			4000	100	1,921.80	HMRC - M4
						4005	100	1,013.29	HMRC - M4
13/08/2025	Hastings Borough Council	FPO	105.00			4360	275	105.00	Hastings BC - Speakers Day
						322	0	-105.00	Hastings BC - Speakers Day
						6000	275	105.00	Hastings BC - Speakers Day
13/08/2025	Mayoress of Folkstone Charity	FPO	60.00			4385	275	60.00	Mayoress Folk - Civ/ch event
18/08/2025	Lloyds Bank	PAY	14.12			4305	275	14.12	Lloyds Bank - Service Charges
18/08/2025	Mayor of Faversham Ch Fund	FPO	75.00			4385	275	75.00	Mayor of Fsham - Civ/ch event
20/08/2025	A/C Number 0065778857	FPO	1,431.55	1,431.55		500			EDF-MCC-Electricity
20/08/2025	Land Registry	000496	11.00			4335	275	11.00	Land Registry - Search
20/08/2025	Castle Water	D/D	14.88	14.88		500			Castle Water - MCC - Water
27/08/2025	Synergy CPC LLP	FPO 10	5,175.60	5,175.60		500			Synergy-MCC-PM Fees

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	Lloyds Bank Business A/c	For Month No: 5

Payments for Month 5					Nominal Ledger Analysis				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
27/08/2025	Ostridge Contractors Ltd	FPO 11	5,904.00	5,904.00		500			P/Ledger Electronic Payment
27/08/2025	MPR IT Solutions Ltd	FPO 12	809.40	809.40		500			P/Ledger Electronic Payment
28/08/2025	Veolia ES (UK) plc	D/D 1	74.50	74.50		500			Veolia-Refuse Collection
29/08/2025	British Gas	D/D 2	31.84	31.84		500			British Gas-T.H.-Gas
Total Payments for Month			183,847.22	165,247.26	0.00			18,599.96	
Balance Carried Fwd			40,259.68						
Cashbook Totals			224,106.90	165,247.26	0.00			58,859.64	

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Cashbook 4

User: T.MORRIS

Nat West Business Reserve A/c

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		64,220.19					64,220.19	
Banked: 04/08/2025		202.84						
TRANSFER	Nat West Current A/c	202.84			200		202.84	AUTO TRANSFER
Banked: 04/08/2025		202.84						
TRANSFER	Nat West Current A/c	202.84			200		202.84	AUTO TRANSFER
Banked: 05/08/2025		713.60						
TRANSFER	Nat West Current A/c	713.60			200		713.60	AUTO TRANSFER
Banked: 05/08/2025		713.60						
TRANSFER	Nat West Current A/c	713.60			200		713.60	AUTO TRANSFER
INTEREST	Banked: 29/08/2025	54.11						
INTEREST	Nat West	54.11			1080	275	54.11	Nat West - Interest
Total Receipts for Month		1,886.99	0.00	0.00			1,886.99	
Cashbook Totals		66,107.18	0.00	0.00			66,107.18	

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New Romney Town Council Current Year

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Cashbook 4

User: T.MORRIS

Nat West Business Reserve A/c

For Month No: 5

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
04/08/2025	Nat West Current A/c	TRANSFER	202.84			200		202.84	AUTO TRANSFER CORRECTION
05/08/2025	Nat West Current A/c	TRANSFER	713.60			200		713.60	AUTO TRANSFER CORRECTION
19/08/2025	Nat West Current A/c	TRANSFER	216.49			200		216.49	AUTO TRANSFER
20/08/2025	Nat West Current A/c	TRANSFER	22.39			200		22.39	AUTO TRANSFER
21/08/2025	Nat West Current A/c	TRANSFER	165.06			200		165.06	AUTO TRANSFER
Total Payments for Month			1,320.38	0.00	0.00			1,320.38	
Balance Carried Fwd			64,786.80						
Cashbook Totals			66,107.18	0.00	0.00			66,107.18	

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New Romney Town Council Current Year

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Cashbook 5

User: T.MORRIS

Petty Cash

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
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Balance Brought Fwd : 167.88

167.88

Banked:

0.00

0.00

0.00

Total Receipts for Month

0.00

0.00

0.00

0.00

Cashbook Totals

167.88

0.00

0.00

167.88

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Cashbook 5

User: T.MORRIS

Petty Cash

For Month No: 5

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/08/2025	Blakemore	P/C 015	10.20		1.23	4385	275	6.17	Blakemore - Mayors - Prizes
						4361	275	2.80	Blakemore - Mayors All/TH Refr
14/08/2025	Post Office	P/C 016	34.40			4370	275	34.40	Post Office - Stamps
18/08/2025	MFG N R Service Station	P/C 17	53.18		8.86	4400	275	44.32	MFG - Fuel CT Van
21/08/2025	Royal Mail	P/C 18	5.00			4370	275	5.00	Royal Mail - U/P Postage
Total Payments for Month			102.78	0.00	10.09			92.69	
Balance Carried Fwd			65.10						
Cashbook Totals			167.88	0.00	10.09			157.79	

Date: 17/09/2025	New Romney Town Council Current Year	Page: 84
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	Corporate Card	For Month No: 5

Receipts for Month 5			Nominal Ledger Analysis					
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 18/08/2025	1,128.14						
TRANSFER	Unity Trust Current A/c	1,128.14			205		1,128.14	Corporate Card
Total Receipts for Month		1,128.14	0.00	0.00			1,128.14	
Balance Carried Fwd		1,226.10						
Cashbook Totals		2,354.24	0.00	0.00			2,354.24	

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Corporate Card

For Month No: 5

Payments for Month 5

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :			1,070.15					1,070.15	
01/08/2025	Amazon	CORP CARD	54.99		9.17	4125	221	45.82	Amazon - MCC - WindowClean Kit
04/08/2025	Lloyds Bank	CORP CARD	3.00			4305	275	3.00	Lloyds Bank - Fee - TM
17/08/2025	Amazon	CORP CARD	193.96		32.32	4375	275	161.64	Amazon - Off Equip - PA Set-up
17/08/2025	Amazon	CORP CARD	24.50		4.08	4375	275	20.42	Amazon - Off Equip - PA Set-up
17/08/2025	Amazon	CORP CARD	17.79		2.97	4375	275	14.82	Amazon - Off Equip - PA Set-up
17/08/2025	Amazon	CORP CARD	52.99		8.83	4375	275	44.16	Amazon - Off Equip - PA Set-up
17/08/2025	Amazon	CORP CARD	359.00		59.83	4375	275	299.17	Amazon - Off Equip - Recording
18/08/2025	Destiny Entertainments Ltd	CORP CARD	266.30		44.38	4375	275	221.92	Destiny - Off Equip - PA Set-u
19/08/2025	Land Registry	CORP CARD	7.00			4335	275	7.00	Land Registry - Search Fees
20/08/2025	Amazon	CORP CARD	4.44		0.74	4361	221	3.70	Amazon - MCC - Signag
21/08/2025	Amazon	CORP CARD	53.98		9.00	4361	221	44.98	Amazon - MCC - Bungees
21/08/2025	Gear4Music	CORP CARD	94.89		15.82	4375	275	79.07	Gear4 - Off Equip - PA Set-up
21/08/2025	ECOMMERCE GBR LTD	CORP CARD	16.14			4355	275	16.14	E Commerce - Litter Hoo
21/08/2025	Amazon	CORP CARD	37.21		6.20	4361	221	31.01	Amazon - MCC - Signag
21/08/2025	Vehicle Control Solutions Ltd	CORP CARD	19.99		3.33	4361	221	16.66	Vehicle Control - MCC - Signag
23/08/2025	Amazon	CORP CARD	18.00		3.00	4355	275	15.00	Amazon - Litter Picker
25/08/2025	Amazon	CORP CARD	21.95		3.66	4380	275	18.29	Amazon - Laminating Pouches
25/08/2025	Amazon	CORP CARD	3.98		0.66	4361	221	3.32	Amazon - MCC - Signag
27/08/2025	Amazon	CORP CARD	33.98		5.66	4140	230	28.32	Amazon - The Greens Gents Tap
Total Payments for Month			1,284.09	0.00	209.65			1,074.44	
Cashbook Totals			2,354.24	0.00	209.65			2,144.59	

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User: T.MORRIS

Lloyds Bank I/A Online Saver

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		353,614.00					353,614.00	
INTEREST	Banked: 11/08/2025	255.76						
INTEREST	Lloyds Bank	255.76			1080	275	255.76	Lloyds Bank - Interest
					337		255.76	Lloyds Bank - Interest
					6001	275	-255.76	Lloyds Bank - Interest
Total Receipts for Month		255.76	0.00	0.00			255.76	
Cashbook Totals		353,869.76	0.00	0.00			353,869.76	

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Cashbook 7

User: T.MORRIS

Lloyds Bank I/A Online Saver

For Month No: 5

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
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0.00

Total Payments for Month

0.00

0.00

0.00

0.00

Balance Carried Fwd

353,869.76

Cashbook Totals

353,869.76

0.00

0.00

353,869.76

CAPITAL PROJECTS REPORT

(i) Maude Community Centre Project Update Report

Not available on this occasion due to the close proximity of the scheduled Post-Project Review Meeting and preparation of finalised costs.

(ii) Maude Community Centre Project Financial Update Report

Not available on this occasion due to the close proximity of the scheduled Post-Project Review Meeting and preparation of finalised costs.

PERSONNEL COMMITTEE MEMBERSHIP

Following the resignation of Councillor Davies from the Personnel Committee, it is now necessary to appoint one further Member to the afore-mentioned committee.

The make-up of this committee was previously discussed when a concern was raised regarding the fact that the committee comprised mainly male members, whilst the staff make-up is mainly female and it was felt that the committee was, therefore, not representative.

At that time, the Council was advised by the Clerk that the Equality Act prevents selection on the basis of gender and that the staff had been polled and had no concerns regarding the gender make-up of the Personnel Committee. It was, therefore, accepted that there should be no policy of determining the make-up of the committee based on gender.

Please note: It is not lawful to appoint a Member on the basis of gender. In voting, Councillors are requested, therefore, to solely consider any skills, knowledge, experience or personal attributes that would benefit this committee.

KALC COMMUNITY AWARDS SCHEME 2026

KALC COMMUNITY AWARDS SCHEME 2026

(SUPPORTED BY KENT COUNTY COUNCIL, THE HIGH SHERIFF OF KENT
and MAYOR OF MEDWAY)

OUTLINE

Aim of the Scheme: To acknowledge and give recognition to individuals or groups who have made a significant contribution to their local community.

Implementation: The closing date for nominations will be **Friday 30th January 2026**, so that the presentation of the awards can take place at the 2026 Parish, Town, Community Council or Parish Meeting (Local Council) Annual Meetings, which take place between March and June 2026.

Where a local council already has its own Community Award Scheme, the KALC award may be presented as an additional recognition.

Where principal authorities operate their own awards scheme, the KALC scheme will work at a more local level to avoid duplication or overlap.

Eligibility - Who can be nominated for an Award?

Eligible: **One nomination** may be made from each member Council. This can be any individual or group who lives or works within the Local Council boundary and is considered to have made a significant contribution to the local community.

Not Eligible – Campaign Groups.

What is the nomination process?

Each local council will determine its own process for identifying nominees.

Approaches may include selection by Council based on their own knowledge, or public nomination where the winner could be chosen based on the number of nominations received.

What is the criteria for making an Award?

No fixed definition of a “significant contribution”. Councils set criteria relevant to their local priorities. However, suggested criteria are outlined below.

What does the winner receive?

This will be a Certificate signed by the Kent County Chairman/Mayor of Medway, the High Sheriff of Kent and the KALC Chairman.

The Local Council will provide a short citation (max 30 words) for the certificate.

Councils may choose to present additional tokens of recognition if they wish.

Presentation: The Award should be presented during the Annual Meeting. Councils may also choose to invite the Chairman of Kent County Council/ Mayor of Medway, the High Sheriff of Kent, or the KALC Chairman to participate in the presentation, subject to their availability. Please let KALC know as soon as possible if you would like to request this. However, there is the opportunity for the recipient to also attend an awards ceremony held by the High Sheriff on **8th April 2026** where you may choose to have your certificate presented. Please indicate your preference on the form attached.

Local Councils are encouraged to publicise the awards locally to promote both the Council and the achievements of the winner.

Celebration Evening: For 2026, the High Sheriff of Kent has agreed to host an evening of celebration on **Wednesday 8th April 2026**. This will be held at the Shepherd Neame Brewery, in Faversham.

This will be a unique opportunity for nominees to be recognised among fellow nominees and to receive their award directly from the High Sheriff of Kent, KCC Chairman/Mayor of Medway.

Councils who prefer to present their certificates at their own annual meeting may still do so, but this celebration evening provides an additional and prestigious occasion to honour nominees. Further details will be provided to members once the nominations are in.

Is there any funding available to support the Award?

The Award Scheme has been designed to avoid creating undue time or financial burdens on the Local Council. The cost of the Certificates and frames will be met by Kent County Council.

Examples of possible criteria

A significant contribution to the local community may include:

- a) Long and sustained service to the community or part of it.
- b) Inspiring achievements or actions benefitting the local community.
- c) Activities that have brought benefit, recognition, or credit to the area and its people.

In reaching its decision, the Council may consider:

- The level of commitment shown.
- Challenges or obstacles overcome.
- Scale of benefit to the community.
- Number of people positively affected.
- Duration of contribution.
- Any other factors promoting the purpose of the Award.

An example of wording: For excellent running of the local knit and knatter group which brings together many residents that would otherwise feel lonely.

Recommended Actions:

- To adopt the KALC Community Award Scheme 2026
- To consider / approve an NRTC nomination for a 2026 KALC Community Award

MAUDE COMMUNITY CENTRE MOSAICS

It has been noted by some Councillors, Officers of the Council and Members of the Public that the rear extension of the main Maude Community Centre building comprises a vast expanse of brickwork within which are two substantial indented 'alcoves' and that these two spaces would provide perfect framing for some community artwork.

Noting the success of the Town Obelisk project, which has been very well-received by local residents due to the high quality of the artwork and the community-related subject matter, an enquiry has been made to ascertain whether, in principle, the same provider (Teach Me Courses), would be interested in undertaking another community artwork project to create two large mosaic murals for the rear of the Maude Community Centre, subject to planning consent and adequate funding. These murals could depict the history and usage of the site (eg boxing, football, cricket, children playing etc).

The outcome of enquiries is that Teach Me Courses would be very keen to undertake another community artwork project in New Romney and, in particular, very much likes the idea of creating two large mosaic murals to be displayed on the rear of the Maude Community Centre building – once again with significant community participation in creating the artworks.

There is an opportunity for Teach Me Courses to apply for Arts Council Funding for this project if the Town Council is minded to approve these proposals but, as always, there is a deadline for applications, so the Council's approval of the project is required to move this forward in time to meet application deadlines. Further, large-scale funding awards are, of course, more likely to be successful if an element of match-funding can be evidenced when applying. Therefore, the Council is also requested, at this time, to consider whether it can confirm an in-principal (subject to successful grant of an Arts Council Funding Award for this project) funding award from the 2026-27 NRTC grant funding budget.

Recommended Actions:

- To approve the installation of two mosaic murals to the rear of the Maude Community Centre, to be provided through a Community Art Project led by Teach Me Courses, subject to planning consent and adequate grant funding.

- To award, in principle (subject to successful application for Arts Council Funding), grant funding in the amount of £2,000.00 towards the cost of the afore-mentioned project, to be funded from the Council's 2026-27 grant funding budget.

MAUDE COMMUNITY CENTRE USE

(i) Use of Maude Community Hall for Mayoral Charity Events

Noting that any use of the Maude Community Centre by the Council does incur a cost (heating, lighting, water, stock replacement, caretaking cost), the Council is asked to approve the use of the Maude Community Centre Hall for an identified number of Mayoral fundraising and/or hosted events per annum FOC.

(ii) Use of Maude Pavilion by New Romney Sports Club

Noting that the Sports Club lease has still not been finalised, the Council is asked to consider the financial impact of applying the approved preferential hourly Sports Club rates for hire of the Maude Community Centre Hall and / or the ground floor sports pavilion.

Currently, the sports club is paying a significantly reduced hourly rate for hire of the sports pavilion – which will not cover the cost of utilities, caretaking costs and stock replenishment. In Once a lease is in place, the sports club will pay its share of utilities costs, will be required to maintain the interior to a clean and tidy standard and provide their own stock for cleaning and toilet facilities. However, this is currently all being covered by the Town Council for very little income.

The Council should, therefore, consider whether to rescind any preferential Sports Club hire rate WEF 1st November 2025, requiring the full hourly rate for any further ad hoc hire in order to better recoup associated costs, since the preferential rate was approved on the basis that the Sports Club is the Council's tenant and this is not currently the case.

(It is hoped that the lease will be returned and signed within the coming weeks, so it may not be necessary to implement such course of action – but it would be financially prudent to approve a course of action that will better protect the Council financially if this does not prove to be the case.)

END