

Cinque Port Town of New Romney



Mrs C. Newcombe
Town Clerk

Town Clerk's Office
Town Hall
New Romney
Kent TN28 8BT

Tel: New Romney 01797 362348

Ref: CN/3005

3rd November 2025

Dear Councillor,

**SUMMONS TO ATTEND A MEETING OF NEW ROMNEY TOWN COUNCIL,
TO BE HELD IN THE ASSEMBLY ROOMS, CHURCH APPROACH, NEW
ROMNEY, ON MONDAY 10TH NOVEMBER 2025 AT 6.45PM.**

You are hereby summoned to attend the above-mentioned meeting of New Romney Town Council to consider the under-mentioned business.

Yours sincerely,

C. Newcombe

Mrs C Newcombe
Town Clerk

Email: town.clerk@newromney-tc.gov.uk

PLEASE NOTE: *The afore-mentioned meeting will commence at 6.45pm.*

Members of Public are welcome to join this meeting.

Anyone displaying any symptoms of Covid-19 should NOT attend the meeting.

PUBLIC PARTICIPATION AT TOWN COUNCIL MEETINGS

1. Who can participate in a New Romney Town Council meeting?

Members of the Public and Press may attend this Council meeting, except at such times as certain sensitive personal, legal or contractual matters may be considered in private and confidential session, when Members of the Public will be required to leave the meeting.

A maximum of THREE members of public may also participate by submitting a question at a meeting. The question must relate to a matter affecting the parish of New Romney and/or its residents. Each submission must last no longer than 3 minutes in total.

Any such question should be delivered to the Council by way of a written statement submitted by email by midday on the day of the Council meeting - to be read out during the meeting. The question submitted should be mindful of the 3 minute speaking time available. The reading of the question will allow for any mid-sentence delivery to be completed before being stopped at the three minute deadline. If any Member of Public does not have access to email, a question can be submitted by email by a representative on their behalf.

Any such questions should be emailed to: town.clerk@newromney-tc.gov.uk by midday on the day of the Council meeting.

2. How and when do I have to let the council know that I want to participate?

You will need to give written notice (via email or post) that you would like to participate by 3pm on the **Wednesday** before the meeting, providing your name and contact details and a summary of what your question subject will be. No late notifications can be accepted.

3. What happens if more than three local residents want to participate by submitting questions to the Council?

The system will operate on the basis of “first come, first served” as identified by the Clerk. You will be notified as soon as possible after your ‘notification of wish to participate’ has been received as to whether or not you will be able to participate (by reading out your submission).

4. What will happen at the Council meeting?

Your question will be read aloud during the agenda item: Public Questions. If it is possible for the Chairman to provide a response to your question at the meeting, he/she will do so. If it is not possible to provide a response at that time, a response will be provided in writing – usually within 28 days of the meeting taking place.

Agendas and reports for meetings will be available at least 3 working days and usually 7 weekdays before the date of the meeting on the Town Council website. Any supplementary sheets will be available the day before the meeting and can be viewed at www.newromney-tc.gov.uk

THE LAWS OF LIBEL AND SLANDER

- These laws are very strict.
- If, in public, you say something about a person that is not true, even if you believe it to be true, you may be sued and have to pay compensation. Therefore, you need to be very careful about any criticism you wish to make of people in any written submission.
- Councillors are able to speak more freely and bluntly while in Council or Committee meetings than members of the public.
- You, as a member of the public, do not have the same protection.

**FULL COUNCIL MEETING
MONDAY 10TH NOVEMBER 2025 AT 6.45PM**

PRAYERS led by the Mayor's Chaplain

AGENDA

1. APOLOGIES:

To receive and note the apologies of councillors unable to attend.

2. DISPENSATION TO PARTICIPATE:

To receive and note any applications granted by the Town Clerk, on behalf of the Town Council, for dispensation to participate in Meetings of New Romney Town Council.

3. DECLARATIONS OF INTEREST:

Councillors to declare any Disclosable Pecuniary Interests or Other Significant or Personal Interests they may have in items on the agenda this evening.

4. REPORT OF THE KENT COUNTY COUNCILLOR:

To receive the report of the County Councillor for Romney Marsh (who is requested to provide a written copy of the report ahead of the meeting for publication within the electronic meeting agenda).

5. REPORTS OF FOLKESTONE & HYTHE DISTRICT COUNCILLORS (Encs*):

To receive the reports of the District Councillors for New Romney (who are each requested to provide a written copy of the relevant report ahead of the meeting for publication within the electronic meeting agenda).

6. ADJOURNMENT OF MEETING:

To consider formal adjournment of the meeting of the Council for a maximum period of fifteen minutes to allow for an allocated public session.

7. PUBLIC QUESTIONS:

Members of the public may put questions to the Chairman of the Council for a period of fifteen minutes regarding matters to do with the town of New Romney and its coastal areas of Littlestone and Greatstone, including items on the agenda. Any Councillors who have declared an "Other Significant Interest" in matters to be discussed at this meeting will also have the opportunity to speak within the session set aside for public participation, in accordance

with the Town Council's Code of Conduct Item 5(3)(b), which reads as follows:

“ Where you have an Other Significant Interest in any business of the Authority, you may... make representations, answer questions or give evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose.”

8. RE-CONVENING OF MEETING:

To formally re-convene the meeting of the Council.

9. MINUTES (Encs*):

To approve the minutes of the **Full Council Meeting** held on **13th October 2025** (Attached hereto*).

10. MAYOR'S REPORT AND COMMUNICATIONS (Encs*):

To receive and note the report of the Mayor:

- (i) Mayor's Civic Function List.
- (ii) Any Communications received by or for the Mayor

11. TOWN CLERK'S REPORT (Encs*):

To receive and note the report of the Town Clerk (Attached hereto*).

12. STANDING ORDER No.14:

The Mayor to consider any questions raised by Councillors about any business of the Council other than such business as has been listed specifically within the agenda, of which proper notice has been given (three working days minimum).

13. STANDING COMMITTEES (Encs*):

To receive and note the minutes of the following Standing Committee meetings and resolutions detailed therein and to ratify any recommendations also detailed therein, if required:

(i) Personnel Committee

Meeting held on 8th October 2025 (Enclosed herewith*)

(ii) Planning & Environment Committee

(a) Meeting held on 8th October 2025 (Enclosed herewith*)

(b) Meeting held on 5th November 2025 (To follow*)

14. RFO'S FINANCIAL REPORTS FOR 2025-26 (Encs*):

To consider final payments and receipts and bank reconciliations for September 2025, if available. (Attached hereto*)

15. COUNCIL REPRESENTATIVES' REPORTS:

To receive and note any **written reports of Representatives on Outside Bodies**, and from Councillors who have attended other meetings or fixtures on behalf of New Romney Town Council since the last ordinary meeting of the Council, if available.

16. CAPITAL PROJECTS REPORT:

(i) To receive and note the report on Capital Projects currently being undertaken, if available, and take any such action as may be deemed necessary thereon and / or consider any recommendations made therein.

- Maude Community Centre Project – Not available*

(ii) To receive and note the Maude Community Centre Project Financial Update Report, if available. (Not available*)

17. LOCAL GOVERNMENT REORGANISATION:

(i) To receive a presentation by FHDC Councillor Martin (max 15 minutes) regarding the District Council's proposed options for Local Government Reorganisation and put any questions thereon.

(ii) To consider any formal response to the District Council in respect of its proposed options for Local Government Reorganisation.

18. STRATEGIC PLAN 2023-27 (Encs*):

To receive and note the New Romney Town Council Strategic Plan 2023-27 with latest updates and take any such action thereon as may be deemed appropriate.

19. EXCLUSION OF PUBLIC AND PRESS:

To consider exclusion of public and press in accordance with Standing Order No.34 (a), which states that *'in view of the special and confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded [from the meeting] and they are instructed to withdraw'* due to the fact that the following agenda items relate to legal matters.

20. ON-GOING MATTERS:

To consider any updates or additional information and/or progress on any on-going legal matters (Confidential report to follow if appropriate) and to take any action thereon as may be deemed necessary.

- Maude Community Centre (formerly CHSPN) s106 Agreement

21. PERSONNEL MATTERS:

To receive and note any report regarding Personnel Matters (Confidential report to follow if appropriate) and take any such action as may be deemed necessary thereon.

22. LAND AND TENANCY MATTERS:

To consider matters pertaining to Town Council Land and Tenancies (confidential report to follow* if appropriate) and take any such action as may be deemed necessary thereon.

23. CONCLUSION OF PRIVATE SESSION:

To consider concluding private session, if appropriate.

NB: Reports or notes of the Personnel Panel will be considered as Private & Confidential as they concern staff matters; and all legal information, documents, agreements or reports may be considered likewise. Other items may be considered as private and confidential if the Town Council deems that it is in the public interest to do so.

Town Clerk – 3rd November 2025

AGENDA ITEM 4

COUNTY COUNCILLOR REPORT – NRTC FULL COUNCIL MTG 13TH OCTOBER 2025.

Report Awaited.

DISTRICT COUNCILLOR REPORT – NRTC FULL COUNCIL MTG 10TH NOVEMBER 2025.

Since my last NRTC Full Council report I have attended the following FHDC Council meetings.

FHDC Full Council – none.

Overview and Scrutiny Committee – none.

Finance and Resources Scrutiny Sub-Committee – none.

Oportunitas – none.

Planning and Licensing Committee – meeting cancelled.

Nuclear Legacy Advisory Forum (NuLEAF) - 1 meeting 10/09/25.

FHDC /Joint Parish Council – none.

Romney Marsh Partnership – none.

Southern Water – Folkestone, Hythe & Romney Marsh Steering Group – next meeting in 28th November.

FHDC Member training – none.

Coast Drive Destination Project – Site meeting 27/10/25.

FHDC Planning and Licensing Committee meetings.

Meeting on 7th October was cancelled.

Folkestone and Hythe District Council – Communications.

Local Government Reorganisation

The latest communications on the KPMG assessment of the options were sent by me to all NRTC Councillors, via the Town Clerk.

Any comments on the documents and proposals would be most welcome.

Folkestone and Hythe District Council meeting – 1st October 2025.

Report presented at previous NRTC meeting.in previous

Romney Marsh Partnership .

Informal update of 3 year economic plan timetable.

Coastal Destination Project – site meeting – 27/10/2025.

The site meeting with FHDC Officer and Town Clerk took place focusing on the access arrangements to the Greens for NRTC Beach Hut Owners.

The Concession document will be sent out shortly.

The Project is currently waiting for UK Power Networks to complete the HV electrical connections, which they are due to start at the end of November. This will be followed by the commissioning and testing of the Concession unit etc.

Overview and Scrutiny –Otterpool Task & Finish Group Meeting – 30/10/2025.

I have selected to sit on the Overview and Scrutiny –Otterpool Task & Finish Group and this was my first meeting.

This meeting was held in Private and Confidential, due to the nature of the business being discussed.

Nuclear Legacy Advisory Forum (NuLeAF).

As Vice-Chairman of NuLeAF I was invited to a Focus Group meeting by Nuclear Restoration Services, held at Tilling Green Community Centre on 30th October.

The Focus Group was made up of an East Sussex County Councillor, FHDC Officer and FHDC Councillors.

The output of the meeting will be communicated to all Site Stakeholder Groups later in the year.

Dungeness Site Stakeholder Group – Thursday 23rd October 2025.

As Chair of the RMP, I have been invited to join the Dungeness Site Stakeholder Group.

The Agenda included:

DUNGENESS A's SITE DIRECTOR'S PRESENTATION – [REDACTED]

SITE DIRECTOR • DUNGENESS B's STATION DIRECTOR'S REPORT – [REDACTED]

[REDACTED] STATION DIRECTOR

ONR REPORT FOR DUNG A – [REDACTED] ONR INSPECTOR

ONR REPORT FOR DUNG B – [REDACTED] ONR INSPECTOR

ENVIRONMENTAL UPDATE FOR DUNGENESS A AND DUNGENESS B • [REDACTED]

[REDACTED] EA INSPECTOR

[REDACTED] EA INSPECTOR, DUNGENESS B

NRS UPDATE – [REDACTED] DIRECTOR OF EXTERNAL AFFAIRS

See link for full reports - https://nrssg.com/event/2048_dungeness-ab-ssg-meeting-3/

Local Resident Concerns.

I am currently dealing with 3 planning/enforcement cases, a number of housing issues, highways issues, parking, tree maintenance and surface drainage/waste-water (sewage) issues.

Ward Grant Applications.

I have received several requests for Ward Grants from organisations across the district. We are allocated up to £3,000 to be distributed over a 12-month period.

<i>Organisation</i>	<i>Reason</i>	<i>Grant Allocation</i>	<i>Remaining</i>
New Romney Country Fayre	Biggest free event on Romney Marsh and a Community Event Revitalising Community Spirit.	£500	£2,500
Strange Cargo	Support for Charivari Community Carnival.	£150	£2,350
New Romney In Bloom	Support for work in West Street Car Park, New Romney	£150	£2,200
Strange Cargo	Support for Marsh Academy students to take part in Charivari Carnival.	£100	£2,100
Litter Picking Watch Romney Marsh	Purchase of materials and PPE for graffiti removal around the Marsh	£150	£1,950
Light Up New Romney	Street entertainment for LUNR Parade	£400	1,550

FHDC Councillor Paul Thomas – 2nd November 2025

MINUTES
of
A Meeting of New Romney Town Council
Held in the Assembly Rooms, New Romney
on Monday 13th October 2025
Commencing at 6.45pm

PRESENT: The Right Worshipful the Mayor of New Romney,
Councillor John Rivers

Town Ward:

Councillors: P Carey, J Davies, Rev Cn S McLachlan, L Phillips and
W D Wimble

Coast Ward:

Councillors: P Thomas, P Coe, J Hiscock, K Terry, S O' Hare,
E Carr and P Peacock

In Attendance:

Town Clerk	-	Mrs C Newcombe
Members of Public	-	1

IN THE CHAIR

The Mayor – Councillor J Rivers

The Mayor's Chaplain was not present, having conveyed apologies for absence prior to the meeting. Cllr Rev Cn McLachlan led prayers.

The formal business of the meeting commenced **@6.48PM.**

285/2025-26 APOLOGIES FOR ABSENCE

Apologies for absence were received and noted, as follows:

Councillor S Hodges	-	for personal reasons
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286/2025-26 DISPENSATION TO PARTICIPATE

No new applications for Dispensation to Participate had been processed by the Town Clerk.

287/2025-26 DECLARATIONS OF INTEREST

@6.45PM Councillor Hiscock declared a Personal Interest in respect of Town Council finance reports due to her employment of a contractor who is also employed by the Town Council. (Minute Ref: 298/2025-26 refers)

Councillor Rivers declared a Personal Interest in respect of the KALC (Kent Association of Local Councils) Community Award Scheme due to his position as President of KALC. (Minute ref: 302/2025-26 refers)

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@7.21PM Councillor Wimble declared a Personal Interest in respect of proposals for a mosaic artwork project at the Maude Community Centre due to a request having been received for Ward Grant Funding in respect of the afore-mentioned proposals. (Minute ref: 303/2025-26 refers)

288/2025-26 **REPORT OF THE KENT COUNTY COUNCILLOR**

The report of the KCC Councillor was duly received and noted. There were no questions arising.

289/2025-26 **REPORTS OF THE DISTRICT COUNCILLORS**

FHDC Councillor Thomas' report was duly received and noted, with questions thereon having been put and answered.

290/2025-26 **ADJOURNMENT OF MEETING**

It was not necessary to adjourn the meeting as no public questions or statements had been received in writing.

291/2025-26 **PUBLIC QUESTIONS**

None.

292/2025-26 **RE-CONVENING OF MEETING**

Not applicable.

293/2025-26 **MINUTES**

The Chairman presented the minutes of the **Full Council Meeting** held on **8th September 2025**, copies of which had been previously circulated to all Councillors, and it was:

PROPOSED BY: Councillor Thomas

SECONDED BY: Councillor Hiscock

RESOLVED – that the minutes of the Full Council Meeting held on 8th September 2025 be approved and signed as a true and correct record.

NB: Councillors Carr, Phillips, Davies and Rev Cn McLachlan abstained from voting as they had not been present at the afore-mentioned meeting.

The Chairman subsequently signed the afore-mentioned minutes.

294/2025-26 **MAYOR'S REPORT AND COMMUNICATIONS**

The Mayor's report regarding civic engagements attended since the last meeting was duly received and noted.

295/2025-26 **TOWN CLERK'S REPORT**

The Town Clerk's report was received and noted and read as under:

MEETING OF FULL COUNCIL – 13TH OCTOBER 2025

TOWN CLERK'S REPORT

Actions completed since the Full Council meeting held on 8th September 2025:

- 1) The clean copy of the lease for the **Maude Community Centre Ground Floor Sports Pavilion**, as amended in accordance with the recent resolution of the Town Council, has been passed to the Sports Club for signing. Its return for exchange and completion is still currently awaited.

Additional Items of Report:

- 1) The Council has been advised that the **notice of conclusion of external audit**, which is currently awaited by the Town Council and which is required to be published by end September 2025 is unlikely to be received by that deadline. The government appointed auditor has advised that, in such instance, the Council should publish on its website a notification to state that it has not been possible to publish the notice by the deadline as it has not been received from the auditor. This action has been completed on behalf of the Town Council and the link to the statement has been published on social media.
- 2) Damage has been sustained to one changing room fire door in the **Maude Pavilion** whilst let to the sports club. A quotation has been requested for supply and installation of a replacement door and the Sports Club has been advised that it will be held responsible for all associated costs. This point has been acknowledged by representatives of the Sports Club.
- 3) A further vehicular incident has occurred in the **Maude Community Centre Car Park**, in which a large van reversed into the Blue Badge Parking sign and knocked the post out of the ground.
- 4) It would appear that a vehicle has driven up and over the bank adjacent the **Maude Community Centre Car Park Entrance Drive**, presumably to avoid the height barrier. This area is due to be planted out and New Romney in Bloom is preparing for the first phase of planting. However, it may be necessary to consider installing a number of bollards along the front perimeter of the car park.

Town Clerk

6th October 2025

296/2025-26 **STANDING ORDER NO.14**

No questions had been submitted in accordance with Standing Order 14.

297/2025-26 **STANDING COMMITTEES**

- (i) Councillor Rivers presented the minutes of the **Health & Wellbeing Committee** meeting held on **2nd September 2025**, which were duly received and noted.

(ii) Councillor Terry presented the minutes of the **Planning & Environment Committee** meeting held on **10th September 2025**, which were duly received and noted.

(iii) Councillor Thomas presented the minutes of the **Personnel Committee** meeting held on **24th September 2025** which were duly received and noted and it was:

PROPOSED BY: Councillor Thomas

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that the recommendation of the Personnel Committee, as identified under minute reference 261/2025-26, be ratified and the Employer Pensions Discretions Policy and Policy on Flexible Retirement be hereby approved and adopted with immediate effect.

298/2025-26 **RFO'S FINANCIAL REPORTS FOR 2025-26**

The RFO presented final payments and receipts and final bank reconciliation for the month of **July and August 2025**, which were duly received and noted and it was:

PROPOSED BY: Councillor Thomas

SECONDED BY: Councillor Peacock

RESOLVED UNANIMOUSLY – that the finance reports for the months of July and August 2025 be hereby received and approved.

Payments and receipts for the month of **July 2025** being in the amounts as detailed below:

	Receipts:	Payments:
NatWest Current Account	£1,479.30	£1,479.30
Unity Trust Current Account:	£54,137.50	£103,198.74
Lloyds Bank Business Account:	£601,351.83	£499,152.69
NatWest Business Reserve Account:	£1,537.93	£520.60
Petty Cash:	£0.00	£59.93
Lloyds Bank Corporate Card:	£1,626.13	£1,079.28
Lloyds Bank Instant Access O/L Saver:	£627.54	£500,000.00
NSIB:	£0.00	£0.00

Payments and receipts for the month of **August 2025** being in the amounts as detailed below:

	Receipts:	Payments:
NatWest Current Account	£2,583.98	£2,583.98
Unity Trust Current Account:	£72,694.05	£2,892.64
Lloyds Bank Business Account:	£90,136.97	£183,847.22
NatWest Business Reserve Account:	£1,886.99	£1,320.38
Petty Cash:	£0.00	£102.78
Lloyds Bank Corporate Card:	£1,128.14	£1,284.09
Lloyds Bank Instant Access O/L Saver:	£255.76	£0.00
NSIB:	£0.00	£0.00

299/2025-26 **COUNCIL REPRESENTATIVES REPORTS**

None.

300/2025-26 **CAPITAL PROJECTS REPORT**

(i) There was no Maude Community Centre Project Update Report on this occasion due to the close proximity of the scheduled post-project review meeting.

(ii) The Maude Community Centre Project Financial Update Report was not available on this occasion due to the close proximity of the scheduled post-project review meeting, for which a final cost report is in preparation.

301/2025-26 **PERSONNEL COMMITTEE MEMBERSHIP**

Having duly noted the requirement to appoint a Member to the Personnel Committee due to a recent resignation from the Committee, it was:

PROPOSED BY: Councillor Thomas

SECONDED BY: Councillor Carr

RESOLVED UNANIMOUSLY – that Councillor Terry be hereby coopted onto the Personnel Committee with immediate effect.

302/2025-26 **KALC COMMUNITY AWARD SCHEME**

Having duly considered the details of the KALC Community Award Scheme 2026, it was:

PROPOSED BY: Councillor Peacock

SECONDED BY: Councillor Carr

RESOLVED UNANIMOUSLY – that New Romney Town Council shall hereby adopt the KALC Community Award Scheme 2026.

303/2025-26 **MAUDE COMMUNITY CENTRE MOSAICS**

Having duly considered a proposal for a mosaic artwork installation to the rear of the Maude Community Centre building, it was:

PROPOSED BY: Councillor Phillips
SECONDED BY: Councillor Thomas

– that the installation of two mosaic murals to the rear of the Maude Community Centre building, to be provided through a Community Art Project led by TeachMe Courses subject to planning consent and adequate grant funding, be hereby approved.

A vote ensued, the outcome of which was as follows:

FOR: 3
 AGAINST: 10

The motion was not, therefore, carried.

304/2025-26 **MAUDE COMMUNITY CENTRE USE**

(i) Having duly considered potential for use of the Maude Community Centre for Mayoral fundraising or hosted events, it was:

PROPOSED BY: Councillor Wimble
SECONDED BY: Councillor Rev Cn McLachlan

RESOLVED UNANIMOUSLY – that use of the Maude Community Centre for a maximum of 12 Mayoral Fundraising / Hosted Events per annum free of charge be hereby approved.

(ii) Having considered the current ad hoc hire arrangement with New Romney Football Club in respect of the Maude Community Centre ground floor sports pavilion and, having duly noted on-going delays in progressing exchange and completion of the anticipated lease arrangement as well as the cost implications linked with continuation of ad hoc hire at a preferential hire rate, it was:

PROPOSED BY: Councillor Thomas
SECONDED BY: Councillor Peacock

RESOLVED UNANIMOUSLY – that the preferential Sports Club hire rate currently being applied to ad hoc hire of the Maude Community Centre ground floor sports pavilion be hereby rescinded with effect from 1st November 2025, requiring the full hourly rate to be applied to any further ad hoc hire from the afore-mentioned date in order to better recoup associated costs.

305/2025-26 **EXCLUSION OF PUBLIC AND PRESS**

@7.40PM having duly considered the nature of matters to be discussed, it was:

PROPOSED BY: Councillor Rev Cn McLachlan

SECONDED BY: Councillor Carr

RESOLVED UNANIMOUSLY – that due to the nature of information about to be considered, which might serve to disclose sensitive legal information or sensitive personal data relating to one or more individuals, it is advisable in the public interest that the Public and Press be temporarily excluded and they are now instructed to withdraw.

Ther member of public withdrew from the meeting room.

306/2025-26 **ON-GOING MATTERS**

Having duly considered an email communications chain relating to a s106 Agreement pertaining to the Maude Community Centre project, which had been circulated to all Councillors, it was:

PROPOSED BY: Councillor Thomas

SECONDED BY: Councillor Wimble

RESOLVED UNANIMOUSLY – that New Romney Town Council’s solicitor be instructed to communicate with Folkestone & Hythe District Council to present the Town Council’s position in respect of an outstanding uplift payment in accordance with the terms of the Maude Community Centre (formerly CHSPN) s106 Agreement.*

*Costs to be allocated to the Legal and Professional Fees Budget.

307/2025-26 **PERSONNEL MATTERS**

The Clerk reported that Councillor Wimble had submitted an updated DPI (Disclosable Pecuniary Interests) form to the District Council Monitoring Officer, as required.

308/2025-26 **LAND AND TENANCY MATTERS**

The Clerk confirmed that there was nothing to report under this agenda item.

309/2025-26 **CONCLUSION OF PRIVATE SESSION**

@7.51PM it was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Wimble

RESOLVED UNANIMOUSLY that the private session be hereby Concluded.

The Chairman thanked those present for their attendance and the meeting concluded **@7.51PM.**

NB: All documents referred to herein are available at the Town Hall for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the Town Clerk

MAYOR'S CIVIC FUNCTION LIST

Events attended since the October 2025 meeting of Full Council

1. Monday 20th 2025 – Opened funeral directors in High Street *
2. Saturday 1st November – Supported Hythe Mayor: Quiz Charity Night *
3. Sunday 2nd November – Supported Margate Mayor: Charity lunch *
4. Tuesday 4th November – Visit charity “With Grace” *
5. Wednesday 5th November – Remembrance Service: Dover Cruise Terminal *
6. Sunday 9th November – Remembrance Service: St Nicholas Church * *

* Accompanied by the Mayoress.

* Accompanied by the Deputy Mayor

MEETING OF FULL COUNCIL – 10TH NOVEMBER 2025 TOWN CLERK'S REPORT

Actions completed since the Full Council meeting held on 13th October 2025

- 1) The lease for the **Maude Community Centre Ground Floor Sports Pavilion**, has now been signed and completed. Keys to the premises will have been issued to the New Romney Sports Club by the time of this meeting.
- 2) The approved **Employer Pensions Discretions Policy and Policy on Flexible Retirement** has been dated and added to Appendices to Standing Orders.

Additional Items of Report:

- 1) The **notice of conclusion of external audit**, which should have been received and publicised by end of September 2025, is currently still awaited by the Town Council.
- 2) The Chairman of the Council, together with the Town Clerk and the RFO, met with the Chairman and the Chief Executive of Folkestone District Council on 29th October 2025 to discuss **potential for transfer of a number of identified assets**. It was a positive meeting, the outcome of which is that it will now be necessary to request detailed information relating to any asset with potential for transfer to the Town Council in order that a detailed business case can be developed, which identifies significant benefit to the parish, the residents and the local environment as a result of any asset transfer. This action is currently in hand.

Town Clerk

3rd November 2025

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MINUTES
Of
A Meeting of New Romney Town Council's Personnel Committee
Held in the Assembly Rooms, New Romney
on Wednesday 8th October 2025
Commencing at 11.00am

PRESENT: Councillors J Rivers, P Coe, P Thomas and
P Peacock

In the Chair: Councillor P Thomas

In Attendance: Deputy Town Clerk - Mrs C T Morris

The Business of the meeting commenced at 11.00am.

263/2025-26 **APOLOGIES FOR ABSENCE**
None.

264/2025-26 **DISPENSATION TO PARTICIPATE**
No new requests for Dispensation to Participate had been processed by the
Town Clerk.

265/2025-26 **DECLARATIONS OF INTEREST**
None.

266/2025-26 **MINUTES**
Having duly considered the minutes of the Personnel Committee meeting held
on 24th September 2025, copies of which had been previously circulated to
Members of the Personnel Committee, it was:

PROPOSED BY: Councillor Coe
SECONDED BY: Councillor Peacock

**RESOLVED UNANIMOUSLY – that the minutes of the Personnel
Committee meeting held on 24th September 2025 be signed as a true and
correct record.**

The afore-mentioned minutes were subsequently signed by the Chairman.

267/2025-26 **CLERK'S REPORT**
Nothing to report on this occasion.

268/2025-26 **FINANCIAL MATTERS**

The updated Personnel Budget Comparison Report 2025-26 was not available on this occasion due to the close proximity to the previous Committee meeting held on 24th September 2025.

269/2025-26 **EXCLUSION OF PUBLIC AND PRESS**

@11.01AM, having considered the nature of matters to be discussed under Agenda Item 8 and, in view of the fact that personal information that may identify one or more individuals was to be discussed, it was, in accordance with the Public Bodies (Admission to Meetings) Act 1960:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Peacock

RESOLVED UNANIMOUSLY – that ‘in view of the special and confidential nature of the business about to be transacted, it is advisable in the public interest that the Public and Press be temporarily excluded and they are now instructed to withdraw.’

NB: There were no members of press or public present at that time.

270/2025-26 **STAFF MATTERS**

(i) Councillor / Staff Protocols

It was confirmed that there were no relevant matters of report on this occasion.

(ii) Maude Community Centre Caretaker / Cleaner

Following due consideration, regarding the appointment of a temporary, part time caretaker / cleaner to be based primarily at the new Maude Community Centre, it was:

PROPOSED BY: Councillor Thomas

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that (i) the candidate, as identified to those present, be appointed as temporary, part-time Caretaker , to be based primarily at the Maude Community Centre; to be appointed on the basis of a minimum 18 paid hours over 3.5 days per week, with contractual overtime payable at basic rate, as required and directed by the employee’s Line Manager, under a fixed-term 12 month contract, initially, with potential for permanent employment thereafter, noting that the salary scale for the position has been set at SP11 – SP14 on the nationally agreed salary scale, and the starting salary shall be set at SP11;

(ii) the Clerk be authorised to take all such actions as are required to facilitate the afore-mentioned appointment as expediently as possible, if, for any reason, the appointment is declined by the identified preferred candidate, then the post be offered directly to the identified second-place candidate and (iii) it be hereby confirmed that salary in respect of the afore-mentioned appointment is to be funded from the Staffing Provision Reserve Fund in the first instance, and then to be fully accounted for in the setting of the Personnel Budget for 2026-27 that is to be presented to the Finance and General Purposes Committee and, subsequently, Full Council for final approval.

(iii) Town Sergeant

Following due consideration, regarding the appointment of a temporary Town Sergeant, it was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Peacock

RESOLVED UNANIMOUSLY – that (i) the candidate, as identified to those present, be appointed as temporary Town Sergeant under a fixed-term 12 month zero hours contract, initially, with potential for permanent employment thereafter, noting that the hourly rate for the position has been set at the prevailing Civic rate; (ii) the Clerk be authorised to take all such actions as are required to facilitate the afore-mentioned appointment as expediently as possible (iii) it be hereby confirmed that salary in respect of the afore-mentioned appointment is to be funded from the Personnel Budget.

271/2025-26 **CONCLUSION OF PRIVATE SESSION**

@11.16AM, it was:

PROPOSED BY: Councillor Peacock

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that the private and confidential session be hereby concluded.

The Chairman thanked those present for their attendance and participation and the meeting then concluded **@11.16AM**.

NB: All documents referred to herein are available for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the Deputy Town Clerk

MINUTES
of
A Meeting of the Planning and Environment Committee
Held in the Assembly Rooms, Church Approach, New Romney
on 8th October 2025
Commencing at 6.45pm

PRESENT:

Councillors: K Terry, S O'Hare, P Coe, J Rivers, P Carey, and J Davies.

In the Chair: Councillor K Terry

In Attendance: Planning Clerk - Miss S Walmsley
 Members of public - 0

272/2025-26 **APOLOGIES FOR ABSENCE**

Councillor Houston sent apologies - for personal reasons.

273/2025-26 **DISPENSATION TO PARTICIPATE**

No new applications for Dispensation to Participate had been received.

274/2025-26 **DECLARATIONS OF INTEREST**

Councillor Terry declared a personal interest – the applicant of Planning Application 25/1755/FH is known to them.

275/2025-26 **ADJOURNMENT OF MEETING**

It was not necessary to adjourn the meeting as no questions had been received in writing.

276/2025-26 **PUBLIC QUESTIONS**

None received.

277/2025-26 **RE-CONVENING OF MEETING**

Not applicable.

278/2025-26 **MINUTES****Minutes of the Meeting Held on 10th September 2025**

The Chairman presented the **Minutes of the Planning and Environment Committee Meeting** Held on **10th September 2025**, a copy of which had been previously circulated to all Councillors.

Having duly considered the afore-mentioned minutes, it was:

PROPOSED BY: Councillor Carey

SECONDED BY: Councillor O'Hare

RESOLVED – that the Minutes of the Planning and Environment Committee Meeting held on 10th September 2025 be approved and subsequently signed as a true and correct record. Councillor Davies abstained as he has not been at the meeting.

279/2025-26 **PLANNING CLERK'S REPORT**

The Planning Clerk's report, which included information about the Premise Licence review PR202507-120012, illegal parking on Lydd Road, 37 High Street New Romney building works and information of upcoming consultations South Brooks Solar Farm are holding in the area were duly received and noted.

280/2025-26 **SCHEDULE OF PLANNING APPLICATIONS**

It was

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor O'Hare

RESOLVED UNANIMOUSLY – that NRTC Planning and Environment Committee comments, including those comments relating to additional planning applications received after publication of the agenda for this meeting, be submitted to FHDC Planning Department:

Application No

Location and Description

(i) [APP/L2250/D/25/3372361](#)

3 Meehan Road, Greatstone, New Romney TN28 8SQ

Appeal against refusal of [25/1004/FH](#) - Erection of Garage.

We have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal.

If you wish to withdraw your previous representation, you can do so online at <https://acp.planninginspectorate.gov.uk>. If you do not have access to the internet, you can send your request for this to

The Planning Inspectorate, Temple Quay House, 2 The Square, Bristol .

The Fast Track Appeal procedure does not allow a statement by the officer/any fresh comments to be sent.

The appeal documents are available for inspection online at:

https://folkestonehythdc.my.site.com/PR3/s/detail/a1ebH000000oU9NQAU?c_r=Arcus_BE_Public_Register.

You can get a copy of one of the Planning Inspectorate's "Guide to taking part in planning appeals" booklet free of charge at <https://www.gov.uk/government/collections/takingpart-in-a-planning-listed-building-or-enforcement-appeal>.

When made, the decision will be published online at <https://acp.planninginspectorate.gov.uk>

Yours faithfully,

Llywelyn Lloyd
Chief Planning Officer

NRTC – Previously commented no objection.

RECOMMENDATION

Voting:

For Application:
Against Application:
Abstained:

NRTC – No additional comment

(i) [25/1686/FH](#)

Sandbanks, Coast Road,
Littlestone, TN28 8RA

Variation of condition 2 (approved drawings) of planning permission 21/0747/FH (as amended by 24/1035/FH/NMA) to allow for internal rearrangement of units, erection of a mansard roof, insertion of roof lights, insertion of new doors and windows, reorganisation of cycle parking, and repositioning of bin stores (as set out within the submitted planning statement).

RECOMMENDATION

Voting:

For Application:
Against Application:
Abstained:

0
5
1

Recommend Refusal

(ii) [25/1648/FH](#)

Plots D and E Phoenix Court, Howey Road, Mountfield Industrial Estate, New Romney, TN28 8GT.

Erection of 9 industrial units with associated parking and access.

RECOMMENDATION

No Objection – please consider whether the rear 1st Floor windows are required, it would give neighbours more privacy without them.

Voting:

For Application:	6
Against Application:	0
Abstained	0

(iii) [25/1755/FH](#)

108 Queens Road, Littlestone, New Romney, TN28 8ND

Proposed single storey rear extension.

RECOMMENDATION

No Objection

Voting:

For Application:	5
Against Application:	0
Abstained	1

(iv) [25/1759/FH](#)

Plot G, Pearl Court, Howey Road, Mountfield Industrial Estate, New Romney, TN28 8GS.

Erection of one general light Industrial unit with associated parking and landscaping.

RECOMMENDATION

No Objection

Voting:

For Application:	6
Against Application:	0
Abstained:	0

(v) [25/1728/FH](#)

21 Coast Drive, Greatstone, New Romney TN28 8NX.

Ground floor rear extension, increase in roof height through the addition of first and second floor extensions, rear dormer

105

window, timber cladding and reconfiguration of fenestration, alterations to the roof of the existing front projection.

RECOMMENDATION

Voting:

For Application: 6

Against Application: 0

Abstained: 0

No Objection

Additional Items Received:

(i) [25/1721/FH](#)

50 The Churchlands, New Romney,
TN28 8LE

Removal of existing outbuilding and construction of side extension.

RECOMMENDATION

Voting:

For Application: 6

Against Application: 0

Abstained: 0

No Objection

(ii) [25/1769/FH](#)

9 Alfred Road, Greatstone, New
Romney, TN28 8SH

Loft conversion including side roof extension and Juliet balcony.

RECOMMENDATION

Voting:

For Application: 5

Against Application: 0

Abstained: 1

No Objection

(iii) [25/1850/FH/TCA](#)

Highberries, Madeira Road,
Littlestone, New Romney, TN28 8QX

Works to trees in a conservation area comprising of T1 Conifer, fell to ground level.

106

<u>RECOMMENDATION</u>	No Objection
<u>Voting:</u>	
For Application:	6
Against Application:	0
Abstained:	0

NB: in respect of planning application [25/1686/FH](#) Sandbanks, Coast Road, Littlestone, TN28 8RA

PROPOSED BY: Councillor Terry
SECONDED BY: Councillor O'Hare

RESOLVED: that the Committee instruct the Clerk to contact District Councillor Paul Thomas who is on the Planning Committee of FHDC to Call in application 25/1686/FH for not complying to planning policies HB1-4 and HB8.

281/2025-26 **SCHEDULE OF LICENCE APPLICATIONS**

Premise Licence - application reference: PR202509-123395
Address: Maude Community Centre, Station Road, New Romney, TN28 8LQ
Activities: Live Music, Recorded Music, Performances of Dance, Other Entertainment involving music or dance, Alcohol ON sales ONLY
was duly received and noted.

282/2025-26 **FOLKESTONE & HYTHE DISTRICT COUNCIL REPORTS/ DECISIONS/MATTERS**

A schedule of delegated decisions of Folkestone & Hythe District Council Planning Department for the periods ending of 7th September 2025 and 25th September 2025 were duly received and noted.

283/2025-26 **ENVIRONMENTAL MATTERS**

The Kent & Medway Air Quality Forecast for Wednesday 8th October 2025 which had previously been circulated to all Committee was duly received and noted.

284/2025-26 **REPORTS FROM WORKING PARTIES**

The Parish Highway Improvement Plan working party report, which had been previously circulated to all Committee Members, was duly received and noted.

The chairman thanked the committee, and the meeting concluded **@ 7:34PM.**

Minutes prepared by the Planning Clerk.

New Romney Town Council Current Year

Bank - Cash and Investment Reconciliation as at 30 September 2025

<u>Confirmed Bank & Investment Balances</u>			
<u>Bank Statement Balances</u>			
30/09/2025	Nat West Current A/c	500.00	
30/09/2025	Unity Trust A/c	218,838.22	
30/09/2025	Lloyds Bank Business A/c	220,926.54	
30/09/2025	Nat West Business Reserve A/c	65,939.49	
30/09/2025	Petty Cash	295.16	
30/09/2025	Corporate Card	0.00	
30/09/2025	Lloyds Bank I/A Online Saver	354,093.72	
			860,593.13
<u>Other Cash & Bank Balances</u>			
			10,453.00
			871,046.13
<u>Unpresented Payments</u>			
			795.92
			870,250.21
<u>Receipts not on Bank Statement</u>			
			0.00
			870,250.21
<u>Closing Balance</u>			
<u>All Cash & Bank Accounts</u>			
1	Nat West Current A/c	500.00	
2	Unity Trust Current A/c	218,838.22	
3	Lloyds Bank Business A/c	220,926.54	
4	Nat West Business Reserve A/c	65,939.49	
5	Petty Cash	295.16	
6	Corporate Card	-795.92	
7	Lloyds Bank I/A Online Saver	354,093.72	
	Other Cash & Bank Balances	10,453.00	
	Total Cash & Bank Balances		870,250.21

Date: 22/10/2025

New Romney Town Council Current Year

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Time: 14:55

Cashbook 1

User: T.MORRIS

Nat West Current A/c

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		500.00					500.00	
	Banked: 01/09/2025	5.18						
TRANSFER	Nat West Business Reserve A/c	5.18			215		5.18	AUTO TRANSFER
FP CREDIT	Banked: 04/09/2025	713.60						
FP CREDIT	Hobbs Parker	713.60		-14.40	1010	205	800.00	Hobbs Parker -THH - Rent
					4362	205	-72.00	Hobbs Parker -THH - Fees
FP CREDIT	Banked: 04/09/2025	550.00						
FP CREDIT	BABYSEASHELLS LTD	550.00		91.67	1010	222	458.33	Baby Seashells - Annexe - Rent
	Banked: 16/09/2025	206.73						
TRANSFER	Nat West Business Reserve A/c	206.73			215		206.73	AUTO TRANSFER
FP CREDIT	Banked: 18/09/2025	510.00						
FP CREDIT	BABYSEASHELLS LTD	510.00		85.00	1010	222	425.00	Baby Seashells - Annexe - Rent
	Banked: 19/09/2025	7.59						
TRANSFER	Nat West Business Reserve A/c	7.59			215		7.59	AUTO TRANSFER
	Banked: 23/09/2025	352.61						
TRANSFER	Nat West Business Reserve A/c	352.61			215		352.61	AUTO TRANSFER
	Banked: 30/09/2025	75.00						
TRANSFER	Nat West Business Reserve A/c	75.00			215		75.00	AUTO TRANSFER
INTEREST	Banked: 30/09/2025	60.61						
INTEREST	Nat West	60.61			1080	275	60.61	Nat West - Interest
Total Receipts for Month		2,481.32	0.00	162.27			2,319.05	
Cashbook Totals		2,981.32	0.00	162.27			2,819.05	

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Date: 22/10/2025

New Romney Town Council Current Year

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Time: 14:55

Cashbook 1

User: T.MORRIS

Nat West Current A/c

For Month No: 6

Payments for Month 6

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/09/2025	Castle Water Ltd	D/D	5.18	5.18		500			Castle Water-Ass Rms-Water
03/09/2025	Nat West Business Reserve A/c	TRANSFER	713.60			215		713.60	AUTO TRANSFER
04/09/2025	Nat West Business Reserve A/c	TRANSFER	550.00			215		550.00	AUTO TRANSFER
16/09/2025	EDF Energy - A-4BC718AD	D/D 2	76.99	76.99		500			Purchase Ledger DDR Payment
16/09/2025	EDF Energy - A473728D3	D/D 3	129.74	129.74		500			Purchase Ledger DDR Payment
18/09/2025	Nat West Business Reserve A/c	TRANSFER	475.59			215		475.59	AUTO TRANSFER
18/09/2025	Castle Water Ltd	D/D	19.61	19.61		500			P/Ledger Electronic Payment
18/09/2025	Castle Water Ltd	D/D 2	14.80	14.80		500			P/Ledger Electronic Payment
19/09/2025	Castle Water Ltd	D/D 3	7.59	7.59		500			P/Ledger Electronic Payment
23/09/2025	EDF - Energy A-B92B4781	D/D 4	352.61	352.61		500			P/Ledger Electronic Payment
30/09/2025	Nat West	CHARGES	75.00			4305	275	75.00	Nat West - Bank Charge:
30/09/2025	Nat West Business Reserve A/c	TRANSFER	60.61			215		60.61	CORRECTION - INTERE
Total Payments for Month			2,481.32	606.52	0.00			1,874.80	
Balance Carried Fwd			500.00						
Cashbook Totals			2,981.32	606.52	0.00			2,374.80	

Date: 22/10/2025

New Romney Town Council Current Year

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Cashbook 2

User: T.MORRIS

Unity Trust Current A/c

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
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Balance Brought Fwd : 184,441.75

184,441.75

CREDIT Banked: 09/09/2025 34,883.47

CREDIT HMRC 34,883.47

105

34,883.47 HMRC - VAT M4

CREDIT Banked: 23/09/2025 2,315.00

CREDIT HMRC 2,315.00

105

2,315.00 HMRC - VAT M5

Total Receipts for Month 37,198.47

0.00

0.00

37,198.47

Cashbook Totals 221,640.22

0.00

0.00

221,640.22

Continued on Page 84

Date: 22/10/2025

New Romney Town Council Current Year

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Cashbook 2

User: T.MORRIS

Unity Trust Current A/c

For Month No: 6

Payments for Month 6

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
08/09/2025	Three	D/D	40.78	40.78		500			Three-Staff Mobile-CN&PM
16/09/2025	Corporate Card	TRANSFER	1,229.10			220		1,229.10	Corporate Card
17/09/2025	Castle Water Ltd	D/D 2	43.72	43.72		500			P/Ledger Electronic Payment
26/09/2025	Folkestone & Hythe District Co	D/D	1,482.40	1,482.40		500			F&HDC- Toilet Block - Contract
30/09/2025	UTB	FEE	6.00			4305	275	6.00	UTB - Fee
Total Payments for Month			2,802.00	1,566.90	0.00			1,235.10	
Balance Carried Fwd			218,838.22						
Cashbook Totals			221,640.22	1,566.90	0.00			220,073.32	

Date: 22/10/2025

New Romney Town Council Current Year

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Cashbook 3

User: T.MORRIS

Lloyds Bank Business A/c

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		40,259.68					40,259.68	
FPI Banked: 01/09/2025		88.00						
	Sales Recpts Page 508	88.00	88.00		100			Sales Recpts Page 508
FPI Banked: 01/09/2025		147.00						
FPI [REDACTED]		147.00			566		147.00	[REDACTED] - MCC Damage Dep
FPI Banked: 01/09/2025		22.50						
	Sales Recpts Page 509	22.50	22.50		100			Sales Recpts Page 509
FPI Banked: 02/09/2025		22.00						
	Sales Recpts Page 510	22.00	22.00		100			Sales Recpts Page 510
500145 Banked: 02/09/2025		124.92						
	Sales Recpts Page 511	124.92	124.92		100			Sales Recpts Page 511
FPI Banked: 04/09/2025		72.00						
	Sales Recpts Page 512	72.00	72.00		100			Sales Recpts Page 512
BGC Banked: 05/09/2025		28.94						
BGC NSIB		28.94			1080	275	28.94	NSIB - Interest
FPI Banked: 08/09/2025		275.00						
	Sales Recpts Page 513	275.00	275.00		100			Sales Recpts Page 513
FPI Banked: 08/09/2025		33.25						
	Sales Recpts Page 514	33.25	33.25		100			Sales Recpts Page 514
BGC Banked: 09/09/2025		214,781.00						
BGC FHDC		214,781.00			1076	285	214,781.00	FHDC - Precept
FPI Banked: 09/09/2025		154.00						
	Sales Recpts Page 515	154.00	154.00		100			Sales Recpts Page 515
FPI Banked: 09/09/2025		150.00						
FPI [REDACTED]		150.00			566		150.00	[REDACTED] - MCC Damage Dep
FPI Banked: 11/09/2025		147.25						
	Sales Recpts Page 516	147.25	147.25		100			Sales Recpts Page 516
FPI Banked: 11/09/2025		88.00						
	Sales Recpts Page 517	88.00	88.00		100			Sales Recpts Page 517
FPI Banked: 11/09/2025		150.00						
FPI [REDACTED]		150.00			566		150.00	[REDACTED] - MCC Damage Dep
FPO Banked: 11/09/2025		-146.75						
	Sales Recpts Page 526	-146.75	-146.75		100			Sales Recpts Page 526
FPI Banked: 15/09/2025		38.00						
	Sales Recpts Page 518	38.00	38.00		100			Sales Recpts Page 518
FPI Banked: 15/09/2025		336.00						
	Sales Recpts Page 520	336.00	336.00		100			Sales Recpts Page 520
FPI Banked: 16/09/2025		132.00						

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Date: 22/10/2025

New Romney Town Council Current Year

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Cashbook 3

User: T.MORRIS

Lloyds Bank Business A/c

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Sales Recpts Page 521	132.00	132.00		100			Sales Recpts Page 521
FPI Banked: 16/09/2025		45.00						
	Sales Recpts Page 522	45.00	45.00		100			Sales Recpts Page 522
FPI Banked: 16/09/2025		39.05						
	Sales Recpts Page 523	39.05	39.05		100			Sales Recpts Page 523
FPI Banked: 17/09/2025		28.50						
	Sales Recpts Page 524	28.50	28.50		100			Sales Recpts Page 524
FPI Banked: 17/09/2025		9.50						
	Sales Recpts Page 525	9.50	9.50		100			Sales Recpts Page 525
FPI Banked: 17/09/2025		84.00						
	Sales Recpts Page 527	84.00	84.00		100			Sales Recpts Page 527
FPI Banked: 17/09/2025		33.75						
	Sales Recpts Page 528	33.75	33.75		100			Sales Recpts Page 528
FPI Banked: 17/09/2025		11.25						
	Sales Recpts Page 529	11.25	11.25		100			Sales Recpts Page 529
FPI Banked: 23/09/2025		150.00						
FPI INVUU		150.00			566		150.00	INVUU - MCC Damage Dep
FPI Banked: 23/09/2025		22.50						
	Sales Recpts Page 533	22.50	22.50		100			Sales Recpts Page 533
FPI Banked: 24/09/2025		150.00						
FPI [REDACTED]		150.00			566		150.00	[REDACTED] - MCC Damage Dep
FPI Banked: 24/09/2025		216.00						
	Sales Recpts Page 530	216.00	216.00		100			Sales Recpts Page 530
FPI Banked: 30/09/2025		47.00						
	Sales Recpts Page 531	47.00	47.00		100			Sales Recpts Page 531
FPI Banked: 30/09/2025		63.00						
	Sales Recpts Page 532	63.00	63.00		100			Sales Recpts Page 532
FPI Banked: 30/09/2025		150.00						
FPI [REDACTED]		150.00			566		150.00	[REDACTED] - MCC Damage Dep
Total Receipts for Month		217,692.66	1,985.72	0.00			215,706.94	
Cashbook Totals		257,952.34	1,985.72	0.00			255,966.62	

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Date: 22/10/2025

New Romney Town Council Current Year

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Cashbook 3

User: T.MORRIS

Lloyds Bank Business A/c

For Month No: 6

Payments for Month 6

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/09/2025	Trooli Ltd	D/D 1	48.00	48.00	500				P/Ledger Electronic Payment
01/09/2025	Trooli Ltd	D/D 2	55.00	55.00	500				P/Ledger Electronic Payment
02/09/2025	Business Stream	D/D 3	60.60	60.60	500				Business Stream-T.H.-Water
03/09/2025	Electricare Limited	FPO	6,240.00	6,240.00	500				Electricare-MCC-EV Chargers
03/09/2025	Furley Page LLP	FPO2	690.00	690.00	500				Furley Page-Legal Fees-S106
03/09/2025	M Coleman Arborocultural Servi	FPO 3	812.40	812.40	500				M Coleman-MCC- G Mai
03/09/2025	Kent County Council	FPO 4	294.33	294.33	500				KCC-Printers/Copiers
03/09/2025	Rolfes DIY LLP	FPO 5	509.25	509.25	500				Rolfes-Tools&Cons
03/09/2025		FPO	150.00		566			150.00	- MCC Damage Dep Refund
08/09/2025	Folkestone & Hythe District Co	D/D 1	175.00	175.00	500				FHDC - AR - Non Domestic Rates
08/09/2025	Folkestone & Hythe District Co	D/D 2	720.00	720.00	500				FHDC - TH - Non Domestic Rates
09/09/2025	British Gas	D/D	31.84	31.84	500				British Gas-Ass Rms-Gas
11/09/2025	Brunel Engraving Company	FPO 6	370.74	370.74	500				Brunel Engraving-MCC
11/09/2025	SALARIES	FPO	13,827.09		4000	100		8,831.00	SALARIES - M6
					4005	100		3,889.63	SALARIES - M6
					4005	100		983.60	SALARIES - M6
					345	0		-983.60	SALARIES - M6
					6000	100		983.60	SALARIES - M6
					4020	100		90.01	SALARIES - M6
					4364	275		32.85	SALARIES - M6
11/09/2025	New Romney in Bloom	FPO	1,377.31		4361	221		1,377.31	NRIB - MCC - Planting
					339	0		-1,377.31	NRIB - MCC - Planting
					6000	221		1,377.31	NRIB - MCC - Planting
11/09/2025	Hawkinge Town Council	FPO	60.00		4385	275		60.00	Hawkinge TC - Civic/Char Event
11/09/2025	A/C Number 0065778857	FPO	1,421.23	1,421.23	500				EDF-MCC-Electricity
16/09/2025	Castle Water	D/D 4	447.53	447.53	500				Castle Water-MCC-Wate
16/09/2025	Lloyds Bank	PAY	13.62		4305	275		13.62	Lloyds Bank - Service Charges
17/09/2025	EcoHeat PH Ltd	FPI	110.00	110.00	500				Ecoheat-Ass Rms-Safety Inspect
17/09/2025	PPL PRS Ltd	FPO 7	177.70	177.70	500				PPL PRS - MCC Licence
17/09/2025	S H Bureau Ltd	FPO 9	196.56	196.56	500				SH Bureau-Payroll Outsourcing
17/09/2025		FPI	150.00		566			150.00	- MCC Damage Dep Refund
17/09/2025	Petty Cash	TRANSFER	300.00		250			300.00	PETTY CASH TRANSFE
17/09/2025	HMRC	FPO	2,938.77		4000	100		1,925.50	HMRC - M5
					4005	100		1,013.27	HMRC - M5
17/09/2025	Kent Pension Fund	FPO	3,816.88		4000	100		2,502.72	KPF - M5
					4005	100		1,272.42	KPF - M5
					4020	100		41.74	KPF - M5
24/09/2025	Furley Page LLP	FPO 10	1,111.80	1,111.80	500				Furley Page-Legal Fees-Lease
24/09/2025	MPR IT Solutions Ltd	FPO 11	512.40	512.40	500				MPR-Voip System

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New Romney Town Council Current Year

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Cashbook 3

User: T.MORRIS

Lloyds Bank Business A/c

For Month No: 6

Payments for Month 6

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
24/09/2025	Newline Essex Ltd	FPO 12	178.88	178.88		500		Newline-MCC-Cleaning
24/09/2025	SSP Direct Ltd	FPO 13	102.48	102.48		500		SSP-MCC- signs
29/09/2025	British Gas	D/D	31.84	31.84		500		British Gas-T.H.-Gas
29/09/2025	Veolia ES (UK) plc	D/D 2	94.55	94.55		500		Veolia-Waste
Total Payments for Month			37,025.80	14,392.13	0.00		22,633.67	
Balance Carried Fwd			220,926.54					
Cashbook Totals			257,952.34	14,392.13	0.00		243,560.21	

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Cashbook 4

User: T.MORRIS

Nat West Business Reserve A/c

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		64,786.80					64,786.80	
Banked: 03/09/2025		713.60						
TRANSFER	Nat West Current A/c	713.60			200		713.60	AUTO TRANSFER
Banked: 04/09/2025		550.00						
TRANSFER	Nat West Current A/c	550.00			200		550.00	AUTO TRANSFER
Banked: 18/09/2025		475.59						
TRANSFER	Nat West Current A/c	475.59			200		475.59	AUTO TRANSFER
Banked: 30/09/2025		60.61						
TRANSFER	Nat West Current A/c	60.61			200		60.61	CORRECTION - INTEREST
Total Receipts for Month		1,799.80	0.00	0.00			1,799.80	
Cashbook Totals		66,586.60	0.00	0.00			66,586.60	

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New Romney Town Council Current Year

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Cashbook 4

User: T.MORRIS

Nat West Business Reserve A/c

For Month No: 6

Payments for Month 6

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/09/2025	Nat West Current A/c	TRANSFER	5.18			200		5.18	AUTO TRANSFER
16/09/2025	Nat West Current A/c	TRANSFER	206.73			200		206.73	AUTO TRANSFER
19/09/2025	Nat West Current A/c	TRANSFER	7.59			200		7.59	AUTO TRANSFER
23/09/2025	Nat West Current A/c	TRANSFER	352.61			200		352.61	AUTO TRANSFER
30/09/2025	Nat West Current A/c	TRANSFER	75.00			200		75.00	AUTO TRANSFER
Total Payments for Month			647.11	0.00	0.00			647.11	
Balance Carried Fwd			65,939.49						
Cashbook Totals			66,586.60	0.00	0.00			66,586.60	

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New Romney Town Council Current Year

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Cashbook 5

User: T.MORRIS

Petty Cash

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		65.10					65.10	
Banked: 17/09/2025		300.00						
TRANSFER	Lloyds Bank Business A/c	300.00			210		300.00	PETTY CASH TRANSFER
Total Receipts for Month		300.00	0.00	0.00			300.00	
Cashbook Totals		365.10	0.00	0.00			365.10	

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New Romney Town Council Current Year

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Cashbook 5

User: T.MORRIS

Petty Cash

For Month No: 6

Payments for Month 6

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
10/09/2025	Blakemore	P/C 019	10.60			4360	275	10.60	Blakemore - T/H Refreshments
10/09/2025	Cheap Jacks	P/C 020	13.95		2.33	4380	275	11.62	Cheap Jacks - P&S - Diaries
15/09/2025	Blakemore	P/C 023	10.99		0.17	4320	275	10.82	Blakemore - SIM & Top up - DH
25/09/2025	MFG	P/C 024	9.51		1.59	4400	275	7.92	MFG - Fuel - C/T Van
29/09/2025	RingGo	P/C 025	9.90			4360	275	9.90	RingGo - Parking - CN
29/09/2025	Argos	P/C 026	14.99			4375	275	14.99	Argos - O Equip - IPad Plug
Total Payments for Month			69.94	0.00	4.09			65.85	
Balance Carried Fwd			295.16						
Cashbook Totals			365.10	0.00	4.09			361.01	

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New Romney Town Council Current Year

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Cashbook 6

User: T.MORRIS

Corporate Card

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 16/09/2025	1,229.10						
TRANSFER	Unity Trust Current A/c	1,229.10			205		1,229.10	Corporate Card
Total Receipts for Month		1,229.10	0.00	0.00			1,229.10	
Balance Carried Fwd		795.92						
Cashbook Totals		<u>2,025.02</u>	<u>0.00</u>	<u>0.00</u>			<u>2,025.02</u>	

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New Romney Town Council Current Year

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Cashbook 6

User: T.MORRIS

Corporate Card

For Month No: 6

Payments for Month 6

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :			1,226.10					1,226.10	
02/09/2025	Lloyds Bank	FEE	3.00			4305	275	3.00	Lloyds Bank - TM - Fee
08/09/2025	S D Tools Ltd	CORP CARD	26.68		4.45	4361	222	22.23	S D Tools Ltd - Keyfobs
09/09/2025	FERN TRADES LIMITED	CORP CARD	272.00		45.34	4375	275	226.66	FERN TRADES - O Eq - x Phone
10/09/2025	Amazon	CORP CARD	37.06		6.16	4361	221	5.82	Amazon - MCC No. Stickers
						4361	221	13.44	Amazon - MCC - Tags
						4375	275	11.64	Amazon - Phone Cases x 2
17/09/2025	Amazon	CORP CARD	19.36		3.23	4361	221	16.13	Amazon - MCC - Signage
18/09/2025	Vehicle Contro Solutions Ltd	CORP CARD	19.99		3.33	4361	221	16.66	Vehicle Control - MCC - Fixing
23/09/2025	Amazon	CORP CARD	142.27		23.66	4361	221	118.61	Amazon - MCC - Hygiene Bins
24/09/2025	FHDC	CORP CARD	190.00			4361	221	190.00	FHDC - MCC - Licence App
30/09/2025	Amazon	CORP CARD	27.67		4.61	4380	275	23.06	Amazon - P&S - Minute Paper
30/09/2025	Viaan Enterprise Ltd	CORP CARD	6.89		1.15	4380	275	5.74	5.74
30/09/2025	Amazon	CORP CARD	27.00		4.50	4125	221	22.50	Amazon - MCC - Toilet Rolls
30/09/2025	Amazon	CORP CARD	27.00		4.50	4125	221	22.50	Amazon - MCC - Toilet Rolls
Total Payments for Month			798.92	0.00	100.93			697.99	
Cashbook Totals			2,025.02	0.00	100.93			1,924.09	

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New Romney Town Council Current Year

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Cashbook 7

User: T.MORRIS

Lloyds Bank I/A Online Saver

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		353,869.76					353,869.76	
INTEREST	Banked: 09/09/2025	223.96						
INTEREST	Lloyds Bank	223.96			1080	275	223.96	Lloyds Bank - Interest
					337		223.96	Lloyds Bank - Interest
					6001	275	-223.96	Lloyds Bank - Interest

Total Receipts for Month	223.96	0.00	0.00	223.96
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Cashbook Totals	354,093.72	0.00	0.00	354,093.72
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New Romney Town Council Current Year

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Cashbook 7

User: T.MORRIS

Lloyds Bank I/A Online Saver

For Month No: 6

Payments for Month 6

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
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0.00

Total Payments for Month

0.00

0.00

0.00

0.00

Balance Carried Fwd

354,093.72

Cashbook Totals

354,093.72

0.00

0.00

354,093.72

CAPITAL PROJECTS REPORT

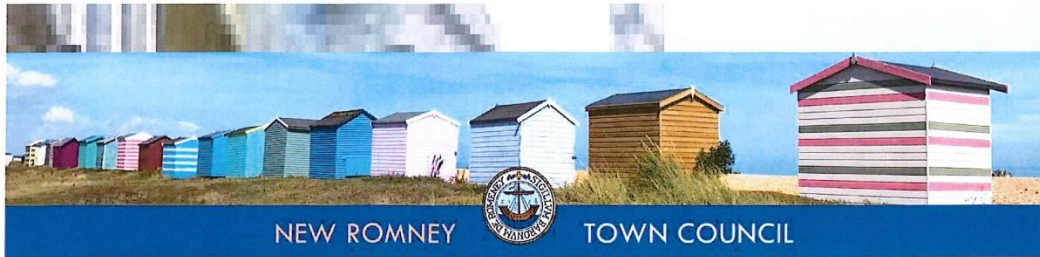
(i) Maude Community Centre Project Update Report

Not available on this occasion due to the close proximity of the scheduled Post-Project Review Meeting and preparation of finalised costs.

(ii) Maude Community Centre Project Financial Update Report

Not available on this occasion due to the close proximity of the scheduled Post-Project Review Meeting and preparation of finalised costs.

STRATEGIC PLAN 2023-2027



STRATEGIC PLAN

2023 - 2027

New Romney Town Council



Contents

- 3 Foreword
- 4 Our Strategy
- 6 Financial Management
- 7 Planning, Highways & Environment
- 10 Recreation & Amenities
- 12 Health & Wellbeing
- 13 Town & Community

Foreword

Welcome to New Romney Town Council's Strategic Plan. The Plan describes the Council's vision, what we are trying to achieve during the current Term of Office and what our objectives and key priorities are between now and 2027.



*The Right Worshipful the Mayor of New Romney,
Councillor John Rivers
July 2023*

The Strategic Plan explains clearly to Councillors, staff, residents, businesses, and our partners exactly what the Council aims to achieve between now and the next election. New Romney Town Council is an ambitious Council and, as Members, we are all committed to helping make New Romney, Littlestone and Greatstone (*now called 'New Romney' in this report*) a better place to live, work and visit.

This document will help to ensure that the Council continues to focus on delivering excellent, value for money services for the Town and its residents.

This Strategic Plan sets out the Council's overall vision - which is to continually work on improving the quality of life for all residents, improving our local environment, conserving and promoting the Town's heritage and retaining financial security.

The overarching Strategy is underpinned by 11 Corporate Priorities supported by 52 Key Objectives. The Corporate Plan will be reviewed annually and updates on the Council's achievements will be reported at the Annual Town Meeting.

The Council will ensure that adequate resources (financial, staffing, training, equipment etc) are made available to achieve the Objectives detailed within this Plan.

New Romney Town Council Strategic Plan

To continually work on improving the quality of life for all residents, improving our local environment, conserving and promoting the Town's heritage and retaining financial security.

Our overarching Strategy is underpinned by the following:

- 5 Areas of Focus
- These include 13 Strategic Priorities
- These are supported by 53 Key Objectives
- Each Objective will be progressed and monitored by the relevant Council Committee

1. *Financial Management*

- To develop and manage a sustainable budget which maximises use of Town Council assets, optimises revenue streams and provides optimum spending opportunities whilst maintaining financial security and recognising the impact on residents

2. *Planning, Highways & Environment*

- To ensure that New Romney (see above) can develop economically whilst safeguarding its natural environment
- To optimise the ability for people and goods to move around the Town safely and in a more environmentally friendly manner
- To keep New Romney clean and pleasant for residents and visitors alike

3. *Recreation & Amenities*

- To optimise and encourage the use of all local sports, play and exercise facilities
- To maintain and improve a range of amenities and services to support a good quality of life in New Romney's Wards

4. *Health & Wellbeing*

- To develop and maintain a community infrastructure in New Romney that nurtures a safe, supportive and inclusive place to live, work and visit

5. *Town & Community*

- To develop and maintain a community infrastructure in New Romney that nurtures a safe, supportive and inclusive place to live, work and visit
- To support local businesses and economic development in New Romney
- To effectively communicate, consult and engage with our residents, partners, employees, local businesses, visitors and other public sector organisations (eg local authorities, health and education)
- To make sure that New Romney continues to attract tourists to the area
- To actively promote the arts and culture in New Romney
- To maintain and improve a range of amenities and services to support a good quality of life in New Romney

1. Financial Management

To develop and manage a sustainable budget which maximises use of Town Council assets, optimises revenue streams and provides optimum spending opportunities whilst maintaining financial security

Objectives	Committee	Start	Complete
FM1: Review and update Rolling Maintenance Plan to assist in Maintaining optimum property values of NR properties	F&GP	2023-24	Commenced: Review and Update by Finance Officers currently in hand. Updated document to be presented to F&GP Committee By end March 2026
FM2: Undertake review of revenue streams and develop a plan to optimise income with which to support longer-term spending options whilst retaining financial security. To investigate funding and grants available to the Town Council	F&GP	2023-24 2026-27	Not Yet Commenced: Deferred to 2026-27 Due to take into Account potential Impact of Local Government Reorganisation

2. Planning, Highways & Environment

To ensure New Romney can develop economically whilst safeguarding its natural beauty

Objectives	Committee	Start	Complete
PHE 1: Carry out a wants / needs survey re local new build developments to understand local housing needs and the impact on the Town from new developments with a vision of using the data to influence local planning outcomes	Planning & Environment	2023-24	Commenced: Train and Explain Public Engagement To be organised in 2026 to educate Public about the Planning Process Prior to ensuing Consultation Questionnaire.
PHE 2: Develop and adopt a Policy Statement / Planning Protocol identifying the Town Council's commitment to preserving local open spaces	Full Council	2023-24	COMPLETED – POLICY APPROVED & ADOPTED SEPT 2024

2. Planning, Highways & Environment

*To ensure New Romney remains
a clean and pleasant place to
live, work and visit*

Objectives	Committee	Start	Complete
PHE 3: Establish a process by which NRTC receives regular feedback re local air quality monitoring	Planning & Environment	2023-24	COMPLETED Information being Received Routinely on annual Basis.
PHE 4: Complete the upgrade of NRTC waste disposal contracts and waste receptacles at New Romney Town Hall and Assembly Rooms to facilitate waste recycling	F&GP	2024-25	COMPLETED Re-cycling bins in-Situ at Town Hall and waste disposal contract upgraded for re-cycling collection
PHE 5: Complete Area Action Plans for all NRTC open spaces linked to the adopted Environment Policy	Planning & Environment	2024-25	OVERDUE Clarification Required to be Sought from Working Party Chairman
PHE 6: Re-distribute trees from NRTC tree nursery for planting appropriately around the parish	Planning & Environment	2025-26 2026-27	Re-scheduled Awaiting growth to Adequate maturity.
PHE 7: Identify potential areas of NRTC Land for re-wilding and consult local residents on proposals	Planning & Environment	2025-26 2026-27	Re-Scheduled To take into Consideration Land assets following LG Reorganisation
PHE 8: Investigate potential for Supporting local up-cycling and re-cycling projects and organisations	Planning & Environment	2026-27	COMPLETED Implemented by KCC at Mountfield Road Recycling Centre

2. Planning, Highways & Environment

To optimise the movement of people and goods around the Town safely and in a more environmentally friendly manner

Objectives	Committee	Start	Complete
PHE 9: Identify and secure funding to implement the New Romney Parish Highways Improvement Plan	Planning & Environment	<u>2023-27</u>	PHASE 1 COMPLETED Phase 2 Commenced CIL funds to be allocated By F&GP Committee ON-GOING
PHE 10: Implement 20MPH zones within the Parish as identified within the New Romney Parish Highways Improvement Plan	Planning & Environment	<u>2023-27</u>	PHASE 1 COMPLETED PHASE 2 IN HAND CIL funds to be allocated By F&GP Committee ON-GOING
PHE 11: Implement improvements to junction of Ashford Road / New Romney High Street as identified within the New Romney Parish Highways Improvement Plan	Planning & Environment	2024-25	Commenced: Works approved by Kent Highways and identified in Pentland Homes Improvements to Highways in vicinity of residential development ON-GOING
PHE 12: Continue negotiations with FHDC Re adopting one of the two town centre car parks with a vision of utilising revenue to support funding of local improvements	Full Council	2025-26	Commenced: In discussion Under LG Reorganisation Programme ON-GOING
PHE 13: Lobby Government and KCC for improved local public transport. Investigate links with other Councillors (Parish, District, and County) to consider a Community Bus service with links to hospitals and other major sites/venues	Full Council	2023-24	COMPLETED – COMMUNITY TRANSPORT SERVICE IN PLACE

*To optimise and encourage use of
all Town Council sports, play and
exercise facilities*

Objectives	Committee	Start	Complete
RA 1: Provide more varied outdoor play equipment for children	Full Council	2024-25 2026-27	Re-Scheduled Town Clerk / RFO To prepare Consultation with St. Nicholas Academy Spring 2026
RA 2: Seek and secure funding to expand the New Romney Skate Park	Full Council	2025-26	Put on hold – Consider following Local Government Reorganisation
RA 3: Complete adoption of Station Road Area and secure funding to upgrade the equipment on the rear half of the site	Full Council	2024-25	Commenced: In discussion Under LG Reorganisation Programme ON-GOING

3. Recreation & Amenities

To maintain and improve a range of amenities and services to support a good quality of life in New Romney

Objectives	Committee	Start	Complete
RA 4: Provide picnic benches at Perimeter of St Martin's Field	F&GP	2024-25	Paused: Put on hold due To police advice Re anti-social Behaviour
RA 5: Replace planters around perimeter of St Martin's Field with self-watering planters	F&GP	2024-25	COMPLETED – PLANTERS IN PLACE
RA 6: Prepare a development plan and secure funding to upgrade The Greens as a Destination Coastal Park for play and recreation (eg addition of petanque strip, crazy golf, themed adventure playground, further picnic benches)	Full Council	2025-26 2026-27	Re-scheduled – To be considered Following Local Government Reorganisation
RA 7: Seek and secure funding or loan/ Lease project to provide a NRTC Caretaker van to improve safety and efficiency in maintaining Town Council lands and premises	Full Council	2024-25	COMPLETED – VAN PURCHASED
RA 8: Deliver the completed Community Hall, Sports Pavilion and Nursery project	Full Council	2025-26	COMPLETED – MAUDE COMMUNITY CENTRE NOW OPEN
RA 9: Refurbish or replace railings at The Greens, Littlestone and install inset safety barriers at all pedestrian access points	Full Council	2025-26	Commenced Refurbishment on-going (Posts and rails being replaced in accordance with condition priority)

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www.newromney-tc.gov.uk

4. Health & Wellbeing

To develop a community infrastructure in New Romney that nurtures a safe, supportive and inclusive place to live, work and visit

Objectives	Committee	Start	Complete
HW 1: Provide Dementia Awareness training for all New Romney Town Council Members and Staff	Full Council	2023-24	COMPLETED Several rounds of Training provided
HW 2: Complete all remaining criteria to be accredited as a Dementia Friendly Council	Full Council	2023-24	Commenced: Clerk to review remaining criteria ON-GOING
HW 3: Continue adaptations to New Romney Town Hall and Assembly Rooms to make them more dementia friendly (upgrade Town Hall lighting / repaint door frames in both buildings in contrasting colour in line with rolling maintenance programme)	F&GP	2024-25	Commenced: Décor-related change Undertaken in line With rolling maintenance programme ON-GOING
HW 4: Support Primary Care Network with sharing of healthcare communications and provision of additional building space for delivery of healthcare services	Health & Wellbeing	2024-25	COMPLETED: Health & Wellbeing Committee established and opportunities for assisting with communicating local healthcare matters discussed via this committee ON-GOING
HW 5: Expand links on NRTC website to include details of more local support organisations	Health & Wellbeing	2024-25	COMPLETED: Additional appropriate links to local support organisations added to NRTC website as they are identified ON-GOING

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5. Town & Community

To develop a community infrastructure in New Romney that nurtures a safe, supportive and inclusive place to live, work and visit

Objectives	Committee	Start	Complete
TC 1: Lobby Government/KCC/Kent Police to re-establish a visible local police presence and to retain KCC Community Wardens	Full Council	2023-24	OUTDATED – WITHDRAWN KCC Community Wardens Team stood down prior to adoption of this Strategic Plan; named Kent Police Officer for local area already established
TC 2: Create disabled parking bay(s) on NRTC land at the end of The Greens, Littlestone to improve accessibility of this open recreational space	Full Council	2026-27	
TC 3: Provide funding support for the retention of local youth club provision	F&GP	2025-26	WITHDRAWN – No youth club to Support financially
TC 4: Organise a Community Service event to publicise what is on offer to local residents in terms of volunteer support and services	Health & Wellbeing	2024-25 2026-27	Re-scheduled and Amended: NRTC to man a table at RMCH Community Service Event to promote NRTC as source of Resident support
TC 5: Establish a Youth Council to engage and respond to the needs of local young people	Full Council	2024-25	Commenced: Youth Council Constitution adopted. ON-GOING – TO BE RE-VISITED

5. Town & Community

To support local businesses and encourage economic development in New Romney

Objectives	Committee	Start	Complete
TC 6: Install an electronic information board in the Town Centre area to promote the Town and advertise local businesses with a vision of generating additional revenue from advertising	F&GP	2025-26	WITHDRAWN – Not viable as Existing competition In High Street (2 already in Place)
TC 7: Develop a plan for increased use of St. Martin's Field, and the Greens, for community events with a long term vision of establishing a community events calendar (eg to include annual community picnic, annual Armed Services Day event, annual Pride event etc) or a New Romney Festival Week	Full Council	2024-25 2026-27	Re-scheduled and Amended – Increase existing events To include Annual Community Picnic Commencing Spring 2027

5. Town & Community

To effectively communicate, consult and engage with our residents, partners, employees, local businesses, visitors and the public sector (eg local authorities, health and education)

Objectives	Committee	Start	Complete
TC 8: Return Council meetings to the Town Hall Council Chamber and revert to Monday evening meetings to reduce clashes with District Council meetings	Full Council	2023-24	COMPLETED Council Chamber Available for meetings – Regular use hindered by lack of heating; in hand
TC 9: Routinely publish links to details of local planning applications on NRTC social media	Planning & Environment	2023-24	COMPLETED On-going practice now established to highlight local planning apps via NRTC social media
TC 10: Establish a policy of submitting regular monthly articles for publication in Romney Marsh Community Ad magazine which is delivered directly to every local household	Full Council	2023-24	COMPLETED Policy of utilising monthly Community Ad publication for publicising NRTC activity established and implemented
TC 11: Create video recordings of all Civic Services and Ceremonies for publication on Town Council social media to increase civic engagement	Full Council	2024-25	COMPLETED Commenced with Recordings of D-Day 80 events posted on NRTC social media. ON-GOING
TC 12: To establish other social media means by which we make the Council more accessible and engaging	Full Council	2024-25	COMPLETED Options investigated & not feasible at present

5. Town & Community

To effectively communicate, consult and engage with our residents, partners, employees, local businesses, visitors and the public sector (eg local authorities, health and education)

Objectives	Committee	Start	Complete
TC 13: Re-instate Town Centre NRTC noticeboard in High Street	F&GP	2024-25	COMPLETED Noticeboard Installed in High Street
TC 14: Develop and adopt Policy Statement that places an expectation on Town Council Members to attend Civic Services and Ceremonies / Town Council events to (i) demonstrate commitment to the Town and its residents and (ii) engage with members of the community and increase visibility of the Council	Full Council	2024-25	COMPLETED – POLICY APPROVED & ADOPTED

5. Town & Community

To make sure that New Romney continues to attract tourists to the area

Objectives	Committee	Start	Complete
TC 15: Complete and publicise (via NRTC website/social media and leaflets) the Town Trail	F&GP	2024-25	COMPLETED Installation of Town Trail completed; Leaflets received And distributed.
TC 16: Develop a Policy for utilisation of The Cinque Ports brand	Full Council	2024-25 2026-27	Re-scheduled & Commenced: Clerk to adapt existing Policy for NRTC. Cinque Ports Crest to be added to all formal docs and press/publicity materials
TC 17: Replace Town signage at entry points to the Town ('Welcome' gates with crest / reference to 'Ancient Cinque Port Town')	Planning & Environment F&GP/ Full Council	2024-25 2026-27	Re-scheduled & Commenced: Cost estimates sought - provision subject to CIL funding availability
TC 18: Prepare a Business Plan for potential provision of a summer tourist road train	Full Council	2025-26	WITHDRAWN – Not feasible at the current time; staff focus on Local Government Reorganisation
TC 19: See RA6 (P11) Upgrade of The Greens as a Destination Coastal Park	Full Council	2025-26 2026-27	Re-scheduled To consider following Local Government Reorganisation

5. Town & Community

To promote the arts and culture in New Romney

Objectives	Committee	Start	Complete
TC 20: Actively promote established local events on NRTC website and social media (eg JAM on the Marsh, New Romney Country Fayre, Light Up New Romney)	Full Council	2023-24	COMPLETED All established local events are Actively promoted via NRTC website and social media page
TC 21: Install a Town Sign in the Town Centre/historic centre of the Town to Identify with the Town's history	Full Council	2024-25	Commenced: Cost estimates sought

5. Town & Community

To maintain and improve a range of amenities and services to support a good quality of life in New Romney

Objectives	Committee	Start	Complete
TC 22: Lobby FHDC to re-develop the Disused play area in Dagleish Close	Full Council	2025-26	WITHDRAWN Outdated due to FHDC Play Strategy
TC 23: Undertake a post-community hall project review of NRTC buildings use	F&GP	2026-27	Commenced; Project review meetin Date currently being Arranged with project Management team
TC 24: Install 2x Town benches (currently In storage) in New Romney High Street	F&GP	2024-25	COMPLETED – 2X BENCHES NOW IN SITU
TC 25: Re-develop the toilet block on The Greens, Littlestone, to provide a café facility with external public toilet(s) and generate revenue to support local improvements	Full Council	2026-27	Commenced: Discussion opened With Interested party and Natural England

Contact

For more information, or if you have any questions regarding the Corporate Plan, please contact:

Town Clerk
Tel: 01797 362348
Email: town.clerk@newromney-tc.gov.uk

New Romney Town Council
Town Clerk's Office
Town Hall
High Street
New Romney
Kent
TN28 8BT

www.newromney-tc.gov.uk



New Romney Town Council

END