

Cinque Port Town of New Romney



Mrs C. Newcombe
Town Clerk
and
Responsible Financial Officer

Town Clerk's Office
Town Hall
New Romney
Kent TN28 8BT

Tel: 01797 362348

Ref: SW/7001

26th November 2025

Dear Councillor,

A MEETING OF NEW ROMNEY TOWN COUNCIL'S PLANNING & ENVIRONMENT COMMITTEE WILL BE HELD IN THE ASSEMBLY ROOMS, CHURCH APPROACH, NEW ROMNEY TN28 8AS ON WEDNESDAY 3rd DECEMBER 2025 AT 6.45PM.

You are hereby summoned to attend the above-mentioned meeting of New Romney Town Council's Planning and Environment Committee to consider the under-mentioned business.

Signed:

Sadie Walmsley

Miss Sadie Walmsley
Planning Clerk

Email: planning.clerk@newromney-tc.gov.uk

The afore-mentioned meeting will commence at 6:45pm.

Members of Public are welcome to join this meeting.

PLEASE NOTE: New Romney Assembly Rooms and New Romney Town Hall have restricted access for people with limited mobility; please enquire for details.

Anyone displaying any symptoms of Covid-19 should NOT attend the meeting.

PUBLIC PARTICIPATION AT TOWN COUNCIL MEETINGS

1. Who can participate in a New Romney Town Council meeting?

Members of the Public and Press may attend this Council meeting, except at such times as certain sensitive personal, legal or contractual matters may be considered in private and confidential session, when Members of the Public will be required to leave the meeting.

A maximum of THREE members of public may also participate by submitting a question at a meeting. The question must relate to a matter affecting the parish of New Romney and/or its residents. Each submission must last no longer than 3 minutes in total.

Any such question should be delivered to the Council by way of a written statement submitted by email by midday on the day of the Council meeting - to be read out during the meeting. The question submitted should be mindful of the three-minute speaking time available. The reading of the question will allow for any mid-sentence delivery to be completed before being stopped at the three-minute deadline. If any Member of Public does not have access to email, a question can be submitted by email by a representative on their behalf.

Any such questions should be emailed to: planning.clerk@newromney-tc.gov.uk by midday on the day of the Council meeting.

2. How and when do I have to let the council know that I want to participate?

You will need to give written notice (via email or post) that you would like to participate by 3pm on the Friday before the meeting, providing your name and contact details and a summary of what your question subject will be. No late notifications can be accepted.

3. What happens if more than three local residents want to participate by submitting questions to the Council?

The system will operate on the basis of “first come, first served” as identified by the Clerk. You will be notified as soon as possible after your ‘notification of wish to participate’ has been received as to whether or not you will be able to participate (by reading out your submission).

4. What will happen at the Council meeting?

Your question will be read aloud during the agenda item: Public Questions. If it is possible for the Chairman to provide a response to your question at the meeting, he/she will do so. If it is not possible to provide a response at that time, a response will be provided in writing – usually within 28 days of the meeting taking place.

Agendas and reports for meetings will be available at least 3 working days and usually 7 weekdays before the date of the meeting on the Town Council website. Any supplementary sheets will be available the day before the meeting and can be viewed at www.newromney-tc.gov.uk

THE LAWS OF LIBEL AND SLANDER

- These laws are very strict.
- If, in public, you say something about a person that is not true, even if you believe it to be true, you may be sued and have to pay compensation. Therefore, you need to be very careful about any criticism you wish to make of people in any written submission.
- Councillors are able to speak more freely and bluntly while in Council or Committee meetings than members of the public.
- You, as a member of the public, do not have the same protection.

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
3rd DECEMBER 2025
AGENDA

1. APOLOGIES:

To receive and note apologies of councillors unable to attend.

2. DISPENSATION TO PARTICIPATE:

To receive and note any applications granted by the Town Clerk, on behalf of the Town Council, for dispensation to participate in Meetings of New Romney Town Council.

3. DECLARATIONS OF INTEREST:

Councillors to declare any Disclosable Pecuniary Interests or Other Significant or Personal Interests they may have in items on the agenda this evening.

4. ADJOURNMENT OF MEETING:

To consider formal adjournment of the meeting of the Committee for a maximum period of fifteen minutes to allow for an allocated public session.

5. PUBLIC QUESTIONS:

Members of the public may put questions to the Chairman of the Committee for a period of fifteen minutes regarding matters to do with the town of New Romney and its coastal areas of Littlestone and Greatstone, including items on the agenda. Any Councillors who have declared an "Other Significant Interest" in matters to be discussed at this meeting will also have the opportunity to speak within the session set aside for public participation, in accordance with the Town Council's Code of Conduct Item 5(3)(b), which reads as follows:

"Where you have an Other Significant Interest in any business of the Authority, you may... make representations, answer questions or give evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose."

6. RE-CONVENING OF MEETING:

To formally re-convene the meeting of the Committee.

- 7. MINUTES: (Encs*)**
To approve the minutes of the Planning and Environment Committee Meeting held on: 8th October 2025 (attached hereto).
- 8. PLANNING CLERK'S REPORT: (Encs*)**
To receive and note the Planning Clerk's report.
- 9. SCHEDULE OF PLANNING APPLICATIONS: (Encs*)**
To consider planning applications attached hereto and including any received subsequent to issue of this Agenda and make any recommendations as deemed appropriate.
- 10. SCHEDULE OF LICENCING APPLICATIONS:**
To receive and note schedule of Licencing Applications.
- 11. FOLKESTONE AND HYTHE DISTRICT COUNCIL REPORTS DECISIONS/MATTERS: (Encs*)**
To received and note Hythe and Folkestone District Council's Reports, Decisions and Matters.
- 12. ENVIRONMENTAL MATTERS: (Encs*)**
To receive written reports and, within the remit of the Committee, take any such action(s) thereon as may be deemed necessary.
 - (i) Air quality update, if available.
 - (ii) Sea water quality and surface water flooding update, if available.
- 13. REPORTS OF WORKING PARTIES (Encs*):**
To receive and note the written reports of any working parties reporting to the Planning and Environment Committee and to take any such action(s) thereon as may be deemed necessary.
- 14. STRATEGIC PLAN 2023-27 (Encs*):**
To receive and note the New Romney Town Council Strategic Plan 2023-27 with latest updates and take any such action thereon as may be deemed appropriate.
- 15. SOUTH BROOKS SOLAR FARM SCOPING OPINION (Encs*):**
To receive and note the attached letter from the Planning Inspectorate and take any such action(s) thereon as may be deemed appropriate.

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MINUTES
of
A Meeting of the Planning and Environment Committee
Held in the Assembly Rooms, Church Approach, New Romney
on 5th November 2025
Commencing at 6:45pm

PRESENT:

Councillors: K Terry, S O'Hare, P Coe, J Rivers, J Houston and J Davies.

In the Chair: Councillor K Terry

In Attendance: Planning Clerk - Miss S Walmsley
Members of public - 3

310/2025-26 **APOLOGIES FOR ABSENCE**

Councillor Carey sent apologies - for prior engagement.

311/2025-26 **DISPENSATION TO PARTICIPATE**

No new applications for Dispensation to Participate had been received.

312/2025-26 **DECLARATIONS OF INTEREST**

No declaration of interest had been received.

313/2025-26 **ADJOURNMENT OF MEETING**

It was not necessary to adjourn the meeting as no questions had been received in writing.

314/2025-26 **PUBLIC QUESTIONS**

None received.

315/2025-26 **RE-CONVENING OF MEETING**

Not applicable.

316/2025-26 **MINUTES**

Minutes of the Meeting Held on 8th October 2025

The Chairman presented the **Minutes of the Planning and Environment Committee Meeting Held on 8th October 2025**, a copy of which had been previously circulated to all Councillors.

Having duly considered the afore-mentioned minutes, it was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Davies

RESOLVED – that the Minutes of the Planning and Environment Committee Meeting held on 8th October 2025 be approved and subsequently signed as a true and correct record. Councillor Houston abstained as he has not been at the meeting.

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317/2025-26 **PLANNING CLERK'S REPORT**

The Planning Clerk's report, which included information about the opportunity to participate in the Design Code for Folkestone and Hythe and the KCC Walking itineraries development. There was also a Tree preservation order and notice of the granted premise licence for the Maude Community Centre, these were all duly received and noted.

318/2025-26 **SCHEDULE OF PLANNING APPLICATIONS**

It was

PROPOSED BY: Councillor O'Hare

SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that NRTC Planning and Environment Committee comments, including those comments relating to additional planning applications received after publication of the agenda for this meeting, be submitted to FHDC Planning Department:

Application No

Location and Description

(i) [25/1845/FH](#)

151 Littlestone Road, Littlestone Road, New Romney, TN28 8QB

Works to tree subject of TPO no 05 of 1994 comprising of T1 Holm Oak carry out crown reduction, reduce height by approximately 5 metres & lateral by 4 metres. Canopy lift by 5.2metres over highway, 2 metres over foot path & 2.5 metres over driveway secondary growths, 2.5 metres lateral spread over the rest of canopy.

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

FHDC already decided

(iii) [25/1873/FH](#)

Rosewood, Spitalfield Lane, New Romney, TN28 8HQ

Proposed single storey rear extension and proposed porch o Front elevation.

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RECOMMENDATION

Voting:

For Application:

6

Against Application:

0

Abstained:

0

No objection

(iv) [25/1853/FH](#)

Residential Unit, Queens Road, Littlestone.

Change of use from holiday let to residential dwelling including single storey side extension.

RECOMMENDATION

Voting:

For Application:

5

Against Application:

1

Abstained:

0

No objection

(v) [25/1818/FH](#)

Spencer Exchange, Mountfield Industrial Estate, New Romney, TN28 8LH

Erection of a small Commercial building to house a local internet exchange and battery storage system, an overhanging car port from the building to provide shelter for a double dual EV rapid public charging station, renewable Solar PV system to the roof of the building / car port and installation of a new 37m telecommunications mast for local broadband.

RECOMMENDATION

Voting

For Application:

6

Against Application:

0

Abstained:

0

No objection

319/2025-26 **SCHEDULE OF LICENCE APPLICATIONS**

There were no licence applications for consideration.

320/2025-26 **FOLKESTONE & HYTHE DISTRICT COUNCIL REPORTS/ DECISIONS/MATTERS**

A schedule of delegated decisions of Folkestone & Hythe District Council Planning Department for the periods ending of the 5th October 2025, the 12th October 2025 and the 26th October 2025 were duly received and noted.

321/2025-26 **ENVIRONMENTAL MATTERS**

The Kent & Medway Air Quality Forecast for Wednesday 5th November 2025 which had previously been circulated to all Committee was duly received and noted.

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322/2025-26 **REPORTS FROM WORKING PARTIES**

The Parish Highway Improvement Plan working party report, which had been previously circulated to all Committee Members, was duly received and noted.

323/2025-26 **REQUEST FOR A BUDGET FROM F&GP FOR THE PLANNING COMMITTEE FOR THE YEAR 2026/2027**

Consideration was given to the Planning and Environment committee budget requirement for 2026/2027 it was:

PROPOSED BY : Councillor Terry

SECONDED BY : Councillor Houston

RESOLVED UNANIMOUSLY – that F&GP be requested to allocate a budget for the planning committee for 2026/2027 in the sum of £250.00.

The chairman thanked the committee, and the meeting concluded @ **7:04PM.**

Minutes prepared by the Planning Clerk.

AGENDA ITEM 8

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
3rd DECEMBER 2025
PLANNING CLERKS REPORT

A request has been sent to F&GP for a budget of £250.00 for the coming year 2026-27.

The Planning Clerk.

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
3rd DECEMBER 2025
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION

Application No

Location and Description

(i) [25/1969/FH](#)

Mayden, George Lane, New Romney, TN28 8BS

Works to trees subject of TPO No 13 of 2025 T1 Walnut crown reduction to be reduced in height by 3m and 2.5m off lateral limbs.

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

(ii) [25/1953/FH](#)

Page Cottage, Cannon Street, New Romney, TN28 8BH

Works to trees subject of TPO No.18 of 2016 comprising of T1 Magnolia crown reduction back to previous cuts to a max of 2 metres.

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

(iii) [25/2057/FH](#)

49A High Street, New Romney,
TN28 8AH

Works to trees subject of TPO No.6
of 2018 comprising of T1 Willow
reduce height by 5 metres and
reduce lateral limbs by 5 metres
(back to previous pollard points).

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

(iv) [25/1251/FH](#)

85 Dunes Road, Greatstone, New
Romney, TN28 8SW.

Replacement dwelling consisting of a
4-bedroom chalet bungalow and new
driveway to front.

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

(v) [25/2019/FH/TCA](#)

Page Cottage, Cannon Street, New
Romney, TN28 8BH

Works to tree in Conservation Area
T1 Rowan fell.

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

(vi) [25/2091/FH/PA](#)

RH&DR New Romney Station,
permanent way shed, 2 Littlestone
Road Littlestone, New Romney,
TN28 8PL.

Determination as to whether the prior
approval of the Local Planning
Authority is required under schedule ,
Part 14, Class J of the Town and
Country Planning (General Permitted
Development) (England) Order 2015

NRTC – Already Commented

(as amended) for the installation of roof mounted solar panels.

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

(vii) [25/2088/FH/PA](#)

RH&DR New Romney Station, Exhibition and Cafe, 2 Littlestone Road Littlestone, New Romney, TN28 8PL.

Determination as to whether the prior approval of the Local Planning Authority is required under schedule , Part 14, Class J of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the installation of roof mounted solar panels.

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

(viii) [25/2087/FH/PA](#)

RH&DR New Romney Station, New Shed (engine shed) , 2 Littlestone Road Littlestone, New Romney, TN28 8PL.

Determination as to whether the prior approval of the Local Planning Authority is required under schedule , Part 14, Class J of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the installation of roof mounted solar panels.

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

AGENDA ITEM 10

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
3rd DECEMBER 2025
SCHEDULE OF LICENSING APPLICATIONS

NONE.

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
3rd DECEMBER 2025
DELEGATED DECISIONS OF FOLKESTONE & HYTHE DISTRICT
COUNCIL

For the period ending 9th November 2025

- | | | |
|-------|-----------------------------------|---|
| (i) | <u>25/1721/FH</u> | 50 The Churchlands, New Romney, TN28 8LE |
| | <u>DECISION</u> | Approve with Conditions
NRTC – No objection |
| (ii) | <u>25/1755/FH</u> | 108 Queens Road, Littlestone, New Romney TN28 8ND |
| | <u>DECISION</u> | Approve with Conditions
NRTC – No objection |
| (iii) | <u>25/1845/FH</u> | 151 Littlestone Road, New Romney, TN28 8QB |
| | <u>DECISION</u> | Refused
NRTC – No time to comment. |
-

For the period ending 16th November 2025

- | | | |
|-----|-----------------------------------|---|
| (i) | <u>25/1769/FH</u> | 9 Alfred Road, Greatstone, New Romney, TN28 8SH. |
| | <u>DECISION</u> | Approve with Conditions
NRTC – No objection |
-

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
3rd DECEMBER 2025
ENVIRONMENTAL MATTERS

Kent & Medway Air Quality Forecast

Today	Air quality within the post code region TN28 is forecast to be Low
Tomorrow	Air quality within the post code region TN28 is forecast to be Low tomorrow

The probability of pollution levels being within the four main bandings is shown in the table below.

Air Pollution Level	Today	Tomorrow
Low	10%	>95%
Moderate	90%	<5%
High	<5%	<5%
Very High	<1%	<1%

Recommended Actions and Health Advice

Air Pollution Banding	Value	Accompanying health messages for at-risk individuals*	Accompanying health messages for the general population
Low	1-3	Enjoy your usual outdoor activities.	Enjoy your usual outdoor activities.
Moderate	4-6	Adults and children with lung problems, and adults with	Enjoy your usual outdoor activities.

		heart problems, who experience symptoms , should consider reducing strenuous physical activity, particularly outdoors.	
High	7-9	Adults and children with lung problems, and adults with heart problems, should reduce strenuous physical exertion, particularly outdoors, and particularly if they experience symptoms. People with asthma may find they need to use their reliever inhaler more often. Older people should also reduce physical exertion.	Anyone experiencing discomfort such as sore eyes, cough or sore throat should consider reducing activity, particularly outdoors.
Very High	10	Adults and children with lung problems, adults with heart problems, and older people, should avoid strenuous physical activity. People with asthma may find they need to use their reliever inhaler more often.	Reduce physical exertion, particularly outdoors, especially if you experience symptoms such as cough or sore throat.

*Adults and children with heart or lung problems are at greater risk of symptoms. Follow your doctor's usual advice about exercising and managing your condition. It is possible that very sensitive individuals may experience health effects even on Low air pollution days. Anyone experiencing symptoms should follow the guidance provided below.

Further information about health and air quality can be found here:

<https://kentair.org.uk/faq>

Further details about current air quality and the forecast are available - [here](#)

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
3rd DECEMBER 2025
REPORTS OF WORKING PARTIES

The parish Highway Improvement party will be putting in a request for funding at the next F and G P Committee meeting for zones 1 and 2 of the proposed 20MPH scheme. And with support of KCC will soon be holding a public engagement meeting in respect of the remaining 20MPH zones 3 to 6.



New Romney Town Council
Parish Highway Improvement Plan
Public Engagement
Proposed 20MPH Speed Limit Zones 3 to 6

The following date has been booked for a drop-in session at The Assembly Rooms, Church Approach, New Romney on:

Saturday 29th November 2025 10:00am – 12:00noon.

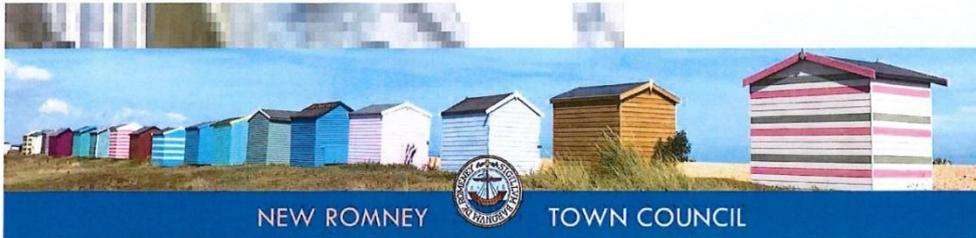
Come along to chat to your Councillors and have your say regarding the proposed changes.

 <p>Zone 3</p>	<p>Church Road, Lions Road, Victoria Street, Church Approach, Triton Lane, The Churchlands, Church Lane, Tookey Road, Ashdown Crescent, Wiles Avenue, Marsh Crescent, Carey Close, Dajlish Close, St. Martins Road, Haywards Crescent, Joseph's Way, Bell View Close, Marsh View Close.</p>
 <p>Zone 4</p>	<p>Mountfield Road, Greenly Way, Imbert Close, Wells Close, The Meadows, Learyod Road, Cinque Ports Road, Collins Road.</p>
 <p>Zone 5</p>	<p>Queens Road, Nether Avenue, Park Road, Victoria Road, Victoria Road West, Prime View, Warren Road, St Nicholas Road, Blenheim Road, Cherry Gardens, Marlborough Close, The Fairways, Anne Roper Close, Orchard Drive, St Andrews Road, Madeira Road, Coast Drive, Manne Parade, The Saltings, Largoport Road, Station Approach, Links Way, Pebble Close.</p>
 <p>Zone 6</p>	<p>Clark Road, Meehan Road, Drake's Lee, Hamilton Close, Nelson Mevis, Armada Close, Meehan Road South, Adie Road, Hardy Road, Alfred Road, Dunes Road.</p>

If you are unable to attend but would still like to have your say, please email: planning.clerk@newromney.gov.uk for a comments form. Closing date for returning comments forms: 29/11/2025.

A request has been made to investigate the possibility of installing warning signs opposite the Animal Rescue Centre on Ashford Road to highlight the crossing area for volunteers and members of the public into a dog exercise field.

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
3rd DECEMBER 2025
STRATEGIC PLAN 2023-27



STRATEGIC PLAN

2023 - 2027

New Romney Town Council



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Foreword

Welcome to New Romney Town Council's Strategic Plan. The Plan describes the Council's vision, what we are trying to achieve during the current Term of Office and what our objectives and key priorities are between now and 2027.



*The Right Worshipful the Mayor of New Romney,
Councillor John Rivers
July 2023*

The Strategic Plan explains clearly to Councillors, staff, residents, businesses, and our partners exactly what the Council aims to achieve between now and the next election. New Romney Town Council is an ambitious Council and, as Members, we are all committed to helping make New Romney, Littlestone and Greatstone (*now called 'New Romney' in this report*) a better place to live, work and visit.

This document will help to ensure that the Council continues to focus on delivering excellent, value for money services for the Town and its residents.

This Strategic Plan sets out the Council's overall vision - which is to continually work on improving the quality of life for all residents, improving our local environment, conserving and promoting the Town's heritage and retaining financial security.

The overarching Strategy is underpinned by 11 Corporate Priorities supported by 52 Key Objectives. The Corporate Plan will be reviewed annually and updates on the Council's achievements will be reported at the Annual Town Meeting.

The Council will ensure that adequate resources (financial, staffing, training, equipment etc) are made available to achieve the Objectives detailed within this Plan.

New Romney Town Council Strategic Plan

To continually work on improving the quality of life for all residents, improving our local environment, conserving and promoting the Town's heritage and retaining financial security.

Our overarching Strategy is underpinned by the following:

- 5 Areas of Focus
- These include 13 Strategic Priorities
- These are supported by 53 Key Objectives
- Each Objective will be progressed and monitored by the relevant Council Committee

1. *Financial Management*

- To develop and manage a sustainable budget which maximises use of Town Council assets, optimises revenue streams and provides optimum spending opportunities whilst maintaining financial security and recognising the impact on residents

2. *Planning, Highways & Environment*

- To ensure that New Romney (see above) can develop economically whilst safeguarding its natural environment
- To optimise the ability for people and goods to move around the Town safely and in a more environmentally friendly manner
- To keep New Romney clean and pleasant for residents and visitors alike

3. *Recreation & Amenities*

- To optimise and encourage the use of all local sports, play and exercise facilities
- To maintain and improve a range of amenities and services to support a good quality of life in New Romney's Wards

4. *Health & Wellbeing*

- To develop and maintain a community infrastructure in New Romney that nurtures a safe, supportive and inclusive place to live, work and visit

5. *Town & Community*

- To develop and maintain a community infrastructure in New Romney that nurtures a safe, supportive and inclusive place to live, work and visit
- To support local businesses and economic development in New Romney
- To effectively communicate, consult and engage with our residents, partners, employees, local businesses, visitors and other public sector organisations (eg local authorities, health and education)
- To make sure that New Romney continues to attract tourists to the area
- To actively promote the arts and culture in New Romney
- To maintain and improve a range of amenities and services to support a good quality of life in New Romney

1. Financial Management

To develop and manage a sustainable budget which maximises use of Town Council assets, optimises revenue streams and provides optimum spending opportunities whilst maintaining financial security

Objectives	Committee	Start	Complete
FM1: Review and update Rolling Maintenance Plan to assist in Maintaining optimum property values of NR properties	F&GP	2023-24	Commenced: Review and Update by Finance Officers currently in hand. Updated document to be presented to F&GP Committee By end March 2026
FM2: Undertake review of revenue streams and develop a plan to optimise income with which to support longer-term spending options whilst retaining financial security. To investigate funding and grants available to the Town Council	F&GP	2023-24 2026-27	Not Yet Commenced: Deferred to 2026-27 Due to take into Account potential Impact of Local Government Reorganisation

2. Planning, Highways & Environment

To ensure New Romney can develop economically whilst safeguarding its natural beauty

Objectives	Committee	Start	Complete
PHE 1: Carry out a wants / needs survey re local new build developments to understand local housing needs and the impact on the Town from new developments with a vision of using the data to influence local planning outcomes	Planning & Environment	2023-24	Commenced: Train and Explain Public Engagement To be organised in 2026 to educate Public about the Planning Process Prior to ensuing Consultation Questionnaire.
PHE 2: Develop and adopt a Policy Statement / Planning Protocol identifying the Town Council's commitment to preserving local open spaces	Full Council	2023-24	COMPLETED – POLICY APPROVED & ADOPTED SEPT 2024

2. Planning, Highways & Environment

*To ensure New Romney remains
a clean and pleasant place to
live, work and visit*

Objectives	Committee	Start	Complete
PHE 3: Establish a process by which NRTC receives regular feedback re local air quality monitoring	Planning & Environment	2023-24	COMPLETED Information being Received Routinely on annual Basis.
PHE 4: Complete the upgrade of NRTC waste disposal contracts and waste receptacles at New Romney Town Hall and Assembly Rooms to facilitate waste recycling	F&GP	2024-25	COMPLETED Re-cycling bins in-Situ at Town Hall and waste disposal contract upgraded for re-cycling collection
PHE 5: Complete Area Action Plans for all NRTC open spaces linked to the adopted Environment Policy	Planning & Environment	2024-25	OVERDUE Clarification Required to be Sought from Working Party Chairman
PHE 6: Re-distribute trees from NRTC tree nursery for planting appropriately around the parish	Planning & Environment	2025-26 2026-27	Re-scheduled Awaiting growth to Adequate maturity.
PHE 7: Identify potential areas of NRTC Land for re-wilding and consult local residents on proposals	Planning & Environment	2025-26 2026-27	Re-Scheduled To take into Consideration Land assets following LG Reorganisation
PHE 8: Investigate potential for Supporting local up-cycling and re-cycling projects and organisations	Planning & Environment	2026-27	COMPLETED Implemented by KCC at Mountfield Road Recycling Centre

2. Planning, Highways & Environment

To optimise the movement of people and goods around the Town safely and in a more environmentally friendly manner

Objectives	Committee	Start	Complete
PHE 9: Identify and secure funding to implement the New Romney Parish Highways Improvement Plan	Planning & Environment	<u>2023-27</u>	PHASE 1 COMPLETED Phase 2 Commenced CIL funds to be allocated By F&GP Committee ON-GOING
PHE 10: Implement 20MPH zones within the Parish as identified within the New Romney Parish Highways Improvement Plan	Planning & Environment	<u>2023-27</u>	PHASE 1 COMPLETED PHASE 2 IN HAND CIL funds to be allocated By F&GP Committee ON-GOING
PHE 11: Implement improvements to junction of Ashford Road / New Romney High Street as identified within the New Romney Parish Highways Improvement Plan	Planning & Environment	2024-25	Commenced: Works approved by Kent Highways and identified in Pentland Homes Improvements to Highways in vicinity of residential development ON-GOING
PHE 12: Continue negotiations with FHDC Re adopting one of the two town centre car parks with a vision of utilising revenue to support funding of local improvements	Full Council	2025-26	Commenced: In discussion Under LG Reorganisation Programme ON-GOING
PHE 13: Lobby Government and KCC for improved local public transport. Investigate links with other Councillors (Parish, District, and County) to consider a Community Bus service with links to hospitals and other major sites/venues	Full Council	2023-24	COMPLETED – COMMUNITY TRANSPORT SERVICE IN PLACE

To optimise and encourage use of all Town Council sports, play and exercise facilities

Objectives	Committee	Start	Complete
RA 1: Provide more varied outdoor play equipment for children	Full Council	2024-25 2026-27	Re-Scheduled Town Clerk / RFO To prepare Consultation with St. Nicholas Academy Spring 2026
RA 2: Seek and secure funding to expand the New Romney Skate Park	Full Council	2025-26	Put on hold – Consider following Local Government Reorganisation
RA 3: Complete adoption of Station Road Area and secure funding to upgrade the equipment on the rear half of the site	Full Council	2024-25	Commenced: In discussion Under LG Reorganisation Programme ON-GOING

3. Recreation & Amenities

To maintain and improve a range of amenities and services to support a good quality of life in New Romney

Objectives	Committee	Start	Complete
RA 4: Provide picnic benches at Perimeter of St Martin's Field	F&GP	2024-25	Paused: Put on hold due To police advice Re anti-social Behaviour
RA 5: Replace planters around perimeter of St Martin's Field with self-watering planters	F&GP	2024-25	COMPLETED – PLANTERS IN PLACE
RA 6: Prepare a development plan and secure funding to upgrade The Greens as a Destination Coastal Park for play and recreation (eg addition of petanque strip, crazy golf, themed adventure playground, further picnic benches)	Full Council	2025-26 2026-27	Re-scheduled – To be considered Following Local Government Reorganisation
RA 7: Seek and secure funding or loan/ Lease project to provide a NRTC Caretaker van to improve safety and efficiency in maintaining Town Council lands and premises	Full Council	2024-25	COMPLETED – VAN PURCHASED
RA 8: Deliver the completed Community Hall, Sports Pavilion and Nursery project	Full Council	2025-26	COMPLETED – MAUDE COMMUNITY CENTRE NOW OPEN
RA 9: Refurbish or replace railings at The Greens, Littlestone and install inset safety barriers at all pedestrian access points	Full Council	2025-26	Commenced Refurbishment on-going (Posts and rails being replaced in accordance with condition priority)

4. Health & Wellbeing

To develop a community infrastructure in New Romney that nurtures a safe, supportive and inclusive place to live, work and visit

Objectives	Committee	Start	Complete
HW 1: Provide Dementia Awareness training for all New Romney Town Council Members and Staff	Full Council	2023-24	COMPLETED Several rounds of Training provided
HW 2: Complete all remaining criteria to be accredited as a Dementia Friendly Council	Full Council	2023-24	Commenced: Clerk to review remaining criteria ON-GOING
HW 3: Continue adaptations to New Romney Town Hall and Assembly Rooms to make them more dementia friendly (upgrade Town Hall lighting / repaint door frames in both buildings in contrasting colour in line with rolling maintenance programme)	F&GP	2024-25	Commenced: Décor-related changes Undertaken in line With rolling maintenance programme ON-GOING
HW 4: Support Primary Care Network with sharing of healthcare communications and provision of additional building space for delivery of healthcare services	Health & Wellbeing	2024-25	COMPLETED: Health & Wellbeing Committee established and opportunities for assisting with communicating local healthcare matters discussed via this committee ON-GOING
HW 5: Expand links on NRTC website to include details of more local support organisations	Health & Wellbeing	2024-25	COMPLETED: Additional appropriate links to local support organisations added to NRTC website as they are identified ON-GOING

5. Town & Community

To develop a community infrastructure in New Romney that nurtures a safe, supportive and inclusive place to live, work and visit

Objectives	Committee	Start	Complete
TC 1: Lobby Government/KCC/Kent Police to re-establish a visible local police presence and to retain KCC Community Wardens	Full Council	2023-24	OUTDATED – WITHDRAWN KCC Community Wardens Team stood down prior to adoption of this Strategic Plan; named Kent Police Officer for local area already established
TC 2: Create disabled parking bay(s) on NRTC land at the end of The Greens, Littlestone to improve accessibility of this open recreational space	Full Council	2026-27	
TC 3: Provide funding support for the retention of local youth club provision	F&GP	2025-26	WITHDRAWN – No youth club to Support financially
TC 4: Organise a Community Service event to publicise what is on offer to local residents in terms of volunteer support and services	Health & Wellbeing	2024-25 2026-27	Re-scheduled and Amended: NRTC to man a table at RMCH Community Service Event to promote NRTC as source of Resident support
TC 5: Establish a Youth Council to engage and respond to the needs of local young people	Full Council	2024-25	Commenced: Youth Council Constitution adopted. ON-GOING – TO BE RE-VISITED

5. Town & Community

To support local businesses and encourage economic development in New Romney

Objectives	Committee	Start	Complete
TC 6: Install an electronic information board in the Town Centre area to promote the Town and advertise local businesses with a vision of generating additional revenue from advertising	F&GP	2025-26	WITHDRAWN – Not viable as Existing competition In High Street (2 already in Place)
TC 7: Develop a plan for increased use of St. Martin's Field, and the Greens, for community events with a long term vision of establishing a community events calendar (eg to include annual community picnic, annual Armed Services Day event, annual Pride event etc) or a New Romney Festival Week	Full Council	2024-25 2026-27	Re-scheduled and Amended – Increase existing events To include Annual Community Picnic Commencing Spring 2027

5. Town & Community

To effectively communicate, consult and engage with our residents, partners, employees, local businesses, visitors and the public sector (eg local authorities, health and education)

Objectives	Committee	Start	Complete
TC 8: Return Council meetings to the Town Hall Council Chamber and revert to Monday evening meetings to reduce clashes with District Council meetings	Full Council	2023-24	COMPLETED Council Chamber Available for meetings – Regular use hindered by lack of heating; in hand
TC 9: Routinely publish links to details of local planning applications on NRTC social media	Planning & Environment	2023-24	COMPLETED On-going practice now established to highlight local planning apps via NRTC social media
TC 10: Establish a policy of submitting regular monthly articles for publication in Romney Marsh Community Ad magazine which is delivered directly to every local household	Full Council	2023-24	COMPLETED Policy of utilising monthly Community Ad publication for publicising NRTC activity established and implemented
TC 11: Create video recordings of all Civic Services and Ceremonies for publication on Town Council social media to increase civic engagement	Full Council	2024-25	COMPLETED Commenced with Recordings of D-Day 80 events posted on NRTC social media. ON-GOING
TC 12: To establish other social media means by which we make the Council more accessible and engaging	Full Council	2024-25	COMPLETED Options investigated & not feasible at present

5. Town & Community

To effectively communicate, consult and engage with our residents, partners, employees, local businesses, visitors and the public sector (eg local authorities, health and education)

Objectives	Committee	Start	Complete
TC 13: Re-instate Town Centre NRTC noticeboard in High Street	F&GP	2024-25	COMPLETED Noticeboard Installed in High Street
TC 14: Develop and adopt Policy Statement that places an expectation on Town Council Members to attend Civic Services and Ceremonies / Town Council events to (i) demonstrate commitment to the Town and its residents and (ii) engage with members of the community and increase visibility of the Council	Full Council	2024-25	COMPLETED – POLICY APPROVED & ADOPTED

5. Town & Community

To make sure that New Romney continues to attract tourists to the area

Objectives	Committee	Start	Complete
TC 15: Complete and publicise (via NRTC website/social media and leaflets) the Town Trail	F&GP	2024-25	COMPLETED Installation of Town Trail completed; Leaflets received And distributed.
TC 16: Develop a Policy for utilisation of The Cinque Ports brand	Full Council	2024-25 2026-27	Re-scheduled & Commenced: Clerk to adapt existing Policy for NRTC. Cinque Ports Crest to be added to all formal docs and press/ publicity materials
TC 17: Replace Town signage at entry points to the Town ('Welcome' gates with crest / reference to 'Ancient Cinque Port Town')	Planning & Environment F&GP/ Full Council	2024-25 2026-27	Re-scheduled & Commenced: Cost estimates sought - provision subject to CIL funding availability
TC 18: Prepare a Business Plan for potential provision of a summer tourist road train	Full Council	2025-26	WITHDRAWN – Not feasible at the current time; staff focus on Local Government Reorganisation
TC 19: See RA6 (P11) Upgrade of The Greens as a Destination Coastal Park	Full Council	2025-26 2026-27	Re-scheduled To consider following Local Government Reorganisation

5. Town & Community

To promote the arts and culture in New Romney

Objectives	Committee	Start	Complete
TC 20: Actively promote established local events on NRTC website and social media (eg JAM on the Marsh, New Romney Country Fayre, Light Up New Romney)	Full Council	2023-24	COMPLETED All established local events are Actively promoted via NRTC website and social media page
TC 21: Install a Town Sign in the Town Centre/historic centre of the Town to Identify with the Town's history	Full Council	2024-25	Commenced: Cost estimates sought

5. Town & Community

To maintain and improve a range of amenities and services to support a good quality of life in New Romney

Objectives	Committee	Start	Complete
TC 22: Lobby FHDC to re-develop the Disused play area in Dagleish Close	Full Council	2025-26	WITHDRAWN Outdated due to FHDC Play Strategy
TC 23: Undertake a post-community hall project review of NRTC buildings use	F&GP	2026-27	Commenced; Project review meetin Date currently being Arranged with project Management team
TC 24: Install 2x Town benches (currently In storage) in New Romney High Street	F&GP	2024-25	COMPLETED – 2X BENCHES NOW IN SITU
TC 25: Re-develop the toilet block on The Greens, Littlestone, to provide a café facility with external public toilet(s) and generate revenue to support local improvements	Full Council	2026-27	Commenced: Discussion opened With Interested party and Natural England

Contact

For more information, or if you have any questions regarding the Corporate Plan, please contact:

Town Clerk

Tel: 01797 362348

Email: town.clerk@newromney-tc.gov.uk

New Romney Town Council

Town Clerk's Office

Town Hall

High Street

New Romney

Kent

TN28 8BT

www.newromney-tc.gov.uk



New Romney Town Council

NEW ROMNEY TOWN COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE MEETING
3rd DECEMBER 2025
SOUTH BROOKS SOLAR FARM SCOPING OPINION

EN0110027 - South Brooks Solar Farm - EIA Scoping and Consultation and Regulation 11 Notification.

NRTC have received the attached correspondence on the proposed South Brooks Solar Farm.

The Applicant for the Proposed Development intends to make an application for Development Consent under the Planning Act 2008. The Applicant has sought a Scoping Opinion from the Planning Inspectorate, on behalf of the Secretary of State, as to the scope and level of detail of the information to be provided within the Environmental Statement that will accompany its future application.

The Planning Inspectorate has identified NRTC as a consultation body to inform the Scoping Opinion and is therefore inviting you to submit comments by 09 December 2025. The deadline is a statutory requirement that cannot be extended.

Further information is included within the attached letter.



Planning Inspectorate Arolygiaeth Gynllunio

Environmental Services
Operations Group 3
Temple Quay House
2 The Square
Bristol, BS1 6PN

Customer Services: 0303 444 5000
e-mail: SouthBrooksSolar@planninginspectorate.gov.uk

Your Ref:

Our Ref: EN0110027

Date: 11 November 2025

Dear Sir/Madam

Planning Act 2008 (as amended) and The Infrastructure Planning (Environmental Impact Assessment) Regulations 2017 (The EIA Regulations) – Regulations 10 and 11

Application by Blue Planet Solar Limited (the applicant) for an Order granting Development Consent for the South Brooks Solar Farm (the proposed development)

Scoping consultation and notification of the applicant's contact details and duty to make available information to the applicant if requested

The proposed development is a Nationally Significant Infrastructure Project (NSIP), as defined in the Planning Act 2008 (as amended). A summary of the NSIP planning process can be found at the following link:

['Nationally Significant Infrastructure Projects: The stages of the NSIP process and how you can have your say'](#).

The proposed development is currently in the pre-application stage.

Environmental Statement (ES) and the scoping process

To meet the requirements of The EIA Regulations, applicants are required to submit an ES with an application for an order granting development consent for any NSIP likely to have a significant effect on the environment. An ES will set out the potential impacts and likely significant effects of the proposed development on the environment. Schedule 4 of The EIA Regulations sets out the general information for inclusion within an ES.

The applicant has asked the Planning Inspectorate on behalf of the Secretary of State for its written opinion (a Scoping Opinion) as to the scope, and level of detail, of the information to be provided in the ES relating to the proposed development. The applicant has set out its proposed scope of the ES in its Scoping Report which is published on the 'Find a National Infrastructure Project' website:

<https://national-infrastructure-consenting.planninginspectorate.gov.uk/>

<https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/EN0110027/documents>

Before adopting a Scoping Opinion, the Planning Inspectorate must consult the relevant 'consultation bodies' defined in The Infrastructure Planning (Applications: Prescribed Forms and Procedure) Regulations 2009 (as amended).

The Planning Inspectorate has identified you as a consultation body which must be consulted before adopting its Scoping Opinion. The Planning Inspectorate would be grateful if you would:

- inform the Planning Inspectorate of the information you consider should be provided in the ES, or
- confirm that you do not have any comments

If you consider that you are not a consultation body as defined in The EIA Regulations please let us know.

The deadline for consultation responses is **09 December 2025**. The deadline is a statutory requirement and cannot be extended. Any consultation response received after this date will not be included within the Scoping Opinion but will be forwarded to the applicant for information and published on our website as a late response.

The Planning Inspectorate on behalf of the SoS is entitled to assume under regulation 10(11) of The EIA Regulations that you do not have any comments to make on the information to be provided in the ES, if you have not responded to this letter by the deadline above.

To support the smooth facilitation of our service, we strongly advise that any responses are issued via the email identified below rather than by post. Responses to the Planning Inspectorate should be sent by email to SouthBrooksSolar@planninginspectorate.gov.uk.

Please note that your response will be appended to the Scoping Opinion and published on our website consistent with our openness policy.

Please also note that this consultation relates solely to the ES scoping process. Further opportunities for you to engage with and provide views on the project more generally, will arise through the applicant's own consultation. Applicants have a duty to undertake statutory consultation and are required to have regard to all responses to their statutory consultation.

Scoping Opinion

The Planning Inspectorate (on behalf of the Secretary of State) must adopt a Scoping Opinion within 42 days of receiving a scoping request. The Scoping Opinion will be published on the relevant project page of the 'Find a National Infrastructure Project' website at the end of the statutory period, or before if applicable.

The applicant must have regard to comments made within the Scoping Opinion and the ES submitted with the future application must be based on the most recently adopted Scoping Opinion.

Applicant's name and address

As the Planning Inspectorate has been notified by the applicant that it intends to prepare an ES, we are also informing you of the applicant's name and address:

Blue Planet Solar Limited
Cardinal Place
80 Victoria Street
London

<https://national-infrastructure-consenting.planninginspectorate.gov.uk/>

SW1E 5JL

info@southbrookssolarfarm.co.uk

Regulation 11(3) duty

You should also be aware of your duty under regulation 11(3) of The EIA Regulations, if so requested by the applicant, to make available information in your possession which is considered relevant to the preparation of the ES.

Spatial data

The applicant has provided the Planning Inspectorate with spatial data for the purpose of facilitating the identification of consultation bodies to inform a Scoping Opinion (as set out in our Advice Page 'Nationally Significant Infrastructure Projects - Advice Note Seven: Environmental Impact Assessment: process, preliminary environmental information and environmental statements', available on the gov.uk website). Requests by consultation bodies to obtain and/or use the spatial data to inform its consultation response should be made directly to the applicant using the contact details above.

If you have any queries, please do not hesitate to contact us.

Yours faithfully

[Redacted signature]

[Redacted name]

**Senior Environmental Advisor
on behalf of the Secretary of State**

This communication does not constitute legal advice.
Please view our [Privacy Notice](#) before sending information to the Planning Inspectorate.

END