

Cinque Port Town of New Romney



Mrs C. Newcombe
Town Clerk

Town Clerk's Office
Town Hall
New Romney
Kent TN28 8BT

Tel: New Romney 01797 362348

Ref: CTM/3005

18th March 2026

Dear Councillor.

**A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE
WILL BE HELD IN THE ASSEMBLY ROOMS, CHURCH APPROACH, NEW
ROMNEY ON WEDNESDAY 25th MARCH 2026 AT 6.45PM.**

Members of the public are welcome to attend.

Yours sincerely,

Mrs Tracy Morris

Mrs C T Morris
Responsible Financial Officer

Email: rfo@newromney-tc.gov.uk

Anyone displaying any symptoms of Covid-19 should NOT attend the meeting.

PUBLIC PARTICIPATION AT TOWN COUNCIL MEETINGS

1. Who can participate in a New Romney Town Council meeting?

All Members of the Public may attend the Council meeting. As well as members of the Council (or relevant Council Committee) and Council Officers participating in the meeting, a maximum of THREE members of public may also participate by submitting a question at a meeting. The question must relate to a matter affecting the parish of New Romney and/or its residents. Each submission must last no longer than 3 minutes in total.

Any such question can be delivered by way of a written statement to be submitted by email by midday on the day of the Council meeting - to be read out during the meeting. The question submitted should be mindful of the 3 minute speaking time available. The reading of the question will allow for any mid-sentence delivery to be completed before being stopped at the three

minute deadline. If any Member of Public does not have access to email, a question can be submitted by a representative on their behalf.

Any such questions should be emailed to: rfo.clerk@newromney-tc.gov.uk by midday on the day of the Council meeting.

2. How and when do I have to let the council know that I want to participate?

You will need to give written notice (via email) that you would like to participate by 3pm on the Friday before the meeting, providing your name and contact details and a summary of what your question subject will be. No late notifications can be accepted.

3. What happens if more than three local residents want to participate by submitting questions to the Council?

The system will operate on the basis of “first come, first served” as identified by the Clerk. You will be notified as soon as possible after your ‘notification of wish to participate’ has been received as to whether or not you will be able to participate (by the reading of your submission).

4. What will happen at the Council meeting?

Your question will be read aloud by during the agenda item: Public Questions. If it is possible for the Chairman to provide a response to your question at the meeting, he/she will do so. If it is not possible to provide a response at that time, a response will be provided in writing – usually within 28 days of the meeting taking place.

Agendas and reports for meetings will be available at least 3 working days and usually 7 weekdays before the date of the meeting on the Town Council website. Any supplementary sheets will be available the day before the meeting and can be viewed at www.newromney-tc.gov.uk

THE LAWS OF LIBEL AND SLANDER

- These laws are very strict.
- If, in public, you say something about a person that is not true, even if you believe it to be true, you may be sued and have to pay compensation. Therefore, you need to be very careful about any criticism you wish to make of people in any written submission.
- Councillors are able to speak more freely and bluntly while in Council or Committee meetings than members of the public.
- You, as a member of the public, do not have the same protection.

FINANCE & GENERAL PURPOSES COMMITTEE MEETING
WEDNESDAY 25th MARCH 2026 AT 6.45PM

AGENDA

1. **APOLOGIES:**
To receive and note the apologies of Councillors unable to attend.
2. **DISPENSATION TO PARTICIPATE:**
To receive and note any applications granted by the Town Clerk, on behalf of the Town Council, for dispensation to participate in Meetings of New Romney Town Council.
3. **DECLARATIONS OF INTEREST:**
Councillors to declare any Disclosable Pecuniary Interests or Other Significant or Personal Interests they may have in items on the agenda for this meeting.
4. **ADJOURNMENT OF MEETING:**
To formally adjourn the meeting of the Council for a maximum period of fifteen minutes to allow for an allocated public session.
5. **PUBLIC QUESTIONS:**
Members of the public may put questions to the Chairman of the Council for a period of fifteen minutes regarding matters to do with the town of New Romney and its coastal areas of Littlestone and Greatstone, including items on the agenda. Any Councillors who have declared an "Other Significant Interest" in matters to be discussed at this meeting will also have the opportunity to speak within the session set aside for public participation, in accordance with the Town Council's Code of Conduct Item 5(3)(b), which reads as follows:

" Where you have an Other Significant Interest in any business of the Authority, you may... make representations, answer questions or give evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose."
6. **RE-CONVENING OF MEETING:**
To formally re-convene the meeting of the Council.

7. **MINUTES (Encs*):**
To approve the minutes of the **Finance & General Purposes Committee Meeting** held on Wednesday 21st January 2026 (Attached hereto*).

8. **FINANCIAL MATTERS (Encs*):**
 - (i) To receive and note 2025/2026 Income and Expenditure and Budget Comparison Reports (Attached hereto*).
 - (ii) To receive and approve the RFO's Schedule of Payments Approved Under Financial Regs, SPAA and/or Delegated Authority (Attached hereto*).
 - (iii) To receive and note the clerks report in respect of bank charges incurred when receiving payments by card machine and take any such action thereon as may be deemed appropriate (Attached hereto*).

9. **RFO's Report (Encs*):**
To receive and note the RFO's Report (Attached hereto*).

10. **COMMUNITY INFRASTRUCTURE LEVY (CIL) (Encs*):**
To receive and note the CIL report (Attached hereto*).

11. **STRATEGIC PLAN 2023-27 (Encs*):**
To receive and note the New Romney Town Council Strategic Plan 2023-27 with latest updates and take any such action thereon as may be deemed appropriate (Attached hereto*).

12. **GRANT FUNDING/DONATIONS (Encs*):**
To Consider Grant Funding Request from New Romney Country Fayre (Attached Hereto*).

13. **QUOTATIONS (Encs*):**
To consider quotations in respect of
 - (i) Annual roof and rainwater goods inspections 2026-27 (Attached Hereto*).
 - (ii) Sports Field annual weed and fertiliser spraying (Attached Hereto*).
 - (iii) Bench Cleaning - Purchase of a Pressure Washer (Attached Hereto*).

14. **TOWN SIGNAGE (Encs*)**
To consider the provision of Town Signage in accordance with Objective TC-21 of the Strategic Plan (Attached Hereto*).

15. MCC ANNEXE – IMBERT ROOM (Encs*)

To receive and note report the RFO's report and take any such action thereon as may be deemed appropriate (Attached hereto*).

16. EXCLUSION OF PUBLIC AND PRESS:

To consider exclusion of public and press in accordance with Standing Order No.34 (a), which states that *'in view of the special and confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded [from the meeting] and they are instructed to withdraw'* due to the fact that the following agenda items relate to legal matters.

17. LAND AND TENANCY MATTERS:

To consider matters pertaining to Town Council Land and Tenancies (confidential report to follow if applicable*) and take any such action as may be deemed necessary thereon.

18. CONCLUSION OF PRIVATE SESSION:

To consider concluding private session, if applicable.

MINUTES
of
A Meeting of New Romney Town Council's
Finance and General Purposes Committee
Held in the Assembly Rooms on
Wednesday 21st January 2026 commencing at 6.45pm

PRESENT: Councillors J Rivers, P Thomas, J Davies, P Coe,
K Terry, P Peacock, Rev Cn McLachlan, P Carey

In Attendance:

RFO	-	Mrs C T Morris
Finance Clerk	-	Mrs J Field
Member of the Public	-	1

IN THE CHAIR: Councillor P Thomas

481/2025-26 **APOLOGIES:**

Apologies for absence were received and noted, as below:

Councillor J.Hiscock – For personal reasons.

482/2025-26 **DISPENSATION TO PARTICIPATE**

The RFO advised that no new Dispensations to Participate had been granted

483/2025-26 **DECLARATIONS OF INTEREST**

@ 18.46 PM Councillors Thomas, Rivers and Coe declared a Personal Interest in Agenda Item 12 due to their being supporters of the organisation applying for grant funding.

484/2025-26 **ADJOURNMENT OF MEETING**

It was not necessary to adjourn the meeting as no questions had been received in writing by the Clerk.

485/2025-26 PUBLIC QUESTIONS

None.

486/2025-26 RE-CONVENING OF MEETING

Not applicable

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487/2025-26 MINUTES

(i) The Chairman presented the Minutes of the **Finance & General Purposes Committee Meeting** held on **19th November 2025**, a copy of which had been previously circulated to all Councillors and it was:

PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Rivers

RESOLVED – that the minutes of the Finance & General Purposes Committee Meeting held on 19th November 2025 be approved and signed as a true and correct record.

Councillors Carey and Rev Cn McLachlan abstained from voting as they were not in attendance at the meeting.

The Chairman subsequently signed the Minutes.

(ii) The Chairman presented the Minutes of the **Finance & General Purposes Budget Committee Meeting** held on **8th December 2025**, a copy of which had been previously circulated to all Councillors and it was:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Peacock

RESOLVED – that the minutes of the Finance & General Purposes Budget Committee Meeting held on 8th December 2025 be approved and signed as a true and correct record.

Councillors Thomas and Rev Cn McLachlan abstained from voting as they were not in attendance at the meeting.

The Chairman subsequently signed the Minutes.

488/2025-26 FINANCIAL MATTERS

(i) 2025/2026 Budget Comparison and Income & Expenditure reports

The 2025/2026 Budget Comparison and Income and Expenditure Reports were received and noted.

(ii) Schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority

The RFO presented the detailed schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority. Following due consideration it was:

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PROPOSED BY: Councillor Davies

SECONDED BY: Councillor Terry

RESOLVED UNANIMOUSLY – that, the afore-mentioned detailed schedule of Payments Approved under Financial Regs, SPAA and/or Delegated Authority, in the amended sum of £51,505.26 exc. VAT, be received and noted and identified cost centres be approved.

(iii) Schedule of Fund Transfers

The Schedule of Transfers between Town Council Bank Accounts was received and noted.

489/2025-26 **RFO'S REPORT**

The RFO's report, which read as under, was received and noted:

RFO's Report – F&GP Meeting on 21st January 2026

Actions completed since the F&GP Committee meeting held on 19th November 2025:

1. £30,000.00 of 2025/2026 CIL receipts was allocated to support the Town Council's HIP Plan for Zones 1 & 2 (*Minute Ref: 356/2025-26 refers*). *NB: The invoice from KCC in respect of these works has been paid.*
2. The applicant from the informal tennis group has been advised that their grant funding request has been declined (*Minute Ref: 358/2025-26(i) refers*).
3. Following their confirming acceptance of the award, the payment of grant funding to Romney Marsh Community Hub – Memory Cafes has been made (*Minute Ref: 358-2025-26(ii)(a) refers*).
4. Following their confirming acceptance of the award, the payment of grant funding to Light Up New Romney has been made (*Minute Ref: 358/2025-26(iii) (b) refers*).
5. An order was placed in respect of a one-year service contract for the platform lift at the Maude Community Centre (*Minute Ref: 359/2025-26(i)(b) refers*).
6. An order was placed in respect of construction of a secure storage area at the Maude Community Centre (*Minute Ref: 359/2025-26(ii)(b) refers*).
7. An order was placed in respect of installation of internal door locks at the Maude Community Centre Annexe (*Minute Ref: 359/2025-26(iii)(b) refers*).
8. An order was placed in respect of extending the central heating system at the Town Hall (*Minute Ref: 359/2025-26(ivi)(b) refers*).

Other Matters of Report:

The RFO verbally advised that the recent drainage works carried out at the allotments had proved successful.

This concludes my report – RFO 7th January 2026

490/2025-26 **COMMUNITY INFRASTRUCTURE LEVY (CIL)**

The RFO presented her Community Infrastructure report, which was received and noted.

491/2025-26 **STRATEGIC PLAN 2023-27**

The Town Council's adopted Strategic Plan for 2023-27, with latest updates, was duly received and noted.

492/2025-26 **GRANT FUNDING /DONATIONS**

Having duly considered the Grant Funding request from John Armitage Memorial Trust (JAM). It was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Coe

RESOLVED – that grant funding in the sum of £840.00, to be funded from the 2025/26 Grants/Donations Budget, be awarded to the John Armitage Memorial Trust (JAM).

493/2025-26 **QUOTATIONS**

Fairfield Road – Tree Works

Consideration was given to quotes received in respect to tree works at Fairfield Road Recreation Ground it was:

PROPOSED BY: Councillor Peacock

SECONDED BY: Councillor Rev Cn McLachlan

RESOLVED UNANIMOUSLY - that the quotation received in respect of Tree works at Fairfield Road Recreation Ground, in the sum of £850.00 exc VAT, (i) be approved and funded from the Tree inspection/surgery

budget (ii) the RFO be authorised to settle all relevant invoices, when received, having first ascertained that all is in order.

The contract was awarded to M Coleman Arboricultural Services.

494/2025-26 **EXCLUSION OF PUBLIC AND PRESS:**

The clerk confirmed that it was not necessary to exclude members of public and press on this occasion.

495/2025-26 **LAND AND TENANCY MATTERS**

The RFO confirmed that there were no matters of report on this occasion.

496/2025-26 **CONCLUSION OF PRIVATE SESSION**

Not applicable.

The Chairman thanked the Councillors for their attendance and the meeting then concluded **at 19.22**

NB: All documents referred to herein are freely available for perusal on the Town Council website: www.newromney-tc.gov.uk or at the Town Hall for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the Finance Clerk

AGENDA ITEM 8 (i)

16/03/2026
12:41

New Romney Town Council Current Year Detailed Income & Expenditure by Budget Heading 16/03/2026

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Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Staff Costs							
1085 Capital Deposit Interest	0	1,000	1,000			0.0%	
Staff Costs :- Income	<u>0</u>	<u>1,000</u>	<u>1,000</u>			<u>0.0%</u>	<u>0</u>
4000 Clerical Salaries & ER Pen/NI	130,215	142,500	12,285		12,285	91.4%	
4005 Manual Salaries & ER Pen/NI	78,979	74,300	(4,679)		(4,679)	106.3%	17,259
4020 Civic Salaries & ER Pen/NI	1,869	3,000	1,131		1,131	62.3%	
4030 Capital Project Staffing	0	1,000	1,000		1,000	0.0%	
4035 Emergency Staffing	0	1,100	1,100		1,100	0.0%	
4055 Eye Tests	30	200	170		170	15.0%	
4065 Rec & Train Res Fund Cont 330	0	2,000	2,000		2,000	0.0%	
4067 Rec & Train Res Fund Exp	545	0	(545)		(545)	0.0%	545
4080 Staff Prov Res Fund Cont 345	0	1,000	1,000		1,000	0.0%	
4085 Pens/Gratuity Res Fun Cont 328	0	3,000	3,000		3,000	0.0%	
Staff Costs :- Indirect Expenditure	<u>211,638</u>	<u>228,100</u>	<u>16,462</u>	<u>0</u>	<u>16,462</u>	<u>92.8%</u>	<u>17,804</u>
Net Income over Expenditure	<u>(211,638)</u>	<u>(227,100)</u>	<u>(15,462)</u>				
6000 plus Transfer from EMR	17,804	0	(17,804)				
Movement to/(from) Gen Reserve	<u>(193,833)</u>	<u>(227,100)</u>	<u>(33,267)</u>				
200 Town Hall							
1010 Rental Income	156	156	(0)			100.1%	
1999 Miscellaneous Inc	0	52	52			0.0%	
Town Hall :- Income	<u>156</u>	<u>208</u>	<u>52</u>			<u>75.1%</u>	<u>0</u>
4100 Non-domestic Rates	7,204	6,052	(1,152)		(1,152)	119.0%	
4105 Waste	73	0	(73)		(73)	0.0%	
4110 Water Rates-Supply/Waste water	243	300	57		57	81.1%	
4115 Electricity	1,302	2,500	1,199		1,199	52.1%	
4120 Gas	1,041	1,700	659		659	61.3%	
4125 Cleaning/Hygiene Supplies	93	125	32		32	74.1%	
4130 First Aid Supplies	19	55	36		36	35.0%	
4140 Repairs & Maintenance	2,008	2,000	(8)		(8)	100.4%	
4142 Stairlift Service Contract	1,346	500	(846)		(846)	269.3%	
4143 Annual Boiler Service	0	85	85		85	0.0%	
4145 Fire Safety Equipment Maint	134	154	20		20	87.0%	
4150 Window Boxes	94	110	16		16	85.1%	
4155 Tree Inspection/Surgery	48	450	403		403	10.6%	
4160 PAT Testing	166	88	(78)		(78)	188.6%	
4161 Town Hall Alarm System	1,718	837	(881)		(881)	205.3%	
4165 Roof R/W Goods Inspections	1,002	2,004	1,002		1,002	50.0%	

Continued over page

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4172 T Hall C Heating Replacement	5,350	0	(5,350)		(5,350)	0.0%	
4361 Miscellaneous Exp	269	0	(269)		(269)	0.0%	
Town Hall :- Indirect Expenditure	22,110	16,960	(5,150)	0	(5,150)	130.4%	0
Net Income over Expenditure	(21,953)	(16,752)	5,201				
<u>205 Town Hall House</u>							
1010 Rental Income	8,600	9,400	800			91.5%	
Town Hall House :- Income	8,600	9,400	800			91.5%	0
4140 Repairs & Maintenance	944	2,500	1,556		1,556	37.8%	
4145 Fire Safety Equipment Maint	18	65	47		47	27.4%	
4165 Roof R/W Goods Inspections	198	396	198		198	50.0%	
4185 Landlords Gas Certificate	92	102	10		10	89.9%	
4362 Management Fees	774	846	72		72	91.5%	
Town Hall House :- Indirect Expenditure	2,025	3,909	1,884	0	1,884	51.8%	0
Net Income over Expenditure	6,575	5,491	(1,084)				
<u>210 Assembly Rooms</u>							
1000 Hire Fees	835	0	(835)			0.0%	
Assembly Rooms :- Income	835	0	(835)				0
4100 Non-domestic Rates	1,747	1,834	88		88	95.2%	
4110 Water Rates-Supply/Waste water	242	295	53		53	81.9%	
4115 Electricity	890	1,350	460		460	65.9%	
4120 Gas	1,640	1,200	(440)		(440)	136.7%	
4125 Cleaning/Hygiene Supplies	0	100	100		100	0.0%	
4130 First Aid Supplies	0	25	25		25	0.0%	
4140 Repairs & Maintenance	447	1,500	1,053		1,053	29.8%	
4145 Fire Safety Equipment Maint	478	72	(406)		(406)	664.2%	
4155 Tree Inspection/Surgery	95	310	215		215	30.6%	
4160 PAT Testing	8	44	36		36	18.2%	
4165 Roof R/W Goods Inspections	376	376	0		0	100.0%	
4185 Landlords Gas Certificate	92	102	10		10	89.9%	
4316 PPL/PRS Licences	0	25	25		25	0.0%	
Assembly Rooms :- Indirect Expenditure	6,014	7,233	1,219	0	1,219	83.2%	0
Net Income over Expenditure	(5,179)	(7,233)	(2,054)				

Detailed Income & Expenditure by Budget Heading 16/03/2026

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
220 Sports Field & Maude Pavilion							
1000 Hire Fees	101	0	(101)			0.0%	
Sports Field & Maude Pavilion :- Income	101	0	(101)				0
4140 Repairs & Maintenance	15	0	(15)		(15)	0.0%	
4155 Tree Inspection/Surgery	190	0	(190)		(190)	0.0%	
4190 Herbicide Spraying	933	0	(933)		(933)	0.0%	
4361 Miscellaneous Exp	900	0	(900)		(900)	0.0%	
Sports Field & Maude Pavilion :- Indirect Expenditure	2,038	0	(2,038)	0	(2,038)		0
Net Income over Expenditure	(1,937)	0	1,937				
221 Maude Community Centre							
1000 Hire Fees	6,675	0	(6,675)			0.0%	
1010 Rental Income	400	1,800	1,400			22.2%	
1050 Utilities Recharges	299	0	(299)			0.0%	
1999 Miscellaneous Inc	32	0	(32)			0.0%	
Maude Community Centre :- Income	7,406	1,800	(5,606)			411.4%	0
4106 Waste	159	0	(159)		(159)	0.0%	
4110 Water Rates-Supply/Waste water	550	0	(550)		(550)	0.0%	
4115 Electricity	14,220	0	(14,220)		(14,220)	0.0%	7,515
4125 Cleaning/Hygiene Supplies	826	0	(826)		(826)	0.0%	
4130 First Aid Supplies	106	0	(106)		(106)	0.0%	106
4140 Repairs & Maintenance	2,446	0	(2,446)		(2,446)	0.0%	1,926
4145 Fire Safety Equipment Maint	1,160	0	(1,160)		(1,160)	0.0%	150
4146 Fire/Intruder Alarm/CCTV Maint	140	0	(140)		(140)	0.0%	
4160 PAT Testing	70	0	(70)		(70)	0.0%	
4180 Grounds Maintenance	280	0	(280)		(280)	0.0%	
4320 Phone/Internet	542	0	(542)		(542)	0.0%	
4361 Miscellaneous Exp	18,573	0	(18,573)		(18,573)	0.0%	15,592
Maude Community Centre :- Indirect Expenditure	39,072	0	(39,072)	0	(39,072)		25,290
Net Income over Expenditure	(31,666)	1,800	33,466				
6000 plus Transfer from EMR	25,290	0	(25,290)				
Movement to/(from) Gen Reserve	(6,377)	1,800	8,177				
222 Maude Community Centre Annexe							
1000 Hire Fees	75	0	(75)			0.0%	
1010 Rental Income	6,450	7,600	1,150			84.9%	

Detailed Income & Expenditure by Budget Heading 16/03/2026

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1050 Utilities Recharges	2,672	0	(2,672)			0.0%	
1999 Miscellaneous Inc	84	0	(84)			0.0%	
Maude Community Centre Annexe :- Income	9,281	7,600	(1,681)			122.1%	0
4108 Non Dom Rates Contribution	0	458	458		458	0.0%	
4109 Utilities Contribution	0	400	400		400	0.0%	
4115 Electricity	3,106	0	(3,106)		(3,106)	0.0%	
4140 Repairs & Maintenance	676	500	(176)		(176)	135.3%	558
4145 Fire Safety Equipment Maint	757	0	(757)		(757)	0.0%	
4146 Fire/Intruder Alarm/CCTV Maint	125	0	(125)		(125)	0.0%	
4160 PAT Testing	84	0	(84)		(84)	0.0%	
4165 Roof R/W Goods Inspections	0	200	200		200	0.0%	
4320 Phone/Internet	427	0	(427)		(427)	0.0%	
4361 Miscellaneous Exp	1,812	0	(1,812)		(1,812)	0.0%	1,789
Maude Community Centre Annexe :- Indirect Expenditure	6,987	1,558	(5,429)	0	(5,429)	448.5%	2,347
Net Income over Expenditure	2,294	6,042	3,748				
6000 plus Transfer from EMR	2,347	0	(2,347)				
Movement to/(from) Gen Reserve	4,641	6,042	1,401				
<u>225 Fairfield Road Rec Ground</u>							
4140 Repairs & Maintenance	0	500	500		500	0.0%	
4155 Tree Inspection/Surgery	95	600	505		505	15.8%	
4180 Grounds Maintenance	1,400	1,680	280		280	83.3%	
4195 Play Gym Maintenance	102	1,000	898		898	10.2%	
Fairfield Road Rec Ground :- Indirect Expenditure	1,597	3,780	2,183	0	2,183	42.2%	0
Net Expenditure	(1,597)	(3,780)	(2,183)				
<u>230 The Greens</u>							
1000 Hire Fees	2,611	0	(2,611)			0.0%	
1100 Hut & Winch Site Rents	8,113	8,290	177			97.9%	
1105 Sea Cadets Rent	26	25	(1)			104.1%	
1120 Ice Cream Van/Food Vendors	400	400	0			100.0%	
1125 Market	0	1,000	1,000			0.0%	
The Greens :- Income	11,150	9,715	(1,435)			114.8%	0
4110 Water Rates-Supply/Waste water	742	706	(36)		(36)	105.0%	
4140 Repairs & Maintenance	523	1,000	477		477	52.3%	
4180 Grounds Maintenance	1,950	2,340	390		390	83.3%	

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Detailed Income & Expenditure by Budget Heading 16/03/2026

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4195 Play Gym Maintenance	203	1,500	1,297		1,297	13.5%	
4210 Toilet Block	7,412	7,607	195		195	97.4%	
The Greens :- Indirect Expenditure	10,829	13,153	2,324	0	2,324	82.3%	0
Net Income over Expenditure	321	(3,438)	(3,759)				
<u>235 Flagstaff Land</u>							
4140 Repairs & Maintenance	0	100	100		100	0.0%	
4155 Tree Inspection/Surgery	95	200	105		105	47.5%	
4180 Grounds Maintenance	629	794	165		165	79.2%	
Flagstaff Land :- Indirect Expenditure	724	1,094	370	0	370	66.2%	0
Net Expenditure	(724)	(1,094)	(370)				
<u>240 Allotments</u>							
1200 Plot Rents (Not inc. deposits)	2,787	2,383	(404)			117.0%	
Allotments :- Income	2,787	2,383	(404)			117.0%	0
4110 Water Rates-Supply/Waste water	782	600	(182)		(182)	130.3%	
4140 Repairs & Maintenance	115	500	385		385	23.0%	
4155 Tree Inspection/Surgery	0	200	200		200	0.0%	
4181 Ditch Management	0	500	500		500	0.0%	
Allotments :- Indirect Expenditure	897	1,800	903	0	903	49.8%	0
Net Income over Expenditure	1,890	583	(1,307)				
<u>245 Land at Coney Banks</u>							
1250 Grazing Rent	625	624	(1)			100.1%	
Land at Coney Banks :- Income	625	624	(1)			100.1%	0
4200 Expenditure	0	50	50		50	0.0%	
Land at Coney Banks :- Indirect Expenditure	0	50	50	0	50	0.0%	0
Net Income over Expenditure	625	574	(51)				
<u>250 Wayleaves</u>							
1999 Miscellaneous Inc	63	60	(3)			105.0%	
Wayleaves :- Income	63	60	(3)			105.0%	0
Net Income	63	60	(3)				

Continued over page

Detailed Income & Expenditure by Budget Heading 16/03/2026

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
255 Garden of Remembrance							
4140 Repairs & Maintenance	0	100	100		100	0.0%	
4180 Grounds Maintenance	0	200	200		200	0.0%	
Garden of Remembrance :- Indirect Expenditure	<u>0</u>	<u>300</u>	<u>300</u>	<u>0</u>	<u>300</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(300)</u>	<u>(300)</u>				
260 Town Square (Cinque Ports Plc)							
1999 Miscellaneous Inc	0	41	41			0.0%	
Town Square (Cinque Ports Plc) :- Income	<u>0</u>	<u>41</u>	<u>41</u>			<u>0.0%</u>	<u>0</u>
4140 Repairs & Maintenance	0	80	80		80	0.0%	
Town Square (Cinque Ports Plc) :- Indirect Expenditure	<u>0</u>	<u>80</u>	<u>80</u>	<u>0</u>	<u>80</u>	<u>0.0%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(39)</u>	<u>(39)</u>				
270 Street Furniture (Non TC Land)							
4500 High St Planter - Maintenance	177	165	(12)		(12)	107.1%	
Street Furniture (Non TC Land) :- Indirect Expenditure	<u>177</u>	<u>165</u>	<u>(12)</u>	<u>0</u>	<u>(12)</u>	<u>107.1%</u>	<u>0</u>
Net Expenditure	<u>(177)</u>	<u>(165)</u>	<u>12</u>				
275 Administration & Miscellaneous							
1080 Bank & Investment Interest	8,633	5,000	(3,633)			172.7%	7,696
1090 CIL Receipts	36,491	0	(36,491)			0.0%	36,491
1999 Miscellaneous Inc	88,517	14	(88,503)			632265.9	87,231
Administration & Miscellaneous :- Income	<u>133,641</u>	<u>5,014</u>	<u>(128,627)</u>			<u>2665.4%</u>	<u>131,418</u>
4106 Waste	681	900	219		219	75.7%	
4130 First Aid Supplies	9	0	(9)		(9)	0.0%	
4300 Insurance	9,419	7,500	(1,919)		(1,919)	125.6%	
4305 Bank Charges	660	550	(110)		(110)	120.1%	
4310 PWLB Capital Payment	8,102	7,595	(507)		(507)	106.7%	
4311 PWLB Interest Payment	51,793	52,300	507		507	99.0%	
4315 Subscriptions	3,909	5,231	1,322		1,322	74.7%	
4320 Phone/Internet	2,481	2,374	(107)		(107)	104.5%	
4325 IT Support & Equipment Maint	22,800	12,000	(10,800)		(10,800)	190.0%	520
4330 L&P CHSPP	26,207	0	(26,207)		(26,207)	0.0%	26,207
4331 Maude Community Centre - D&B	909,346	0	(909,346)		(909,346)	0.0%	909,346
4332 Maude Community Centre - FF&E	61,904	0	(61,904)		(61,904)	0.0%	3,878

Detailed Income & Expenditure by Budget Heading 16/03/2026

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4335 Legal & Professional General	5,145	10,000	4,856		4,856	51.4%	59,756
4340 Donations STMFC	3,000	3,000	0		0	100.0%	
4345 Donations (Other)	4,500	4,500	0		0	100.0%	
4350 Payroll Outsourcing	472	525	53		53	90.0%	
4355 Small Tools & Consumables	752	1,500	748		748	50.1%	
4356 Workwear/PPE	312	350	38		38	89.1%	
4360 Miscellaneous Exp	2,286	6,500	4,214		4,214	35.2%	233
4364 Business Mileage	422	750	328		328	56.2%	
4365 Public Clock	2,514	300	(2,214)		(2,214)	838.1%	1,972
4370 Postage	227	450	223		223	50.4%	
4375 Office Equipment	4,270	2,000	(2,270)		(2,270)	213.5%	
4380 Printing and Stationery	506	750	244		244	67.4%	
4384 Town Council Events	3,556	0	(3,556)		(3,556)	0.0%	3,271
4385 Mayor's Allowance	3,496	4,500	1,004		1,004	77.7%	175
4390 Councillor Training	210	4,000	3,790		3,790	5.3%	
4395 Recruitment & Training (330)	530	0	(530)		(530)	0.0%	530
4400 Caretakers Vehicle	5,577	5,000	(577)		(577)	111.5%	
Administration & Miscellaneous :- Indirect Expenditure	1,135,083	132,575	(1,002,508)	0	(1,002,508)	856.2%	1,005,888
Net Income over Expenditure	(1,001,442)	(127,561)	873,881				
6000 plus Transfer from EMR	1,005,888	0	(1,005,888)				
6001 less Transfer to EMR	131,418	0	(131,418)				
Movement to/(from) Gen Reserve	(126,973)	(127,561)	(588)				
<u>280 Other</u>							
1999 Miscellaneous Inc	30,473	0	(30,473)			0.0%	26,500
Other :- Income	30,473	0	(30,473)				26,500
4140 Repairs & Maintenance	4	0	(4)		(4)	0.0%	
4141 Festive Lighting	1,293	0	(1,293)		(1,293)	0.0%	1,293
4167 CIL Expenditure	30,000	0	(30,000)		(30,000)	0.0%	30,000
4361 Miscellaneous Exp	5,620	0	(5,620)		(5,620)	0.0%	5,400
4510 Commemorative Benches	192	0	(192)		(192)	0.0%	
4605 Contingency	0	10,000	10,000		10,000	0.0%	
4610 Festivities Res Fund Cont 323	0	3,000	3,000		3,000	0.0%	167
4615 Fest Lighting Res Fun Cont 336	0	750	750		750	0.0%	
4620 T C Election Res Fun Cont 331	0	4,000	4,000		4,000	0.0%	
4625 Build Rep/Res Res Fun Cont 320	0	8,500	8,500		8,500	0.0%	
4630 Non Ann Maint Res Fun Cont 334	0	4,000	4,000		4,000	0.0%	
4635 Uniform Reserve Fund Cont 335	0	200	200		200	0.0%	

**New Romney Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 12)**

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>100 Staff Costs</u>									
Total Income	7,500	0	1,000	0	0	0	0	0	0
Overhead Expenditure	191,000	176,335	228,100	211,638	0	0	291,013	0	0
100 Net Income over Expenditure	-183,500	-176,335	-227,100	-211,638	0	0	-291,013	0	0
6000 plus Transfer from EMR	0	4,502	0	17,804	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(183,500)</u>	<u>(171,833)</u>	<u>(227,100)</u>	<u>(193,833)</u>	<u>0</u>		<u>(291,013)</u>		
<u>200 Town Hall</u>									
Total Income	200	150	208	156	0	0	50	0	0
Overhead Expenditure	17,160	14,142	16,960	22,110	0	0	17,152	0	0
Movement to/(from) Gen Reserve	<u>(16,960)</u>	<u>(13,992)</u>	<u>(16,752)</u>	<u>(21,953)</u>	<u>0</u>		<u>(17,102)</u>		
<u>205 Town Hall House</u>									
Total Income	8,850	8,800	9,400	8,600	0	0	10,000	0	0
Overhead Expenditure	3,807	2,002	3,909	2,025	0	0	3,240	0	0
Movement to/(from) Gen Reserve	<u>5,043</u>	<u>6,798</u>	<u>5,491</u>	<u>6,575</u>	<u>0</u>		<u>6,760</u>		
<u>210 Assembly Rooms</u>									
Total Income	2,000	1,383	0	835	0	0	200	0	0
Overhead Expenditure	7,815	50,237	7,233	6,014	0	0	6,896	0	0
210 Net Income over Expenditure	-5,815	-48,854	-7,233	-5,179	0	0	-6,696	0	0
6000 plus Transfer from EMR	0	38,400	0	0	0	0	0	0	0

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**New Romney Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 12)**

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	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(5,815)</u>	<u>(10,454)</u>	<u>(7,233)</u>	<u>(5,179)</u>	<u>0</u>		<u>(6,696)</u>		
<u>215 Community Hall</u>									
Total Income	6,600	6,600	0	0	0	0	0	0	0
Overhead Expenditure	1,952	321	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>4,648</u>	<u>6,279</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>		
<u>220 Sports Field & Maude Pavilion</u>									
Total Income	1,440	130	0	101	0	0	0	0	0
Overhead Expenditure	2,369	29,797	0	2,038	0	0	0	0	0
220 Net Income over Expenditure	-929	-29,667	0	-1,937	0	0	0	0	0
6000 plus Transfer from EMR	0	26,324	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(929)</u>	<u>(3,343)</u>	<u>0</u>	<u>(1,937)</u>	<u>0</u>		<u>0</u>		
<u>221 Maude Community Centre</u>									
Total Income	0	0	1,800	7,406	0	0	10,120	0	0
Overhead Expenditure	0	1,215	0	39,072	0	0	28,192	0	0
221 Net Income over Expenditure	0	-1,215	1,800	-31,666	0	0	-18,072	0	0
6000 plus Transfer from EMR	0	0	0	25,290	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>(1,215)</u>	<u>1,800</u>	<u>(6,377)</u>	<u>0</u>		<u>(18,072)</u>		
<u>222 Maude Community Centre Annexe</u>									
Total Income	0	0	7,600	9,281	0	0	10,918	0	0

Continued on next page

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure	0	469	1,558	6,987	0	0	7,236	0	0
222 Net Income over Expenditure	0	-469	6,042	2,294	0	0	3,682	0	0
6000 plus Transfer from EMR	0	0	0	2,347	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>(469)</u>	<u>6,042</u>	<u>4,641</u>	<u>0</u>		<u>3,682</u>		
225 Fairfield Road Rec Ground									
Total Income	0	2	0	0	0	0	0	0	0
Overhead Expenditure	3,980	3,179	3,780	1,597	0	0	3,780	0	0
Movement to/(from) Gen Reserve	<u>(3,980)</u>	<u>(3,177)</u>	<u>(3,780)</u>	<u>(1,597)</u>	<u>0</u>		<u>(3,780)</u>		
230 The Greens									
Total Income	8,650	10,963	9,715	11,150	0	0	10,765	0	0
Overhead Expenditure	13,531	20,396	13,153	10,829	0	0	4,622	0	0
230 Net Income over Expenditure	-4,881	-9,433	-3,438	321	0	0	6,143	0	0
6000 plus Transfer from EMR	0	7,973	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(4,881)</u>	<u>(1,460)</u>	<u>(3,438)</u>	<u>321</u>	<u>0</u>		<u>6,143</u>		
235 Flagstaff Land									
Overhead Expenditure	1,044	2,326	1,094	724	0	0	1,089	0	0
Movement to/(from) Gen Reserve	<u>(1,044)</u>	<u>(2,326)</u>	<u>(1,094)</u>	<u>(724)</u>	<u>0</u>		<u>(1,089)</u>		
240 Allotments									
Total Income	2,500	2,645	2,383	2,787	0	0	2,808	0	0

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New Romney Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 12)

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	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure	2,960	1,135	1,800	897	0	0	1,600	0	0
Movement to/(from) Gen Reserve	(460)	1,510	583	1,890	0		1,208		
245 Land at Coney Banks									
Total Income	600	600	624	625	0	0	675	0	0
Overhead Expenditure	50	0	50	0	0	0	50	0	0
Movement to/(from) Gen Reserve	550	600	574	625	0		625		
250 Wayleaves									
Total Income	60	0	60	63	0	0	60	0	0
Movement to/(from) Gen Reserve	60	0	60	63	0		60		
255 Garden of Remembrance									
Total Income	0	1	0	0	0	0	0	0	0
Overhead Expenditure	300	26	300	0	0	0	250	0	0
Movement to/(from) Gen Reserve	(300)	(25)	(300)	0	0		(250)		
260 Town Square (Cinque Ports Plc)									
Total Income	80	40	41	0	0	0	43	0	0
Overhead Expenditure	80	0	80	0	0	0	50	0	0
Movement to/(from) Gen Reserve	0	40	(39)	0	0		(7)		
270 Street Furniture (Non TC Land)									
Overhead Expenditure	120	4,256	165	177	0	0	100	0	0

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**New Romney Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 12)**

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	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6000 plus Transfer from EMR	0	4,101	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(120)	(156)	(165)	(177)	0		(100)		
<u>275 Administration & Miscellaneous</u>									
Total Income	10,008	59,849	5,014	133,641	0	0	1,014	0	0
Overhead Expenditure	122,372	2,675,639	132,575	1,135,083	0	0	127,906	0	0
275 Net Income over Expenditure	-112,364	-2,615,790	-127,561	-1,001,442	0	0	-126,892	0	0
6000 plus Transfer from EMR	0	2,551,481	0	1,005,888	0	0	0	0	0
6001 less Transfer to EMR	0	55,945	0	131,418	0	0	0	0	0
Movement to/(from) Gen Reserve	(112,364)	(120,254)	(127,561)	(126,973)	0		(126,892)		
<u>280 Other</u>									
Total Income	0	788,224	0	30,473	0	0	0	0	0
Overhead Expenditure	76,400	24,158	56,150	37,109	0	0	62,100	0	0
280 Net Income over Expenditure	-76,400	764,066	-56,150	-6,636	0	0	-62,100	0	0
6000 plus Transfer from EMR	0	8,157	0	36,860	0	0	0	0	0
6001 less Transfer to EMR	0	785,077	0	26,500	0	0	0	0	0
Movement to/(from) Gen Reserve	(76,400)	(12,854)	(56,150)	3,724	0		(62,100)		
<u>285 Precept</u>									
Total Income	396,952	396,952	429,562	429,562	0	0	509,123	0	0
Movement to/(from) Gen Reserve	396,952	396,952	429,562	429,562	0		509,123		
<u>300 Planning Committee</u>									

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Annual Budget - By Centre (Actual YTD Month 12)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure	250	4,124	250	0	0	0	250	0	0
6000 plus Transfer from EMR	0	3,000	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(250)</u>	<u>(1,124)</u>	<u>(250)</u>	<u>0</u>	<u>0</u>		<u>(250)</u>		
400 Health & Wellbeing Committee									
Overhead Expenditure	250	0	250	0	0	0	250	0	0
Movement to/(from) Gen Reserve	<u>(250)</u>	<u>0</u>	<u>(250)</u>	<u>0</u>	<u>0</u>		<u>(250)</u>		
Total Budget Income	445,440	1,276,339	467,407	634,679	0	0	555,776	0	0
Expenditure	445,440	3,009,756	467,407	1,476,300	0	0	555,776	0	0
Net Income over Expenditure	<u>0</u>	<u>-1,733,418</u>	<u>0</u>	<u>-841,621</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	2,643,938	0	1,088,189	0	0	0	0	0
less Transfer to EMR	0	841,022	0	157,918	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>69,498</u>	<u>0</u>	<u>88,650</u>	<u>0</u>		<u>0</u>		

AGENDA ITEM 8 (ii)

Payments Approved Under Financial Regs, SPAA and/or Delegated Authority - F&GP Meeting 28th March 2026												
Date	Supplier/Contractor	Description	Funding Source	Net	VAT	Total						
13.1.26	Amazon	Eye wash pods	First Aid - Budget	£ 8.73	£ 1.75	£ 10.48	TC	SDA FR				Health & Safety
13.1.26	Amazon	Isolation valve	Town Hall - R&M - Budget	£ 6.62	£ 1.32	£ 7.94	TC	SDA FR				Routine business/everyday running
13.1.26	Amazon	A4 clip frames	MCC - Misc Expenses - Budget	£ 82.14	£ 16.44	£ 98.58	TC	SDA FR				Routine business/everyday running
14.1.26	Amazon	Poly pockets	Printing & Stationery - Budget	£ 19.98	£ 3.99	£ 23.97	TC	SDA FR				Routine business/everyday running
14.1.26	Amazon	Folders	Printing & Stationery - Budget	£ 44.58	£ 8.92	£ 53.50	TC	SDA FR				Routine business/everyday running
19.1.26	Amazon	Tile cutter	Small Tools & Cons - Budget	£ 41.66	£ 8.33	£ 49.99	TC	SDA FR				Routine business/everyday running
22.1.26	Amazon	Notice board	Office Equip - Budget	£ 55.24	£ 11.05	£ 66.29	TC	SDA FR				Routine business/everyday running
25.1.26	Amazon	Projector stand	MCC - Misc Expenses - Budget	£ 64.70	£ 12.94	£ 77.64	TC	SDA FR				Routine business/everyday running
27.1.26	Amazon	Curtain holder	MCC - Misc Expenses - Budget	£ 6.12	£ 1.23	£ 7.35	TC	SDA FR				Routine business/everyday running
27.1.26	Amazon	Breakglass replacement	MCC - Misc Expenses - Budget	£ 6.21	£ 1.24	£ 7.45	TC	SDA FR				Routine business/everyday running
27.1.26	Amazon	Blu Tack	Printing & Stationery - Budget	£ 13.32	£ 2.66	£ 15.98	TC	SDA FR				Routine business/everyday running
12.2.26	Atex UK Ltd	Commemorative bench	The Greens - Street Furniture	£ 691.67	£ 138.33	£ 830.00	TC	SDA FR				Routine business/everyday running
14.1.26	BILT	Sand	MCC - R&M - Budget	£ 14.34	£ 2.87	£ 17.21	TC	SDA FR				Routine business/everyday running
3.2.26	British Gas	Electricity	MCC - Electricity - Budget	£ 495.59	£ 99.11	£ 594.70	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
20.1.26	British Gas	Gas	Assembly Rooms - Gas - Budget	£ 547.32	£ 109.46	£ 656.78	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
19.2.26	British Gas	Gas	Assembly Rooms - Gas - Budget	£ 318.60	£ 15.93	£ 334.53	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
9.1.26	British Gas	Gas	Town Hall - Gas - Budget	£ 139.86	£ 6.99	£ 146.85	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
10.2.26	British Gas	Gas	Town Hall - Gas - Budget	£ 288.54	£ 14.42	£ 302.96	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
12.3.26	Allotment Tenant	Allotment deposit refund	Deposits Control Account	£ 160.00	£ -	£ 160.00	TC	SDA FR				Routine business/everyday running
5.2.26	Business Stream	Drainage	Assembly Rooms - Water - Budget	£ 48.79	£ -	£ 48.79	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
5.2.26	Business Stream	Drainage	Toilets - Water - Budget	£ 98.15	£ -	£ 98.15	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
8.12.25	Castle Water	Water supply	MCC - Water - Budget	£ 40.02	£ 8.00	£ 48.02	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
9.12.26	Castle Water	Water supply	Assembly Rooms - Water - Budget	-£ 19.61	£ -	-£ 19.61	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
10.12.25	Castle Water	Water supply	Assembly Rooms - Water - Budget	£ 21.30	£ -	£ 21.30	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
8.12.25	Castle Water	Water supply	Allotments - Water - Budget	£ 539.97	£ 107.99	£ 647.96	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
8.12.25	Castle Water	Water supply	Town Hall - Water - Budget	£ 6.37	£ -	£ 6.37	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
4.2.26	M Coleman	Grounds maintenance	Departmental Budgets	£ 397.00	£ 79.40	£ 476.40	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
14.1.26	M Coleman	Grounds maintenance	Departmental Budgets	£ 397.00	£ 79.40	£ 476.40	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
21.1.26	Cinque Ports Confederation	Civic/charity event	Mayors Allowance	£ 110.00	£ -	£ 110.00	TC	SDA FR				Payable from Mayor's Allowance
13.1.26	Core Medical	Plasters	First Aid - Budget	£ 8.74	£ 1.75	£ 10.49	TC	SDA FR				Health & Safety
4.2.26	Hut & Winch Tenant	Deposit refund	Deposits Control Account	£ 400.00	£ -	£ 400.00	TC	SDA FR				Routine business/everyday running
4.3.26	Drive Automotive	Service kit	Caretakers Vehicle - Budget	£ 117.58	£ 23.52	£ 141.10	TC	SDA FR				Routine business/everyday running
25.2.26	EDF Energy	Electricity - Metering charge	Facilities Management Reserve Fund	£ 278.00	£ 55.60	£ 333.60	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
4.2.26	EDF Energy	Electricity	Facilities Management Reserve Fund	£ 1,251.46	£ 250.30	£ 1,501.76	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
14.1.26	EDF Energy	Electricity	Facilities Management Reserve Fund	£ 2,003.27	£ 400.65	£ 2,403.92	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
2.2.26	EDF Energy	Electricity	Town Hall - Electricity - Budget	£ 157.24	£ 7.86	£ 165.10	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
5.1.26	EDF Energy	Electricity	Town Hall - Electricity - Budget	£ 142.30	£ 7.12	£ 149.42	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
2.2.26	EDF Energy	Electricity	Assembly Rooms - Electricity - Budget	£ 106.98	£ 5.35	£ 112.33	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
5.1.26	EDF Energy	Electricity	Assembly Rooms - Electricity - Budget	£ 91.90	£ 4.60	£ 96.50	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
2.2.26	EDF Energy	Electricity	MCC Annexe - Electricity	£ 597.92	£ 119.58	£ 717.50	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
5.1.26	EDF Energy	Electricity	MCC Annexe - Electricity	£ 462.02	£ 92.40	£ 554.42	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
8.12.25	FH&DC	Non domestic rates	A Rooms - Non Domestic Rates - Budget	£ 175.00	£ -	£ 175.00	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)
8.12.25	FH&DC	Non domestic rates	T Hall - Non Domestic Rates - Budget	£ 720.00	£ -	£ 720.00	TC	SPAA				Minute Ref: 663/2024-25(ii)(a)

8.1.26	FH&DC		Non domestic rates	A Rooms - Non Domestic Rates - Budget	£ 175.00	£ -	£ 175.00	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
8.1.26	FH&DC		Non domestic rates	T Hall - Non Domestic Rates - Budget	£ 720.00	£ -	£ 720.00	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
12.2.26	Guild of Macebearers		Membership	Subscription - Budget	£ 35.00	£ -	£ 35.00	TC	SDA FR	Routine business/everyday running
21.1.26	Guild of Macebearers		Membership	Subscription - Budget	£ 10.00	£ -	£ 10.00	TC	SDA FR	Routine business/everyday running
3.2.26	Hobbs Parker		Management fees	Management Fees - Budget	£ 72.00	£ 14.40	£ 86.40	TC	SDA FR	Routine business/everyday running
5.1.26	Hobbs Parker		Management fees	Management Fees - Budget	£ 72.00	£ 14.40	£ 86.40	TC	SDA FR	Routine business/everyday running
2.12.25	Hobbs Parker		Management fees	Management Fees - Budget	£ 72.00	£ 14.40	£ 86.40	TC	SDA FR	Routine business/everyday running
22.12.25	ICO		Data protection registration	Subscription - Budget	£ 47.00	£ -	£ 47.00	TC	SDA FR	Routine business/everyday running
14.1.26	Invuu Construction		MCC deposit refund	Deposits Control Acount	£ 150.00	£ -	£ 150.00	TC	SDA FR	Routine business/everyday running
4.3.26	MCC hirer		MCC deposit refund	Deposits Control Acount	£ 150.00	£ -	£ 150.00	TC	SDA FR	Routine business/everyday running
4.3.26	KALC		Training - CN	Recruitment & Training Reserve Fund	£ 50.00	£ 10.00	£ 60.00	TC	SDA FR	Routine business/everyday running
4.3.26	KALC		CIlr Training - JR	Councillor Training - Budget	£ 70.00	£ 14.00	£ 84.00	TC	SDA FR	Routine business/everyday running
18.2.26	KALC		CIlr Training - KT/PC	Councillor Training - Budget	£ 140.00	£ 28.00	£ 168.00	TC	SDA FR	Routine business/everyday running
21.1.26	KALC		Training - SW	Recruitment & Training Reserve Fund	£ 50.00	£ 10.00	£ 60.00	TC	SDA FR	Routine business/everyday running
25.2.26	KCC		Printer/copiers	Office Equipment - Budget	£ 135.39	£ 27.07	£ 162.46	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
12.2.26	KCC		Printer/copiers	Office Equipment - Budget	£ 136.01	£ 27.20	£ 163.21	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
21.1.26	Light Up New Romney		A Rooms deposit refund	Deposits Control Acount	£ 100.00	£ -	£ 100.00	TC	SDA FR	Routine business/everyday running
14.1.26	Margate Charter Trustees		Civic/charity event	Mayor's Allowance	£ 60.00	£ -	£ 60.00	TC	SDA FR	Payable from Mayor's Allowance
4.2.26	H&W Site Hirer		H&W Site deposit refund	Deposits Control Acount	£ 300.00	£ -	£ 300.00	TC	SDA FR	Routine business/everyday running
18.2.26	Mayor of Faversham C Fund		Civic/charity event	Mayor's Allowance	£ 120.00	£ -	£ 120.00	TC	SDA FR	Payable from Mayor's Allowance
12.2.26	Mayor of New Rom C Fund		Tfr charity receipt	Admin & Misc - Budget	£ 45.00	£ -	£ 45.00	TC	SDA FR	Routine business/everyday running
4.2.26	Mayor of New Rom C Fund		Donation	Minus Sales Ledger Receipt	£ 4.70	£ -	£ 4.70	TC	SDA FR	Routine business/everyday running
19.1.26	Mazars LLP		External audit fee	Audit Fees - Budget	£ 2,940.00	£ 588.00	£ 3,528.00	TC+C	SDA FR	Statutory fee
21.1.26	C S Mitchell Ltd		Festive lighting	Festive Lighting Reserve Fund	£ 1,254.75	£ 250.95	£ 1,505.70	TC+C	SDA FR	Routine business/everyday running
12.2.26	MPR IT Solutions Ltd		IT support/Licences/VOIP system	IT Support/Phone & Internet - Budget	£ 6,308.20	£ 1,261.64	£ 7,569.84	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
14.1.26	MPR IT Solutions Ltd		IT support/VOIP phone system	IT Support/Phone & Internet - Budget	£ 427.97	£ 85.59	£ 513.56	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
21.1.26	National Office Furniture		Office furniture	Office Equipment - Budget	£ 304.38	£ 60.88	£ 365.26	TC	SDA FR	Routine business/everyday running
21.1.26	National Office Furniture		Office furniture	Office Equipment - Budget	£ 339.09	£ 67.82	£ 406.91	TC	SDA FR	Routine business/everyday running
21.1.26	National Office Furniture		Office furniture	Office Equipment - Budget	£ 408.51	£ 81.70	£ 490.21	TC	SDA FR	Routine business/everyday running
25.2.26	Newline Essex Ltd		Cleaning mats	MCC - Cleaning & Hygiene - Budget	£ 92.94	£ 18.59	£ 111.53	TC	SDA FR	Routine business/everyday running
14.1.26	Plastoreg		Suspension files	Printing & Stationery - Budget	£ 17.49	£ 3.50	£ 20.99	TC	SDA FR	Routine business/everyday running
4.3.26	Rolfes DIY LLP		R&M mats/s tools & cons/PPE	Departmental Budgets	£ 61.06	£ 12.23	£ 73.29	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
8.2.26	Rolfes DIY LLP		R&M mats/s tools & cons/PPE	Departmental Budgets	£ 101.41	£ 20.28	£ 121.69	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
21.1.26	Rolfes DIY LLP		R&M mats/s tools & cons/PPE	Departmental Budgets	£ 39.60	£ 7.92	£ 47.52	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
3.12.25	Rolfes DIY LLP		R&M mats/s tools & cons/PPE	Departmental Budgets	£ 166.56	£ 21.31	£ 187.87	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
18.2.26	SH Bureau Ltd		Payroll outsourcing	Payroll Outsourcing - Budget	£ 179.35	£ 35.87	£ 215.22	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
12.2.26	SSP Direct		Signage fixings	MCC - Misc Budget	£ 131.50	£ 26.30	£ 157.80	TC	SDA FR	Routine business/everyday running
14.1.26	MCC hirer		MCC deposit refund	Deposits Control Acount	£ 150.00	£ -	£ 150.00	TC	SDA FR	Routine business/everyday running
19.2.26	Three		Mobile contracts	Phone/Internet - Budget	£ 33.98	£ 6.80	£ 40.78	TC	SDA FR	Routine business/everyday running
19.1.26	Three		Mobile contracts	Phone/Internet - Budget	£ 33.98	£ 6.80	£ 40.78	TC	SDA FR	Routine business/everyday running
16.2.26	Trooli		MCC Annexe - Internet	MCC Annexe - Phone/Internet - Budget	£ 45.83	£ 9.17	£ 55.00	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
16.1.26	Trooli		MCC Annexe - Internet	MCC Annexe - Phone/Internet - Budget	£ 45.83	£ 9.17	£ 55.00	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
16.2.26	Trooli		Town Hall - Internet	Phone/Internet - Budget	£ 40.00	£ 8.00	£ 48.00	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
16.1.26	Trooli		Town Hall - Internet	Phone/Internet - Budget	£ 40.00	£ 8.00	£ 48.00	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
16.2.26	Trooli		MCC - Internet	MCC - Phone/Internet - Budget	£ 49.16	£ 9.83	£ 58.99	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
16.1.26	Trooli		MCC - Internet	MCC - Phone/Internet - Budget	£ 49.16	£ 9.83	£ 58.99	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
28.2.26	Veolia		Waste	MCC - Waste - Budget	£ 35.88	£ 7.18	£ 43.06	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
31.1.26	Veolia		Waste	MCC - Waste - Budget	£ 35.88	£ 7.18	£ 43.06	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
28.2.26	Veolia		Waste	TH - Waste - Budget	£ 72.78	£ 14.56	£ 87.34	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
31.1.26	Veolia		Waste	TH - Waste - Budget	£ 78.37	£ 15.67	£ 94.04	TC	SPAA	Minute Ref: 663/2024-25(ii)(a)
12.3.26	Allotment Tenant		Allotment deposit refund	Deposits Control Acount	£ 160.00	£ -	£ 160.00	TC	SDA FR	Routine business/everyday running

AGENDA ITEM 8 (iii)

Card Payment Charges.

To consider whether bank charges relating to payments made by card are passed on to the customer i.e. Facility Hirers, Allotment Tenants, Hut and Winch Tenants.

Bank Charges relating to card payments are 1.75% across the board. i.e. in person or over the phone.

Examples are:-

Beach Huts 2026-27 charges are £261 – charges if paid by card would be **£4.57**

Small allotment 2026 -27 charges are £52 – charges if paid by card would be **£0.91**

Largest allotment 2026-27 charges are £135 – charges if paid by card would be **£2.36**

Deposits paid on hiring the Maude CC - £150 if paid by card would incur a charge of **£2.63**

Deposits paid on the Hut and Winch sites - £400 if paid by card would incur a charge of **£7.00**

For information:

For the year ending March 2026:

Out of 40 Hut and Winch invoices sent 39 were paid by Bacs and 1 by cheque.

Out of 41 Allotment invoices sent 38 were paid by Bacs and 3 by cash.

AGENDA ITEM 9

RFO's Report – F&GP Meeting on 28th March 2026

Actions completed since the F&GP Committee meeting held on 21st January 2026:

1. Following their confirming acceptance of the award, the payment of grant funding to John Armitage Memorial Trust (JAM) has been made (*Minute Ref: 492-2025-26 refers*).
2. An order was placed in respect of tree works at Fairfield Road Recreation Ground (*Minute Ref: 493/2025-26 refers*).

Other Matters of Report:

3. Notification of changes to fees & charges has been received from Unity Trust bank (Available to peruse at the Town Hall by appointment or on the Town Council website alongside the agenda*).
4. Notification of changes the FSCS limit has been received from Unity Trust bank (Available to peruse at the Town Hall by appointment or on the Town Council website alongside the agenda*).
5. Notification of reduction in interest rates has been received from NS&I (Available to peruse at the Town Hall by appointment or on the Town Council website alongside the agenda*).

This concludes my report – RFO 17th March 2026

Responsible Financial Officer

From: Unity Trust Bank Plc <info@unity-email.co.uk>
Sent: 26 January 2026 13:28
To: Responsible Financial Officer
Subject: We're changing our fees and charges

You don't often get email from info@unity-email.co.uk. [Learn why this is important](#)

To view this email as a web page, click [here](#).



26/01/2026

We're changing our fees & charges

Dear Mrs Newcombe,

We're writing to remind you about the changes we're making to our fees & charges that are applied to your account(s). These will come into effect on 1 February 2026.

We're committed to providing services that support the needs of our customers, whilst maintaining clear and transparent pricing. Since our last fees and charges update, we've introduced a number of service enhancements designed to improve functionality, security and transparency, including:

- Expanded our Online Banking capabilities, enabling you to complete more activities online
- Integrated with accounting software providers such as QuickBooks, Sage and Xero
- Increased security for log-on and payment authorisation
- Introduced additional payment files

- Itemised monthly charging for greater transparency
- Launched additional savings products to improve customer choice

This is all supported by our UK-based customer service team and for eligible customers, a relationship manager.

Like many banks across the financial services sector, we're reviewing our pricing to reflect the rising costs of providing secure, resilient and compliant banking services. These changes help ensure we can continue to maintain high standards in fraud prevention and digital servicing.

You access our updated service tariff document with all the details of our new prices here, www.unity.co.uk/terms-and-conditions/

What's changing?

We're changing how much we charge for the following:

Service	Current Price	New price
Monthly Account fee	£6.00 per month	£7.00 per month
Cash deposits (per £100*)	60p (Post Office)	70p (Post Office and NatWest)
	50p (NatWest)	
Cheque deposits	30p each	40p each
Bacs	14p per transaction	15p per transaction
Bulk Faster Payments	30p per transaction	25p per transaction
International payments	£24.00	£20.00
CHAPS	£28.00	£25.00

* Cash paid in per £100 or part thereof, for each payment calculated monthly and charged quarterly.

If you're happy with the changes, you don't need to take any action and we'd like to thank you for continuing to bank with us.

If you don't wish to accept these changes and would prefer to close your account(s) before the charges change, you can do this by completing the [account closure form](#) on our website or calling us on the number below.

If you would like any further information about these changes, please visit unity.co.uk or call us on 0345 140 1000^.

Yours sincerely,

Unity Trust Bank plc

For Businesses. For Communities. **For Good.**



For Businesses. For Communities. For Good.

Email:
 **us@unity.co.uk**

Phone: **0345 140**
 **1000***

Trade
Unions:
0345 245
0020*

Follow us on:



Please do not email a response to this message as the mailbox is unattended. You have received this email because you are registered as a contact for your Unity account. This service message is related to a regulatory requirement and cannot be unsubscribed from. The privacy and security of your personal information is very important to us. You can view our [privacy statement here](#).

*Our call centre opening hours are 9am - 5pm, Monday to Friday, excluding bank and public holidays in England or Wales. Calls may be monitored and recorded for training, quality and security purposes. Calls to this number are charged at your local geographic rate, and calls from mobiles may be higher. Please contact your telephone provider for details. This email was sent by: Unity Trust Bank PLC, Four Brindleyplace Birmingham, West Midlands, B1 2JB, GB

Unity Trust Bank PLC is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

Unity Trust Bank PLC is entered in the Financial Services Register under number 0204570.

Registered Office: Unity Trust Bank PLC, Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.

Responsible Financial Officer

From: Unity Trust Bank Plc <info@unity-email.co.uk>
Sent: 23 February 2026 11:20
To: Responsible Financial Officer
Subject: The FSCS limit has increased to £120,000

You don't often get email from info@unity-email.co.uk. [Learn why this is important](#)

To view this email as a web page, click [here](#).



23/02/2026

The FSCS limit has increased to £120,000

Dear Mrs Newcombe

We're getting in touch to let you know that from 1 December 2025 the Financial Services Compensation Scheme (FSCS) increased its deposit protection limit from £85,000 to £120,000 per eligible person.

The FSCS scheme protects eligible deposits with UK-authorized Banks, Building Societies and Credit Unions up to £120,000 per eligible depositor and per authorised institution subject to eligibility criteria.

What does this mean?

- Eligible deposits will have higher protection. In the unlikely event that Unity Trust Bank goes out of business, the FSCS Deposit can repay you up to £120,000.

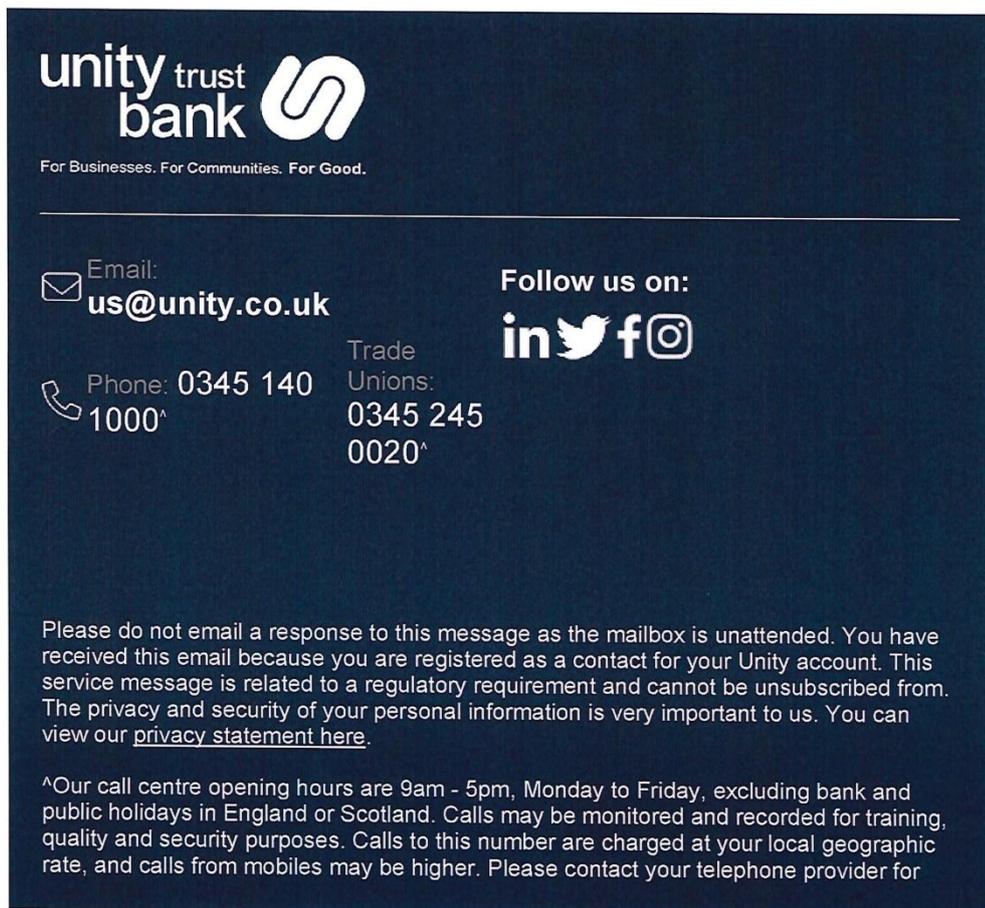
- The new limit applies to individuals, joint accounts (per person), small businesses, and eligible charities. For more information you can access our [FSCS information factsheet](#)
- No action is required from you. The FSCS protection is already in place for eligible deposits

If you'd like to find out more about how the new limit affects your banking with us, you can visit www.unity.co.uk/financial-services-compensation-scheme or call us on **0345 140 1000**[^].

Together, we have a bank to be proud of.

Yours sincerely,

Unity Trust Bank plc
For Businesses. For Communities. **For Good.**



unity trust bank 

For Businesses. For Communities. For Good.

Email:  **us@unity.co.uk**

Phone:  **0345 140 1000**[^]

Trade Unions: **0345 245 0020**[^]

Follow us on:    

Please do not email a response to this message as the mailbox is unattended. You have received this email because you are registered as a contact for your Unity account. This service message is related to a regulatory requirement and cannot be unsubscribed from. The privacy and security of your personal information is very important to us. You can view our [privacy statement here](#).

[^]Our call centre opening hours are 9am - 5pm, Monday to Friday, excluding bank and public holidays in England or Scotland. Calls may be monitored and recorded for training, quality and security purposes. Calls to this number are charged at your local geographic rate, and calls from mobiles may be higher. Please contact your telephone provider for

details. This email was sent by: Unity Trust Bank PLC, Four Brindleyplace Birmingham,
West Midlands, B1 2JB, GB

Unity Trust Bank PLC is authorised by the Prudential Regulation Authority and regulated
by the Financial Conduct Authority and the Prudential Regulation Authority.
Unity Trust Bank PLC is entered in the Financial Services Register under number
0204570.
Registered Office: Unity Trust Bank PLC, Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.



84984 004290 0001 E 36700

New Romney Town Council
New Romney Town Council
Town Hall
High Street
NEW ROMNEY
TN28 8BT

NS&I
Sunderland
SR43 2SB

www.nsandi.com

Enquiries 08085 007 007

Date January 2026

Dear Sir/Madam

We're reducing some of our interest rates

This is to let you know in advance that we're reducing the interest rates on some of our savings accounts on **12 February 2026**.

Here are the changes:

NS&I account	Current rate (gross/AER) until 11 February 2026	New rate (gross/AER) from 12 February 2026
Direct Saver	3.30%	3.05%
Income Bonds	3.26% / 3.30%	3.01% / 3.05%

If you're not happy with the new rates, you can close your account or switch to another account at any time before the change.

You can see all our current interest rates at nsandi.com

Yours sincerely

NS&I Customer Service Team

P30617189/004290/1/1

Definitions

Gross is the taxable rate of interest without the deduction of UK Income Tax.

AER (Annual Equivalent Rate) illustrates what the annual rate of interest would be if the interest was compounded each time it was paid. Where interest is paid annually, the quoted rate and the AER are the same.



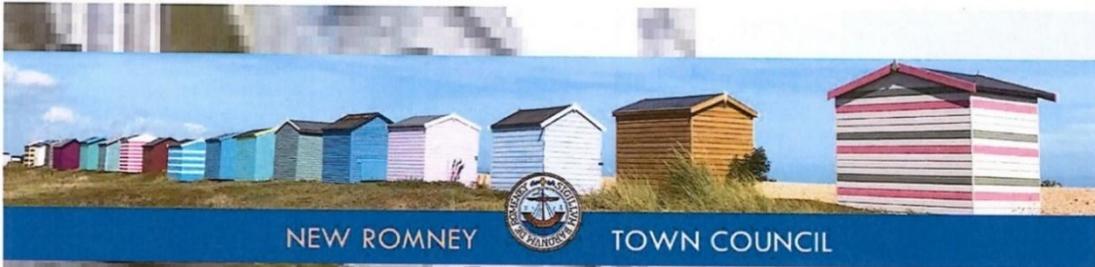
GENST2 PGN-J (2023/01)

NS&I is backed by HM Treasury

AGENDA ITEM 10

CIL Statement 18th March 2026

NRTC CIL Invoiced 2020/2021	£12,282.47
Expenditure	
3G Football Pitch – Grant Funding	<u>£10,000.00</u>
Balance of 2020/2021 CIL Held	£ 2,282.47
Less Allocated Funds	<u>£ 2,282.47</u>
Available Balance of 2020/2021 CIL	<u>£ 0.00</u>
NRTC CIL Invoiced 2021/2022	£ 0.00
NRTC CIL Invoiced 2022/2023	£ 0.00
NRTC CIL Invoiced 2023/2024	£14,048.32
Expenditure	
MCC F&F and Rubber Crumb Surfacing	<u>£14,048.32</u>
Balance of 2023/2024 CIL Held	£ 0.00
Less Allocated Funds	<u>£ 0.00</u>
Available Balance of 2023/2024 CIL	<u>£ 0.00</u>
NRTC CIL Invoiced 2024/2025	£16,872.72
Expenditure	
MCC F&F and Rubber Crumb Surfacing	<u>£15,951.68</u>
Balance of 2024/2025 CIL Held	£ 921.04
Less Allocated Funds	<u>£ 0.00</u>
Available Balance of 2024/2025 CIL	<u>£ 921.04</u>
NRTC CIL Invoiced 2025/2026	£36,490.89
Expenditure	<u>£30,000.00</u>
Balance of 2025/2026 CIL held	£ 6,490.89
Less Allocated Funds	<u>£ 0.00</u>
Available Balance of 2025/2026 CIL	<u>£ 6,490.89</u>
Total CIL Held	<u>£ 7,411.93</u>



STRATEGIC PLAN

2023 - 2027

New Romney Town Council



Contents

- 3 Foreword
- 4 Our Strategy
- 6 Financial Management
- 7 Planning, Highways & Environment
- 10 Recreation & Amenities
- 12 Health & Wellbeing
- 13 Town & Community

Foreword

Welcome to New Romney Town Council's Strategic Plan. The Plan describes the Council's vision, what we are trying to achieve during the current Term of Office and what our objectives and key priorities are between now and 2027.



*The Right Worshipful the Mayor of New Romney,
Councillor John Rivers
July 2023*

The Strategic Plan explains clearly to Councillors, staff, residents, businesses, and our partners exactly what the Council aims to achieve between now and the next election. New Romney Town Council is an ambitious Council and, as Members, we are all committed to helping make New Romney, Littlestone and Greatstone (*now called 'New Romney' in this report*) a better place to live, work and visit.

This document will help to ensure that the Council continues to focus on delivering excellent, value for money services for the Town and its residents.

This Strategic Plan sets out the Council's overall vision - which is to continually work on improving the quality of life for all residents, improving our local environment, conserving and promoting the Town's heritage and retaining financial security.

The overarching Strategy is underpinned by 11 Corporate Priorities supported by 52 Key Objectives. The Corporate Plan will be reviewed annually and updates on the Council's achievements will be reported at the Annual Town Meeting.

The Council will ensure that adequate resources (financial, staffing, training, equipment etc) are made available to achieve the Objectives detailed within this Plan.

New Romney Town Council Strategic Plan

To continually work on improving the quality of life for all residents, improving our local environment, conserving and promoting the Town's heritage and retaining financial security.

Our overarching Strategy is underpinned by the following:

- 5 Areas of Focus
- These include **13** Strategic Priorities
- These are supported by **53** Key Objectives
- Each Objective will be progressed and monitored by the relevant Council Committee

1. *Financial Management*

- To develop and manage a sustainable budget which maximises use of Town Council assets, optimises revenue streams and provides optimum spending opportunities whilst maintaining financial security and recognising the impact on residents

2. *Planning, Highways & Environment*

- To ensure that New Romney (see *above*) can develop economically whilst safeguarding its natural environment
- To optimise the ability for people and goods to move around the Town safely and in a more environmentally friendly manner
- To keep New Romney clean and pleasant for residents and visitors alike

3. *Recreation & Amenities*

- To optimise and encourage the use of all local sports, play and exercise facilities
- To maintain and improve a range of amenities and services to support a good quality of life in New Romney's Wards

4. *Health & Wellbeing*

- To develop and maintain a community infrastructure in New Romney that nurtures a safe, supportive and inclusive place to live, work and visit

5. *Town & Community*

- To develop and maintain a community infrastructure in New Romney that nurtures a safe, supportive and inclusive place to live, work and visit

- To support local businesses and economic development in New Romney

- To effectively communicate, consult and engage with our residents, partners, employees, local businesses, visitors and other public sector organisations (eg local authorities, health and education)

- To make sure that New Romney continues to attract tourists to the area

- To actively promote the arts and culture in New Romney

- To maintain and improve a range of amenities and services to support a good quality of life in New Romney

1. Financial Management

To develop and manage a sustainable budget which maximises use of Town Council assets, optimises revenue streams and provides optimum spending opportunities whilst maintaining financial security

Objectives	Committee	Start	Complete
FM1: Review and update Rolling Maintenance Plan to assist in Maintaining optimum property values of NR properties	F&GP	2023-24	Commenced: Review and Update by Finance Officers currently in hand. Updated document to be presented to F&GP Committee By end March 2026
FM2: Undertake review of revenue streams and develop a plan to optimise income with which to support longer-term spending options whilst retaining financial security. To investigate funding and grants available to the Town Council	F&GP	2023-24 2026-27	Not Yet Commenced: Deferred to 2026-27 Due to take into Account potential Impact of Local Government Reorganisation

2. Planning, Highways & Environment

To ensure New Romney can develop economically whilst safeguarding its natural beauty

Objectives	Committee	Start	Complete
PHE 1: Carry out a wants / needs survey re local new build developments to understand local housing needs and the impact on the Town from new developments with a vision of using the data to influence local planning outcomes	Planning & Environment	2023-24	Commenced: Train and Explain Public Engagement To be organised in 2026 to educate Public about the Planning Process Prior to ensuing Consultation Questionnaire.
PHE 2: Develop and adopt a Policy Statement / Planning Protocol identifying the Town Council's commitment to preserving local open spaces	Full Council	2023-24	COMPLETED – POLICY APPROVED & ADOPTED SEPT 2024

2. Planning, Highways & Environment

*To ensure New Romney remains
a clean and pleasant place to
live, work and visit*

Objectives	Committee	Start	Complete
PHE 3: Establish a process by which NRTC receives regular feedback re local air quality monitoring	Planning & Environment	2023-24	COMPLETED Information being Received Routinely on annual Basis.
PHE 4: Complete the upgrade of NRTC waste disposal contracts and waste receptacles at New Romney Town Hall and Assembly Rooms to facilitate waste recycling	F&GP	2024-25	COMPLETED Re-cycling bins in-Situ at Town Hall and waste disposal contract upgraded for re-cycling collection
PHE 5: Complete Area Action Plans for all NRTC open spaces linked to the adopted Environment Policy	Planning & Environment	2024-25	OVERDUE Clarification Required to be Sought from Working Party Chairman
PHE 6: Re-distribute trees from NRTC tree nursery for planting appropriately around the parish	Planning & Environment	2025-26 2026-27	Re-scheduled Awaiting growth to Adequate maturity.
PHE 7: Identify potential areas of NRTC Land for re-wilding and consult local residents on proposals	Planning & Environment	2025-26 2026-27	Re-Scheduled To take into Consideration Land assets following LG Reorganisation
PHE 8: Investigate potential for Supporting local up-cycling and re-cycling projects and organisations	Planning & Environment	2026-27	COMPLETED Implemented by KCC at Mountfield Road Recycling Centre

2. Planning, Highways & Environment

To optimise the movement of people and goods around the Town safely and in a more environmentally friendly manner

Objectives	Committee	Start	Complete
PHE 9: Identify and secure funding to implement the New Romney Parish Highways Improvement Plan	Planning & Environment	<u>2023-27</u>	PHASE 1 COMPLETED Phase 2 Commenced CIL funds to be allocated By F&GP Committee ON-GOING
PHE 10: Implement 20MPH zones within the Parish as identified within the New Romney Parish Highways Improvement Plan	Planning & Environment	<u>2023-27</u>	PHASE 1 COMPLETED PHASE 2 IN HAND CIL funds to be allocated By F&GP Committee ON-GOING
PHE 11: Implement improvements to junction of Ashford Road / New Romney High Street as identified within the New Romney Parish Highways Improvement Plan	Planning & Environment	2024-25	Commenced: Works approved by Kent Highways and identified in Pentland Homes Improvements to Highways in vicinity of residential development ON-GOING
PHE 12: Continue negotiations with FHDC Re adopting one of the two town centre car parks with a vision of utilising revenue to support funding of local improvements	Full Council	2025-26	Commenced: In discussion Under LG Reorganisation Programme ON-GOING
PHE 13: Lobby Government and KCC for improved local public transport. Investigate links with other Councillors (Parish, District, and County) to consider a Community Bus service with links to hospitals and other major sites/venues	Full Council	2023-24	COMPLETED – COMMUNITY TRANSPORT SERVICE IN PLACE

*To optimise and encourage use of
all Town Council sports, play and
exercise facilities*

Objectives	Committee	Start	Complete
RA 1: Provide more varied outdoor play equipment for children	Full Council	2024-25 2026-27	Re-Scheduled Town Clerk / RFO To prepare Consultation with St. Nicholas Academy Spring 2026
RA 2: Seek and secure funding to expand the New Romney Skate Park	Full Council	2025-26	Put on hold – Consider following Local Government Reorganisation
RA 3: Complete adoption of Station Road Area and secure funding to upgrade the equipment on the rear half of the site	Full Council	2024-25	Commenced: In discussion Under LG Reorganisation Programme ON-GOING

3. Recreation & Amenities

To maintain and improve a range of amenities and services to support a good quality of life in New Romney

Objectives	Committee	Start	Complete
RA 4: Provide picnic benches at Perimeter of St Martin's Field	F&GP	2024-25	Paused: Put on hold due To police advice Re anti-social Behaviour
RA 5: Replace planters around perimeter of St Martin's Field with self-watering planters	F&GP	2024-25	COMPLETED – PLANTERS IN PLACE
RA 6: Prepare a development plan and secure funding to upgrade The Greens as a Destination Coastal Park for play and recreation (eg addition of petanque strip, crazy golf, themed adventure playground, further picnic benches)	Full Council	2025-26 2026-27	Re-scheduled – To be considered Following Local Government Reorganisation
RA 7: Seek and secure funding or loan/ Lease project to provide a NRTC Caretaker van to improve safety and efficiency in maintaining Town Council lands and premises	Full Council	2024-25	COMPLETED – VAN PURCHASED
RA 8: Deliver the completed Community Hall, Sports Pavilion and Nursery project	Full Council	2025-26	COMPLETED – MAUDE COMMUNITY CENTRE NOW OPEN
RA 9: Refurbish or replace railings at The Greens, Littlestone and install inset safety barriers at all pedestrian access points	Full Council	2025-26	Commenced Refurbishment on-going (Posts and rails being replaced in accordance with condition priority)

4. Health & Wellbeing

To develop a community infrastructure in New Romney that nurtures a safe, supportive and inclusive place to live, work and visit

Objectives	Committee	Start	Complete
HW 1: Provide Dementia Awareness training for all New Romney Town Council Members and Staff	Full Council	2023-24	COMPLETED Several rounds of Training provided
HW 2: Complete all remaining criteria to be accredited as a Dementia Friendly Council	Full Council	2023-24	Commenced: Clerk to review remaining criteria ON-GOING
HW 3: Continue adaptations to New Romney Town Hall and Assembly Rooms to make them more dementia friendly (upgrade Town Hall lighting / repaint door frames in both buildings in contrasting colour in line with rolling maintenance programme)	F&GP	2024-25	Commenced: Décor-related changes Undertaken in line With rolling maintenance programme ON-GOING
HW 4: Support Primary Care Network with sharing of healthcare communications and provision of additional building space for delivery of healthcare services	Health & Wellbeing	2024-25	COMPLETED: Health & Wellbeing Committee established and opportunities for assisting with communicating local healthcare matters discussed via this committee ON-GOING
HW 5: Expand links on NRTC website to include details of more local support organisations	Health & Wellbeing	2024-25	COMPLETED: Additional appropriate links to local support organisations added to NRTC website as they are identified ON-GOING

5. Town & Community

To develop a community infrastructure in New Romney that nurtures a safe, supportive and inclusive place to live, work and visit

Objectives	Committee	Start	Complete
TC 1: Lobby Government/KCC/Kent Police to re-establish a visible local police presence and to retain KCC Community Wardens	Full Council	2023-24	OUTDATED – WITHDRAWN KCC Community Wardens Team stood down prior to adoption of this Strategic Plan; named Kent Police Officer for local area already established
TC 2: Create disabled parking bay(s) on NRTC land at the end of The Greens, Littlestone to improve accessibility of this open recreational space	Full Council	2026-27	
TC 3: Provide funding support for the retention of local youth club provision	F&GP	2025-26	WITHDRAWN – No youth club to Support financially
TC 4: Organise a Community Service event to publicise what is on offer to local residents in terms of volunteer support and services	Health & Wellbeing	2024-25 2026-27	Re-scheduled and Amended: NRTC to man a table at RMCH Community Service Event to promote NRTC as source of Resident support
TC 5: Establish a Youth Council to engage and respond to the needs of local young people	Full Council	2024-25	Commenced: Youth Council Constitution adopted. ON-GOING – TO BE RE-VISITED

5. Town & Community

To support local businesses and encourage economic development in New Romney

Objectives	Committee	Start	Complete
TC 6: Install an electronic information board in the Town Centre area to promote the Town and advertise local businesses with a vision of generating additional revenue from advertising	F&GP	2025-26	WITHDRAWN – Not viable as Existing competition In High Street (2 already in Place)
TC 7: Develop a plan for increased use of St. Martin's Field, and the Greens, for community events with a long term vision of establishing a community events calendar (eg to include annual community picnic, annual Armed Services Day event, annual Pride event etc) or a New Romney Festival Week	Full Council	2024-25 2026-27	Re-scheduled and Amended – Increase existing events To include Annual Community Picnic Commencing Spring 2027

5. Town & Community

To effectively communicate, consult and engage with our residents, partners, employees, local businesses, visitors and the public sector (eg local authorities, health and education)

Objectives	Committee	Start	Complete
TC 8: Return Council meetings to the Town Hall Council Chamber and revert to Monday evening meetings to reduce clashes with District Council meetings	Full Council	2023-24	COMPLETED Council Chamber Available for meetings – Regular use hindered by lack of heating; in hand
TC 9: Routinely publish links to details of local planning applications on NRTC social media	Planning & Environment	2023-24	COMPLETED On-going practice now established to highlight local planning apps via NRTC social media
TC 10: Establish a policy of submitting regular monthly articles for publication in Romney Marsh Community Ad magazine which is delivered directly to every local household	Full Council	2023-24	COMPLETED Policy of utilising monthly Community Ad publication for publicising NRTC activity established and implemented
TC 11: Create video recordings of all Civic Services and Ceremonies for publication on Town Council social media to increase civic engagement	Full Council	2024-25	COMPLETED Commenced with Recordings of D-Day 80 events posted on NRTC social media. ON-GOING
TC 12: To establish other social media means by which we make the Council more accessible and engaging	Full Council	2024-25	COMPLETED Options investigated & not feasible at present

5. Town & Community

To effectively communicate, consult and engage with our residents, partners, employees, local businesses, visitors and the public sector (eg local authorities, health and education)

Objectives	Committee	Start	Complete
TC 13: Re-instate Town Centre NRTC noticeboard in High Street	F&GP	2024-25	COMPLETED Noticeboard Installed in High Street
TC 14: Develop and adopt Policy Statement that places an expectation on Town Council Members to attend Civic Services and Ceremonies / Town Council events to (i) demonstrate commitment to the Town and its residents and (ii) engage with members of the community and increase visibility of the Council	Full Council	2024-25	COMPLETED – POLICY APPROVED & ADOPTED

5. Town & Community

To make sure that New Romney continues to attract tourists to the area

Objectives	Committee	Start	Complete
TC 15: Complete and publicise (via NRTC website/social media and leaflets) the Town Trail	F&GP	2024-25	COMPLETED Installation of Town Trail completed; Leaflets received And distributed.
TC 16: Develop a Policy for utilisation of The Cinque Ports brand	Full Council	2024-25 2026-27	Re-scheduled & Commenced: Clerk to adapt existing Policy for NRTC. Cinque Ports Crest to be added to all forms/docs and press/publicity materials
TC 17: Replace Town signage at entry points to the Town ('Welcome' gates with crest / reference to 'Ancient Cinque Port Town')	Planning & Environment F&GP/ Full Council	2024-25 2026-27	Re-scheduled & Commenced: Cost estimates sought - provision subject to CIL funding availability
TC 18: Prepare a Business Plan for potential provision of a summer tourist road train	Full Council	2025-26	WITHDRAWN - Not feasible at the current time; staff focus on Local Government Reorganisation
TC 19: See RA6 (P11) Upgrade of The Greens as a Destination Coastal Park	Full Council	2025-26 2026-27	Re-scheduled To consider following Local Government Reorganisation

5. Town & Community

To promote the arts and culture in New Romney

Objectives	Committee	Start	Complete
TC 20: Actively promote established local events on NRTC website and social media (eg JAM on the Marsh, New Romney Country Fayre, Light Up New Romney)	Full Council	2023-24	COMPLETED All established local events are Actively promoted via NRTC website and social media page
TC 21: Install a Town Sign in the Town Centre/historic centre of the Town to Identify with the Town's history	Full Council	2024-25	Commenced: Cost estimates sought

5. Town & Community

To maintain and improve a range of amenities and services to support a good quality of life in New Romney

Objectives	Committee	Start	Complete
TC 22: Lobby FHDC to re-develop the Disused play area in Dagleish Close	Full Council	2025-26	WITHDRAWN Outdated due to FHDC Play Strategy
TC 23: Undertake a post-community hall project review of NRTC buildings use	F&GP	2026-27	Commenced; Project review meetin Date currently being Arranged with project Management team
TC 24: Install 2x Town benches (currently In storage) in New Romney High Street	F&GP	2024-25	COMPLETED – 2X BENCHES NOW IN SITU
TC 25: Re-develop the toilet block on The Greens, Littlestone, to provide a café facility with external public toilet(s) and generate revenue to support local improvements	Full Council	2026-27	Commenced: Discussion opened With Interested party and Natural England

Contact

For more information, or if you have any questions regarding the Corporate Plan, please contact:

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