

MINUTES
Of
An Especial Meeting of New Romney Town Council's Personnel Committee
Held in the Assembly Rooms, New Romney
on Wednesday 12th February 2025
Commencing at 11.00am

PRESENT: Councillors J Rivers, P Thomas, P Coe, Rev Cn McLachlan and J Davies

In the Chair: Councillor P Thomas

In Attendance: Town Clerk - Mrs C Newcombe

548/2024-25 **APOLOGIES FOR ABSENCE**
None.

549/2024-25 **DISPENSATION TO PARTICIPATE**
No new requests for Dispensation to Participate had been processed by the Town Clerk.

550/2024-25 **DECLARATIONS OF INTEREST**
@11.00AM Councillor Thomas declared a Personal Interest in Agenda Item 7: Appointment of a temporary Planning Clerk as the recommended candidate is known to him.

551/2024-25 **EXCLUSION OF PUBLIC AND PRESS**
@11.01AM, having considered the nature of matters to be discussed under Agenda Item 7 and, in view of the fact that personal information that may identify one or more individuals was to be discussed, it was, in accordance with the Public Bodies (Admission to Meetings) Act 1960:

PROPOSED BY: Councillor Coe

SECONDED BY: Councillor Rev Cn McLachlan

RESOLVED UNANIMOUSLY – that ‘in view of the special and confidential nature of the business about to be transacted, it is advisable in the public interest that the Public and Press be temporarily excluded and they are now instructed to withdraw.’

NB: There were no members of press or public present at that time.

552/2024-25 STAFF MATTERS**Temporary Planning Clerk Vacancy**

The Personnel Committee duly considered the reported outcome of interview in respect of the appointment of Temporary Planning Clerk. Having duly noted the recommendation of the interview panel, which was to appoint the interviewed candidate as identified to those present - in respect of whom two satisfactory references had already been acquired - it was:

PROPOSED BY: Councillor Thomas

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY – that (i) the identified candidate be hereby appointed as Temporary Planning Clerk under a 13-month fixed-term contract and (ii) the Clerk be authorised to undertake all necessary actions to finalise the appointment at the earliest opportunity.

553/2024-25 CONCLUSION OF PRIVATE SESSION

@11.04AM, it was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Davies

RESOLVED UNANIMOUSLY – that the private and confidential session be hereby concluded.

The Chairman thanked those present for their attendance and participation and the meeting then concluded **@11.04AM**.

NB: All documents referred to herein are available for perusal on request, except for those documents of a sensitive / legal nature discussed in private session, including documents relating to staff matters which remain Private and Confidential in accordance with Data Protection legislation.

Minutes prepared by the Town Clerk