

MINUTES
of
A Meeting of the Planning and Environment Committee
Held in the Assembly Rooms, Church Approach, New Romney
on 21st May 2025
Commencing at 6.45pm

PRESENT:

Councillors: K Terry, S O'Hare, P Coe, J Rivers and P Carey.

In the Chair: Councillor K Terry

In Attendance: Planning Clerk - Miss S Walmsley
Members of public - x 3

028/2025-26 **APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN OF THE
STANDING COMMITTEE FOR 2025/2026**

Having duly considered the previously approved membership of the Planning and Environment committee for 2025-26 and having considered the requisite skills, knowledge and understanding for relevant Committee leadership, the Chairman called for nominations for the position of Chairman of the Planning and Environment Committee for 2025/26. It was:

PROPOSED BY: Councillor Rivers

SECONDED BY: Councillor Coe

It was:

RESOLVED UNANIMOUSLY – that Councillor K Terry be elected as Chairman of the Planning and Environment Committee for the ensuring year.

Having duly considered the previously approved membership of the Planning and Environment committee for 2025-26 and having considered the requisite skills, knowledge and understanding for relevant Committee leadership, the Chairman called for nominations for the position of Vice Chairman of the Planning and Environment Committee for 2025/26. It was:

PROPOSED BY: Councillor Carey

SECONDED BY: Councillor Terry

It was:

RESOLVED UNANIMOUSLY – that Councillor S O'Hare be elected as Vice Chairman of the Planning and Environment Committee for the ensuring year.

- 029/2025-26 **APOLOGIES FOR ABSENCE**
Apologies for absence were received and noted, as follows:

Cllr J Davies and Cllr J Houston - for personal reasons.
- 030/2025-26 **DISPENSATION TO PARTICIPATE**
No new applications for Dispensation to Participate had been received.
- 031/2025-26 **DECLARATIONS OF INTEREST**
All Councillors declared a personnel interest as they are acquainted with applicant of planning application 25/0740/FH.

P Coe declared a personnel interest as is an acquaintance of the applicant of planning application 25/0776/FH.
- 032/2025-26 **ADJOURNMENT OF MEETING**
It was not necessary to adjourn the meeting as no questions had been received in writing.
- 034/2025-26 **PUBLIC QUESTIONS**
None received.
- 035/2025-26 **RE-CONVENING OF MEETING**
Not applicable.
- 036/2025-26 **MINUTES**
Minutes of the Meeting Held on 23rd April 2025
The Chairman presented the **Minutes of the Planning and Environment Committee Meeting Held on 23rd April 2025**, a copy of which had been previously circulated to all Councillors.

Having duly considered the afore-mentioned minutes, it was:

PROPOSED BY: Councillor Coe
SECONDED BY: Councillor O'Hare

RESOLVED UNANIMOUSLY – that the Minutes of the Planning and Environment Committee Meeting held on 23rd April 2025 be approved and signed as a true and correct record.
- 037/2025-26 **PLANNING CLERK'S REPORT**
The Planning Clerk's report, which included information about the Parish Highway Improvement Plan Working Party and Notice of TPO placed by FDHC had been previously circulated to all Committee Members, was duly received and noted.

038/2025-26

SCHEDULE OF PLANNING APPLICATIONS

It was

PROPOSED BY: Councillor O'Hare
SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY – that NRTC Planning and Environment Committee comments, including those comments relating to additional planning applications received after publication of the agenda for this meeting, be submitted to FHDC Planning Department:

Application No**Location and Description**(i) [25/0704/FH](#)2 Martin View, Sussex Road,
New Romney, TN28 8ED.Lawful development certificate
(proposed) for single storey side
extension.**RECOMMENDATION****Voting:****For Application:**

FHDC decided prior to this meeting.

Against Application:**Abstained:**(ii) [25/0736/FH](#)Plot 16, Collins Road, New Romney,
TN28 8FA.Variation of conditions 2 (approved
plans) and 3 (materials) of planning
permission [20/1172/FH](#) to allow for
changes to walls, doors, windows,
cladding, parking and footpath cross
over.**RECOMMENDATION****Voting:****For Application:**

5

Against Application:

0

Abstained:

0

NO OBJECTION

(iii) [25/0721/FH](#)

Scout Association Headquarters,
Church Lane, New Romney, TN28 8ER

Conversion of garage to meeting room,
installation of new glazed door system,
siting of container unit and erection of
new external storage cage.

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

NO OBJECTION

5

0

0

(iv) [25/0663/FH](#)

Romney Bay House, Coast Road
Littlestone, New Romney, TN28 8QY

Replacement of single storey
conservatory and proposed new car park
with ramped access to replace existing
hardstanding tennis court.

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

NO OBJECTION

5

0

0

(v) [25/0548/FH](#)

36-42 High Street, New Romney,
TN28 8BZ

Advertisement consent for the
installation of replacement metal shop-
front signage with timber fascia and
metal letters.

RECOMMENDATION

Voting:

For Application:

Against Application:

Abstained:

Previously Commented for application.
23/04/25

(vi) [25/0708/FH](#)

Samphire House, Madeira Road,
Littlestone, New Romney, TN28 8QX

Balcony to rear elevation.

RECOMMENDATION

Voting:

For Application:

Against Application:

**RECOMMEND REFUSAL due to
contravening HB1 and HB8.**

0

5

Abstained: 0

(vii) [25/0740/FH](#)

Running Waters, Lydd Road, New Romney, Romney Marsh, TN29 9SE

Variation of condition 2 (approved plans) of Planning permission 21/0358/FH to allow an additional 3rd bedroom.

RECOMMENDATION

RECOMMEND REFUSAL - Due to points made by the environment agency. An increase in bedroom is a material amendment and not a variation.

Voting:

For Application: 0

Against Application: 3

Abstained: 2

(viii) [25/0866/FH/TCA](#)

Caldecot House, North Street, New Romney, TN28 8DW

Situated in a conservation area – felling of Bramley apple tree.

RECOMMENDATION

NO OBJECTION

Voting:

For Application: 5

Against Application: 0

Abstained: 0

(ix) [25/0416/FH](#)

Springwood Court, Church Road, New Romney, TN28 8TY

Works to trees the subject of TPO No. & of 2007 T1 Sycamore reduce canopy by 2-2.5M, remove major deadwood, crown by thin by removing crossing and rubbing branches and crown lift to 3M over footpath and 5M over Highway.

RECOMMENDATION

NO OBJECTION

Voting:

For application: 5

Against application: 0

Abstained: 0

Additional Items received:

- (i) [25/0776/FH](#) 7 Priory Close, New Romney, TN28 8AR

Erection of Single-story front extension and single storey front and side extension, following demolition of garage.

RECOMMENDATION**Voting:**

For application:

Against application:

Abstained:

NO OBJECTION

5

0

0

- (ii) [25/0828/FH/TCA](#)

Coach House, Coffee shop, Church Close, New Romney, TN28 8AR

Works to trees situated in a Conservation Area. G1 conifer hedge- reduce conifer hedge in height by a max of 2 metres, trim back side growth by a max of 1 metre.

RECOMMENDATION**Voting:**

For Application:

Against Application:

Abstained:

NO OBJECTION

5

0

0

- (iii) [25/0903/FH/TCA](#)

Home Green, Madeira Road, Littlestone, New Romney, TN28 8QX

Works to a tree situated in a Conservation Area comprising of reduce side limbs back by 2 metres to the fence line.

RECOMMENDATION**Voting:**

For Application:

Against Application:

Abstained:

NO OBJECTION

5

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It was:

PROPOSED BY: Councillor Rivers
SECONDED BY: Councillor Coe

RESOLVED UNANIMOUSLY- that in future the Planning and Environment Committee will not consider or comment on any 'Lawful Planning Applications' but they instead will be included under the Delegated Decisions Agenda Item to receive and note.

039/2025-26 **SCHEDULE OF LICENCE APPLICATIONS**

There were no licence applications for consideration.

040/2025-26 **FOLKESTONE & HYTHE DISTRICT COUNCIL REPORTS/ DECISIONS/MATTERS**

A schedule of delegated decisions of Folkestone & Hythe District Council Planning Department for the periods ending of 27th April 2025, 4th May 2025 and 11th May 2025 were duly received and noted.

041/2025-26 **ENVIRONMENTAL MATTERS**

The Kent & Medway Air Quality Forecast for Tuesday 20th May 2025 was duly received and noted.

042/2025-26 **REPORTS FROM WORKING PARTIES**

NONE

043/2025-26 **THE HIGHWAY IMPROVEMENT PLAN**

It was:

PROPOSED: Councillor Terry
SECONDED: Councillor Rivers

RESOLVED UNANIMOUSLY – that the Parish Highway improvement Plan Working Party members are Cllr P Thomas , Cllr J Rivers and Cllr P Coe and that the working party is not to be disbanded but continue for 2025-26 due to the knowledge the working party possess and the time that can be offered to support the PHIP. It was noted that going forward the Planning and Environment Committee be informed of any formal meetings.

The Chairman thanked those present for their attendance and the meeting Concluded **at 7:20PM.**

Minutes prepared by the Planning Clerk.