



Addendum to Appendix 1(vii)
NEW ROMNEY TOWN COUNCIL



POLICY ON RECORDING AND PUBLICATION OF DELEGATED DECISIONS

OPENNESS AND TRANSPARENCY REGULATIONS 2014

RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED AUTHORITY

TITLE OF OFFICER TAKING DECISION	Town Clerk and Responsible Financial Officer
NATURE OF DECISION	In consultation with the Chairman of the Council, approval of emergency repairs to roof of Town Hall House roof to prevent ingress of water and damage to the fabric of the grade 2 listed building. –total cost being £1,494.00 plus VAT.
DATE ON WHICH DECISION WAS TAKEN	9 th May 2020
DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED, IF ANY	Standing Orders were waived in respect of seeking three quotations and selected contractor used as works were required urgently to minimise and further prevent damage to the listed building; the contractor is experienced in repair and maintenance of listed buildings and the Council has first-hand knowledge of the good quality of work provided.
RECORD OF CONFLICT OF INTEREST DECLARED BY A MEMBER CONSULTED ON THE DECISION	N/A
DETAILS OF ANY REPORT OR OTHER RELEVANT BACKGROUND PAPER CONSIDERED IN REACHING THIS DECISION, IF ANY (NB: ANY RELEVANT DOCUMENT, NOT DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION SHOULD BE ATTACHED TO THIS RECORD OF DECISION)	Verbal report from Parish Caretaker regarding ingress of water into upper rooms of Town Hall House. Quotation provided included explanation for undertaking quoted measures to remedy issue.

